

The R&D (Research & Development) program invites artists, curators and other cultural producers to articulate their research and development of ideas and objects through a supported exhibition or project. These exhibitions and projects may be group, solo, or collaborative endeavors.

### ELIGIBILITY

This call-for-entries is open to all established or emerging artists, curators and cultural producers who are 21 years old or older. Applications must show promise and strong conceptual grounding. As the name of the program suggests, we're looking for artists who are delving into or willing to delve into research and then developing that research into projects.

### DEADLINES

Applications are reviewed once each year. To ensure applications are considered in a timely manner, please coordinate so your application arrives at SPACES by the posted deadlines on our website. These are not postmark deadlines.

### APPLICATION DETAILS

Each application must include: a completed application form, 150-word artist/curatorial statement, one-page C.V., 10-15 still image work samples OR 2-3 two-minute segments of audio and/or video (or appropriate combination of images, video, audio and web-based work), work sample list and application fee.

Incomplete or inaccurately assembled applications will not be considered. Notifications of acceptance or rejection will be sent via email. Please update your contact information if anything changes before you receive notification.

### WHAT TO SEND VIA MAIL

A completed hardcopy of the application form, application fee and one CD that includes work samples, work sample list, artist/curatorial statement and C.V. All materials should be mailed to SPACES to arrive on or before the posted deadline.

### WHAT TO INCLUDE ON THE CD

Work samples, a work sample list, a 150-word artist/curatorial statement and one-page C.V. should be submitted on one CD-R. Most text documents should be in PDF format (except as indicated below) and no larger

than 1MB each. Free online services can convert most documents to PDF. Each PDF should be no larger than 1MB. Name each file according to the following format where "artistslastname" is the last name of the artist or name of the artist collective:

artistslastname-statement.pdf  
artistslastname-cv.pdf  
artistslastname-worksamplist.pdf

All filenames should be in lowercase with no spaces or punctuations other than hyphens.

### STATEMENT

Each application should include a 150-word artist/curatorial statement succinctly describing the artist's work or proposed project. Statements longer than 150 words will not be considered. Please refrain from frilly artspeak. The statement should be in PDF format.

### C.V.

Include a one-page C.V. listing the artist/curator's birthdate (to verify that the applicant is 21 or older), education, significant exhibitions/events & bibliography. The C.V. should be in PDF format

### WORK SAMPLES

Work samples must have been completed within the last two years. All submitted materials (CDs and DVDs) should be clearly labeled with the artist's name and address. Curatorial proposals should include work samples from artists in the proposal.

- **Images:** 10-15 digital images should be submitted in JPG format, 72 dpi, no larger than 1MB each, burned to a CD-R. No DVDs or CD-RWs of still images will be accepted. Please do not submit images in PDF, Flash, PowerPoint, or Kodak picture format. Please label all images in the following format: number\_ artistslastname\_title.jpg where "number" is in a two-digit format and refers to the order in which you wish the image to appear; "artistslastname" is the last name of the artist or name of the artist collective;

and “title” is the title of the piece. All text should be lowercase with no spaces or punctuation other than hyphens. Examples alook like this:

04-grosse-skrownorepap.jpg or  
09-guerrillagirls-dearestelibroad.jpg

Make sure all CDs are readable on both Mac & PC.

- **Video:** Video should be submitted on a CD-R (not DVD) as 2-3 segments of two minutes each. Files should be no larger than 40MB and in .mov or .m4v format. We can now also accept videos hosted on YouTube or Vimeo that are **not** password protected. URLs to the appropriate videos’ pages should be listed in a plain text document with only a space between URLs like this:

<http://vimeo.com/36930373> <http://youtube.be/6ymKUlllzpg> <http://www.youtube.com/watch?v=Ubp9tYjhpHU>

This plain text document (.txt) should be named with the artist’s last name and the word “sites” using no spaces or punctuation other than a hyphen like this:

grosse-sites.txt or  
guerrillagirls-sites.txt

Please only submit video art, or video documentation of an art piece that requires video to be fully experienced. Do not send video walk-throughs of static exhibitions or video slide shows.

- **Audio:** Audio should be submitted as separate MP3 files on CD. Each track should be no longer than 2 minutes. Follow the filename format for works as indicated above.
- **Web-Based:** Web-based work should be submitted as URLs to the appropriate project(s) page(s) listed in a plain text document with only a space between URLs like this:

<http://www.myawesomeproject.com> <http://thiswillblowyourmind.org/myproject/index.html>  
<http://allyourbasearebelongtous.net/index.php>

This plain text document (.txt) should be named with the artist’s last name using no spaces or punctuation other than a hyphen as indicated in the “video” section above.

Please only submit web-based projects. A portfolio website that features audio/video art and still images won’t be considered. If submitting both video and web-based work, the projects may be listed in the same .txt file.

- If you wish to submit work that includes multiple formats, you can calculate the appropriate amount of material to submit by using this equation:

2-minute audio/video clip = 1 website = 5 images.

- Include a work sample list that corresponds to the submitted materials, indicating file name, title, date, dimensions/duration, media and one brief explanatory note (if applicable) for each piece. The Work Sample List should be in PDF format.

## APPLICATION FEE

A non-refundable application fee of \$10, payable to SPACES, is charged to cover handling and processing of applications. The fee must be submitted in the form of personal check or money order, or paid online at

<https://www.spacesgallery.org/shop/category/merchandise>

Current SPACES Season Pass holders or members may apply for **free**. That’s right: free. If you are unsure of your current membership standing, please call SPACES.

## APPLICATION EVALUATION

Applications are evaluated by a porous committee of artists, community members, board members and SPACES staff. In some instances, artists are invited to participate in R&D without submitting an application. Applicants will be notified via email as soon as possible after the review on the status of their application. Please do not call or email to follow up. No materials will be returned. Please do not include a SASE.

## ADDITIONAL INFORMATION

A floor plan of the gallery space is included below. We do not require you to propose a layout nor do we suggest that your proposal should involve the gallery rather than an off-site project. It is included for your information. Use it as you wish.

Shipping, equipment and honoraria are handled on a case-by-case basis to be negotiated by the artist/curator and SPACES. Accepted artist applicants may be in solo or group exhibitions. Curatorial proposals may or may not be accepted as a whole, but may be whittled down or augmented in cooperation with the proposing curator.

Please visit <http://www.spacesgallery.org/artists/apply-to-exhibit/rd> before calling or emailing with questions. There you will find an extensive FAQ.



Please complete this application and return to SPACES with supporting materials

\* Name: \_\_\_\_\_

\* Address: \_\_\_\_\_

\* City: \_\_\_\_\_ \* State: \_\_\_\_\_ \* Zip: \_\_\_\_\_

\* Phone Number: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

\* Email: \_\_\_\_\_ Website: \_\_\_\_\_

How did you hear about SPACES? (We're just curious) \_\_\_\_\_

\* Required information

**DO NOT PUT ANYTHING IN THIS BOX. NOW, DECIDE IF YOU FOLLOW THIS RULE OR NOT.**

### SEND VIA MAIL

- Completed application
- One CD with the materials listed to the right
- \$10 application fee or  I am a SPACES member

Materials will not be returned, do not send a SASE.


Mail these materials to:  
Attn: SPACES Programming Committee  
SPACES  
2220 Superior Viaduct  
Cleveland, OH 44113

### WHAT TO INCLUDE ON THE CD

- Work samples (images/video/audio/website list)
- Work sample list (PDF)
- 150-word artist/curatorial statement (PDF)
- One-page C.V. (PDF)

Please refer to the Application Guidelines for answers to your questions. Incomplete applications will not be considered. Late applications can only be considered in the next round.



 = Non-exhibition space

Ceiling: plaster, lath & wood beams  
Ceiling height: 11' 11" w/ variations

Floor: wood

Exterior Walls: drywall w/ plywood backing unless otherwise noted

Interior walls: drywall

Columns: wood

Interior walls are subject to change.  
We also have three moveable walls that measure 8' 1.5" x 9' 6.5" x 2' 6".

We often exhibit R&D, SWAP and SPACELab artists in the gallery at the same time, so the full extent of the gallery space is not always available for a single exhibition.

# SPACES

2220 Superior Viaduct  
Cleveland, OH 44113  
216.621.2314  
contact@SPACESgallery.org  
www.SPACESgallery.org

