

Application for Employment

WHAT IS THE PURPOSE OF THIS FORM	A. THE ADVERTIS	ED POST						
To assist a government department in selecting a person for an advertised part	Position for which (advertised)	you are apply	Departm advertise	rtment where the position was rtised:				
advertised post. This form may be used to identify candidates to be interviewed. Since all applicants cannot be interviewed, you need to fill in this	Reference number advert	If you are offered the position, when can you start OR how much notice must you serve with your current employer						
form completely, accurately and legibly. This will help to process your application fairly.	B. PERSONAL INF	ORMATION						
WHO SHOULD COMPLETE THIS FORM	Surname							
Only persons wishing to apply for an advertised position in a	First Names							
government department. ADDITIONAL INFORMATION	Date of Birth							
This form requires basic	ID number ²							
information. Candidates who are selected for interviews will be requested to furnish additional certified information that may be required to make a final selection.	Race ³	African	И	/hite	Coloured	Indian		
	Gender ³			FEMALE	MALE			
SPECIAL NOTES	Do you have a disa	ability? 3		YES	NO			
1 - All information will be treated with the strictest confidentiality and will not be disclosed or used	Are you a South Af	rican Citizen?	?		YES	NO		
for any other purpose than to assess the suitability of a person, except in so far as it may be	If no, what is your Nationality		N/A					
required and permitted by law. Your personal details must	And do you have a valid work Permit?				YES	NO		
correspond with the details in your ID or passport.	Have you ever bee offence or been di employment? ⁴	smissed form		YES	NO			
2 - Passport number in the case of non-South Africans.	If your profession State or official re and particulars of	gistration, pr						
3 - This information is required to				J.				
enable the department to comply with the Employment Equity Act, 1998.	C. HOW DO WE CONTACT YOU?							
4 - This information will only be taken into account if it directly	Preferred language for correspondence?							
relates to the requirements of the position.	Telephone number during office hours							
5 - Applicants with substantial	Preferred method for correspondence			Post	E-mail	Fax		
qualifications or work experience must attach a CV.	Correspondence co (in terms of above							

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