

**BODY OF CHRIST CHURCH**

# **Summer Camp Program 2012 Application**

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## **So Glad You Chose Us**

**For your child we offer a change of pace...**

**Body of Christ Church** is delighted to assist you in the care of your child. We understand that as parents you need a place where you can have peace of mind that your child will be safe and secure.

**For you we offer peace of mind...**

Your child will be cared for, instructed, guided, and allowed to grow in a place that is safe with age appropriate activities, arts & crafts, and a caring, competent staff. We strive to address the physical, social, and spiritual aspects of your child's growing years.

**So glad you chose us, we are here to assist you in caring for your child!**

## **Your completed registration packet should include:**

- ☐ Registration Form
- ☐ Emergency Information Contact Form
- ☐ First Payment and Registration Fee
- ☐ Emergency Medical Permission Statement (initial)
- ☐ Behavior & Discipline Policy Form (signed)
- ☐ General Policy statement (signed)

**Body of Christ Church Summer Camp Program is a ministry of Body of Christ Church**

**[www.bodyofchristchurch.org](http://www.bodyofchristchurch.org)**  
**[www.boccdreamcenter.com](http://www.boccdreamcenter.com)**

## BODY OF CHRIST CHURCH

### Summer Camp Program 2012 Registration Form

Please print in pen or type (signatures are required)

Date entering program \_\_\_\_\_

### Personal Information

Child's name: \_\_\_\_\_ last /first /middle preferred name Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Current age: \_\_\_\_\_ Male/Female: \_\_\_\_\_ Grade completed: \_\_\_\_\_

### Information About Your Child (please attach additional sheet if necessary)

☐ AD/HD Allergies (type): \_\_\_\_\_ Medication (type and schedule): \_\_\_\_\_

Other special needs (please give details) \_\_\_\_\_

### Parental Information

☐ Father/Guardian's Name: \_\_\_\_\_ Employer: \_\_\_\_\_

Home address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Mobile #: \_\_\_\_\_ Pager #: \_\_\_\_\_

☐ Mother/Guardian's Name: \_\_\_\_\_ Employer: \_\_\_\_\_

Home address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Mobile #: \_\_\_\_\_ Pager #: \_\_\_\_\_

### Emergency and Medical Information

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Relation to child: ☐ Parent ☐ Relative ☐ Friend ☐ Guardian ☐ Other: \_\_\_\_\_

Child's Doctor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Hospital Preference: \_\_\_\_\_ Phone #: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Insurance Policy #: \_\_\_\_\_

**I permit The Body of Christ Church Summer Camp Staff to seek emergency medical attention for my child in my absence if it becomes necessary. Please initial \_\_\_\_\_**

**In addition to the above, please give the names and relationships to whom the child can be released (ID will be required)**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

### Body of Christ Church Summer Camp Program Fees

|   |                                  |
|---|----------------------------------|
| Non-Refundable Registration fee per child | - \$40.00                        |
| Weekly Fee                                | - \$110.00 1 <sup>st</sup> child |
|   | - \$ 90.00 2 <sup>nd</sup> child |
|   | - \$ 50.00 3 <sup>rd</sup> child |

Payment Schedule:

**All fees** are pre-paid prior to each week attending by cash or money order in the finance office.

**Late pick up fee** - Parents must pick up their children by 6:00 P.M. The Fees for late pick up (6:01) are \$10.00 for the first 15-minute period per student. After 6:15 P.M. the fee increases to \$1.00 per minute per student. **Late fees are due at time of pickup.**

**Late payment fee** - All fees are due on Friday prior to each week. A late fee of \$10.00 will be added to the account if payment is not received upon pick-up on Monday. After two days child can not attend until the account is current.

## BODY OF CHRIST CHURCH SUMMER CAMP PROGRAM

### General Policy Statement

(Please read carefully and sign below)

Body of Christ Church Summer Camp Program requires that we have documentation that each child's parent(s) understand and accept our policies on the following issues. Please read the policies listed and sign your name below to indicate your understanding and acceptance of these policies.

**1. Discipline Policy** – Parents are required to read and sign the Behavior and Discipline Policy as a part of the registration process.

**2. Field Trips** - A parent's signature on this form permits the child to leave the camp site on authorized trips under the supervision of the Body of Christ Church Summer Camp Staff. Parents will be informed of any scheduled field trips in advance.

**3. Medical Treatment** – In the event of an emergency in which the parent cannot be contacted, emergency medical staff and the Body of Christ Church Summer Camp Staff may take appropriate action in the best interest of the child.

**4. Payment Policy** – By signing this form, parents indicate that they understand policies concerning payment, cancellation and refunds.

Participants may not continue the program if any outstanding balances remain. No refunds are given for days missed due to vacation, sickness or inclement weather. Payment is remuneration for a weekly space in the program and cannot be prorated or divided into a per day cost.

**5. Cancellation** – A written notice of cancellation or discontinuance of the program is required two weeks in advance. The registration fee is non refundable.

**6. Refunds** – Refunds are not granted for illness, vacation or when the program is canceled due to inclement weather.

**7. Lost Items** – Body of Christ Church Summer Camp Staff is not responsible for any personal items lost or stolen at our programs.

I have read the above statement of policy and agree to abide by all the stated policies.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

"See what love the Father has given us,



that we should be called children of God."

1 John 3:1

## BODY OF CHRIST CHURCH SUMMER CAMP PROGRAM

### Body of Christ Church Summer Camp Program activities includes:

- Daily Devotions
- Academic Studies
- Trips to the park
- Swimming
- Music and singing
- Nutrition and Fitness
- Morals & Values
- Field Trips
- Movies
- Arts & Crafts
- Gym activities
- Chapel

### Body of Christ Church payment policy:

- Payment due in full at time of registration (Money order or cashier check).
- Weekly fees are due before the start of each week in the finance office.

### Body of Christ Church Summer Camp Program Operating hours:

Monday - Friday 7:30am - 6:00pm



### Body of Christ Church Summer Camp Program will operate on the following weeks:

#### Space is limited

6/11/12—6/15/12

7/23/12—7/27/12

6/18/12—6/22/12

7/30/12—8/03/12

6/25/12—6/29/12

8/06/12—8/10/12

7/02/12—7/06/12

8/13/12—8/17/12

7/09/12—7/13/12

8/20/12—8/24/12

7/16/12—7/20/12

\*Closed July 4

# BODY OF CHRIST CHURCH SUMMER CAMP PROGRAM

## BEHAVIOR AND DISCIPLINE POLICY

Students will be treated fairly and reasonably. Discipline will be based on careful evaluation of the circumstances for each case. Factors that will be considered include the seriousness of the offense, the student's age, frequency of misbehavior, and the student's attitude. Parents and or guardians will be notified of all necessary disciplinary procedures through notes sent home or phone calls and conferences called by faculty or administration.

### **Body of Christ Church Summer Camp Program does not condone and will not permit:**

1. Ridiculing, threatening, using an inappropriate loud voice
2. Leaving children unsupervised.
3. Use of profanity.

### **We expect the children to:**

1. Use appropriate language at all times.
2. Cooperate with staff and follow instructions.
3. Respect other children, staff, themselves, equipment, and facilities.
4. Maintain a positive attitude.

5. Stay in assigned program areas.

### **Behaviors which may result in immediate dismissal include but are not limited to:**

1. Any action that could threaten or pose a direct threat to the physical/emotional safety of the child, other children or staff.
2. Fighting.
3. Possession of a weapon of any kind.
4. Vandalism or destruction of camp property or property of others.
5. Possession of or use of alcohol or illegal or unauthorized drugs.
6. Leaving the premises without authorization.

**It is of utmost importance that the staff maintains good order and discipline. Safety and a positive atmosphere can be promoted by following the prescribed policies. These policies also apply during transportation of children.**

I have read the above statement of policy and agree to abide by the stated policies.

Parent/Guardian signature\_\_\_\_\_ Date\_\_\_\_\_

