



Print this form off and keep a copy in your car's glove box with a pen so you can quickly refer to it in the event of an accident.



LifesureMotor

ACCIDENT FORM & CHECKLIST

Please fill in this form with as much information as possible. Complete your own details now so you have them available straightaway. You may need to use the information you record here in an insurance claim or legal settlement.

YOUR DETAILS

CAR REGISTRATION:

YOUR CAR INSURANCE IS WITH:

POLICY NUMBER:

CLAIMS DEPT. TELEPHONE NUMBER:



Remain calm & stay safe. If anyone is injured call the Police and Ambulance immediately on **112 from a mobile or 999**. You will need to provide details, location and information about any casualties.

ABOUT THE ACCIDENT

DATE & TIME:

LOCATION (Be as specific as possible):

WHAT IS THE SPEED LIMIT AT THIS LOCATION?

THIRD PARTY DRIVER DETAILS

DRIVER'S NAME:

ADDRESS:

MAKE, MODEL & COLOUR OF CAR:

CAR REGISTRATION:

THEIR CAR INSURANCE IS WITH:

THEIR POLICY NUMBER:



Immediately after an accident:

- All drivers involved must exchange details by law
- Never admit to any blame or offer any kind of settlement
- Saying 'sorry' may be an automatic response, but it may be used against you later on
- If your car is not driveable, contact your insurance company for assistance

LIFESURE CLAIMS HELPLINE - 01480 402476

ANY OTHER DRIVERS / VEHICLES INVOLVED

DRIVER'S NAME:

ADDRESS:

MAKE, MODEL & COLOUR OF CAR:

CAR REGISTRATION:

THEIR CAR INSURANCE IS WITH:.....

THEIR POLICY NUMBER: _____



The Police must also be called if:

- **Anyone involved left the scene without exchanging contact details**
- **Any vehicle is causing a hazard or obstruction**
- **Any road signs or lampposts have been damaged**

ANY OTHER DRIVERS / VEHICLES INVOLVED

DRIVER'S NAME:

ADDRESS: _____

MAKE, MODEL & COLOUR OF CAR:

CAR REGISTRATION:

THEIR CAR INSURANCE IS WITH:.....

THEIR POLICY NUMBER:



Make sure everyone is safe

- Move away from the car and the road
- **DO NOT SMOKE OR USE A MOBILE PHONE IF YOU CAN SMELL PETROL**
- Do not move any vehicle until the Police arrive unless leaving the vehicle is likely to cause further injury

DETAILS OF ANY WITNESSES (including passengers)

Names, addresses, contact telephone numbers. Take photos if possible.

This image shows a single sheet of white paper with ten horizontal dashed lines spaced evenly apart, resembling notebook paper. The lines are light gray and extend across the width of the page. There is no handwriting or other markings on the paper.

Note down as much detail as possible.

Note down as much detail as possible.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

WHILE REMAINING SAFE AT ALL TIMES, if you have a camera or camera phone, take photos or video of the vehicles involved (including your own) as soon as possible, showing their position, any damage and any visible skid marks in the road. REMEMBER: DO NOT USE A MOBILE PHONE OR OTHER ELECTRICAL DEVICE IF YOU CAN SMELL PETROL.

MAKE A SKETCH

Include the road layout, road markings & any nearby traffic signs, street names, landmarks, the directions in which the vehicles were travelling, collision points and any skid marks or other relevant features.

Weather conditions, lighting, other factors (e.g. Do you think the other driver may have been drinking, or using a mobile phone?)

This image shows a full page of white paper with horizontal dashed lines, typical of primary school handwriting practice paper. The lines are evenly spaced and run across the entire width of the page. There are no margins, text, or other markings present.

Please note down as much detail as possible.

[illegible]

CONTACT NUMBER:.....

NEXT STEPS

- **If your car is not driveable, contact your insurance company for assistance.** If you hold comprehensive insurance, they will arrange for it to be picked up and taken to a garage. You will only be liable to pay the excess as specified in your policy. However, if you hold third-party insurance and the accident was your fault, you will be responsible for your own repairs. Remember, you must still notify your Insurers of the incident. If not your fault or in dispute, contact your Legal Insurers (assuming you have purchased legal cover) as they may be able to help. **Take photos of the damage before your car is taken away.**
- Assuming you do not need urgent medical attention, you should contact your insurer immediately to inform them of the accident. If you are a Lifesure client please call 01480 402476 to speak with our primary claims handlers who will assist you by connecting you to your insurers claims handling team, or if your insurers don't have a night service they will arrange recovery. Most companies can now take the details of your claim over the phone and provide you with a claims reference number.
- If you do not appear to have been injured at the time of the accident but injuries such as whiplash start to develop later, you can inform the police within 24 hours of the incident. The police may visit you at home to interview you and will require your MOT certificate, insurance details and driver's license.
- If you require a hire car while yours is being repaired, this may be covered by your insurance or your legal insurance. If not, you can arrange to hire one yourself and add the cost to any claim which you are making against the other party. Remember that the hire car must be a suitable replacement for your own and also, **if the accident is finally deemed to be your fault, you will be responsible for the hire charges.**
- If you do not require urgent medical attention, it is advisable to attend your own GP as soon as you can in case of any injuries which have not become apparent as yet. The GP will advise you of any treatment which is necessary.

ABOUT LIFESURE

Lifesure is an independent insurance brokers providing professional and impartial advice. We'll search through products from our wide range of providers to find you the best possible price and most appropriate insurance, including: Caravan, Motor, Household, Park Home, Business and Travel.

DISCLAIMER

This form has been provided for your assistance in the event of an accident. It should be treated as guidance only and not taken as legal advice.

The use of this document and its advice is taken entirely at your own discretion. Any claims arising as a result of an accident, insured or otherwise will require you to complete official documentation from other relevant parties including: your insurance company and/or legal representatives, third party insurers and/or legal representatives, the Police.

Lifesure Group Limited cannot be held responsible or liable for any omissions, exceptions or errors occurring in this document that may jeopardise or influence the result of any claim made or any legal action that you or a third party may wish to take.



LifesureMotor

Call us on **01480 402460** or visit us online at **www.lifesure.co.uk**



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