

# Vendor Exchange Forum Registration

AFPEO BES  
490 East Moore Dr.  
Montgomery, AL 36114  
Phone: 334-416-4886



## "Registration Guidelines"

Sign up for a capabilities presentation/demonstration will be on a first-come, first-serve basis. Please check Yes or No on designated question of registration.

The theme for the event is "Enterprise Sustainment Solutions for Operational Systems." We are asking for a synopsis briefly describing each presentation/demonstration (please limit to 100 words or less), also please include your desired target audience and key words/categories regarding your capabilities. Our division leads have provided a short list of problem statements to help serve as a guide in to industry partners interested in providing presentations/demonstrations. These problem statements outline subjects of interest within BES. The problem statements can be found in the [Library of Vendor Communications Documents](#). Please send your synopsis in a separate e-mail to : [AFPEO.EIS.HIP.Vendor.Liaison@Gunter.af.mil](mailto:AFPEO.EIS.HIP.Vendor.Liaison@Gunter.af.mil).

<b>Company Name</b>	<input type="text"/>	<b>Company Website</b>	<input type="text"/>
<b>Company Profile</b>	<input type="text"/>		
<b>Attendee 1</b>	<input type="text"/>	<b>Attendee 2</b>	<input type="text"/>
<b>Phone Number</b>	<input type="text"/>	<b>Phone Number</b>	<input type="text"/>
<b>E-mail:</b>	<input type="text"/>	<b>E-mail:</b>	<input type="text"/>
<b>Base Access</b>	<input type="radio"/> Retired ID <input type="radio"/> Common Access Card (CAC) <input type="radio"/> Civilian (Requires DL & State of Issue Below)	<b>Base Access</b>	<input type="radio"/> Retired ID <input type="radio"/> Common Access Card (CAC) <input type="radio"/> Civilian (Requires DL & State of Issue Below)
<b>Driver's License</b>	<input type="text"/>	<b>Driver's License</b>	<input type="text"/>
<b>State of Issue</b>	<input type="text"/>	<b>State of Issue</b>	<input type="text"/>

Do you want to provide capability presentations/demonstrations to interested government personnel on base related to **VXF Theme - "- Enterprise Sustainment Solutions for Operational Systems"**?  Yes  No

Attend Closeout Session on Performance Work Statement (PWS) & Instructions to Offerors (ITOs)? (28 Aug 2012)  Attendee 1  Attendee 2

Attend Workshop on "IT Sustainment Complex - Enterprise Vision and Strategic Planning"? (28 Aug 2012)  Attendee 1  Attendee 2

Attend Workshop on "IT Sustainment Complex - Determining the Way Forward"? (30 Aug 2012)  Attendee 1  Attendee 2

Please read Memorandum of Understanding (MOU) on second page. Please click the AGREE button if you agree.

Agree to MOU

# Vendor Exchange Forum Registration

AFPEO BES  
490 East Moore Dr.  
Montgomery, AL 36114  
Phone: 334-416-4886



## MEMORANDUM OF UNDERSTANDING

The parties to the Memorandum of Understanding, namely the U.S. Government, represented by **Business and Enterprise Systems (BES) Directorate** and the vendor, representing, the above named company, hereby agree as follows:

The vendor, at no cost to the U. S. Government, shall discuss with **Business and Enterprise Systems (BES)** personnel, his/her company's capabilities or product(s). In the case of a product presentation, in addition to the technical, operational, and production aspects being presented, a demonstration may also be allowed and vendor shall remove said demonstration product(s) upon completion of the demonstration, at no cost to the U.S. Government.

The Government is relieved from any and all risk of loss or damage to any equipment used for presentation purposes during periods of transportation, installation, and during the entire time the equipment is on the Government premises, except when loss or damage is caused by direct fault or negligence of the Government and liability may arise under Federal claims statutes.

The vendor shall be liable for all damage to property, real and personal, owned by the U.S. Government; and shall be responsible for and hold the U.S. Government harmless from all claims for injuries caused to third persons or damages to property of third persons, occasioned by the negligence or fault of vendor or its employees in conducting demonstrations. In consideration of this agreement by the vendor, the Government will not seek or claim any consequential damages arising out of this demonstration.

The parties to this Memorandum of Understanding agree that this briefing or demonstration shall not constitute an unsolicited proposal. Any unsolicited proposal shall meet the requirements of FAR 15.600.

THE VENDOR RECOGNIZES THAT THE GOVERNMENT DOES NOT INTEND TO AWARD A CONTRACT ON THE BASIS OF THIS MEMORANDUM OF UNDERSTANDING, OR OTHERWISE PAY FOR THE PRESENTATION OR EXPENSES IN CONNECTION THEREWITH EXCEPT AS STATED ABO.