

**MEMORANDUM OF AGREEMENT BETWEEN
THE PEACE CORPS
AND
[UNIVERSITY NAME]**

This Memorandum of Agreement (“MOA”), entered into under the authority of 22 U.S.C. § 2509(a)(1), sets forth the understandings of the Peace Corps, an independent agency within the executive branch of the United States Government, and [University name] (the “University”), for a Paul D. Coverdell Fellows Program (the “Program”). The Program will serve to advance the Third Goal of the Peace Corps by helping to promote a better understanding of other peoples on the part of the American people. The Program will also serve to advance the goals of the University by educating qualified Returned Peace Corps Volunteers (“RPCVs”) through formal academic study.

I. THE PROGRAM

A. ESTABLISHMENT

The University will cooperate with the Peace Corps to develop and maintain a Program for RPCVs who have satisfactorily completed their Peace Corps training and service overseas.

As part of the Program, selected RPCVs (“Fellows”) will be enrolled in a degree-granting program leading to a degree at the University as set forth in Attachment 1 attached hereto and made a part hereof. In the event that the parties agree to expand the degree offerings of the University under the Program, an addendum to this MOA and Attachment 1 will be executed by the parties, and all new offerings will be governed by and subject to the provisions of this MOA.

B. PARTICIPANTS

To qualify for the Program, applicants must have satisfactorily completed their Peace Corps service and must meet the admission requirements of the University. A Volunteer is considered to have satisfactorily completed Peace Corps service if he/she: has completed the full two-year tour of Peace Corps service, or the full tour minus up to 90 days, if returned home on an emergency leave; has been granted an “Early Close of Service” or an “Interrupted Service” due to circumstances beyond the Volunteer’s control; or has been medically separated as a Volunteer.

Applicants to the Program should submit their applications to the University in accordance with the University’s requirements for admission. Minority participation in the Program will be encouraged.

C. CURRICULUM

The University shall determine the curriculum and the academic requirements for a degree as set forth in Attachment 1. Fellows in the Program will be expected to meet these academic requirements for successful completion of the Program.

D. ADMINISTRATION

The Program will be coordinated by the University and the Peace Corps Office of Public Engagement. They shall jointly administer this Program pursuant to the following Implementing Provisions.

II. IMPLEMENTING PROVISIONS

A. RESPONSIBILITIES OF THE UNIVERSITY

The University agrees:

1. To designate a liaison officer to coordinate with the Peace Corps in the implementation of the Program. The coordinator will work to sustain the program with various agencies, institutions, and organizations that partner with the Program.
2. To provide appropriate direction and organizational structure for the Program within the University.
3. To develop and implement an appropriate curriculum for this Program.
4. To recruit and screen candidates, select Fellows for the Program, and graduate, with a degree as set forth in Attachment 1, those Fellows who successfully complete the requirements of this Program.
5. To provide academic advice, assistance, and support to the Fellows.
6. To identify and assist in the placement of Fellows in appropriate internships.
7. To assist and support Fellows during their internship placement.
8. To assist Fellows in arranging for tuition support, scholarships, and other forms of financial support, in accordance with applicable University policies. Fellows shall be responsible for a portion of their own tuition, as well as their living expenses and related expenses while attending the University, unless otherwise provided for by the University.

9. To provide Peace Corps with information about the status of the Program and its participants.
10. To comply with all applicable laws.

B. RESPONSIBILITIES OF THE PEACE CORPS

The Peace Corps agrees:

1. To designate a liaison officer in the Program office to coordinate with the University in implementing the Program.
2. To provide the University with appropriate verification of Peace Corps Volunteer service, as required, to implement the terms of this MOA.
3. To provide such support, as the parties may agree, in establishing and maintaining the Program and conducting community and faculty outreach.

C. MUTUAL AGREEMENTS

1. The Peace Corps reserves and retains the right to establish the terms and conditions of Peace Corps service consistent with its rules, regulations, policies, and practices.
2. The University reserves the right to dismiss or suspend any student from the University or from the Program for academic reasons or disciplinary reasons, in accordance with the normal practices and policies of the University.
3. Recruiting of Fellows, publicizing of the Program, and developing and distributing materials relating to the Program shall be the mutual responsibilities of the University and the Peace Corps, as appropriate. All initial and subsequent substantive Program publicity and materials shall be subject to the prior approval of the Peace Corps.

III. GENERAL PROVISIONS

A. EFFECTIVE DATE

This MOA is effective upon its signing by the parties, and will remain in effect for a period of five (5) years from the date of signing.

B. AVAILABILITY OF FUNDS

The obligations of the parties hereto are subject to the availability of funds.

C. EVALUATION

Not later than thirty (30) calendar days after the effective date of this MOA, the Program coordinators shall communicate in writing to confirm programming details and to address any administrative, programmatic, promotional, or other concerns that may arise.

At least biennially, the parties shall jointly or independently, as they may agree, complete a report identifying the strengths and weaknesses of the Program, the extent to which previously established goals were achieved during the period, and recommendations, if any, for program changes.

D. TERMINATION

This MOA may be terminated at any time and for any reason by either party by providing written notice to the other party. The terminating party will promptly inform the other, in writing, of the circumstances that make termination desirable. Termination will be effective upon receipt of written notice.

Termination of this MOA by either party shall not affect the status of participating Fellows as candidates for a degree at the University as set forth in Attachment 1.

E. LIABILITIES AND LOSSES

The Peace Corps, its employees, officers, agents, and contractors assume no liability with respect to accidents, bodily injury, illness, breach of contract, or any other damages or loss, with respect to any claims arising out of any activities of the University undertaken under this MOA, whether with respect to persons or property of the University or third parties.

The University, its employees, officers, agents, and contractors assume no liability with respect to accidents, bodily injury, illness, breach of contract, or any other damages or loss, with respect to any claims arising out of any activities of the Peace Corps undertaken under this MOA, whether with respect to persons or property of the Peace Corps or third parties.

F. OTHER ACTIVITIES

Under the Peace Corps Act (22 U.S.C. § 2501, *et seq.*), the Peace Corps name and logo are reserved exclusively to describe programs under that Act. The use of the official seal, emblem, logo or name of the Peace Corps by the University shall be allowed only with the prior written permission of the Peace Corps pursuant to collaborative efforts specified herein. The use of the official seal, emblem, or logo of the University by the Peace Corps

shall be allowed only with the prior written permission of the University pursuant to collaborative efforts specified herein.

From time to time, the University, its employees, or others associated with it may wish to express their respective views or take their own initiatives regarding the Program. Should the University or such individuals do so, third parties will be clearly advised that such views or initiatives are completely independent of, and not on behalf of, the Peace Corps, or otherwise in the Peace Corps' name. Fundraising activities engaged in by the University are not authorized by or approved by the Peace Corps.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Agreement as of the date and year set forth below:

For THE PEACE CORPS:

For [UNIVERSITY NAME]:

Aaron S. Williams
Director

[Name]
[Title]

Date: _____

Date: _____

REFERENCE COPY ONLY

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Date: _____

Attachment 1

[Name of School(s)/Department(s)]

Fellows successfully completing the Program will receive a [list degree(s) and concentration(s)]. In addition, as part of their studies and related thereto, the Fellows will complete a substantial internship which will benefit a high-need American community.

REFERENCE COPY ONLY