



LEECH LAKE BAND OF OJIBWE

*LLBO Fleet Management
06209 Golf Course Rd NW
Cass Lake, Mn. 56633
Phone (218)335-4450
Fax (218)335-4477*

Revised March 30, 2015

Vehicle Request Form

Date Requested _____

GSA Vehicle Lease Surplus Vehicles 2 Additional quotes for Purchased Vehicles _____

Division/Program _____

Type of Vehicle/Vehicles? _____ Quantity _____

Vehicle Use _____

Driver/Drivers' Name _____

Days/Times used _____ Vehicle parked at _____

Justification

Costs per Month/Quarter/Year:

GSA Lease _____ GSA Mileage _____ Insurance _____ Maintenance/Fuel _____

Program Accountant _____ Date _____

Purchasing _____ Date _____

Division Director _____ Date _____

Fleet Mgmt. _____ Date _____

Exc. Director _____ Date _____

Fax or Return to: LLBO Fleet Management |