

REQUEST FOR QUOTATION

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Date : **October 10, 2012**

Project Title : **Supply and Delivery of Eight Hundred (800) Packs of Newborn Screening Kit for Diagnostics**

ITB No. : **09-50-2012**

Approved Budget : **Four Hundred Forty Thousand Pesos (PhP 440,000.00), VAT - Exclusive, Zero Rated Transaction**

Deadline for submission of Quotation : **October 23, 2012 / 11:00 am (Sealed Quotation)**
Please address the envelope containing the accomplished RFQ form and required documents to BAC Secretariat Unit, Procurement Department, 2nd Floor, PAGCOR House, #1330 Roxas Boulevard, Ermita, Manila

The envelope shall bear the name and address of the Bidder in capital letters

Sir / Madame:

In accordance with the Technical Specifications and General Conditions for the aforementioned project stated herewith, kindly fill up and submit your lowest quotation on the item/s / services stated below.

Thank you.

(Sgd) MA. REINA G. CARREON
Assistant Vice-President
PROCUREMENT DEPARTMENT

Dear Ms. Carreon:

In accordance with your request, the following is our quotation for your requirement:

Quantity	Description	Offered Technical Quotation Please fill up each column with either: "comply" or "not comply" Kindly indicate the Brand and Model of the offered item.
Eight Hundred (800)	Newborn Screening Kit	
	Should include one (1) Filter Card, one (1) Lancet and Transmittal Form	
	Should include courier and laboratory costs	
Expiry Date: One (1) year from the date of delivery and acceptance		
Delivery Period: Within seven (7) calendar days from the effectivity date specified in the Notice to Proceed.		
Delivery Place: Vigan Warehouse, Old Nayong Pilipino, Paranaque City		

Quantity	Technical Description	Unit Cost VAT Exclusive Zero Rated Transaction (Please state amount in words and in figures)	Total Cost VAT Exclusive Zero Rated Transaction (Please state amount in words and in figures)
Eight Hundred (800)	Newborn Screening	PhP	PhP

VALIDITY OF OFFER: Ninety (90) Calendar days from the opening of quotations

WARRANTY PERIOD: Three (3) months after the acceptance of the delivered items.

Additional Requirements:

Upon submission of the quotation, kindly include the following documents:

1. Valid PAGCOR's Certificate of Registration (for PAGCOR registered suppliers);

Or (for non-registered suppliers)]

- 1.a. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives; and
- 1.b. Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located

Note: The non-registered winning bidder must be able to submit the PAGCOR's Certificate of Registration within seven (7) calendar days from BAC notice of its determination of the bidder having the Lowest/Single Calculated Responsive Bid;

2. Valid Tax Clearance Certificate issued by the Collection Enforcement Division, Bureau of Internal Revenue (BIR) National/Head Office, BIR Road, Diliman, Quezon City pursuant to Executive Order (E.O.) No. 398, Revenue Regulation (R..R) No. 03-2005 and Revenue Memorandum Circular (RMC) No. 16-2005;
3. Income and/or Business Tax Returns either filed and paid manually or electronically through the Electronic Filing and Payment System of the BIR per E.O. 398, RR -3-2005 and RMC 16-2005; and
4. Philippine Government and Electronic Procurement System (PhilGEPS) Registration Certificate.

NOTES:

1. Bidders shall provide correct and accurate information required in this form.
2. Quotations submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The prices quoted are to be paid in Philippine Currency.
4. All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction**.
5. For the purpose of standardization of quotations, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the

amounts in words and in figures, the amount in words will prevail.

6. Award of contract shall be made to the lowest calculated offer which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
8. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. The supplier agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Other terms and conditions are stipulated in the attached Service Contract.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of bidding and evaluation set up by the Bids and Awards Committee, to the provisions of the attached Draft Annex A (Terms and Conditions) of the Purchase Order and to the rules and regulations of the Government and PAGCOR.

We understand that PAGCOR is not bound to accept the lowest or any quotation it may receive.

Very truly yours,

Signature over Printed Name / Date
TIN: _____

Position

Company Represented
TIN: _____

Address / Tel. No. / Fax No.