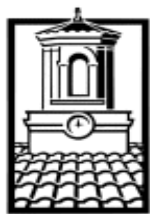


Living & Learning

@ TAMUK



Housing Packet



TEXAS A&M
UNIVERSITY
KINGSVILLE

UNIVERSITY HOUSING & RESIDENCE LIFE
MSC 108 • 700 UNIVERSITY BLVD.
KINGSVILLE, TX 78363-8202
PHONE (361) 593 3419 • FAX (361) 593 2417
<http://www.tamuk.edu/housing>

MEMORANDUM : Required Bacterial Meningitis Vaccination

There is a new Texas Law, which went into effect October 1, 2013 that requires action on your part BEFORE BEING ASSIGNED to campus housing for the upcoming semester. Your housing application will not be complete until the **Student Health and Wellness** office has the following documentation on file.

Please send your vaccination information to:

By Mail: Student Health and Wellness
Health Care Clinic
Texas A&M University-Kingsville
700 University Blvd, MSC 112
Kingsville, Texas 78363
By Fax: 361-593-2006
In Person: Student Health and Wellness
1210 Retama - Kingsville, Texas

For questions or concerns about vaccinations contact Student Health and Wellness at 361-593-2904

TEXAS STATE LAW- SB 1107 now TEC 51.9192

Bacterial Meningitis Vaccination is required for all new, transfer, and returning students (who have had a Fall or Spring semester break in their attendance at an institution of higher education.) This law went into effect on October 1, 2013.

The State of Texas has passed a new law (SB 1107 now TEC 51.9192) that will require all new, transfer, and returning students (who have had a fall or spring semester break in their attendance at an institution of higher education) to have a vaccination against bacterial meningitis. All first-time freshmen, transfer and returning students wishing to live on campus after October 1, 2013 must provide to our office the following before being assigned to campus housing:

1. Valid Proof of Vaccination

- A.) The signature or stamp of a physician or his/her designee, or public health personnel on a form which shows the month, day and the year the vaccination dose or booster was administered.
- B.) An official immunization record generated from a state or local health authority
- C.) An official record received from school officials, including a record from another state.

2. Valid Proof of Vaccination Exemption

- A.) An affidavit or a certificate signed by a physician who is duly registered and licensed to practice medicine in the United States, in which it is stated that, in the physicians opinion, the vaccination required would be injurious to the health and well being of the student.
- B.) An affidavit signed by the student stating that the student declines the vaccination for bacterial meningitis for reasons of conscience, including a religious belief. A conscientious exemption form from the State of Texas Department of State Health Services must be used and can be found at <https://webds.dshs.state.tx.us/immco/affidavit.shtm>

3. Groups of Students this New Law Does Not Apply To

- A.) Student is 22 years of age or older by the first class day of the start of the semester.

Students are strongly encouraged to visit with their primary care physician or area health clinic as soon as possible to receive the appropriate vaccinations.

YOU WILL NOT BE ASSIGNED TO THE RESIDENCE HALLS WITHOUT AN AFFIDAVIT, VACCINATION RECORD OR A CERTIFICATE ON FILE. PLEASE TAKE CARE OF THIS AND PROVIDE A COPY TO STUDENT HEALTH AND WELLNESS AS SOON AS POSSIBLE.

UNIVERSITY HOUSING & RESIDENCE LIFE INFORMATION

WHEN IS THE DEADLINE TO APPLY FOR HOUSING?

There is no deadline. Students new to the halls are assigned on a first-come, first-serve basis. Some halls will fill up early and the students will then be assigned to other halls that may not be their second choice or third choice but based on the date their agreement, deposit and Bacterial Meningitis record are received.

Students apply for housing by completing these 5 steps:

- Student must be accepted for admission to the University
- Complete a Housing Agreement (include information about specific hall, meal plan, & roommate preferences, if any)
- Submit a copy of your Bacterial Meningitis vaccination (as mandated by state law) to Student Health and Wellness
- Complete a Housing Reservation / Deposit Application
- Submit a \$150 Room Reservation & Damage Deposit (make check or money order payable to TAMUK)

WHAT IS THE COST FOR ROOM AND BOARD?

Rates are for a semester and include the cost of a room and meals (board). The cost of their housing will be calculated together with their tuition and fees. Students may opt to pay in one lump sum or on a deferred plan (pay in installments) plus \$30 administrative fee. Students selecting the deferred payment plan must arrange for and sign a payment plan at the Business Office.

The meals are served in the Dining Cafeteria from 7 a.m. to 7:30 p.m. Meals are all you can eat. Express Money for the semester can be used in Pizza Hut, Starbucks, Subway, Chik-Fil-A, Cup & Chaucer, and the Martin Provisions on Demand (P.O.D.)

- **Carte Blanche w/\$75** – unlimited number of meals plus \$75 Express Money.
- **14 Meal Plan w/\$100** – any combination of 14 meals during a seven day cycle plus \$100 Express Money.
- **10 Meal Plan w/\$250** – any combination of 10 meals during a seven day cycle plus \$250 Express Money.
- **10 Meal Plan w/\$100** - any combination of 10 meals during a seven day cycle plus \$100 Express Money.
- **10 Meal Plan** - any combination of 10 meals during a seven day cycle. No Express Money

WHAT DOES THE ROOM INCLUDE?

- Cable TV / HBO (one line)
- Computer internet service (two lines, student provides computer) & wireless internet.
- Twin bed, chair, closet, desk area, (one for each student)

ARE STUDENTS REQUIRED TO LIVE IN THE RESIDENCE HALLS? YES

University policy requires students to live on campus for **one academic year** who are single and are under 20 years of age, or have less than 30 hours. Students who wish to live off campus must be granted an exception by the Residence Life Office. All students under the required residence policy will be automatically billed for housing fees. These fees cannot be removed until the housing exception is granted.

Steps to request a Housing Exception to live off campus:

- Obtain a Housing Exception form from the Department of University Housing & Residence Life Office
- Housing Exception requests should be submitted prior to July 15th for Fall Semester and December 1st for Spring Semester
- Requests will be reviewed and the student will be notified of their Housing Exception status in writing
- **Until written notice is received, students who request exceptions should not make arrangements to live off campus**

CAN YOU CHOOSE YOUR ROOMMATE?

Students are welcome to request a specific person; otherwise, you will be paired up with someone. It is important that you provide the information requested in the agreement as that information assists us in making a roommate selection. Students who have a specific roommate in mind should do the following:

- Write the complete name & K ID number of the person (to avoid confusion with similar names) on each other's agreement
- Send in their housing agreements at the same time or as close together as possible. For Fall semester assignment, both agreements should be sent in by the May 1st priority deadline
- Students who apply later may not get their roommate selection because as the halls fill, we will be assigning students applying late to spaces that are available

CAN I REQUEST A SINGLE (PRIVATE) ROOM?

All students will initially be assigned a roommate at the beginning of the Fall Semester. On the first class day students may sign up on the private room waiting list. We must wait for all students to check-in and also verify cancellations before determining availability. Private rooms will be issued on a space-available basis and in accordance with the waiting list after the 12th class day. There is an additional charge of \$350 for a private room.

IS THERE A CANCELLATION DEADLINE? YES

The deadline to cancel your housing agreement for the Fall Semester and to receive a \$100 refund of your deposit is July 15th (postmarked). The request must be received in writing to the Department of University Housing & Residence Life.

CONTACT RESIDENCE LIFE AT:

University Housing & Residence Life
700 University Blvd. MSC 108
Kingsville, TX 78363
361-593-3419 website: <http://www.tamuk.edu/housing>

SUMMARY OF HOUSING RATES FOR 2013 - 2014 FALL AND SPRING SEMESTERS

TEXAS A&M UNIVERSITY – KINGSVILLE

RESIDENCE HALL	ROOM AND BOARD RATES: Cost is per semester/ Full payment plan				
	ROOM & CARTE BLANCHE W/\$75	ROOM & 14 MEAL PLAN W/\$100	ROOM & 10 MEAL PLAN W/\$250	ROOM & 10 MEAL PLAN W/\$100	ROOM & 10 MEAL PLAN
BISHOP HALL (WOMEN'S HALL)	\$3,429.00	\$3,354.00	\$3,358.00	\$3,204.00	\$3,099.00
TURNER HALL (MEN'S HALL)	\$3,429.00	\$3,354.00	\$3,358.00	\$3,204.00	\$3,099.00
MARTIN HALL (B SIDE) (MEN'S HALL)	\$3,429.00	\$3,354.00	\$3,358.00	\$3,204.00	\$3,099.00
LYNCH HALL (SUITE PLAN) (WOMEN'S HALL)	\$3,593.00	\$3,518.00	\$3,522.00	\$3,368.00	\$3,263.00
LUCIO HALL (2 BEDROOM) (COED HALL)	\$4,898.00	\$4,823.00	\$4,827.00	\$4,673.00	\$4,568.00
LUCIO HALL (4 BEDROOM) (COED HALL)	\$4,686.00	\$4,611.00	\$4,615.00	\$4,461.00	\$4,356.00
MESQUITE VILLAGE WEST (2 BEDROOM) (COED HALL)	\$4,898.00	\$4,823.00	\$4,827.00	\$4,673.00	\$4,568.00
MESQUITE VILLAGE WEST (4 BEDROOM) (COED HALL)	\$4,686.00	\$4,611.00	\$4,615.00	\$4,461.00	\$4,356.00

Private rooms are not awarded unless space is available after the 12th class day from a waiting list. \$350 additional charge for private room.

ROOM ONLY OPTIONS / COST PER SEMESTER		
LUCIO HALL 4 th Floor Only (COED HALL)	(2 BEDROOM) \$3,398.00 (4 BEDROOM) \$3,186.00	Must be 22 years of age or have 90 semester hours; meal plan is optional.
MARTIN HALL (A SIDE) (MEN ONLY)	\$1,929.00	Must be 21 years of age or have 60 semester hours; meal plan is optional; Private room is \$350 extra if space is available.
BISHOP HALL (1-S) (WOMEN ONLY)	\$1,929.00	Must be 21 years of age or have 60 semester hours; meal plan is optional; Private room is \$350 extra if space is available.

OPTIONAL MEAL PLAN					
CARTE BLANCHE W/\$75	14 MEAL PLAN W/\$100	10 MEAL PLAN W/\$250	10 MEAL PLAN W/\$100	10 MEAL PLAN	BLOCK PLAN 45 MEALS W/\$75
\$1500.00	\$1425.00	\$1429.00	\$1275.00	\$1170.00	\$425.00 <small>Must be 21 yrs. Or have 60 credit hours</small>

CANCELLATION POLICY AND DEADLINES			
If your plans about attending school change, you must cancel your housing reservation in writing by the following deadline in order to get a \$100 refund of your deposit. Written cancellation requests may be received in person, by mail to the Residence Life Office, 700 University Blvd. MSC 108, Kingsville, TX 78363-8202, or by fax (361)593-2417. Contact our office at (361) 593-3419 if you have any questions.			
Fall Semester – July 15	Spring Semester – December 1	Summer Session I – May 1	Summer Session II – June 1

THE UNIVERSITY RESERVES THE RIGHT TO CHANGE THE HOUSING RATES WITH 30 DAYS NOTICE

Terms and Conditions of Housing Agreement Texas A&M University-Kingsville

This agreement is between the individual student and Texas A&M University-Kingsville. Student, parents and/or guardians are urged to carefully read this agreement. When completed and returned to the Department of University Housing & Residence Life, MSC 108, 700 University Blvd. Kingsville, Texas 78363-8202, it becomes a binding agreement between the student, his/her parent or guardian (if the student is under 18 years of age), and the university. Completion of the agreement is for a space on campus only and does not guarantee assignment to a particular room or residence hall. **The agreement is binding for the FULL ACADEMIC YEAR if enrolled.**

I. ABOUT YOUR HOUSING AGREEMENT

- A. You are financially and legally bound to this agreement for the **FULL ACADEMIC YEAR** while enrolled at Texas A&M University-Kingsville. If you enroll in Spring or for a Summer Session, **the agreement is for one semester only.**
 - 1.) **Students receiving university sponsored financial aid are expected to pay all financial obligations owed to the university at the time they receive the financial aid.**
 - 2.) Whether or not you are originally required to live on campus, once the agreement has been signed, **you are obligated to honor it for the agreement period.**
- B. You may be released from your agreement after the Fall Semester, **ONLY** if you graduate or withdraw from the university, marry, are scholastically ineligible to attend school, or are granted an exception to the Required Residence Policy.
- C. Only students enrolled at Texas A&M University-Kingsville are eligible for on-campus housing.
- D. Students who are required to live on campus must select a meal plan as part of this agreement. The student agrees to pay for **BOTH** the cost of the room and the food service. **No credit will be allowed for nights not spent in the hall or meals missed. (The student will be responsible for payment of meals which have been missed because of non-payment.)**
- E. The residence halls close during university holidays (Thanksgiving, Spring Break, Easter, etc.) and between semester breaks. To provide interim housing for students, the university reserves the right to consolidate students into one residence hall during holiday or break periods. The cost for providing such housing will be determined by the Department of University Housing & Residence Life.

II. PERIOD OF AGREEMENT

- A. This agreement is for the entire academic year (**Fall & Spring**) or that portion of the agreement period remaining upon execution of this agreement. Room rent payments do not cover periods between semesters or during holidays. (See Section I. E)
- B. The student may occupy an assigned room beginning on the first day the halls open for each semester, until 12:00 p.m. on the day the halls officially close for the semester. Check-in, which consists of receiving your room key, must be completed by 5:00 p.m. on the third day of classes each semester. Failure to check into the residence hall during the check-in period could result in the assignment of the room to another student. Further, upon such failure, the university will have the right to retain the Housing deposit as liquidated damages. The student will also continue to be billed until proper arrangements for canceling or terminating the agreement are made. Every effort will be made to hold the original assignment if the Department of University Housing & Residence Life is notified in advance of an anticipated delayed arrival, but it may be necessary to assign the late student to other accommodations.
- C. In the event that the assigned accommodations are destroyed or otherwise made unavailable and the university cannot furnish other accommodations, the agreement will terminate. All rights and liabilities of the parties shall cease and housing payments previously made by the student shall be refunded on a pro-rated basis for the period in which accommodations were unavailable to the student. The full \$150.00 deposit will be refunded to the student upon request.

III. CONSIDERATION OF THE AGREEMENT

- A. The hall agreement is personal and may not be transferred, subleased, or assigned to another person. It guarantees the student a space, not a particular room or residence hall. The Department of University Housing & Residence Life reserves the right to make all hall assignments and to make any subsequent changes considered advisable or necessary.
- B. Students may use the room space for residential purposes only. Other uses violate university policy and may result in termination of the agreement and/or disciplinary action.
- C. If a student fails to enroll, advance notice of residence hall cancellation must be provided as outlined in Section IV and V of this agreement. Continuance of this agreement is dependent upon the student's continued enrollment in the university.

IV. TERMINATION OF AGREEMENT DURING OCCUPANCY

- A. Termination by the student: The hall agreement is for the **entire academic year** (fall and spring semesters) or any remaining portion if assigned after the start of the Fall semester or Spring semester. Students who have claimed their room assignment must provide a written request for termination of the housing agreement if requesting to vacate the halls during the semester. If granted permission to vacate, they must follow OFFICIAL CHECK OUT PROCEDURES. They are subject to the following provisions:
 - 1) Student withdrawing from the University or who will be married during the semester will receive a refund of unused room and board fees based on the refund schedule. Documentation must be provided. **The housing deposit will be forfeited.**
 - 2) **Students withdrawing from the residence halls after mid-semester point will not be eligible to receive a refund of the housing fees paid. The board portion will be prorated and refunded under university fiscal / financial aid guidelines.**
 - 3) Students participating in student teaching, cooperative education, or study abroad programs during part of the semester will receive a refund of the housing deposit and unused room and board fees (based on the refund schedule) if written substantiation is provided.
 - 4) Written requests for "reason of exceptional cause" are to be submitted to the Department of University Housing & Residence Life. Exemptions requests are reviewed and if approved, the student will receive a refund of unused room and board fees only if the termination is in effect before mid-semester point (based on the refund schedule), and **the housing deposit will be forfeited.** If not approved, the student must comply with the housing policy.
 - 5) Students graduating at the end of the fall semester or not enrolling in the spring will be refunded the housing deposit if written

notification is received by December 1.

- B. Termination by the University:** This agreement may be terminated by the university for the following reasons: 1) if the student's conduct disrupts the orderly administration and/or function of the university or any of its activities; 2) if the university feels that the student, by his/her presence in the hall, jeopardized the health, safety, welfare, or property of other residents or of the university; or 3) If the student is withdrawn, suspended, or expelled from the university; or 4) if student fails to pay for room and board on the approved payment schedule. In such cases the student will be required to vacate the room within 48 hours after receipt of notice from the university, or sooner if so directed by the Senior Vice President for Fiscal and Student Affairs or his/her designee. Deposits for students who are removed for the above reasons will be forfeited and students will receive a refund of unused room and board only if the termination is in effect before mid-semester point.

V. CANCELLATION OF HALL ASSIGNMENTS / HOUSING AGREEMENT PRIOR TO OCCUPANCY

- A. Should there be a change in your plans to attend Texas A&M University-Kingsville, written notice of cancellation must be received by the Department of Residence Life on or before the following deadlines in order to receive a refund of \$100 of the Housing Deposit.**

July 15 - Fall Semester

December 1 - Spring Semester

May 1 - Summer I

June 1 - Summer II

- B.** Written cancellation requests may be received in person, by mail, or fax to the Department of University Housing & Residence Life, 700 University Blvd., MSC 108, Kingsville, Texas 78363-8202. Notification submitted to other departments other than the Department of University Housing & Residence Life does not comply with this requirement; and thus requested action cannot be assured.
- C. Cancellation after the deadline:** The housing application/agreement will be cancelled provided that the student has complied with the university's required residence policy. **The housing deposit will be forfeited.**

VI. ROOM RESERVATION AND DAMAGE DEPOSIT

The \$150.00 deposit, should accompany the Room Reservation/Damage Deposit Application, serves as a combination of reservation/damage/room clearance deposit. The deposit is not applied to housing rent. The deposit will be refunded to the student upon written request when all debts owed by the resident to the university are paid and the housing agreement fulfilled. The deposit is automatically forfeited if the student cancels after the deadline, does not check into his / her assigned room during the check-in period, moves out of the hall before the end of the semester, or fails to properly check out of the hall at the end of each semester. The student will also be billed any remaining housing charges as applicable under the terms of the agreement. The previous charges, plus other damages or assessments left unpaid at the time the student leaves Texas A&M University-Kingsville Department of University Housing & Residence Life will be deducted from the \$150.00 deposit. Failing to submit the room reservation/deposit and cancelling after the deadline will result in \$150 room reservation charge added to your student account.

VII. HOUSING PAYMENT PROCEDURES / REFUND PROCESS

- A.** Upon being assigned to a residence hall, the housing fees will be added to the student's account (which includes tuition and other student fees). It shall be the student's responsibility to make prompt arrangements for payment with the Business Office.
- 1) The student may pay the full amount due or arrange to pay under the university's deferred payment plan. The first payment is equal to half of the charges due plus a \$30 administrative fee and is due on or before the designated payment deadline. The remaining amount is due in two quarter payments. Students selecting the deferred payment plan must arrange for and sign a payment plan at the Business Office. **Due to the short length of each summer session, payments in the summer are due in full for the entire session (there is not a deferment plan available during the summer sessions).**
 - 2) The Business Office will send invoices to the student's hall address. Payment made after the due date will be assessed a late fee.
 - 3) If a scheduled payment becomes ten days delinquent, notification will be forwarded to stop meals. **The student will still be responsible for paying for meals which have been stopped because of non-payment.** Students are encouraged to meet with the Business Services Manager, located in the Business Office at College Hall, to discuss payment arrangements.
 - 4) A "hold" will be placed on the student's records for delinquent payments. A student will not receive his/her grades, transcript, or be allowed to register for future semesters until such a hold is cleared. Non-payment will also result in loss of future housing privileges.
 - 5) Failure to pay account in full by the end of each contracted semester or session will result in the student's records being referred to the University collection department to begin collection procedures. If satisfactory payment arrangements are not made with the University collection department and the account is sent to an outside collection agency, the student will be responsible for paying additional collection agency fees of up to 33% of the unpaid balance.
 - 6) Refund of unused room and board fees due to early check-out will be paid in the following order when applicable: a) Financial Aid refund; b) outstanding university debts; c) remaining portion to the student.

- B.** All refunds referred to in this agreement will normally be submitted to the Business Office for payment within 60 days after official termination of occupancy. Students withdrawing or terminating from the university during a semester or term will receive a refund of housing fees prorated on a calendar basis up to midpoint. **Students withdrawing or terminating from the residence hall after mid-semester point will not be eligible to receive a housing and board refund.**

VIII. ASSIGNMENTS POLICY

- A.** The university will make all hall and room assignments. The university **cannot** guarantee assignment to a particular hall or a specific roommate. First priority of residence hall assignment is given to students who have resided in university housing the preceding long semester. Second priority of residence hall assignment is given to new applicants based on the date that the

housing deposit, agreement, and bacterial meningitis record (submitted to Student Health and Wellness) are received in the University Housing & Residence Life Office. All applicants must be accepted to the university before a housing assignment can be made. In the event that hall reservations reach capacity, overflow students will be assigned to temporary assignments in other areas as long as space is available. Students will be reassigned as regular housing becomes available.

- B. The university reserves the right to consolidate or relocate students if room/hall preferences are not available due to lack of space, building repairs, reconfiguration of wings, or other reasons deemed necessary. Students in areas designated as Special Interest Housing (Living Learning Community), may be relocated if not eligible to participate in that program.
- C. Students are initially assigned a roommate at the beginning of the semester. If their roommate does not check-in, the student will be required to consolidate with another person.
- D. Specific roommate requests are accommodated as possible. Students must mutually request each other and the same hall in the agreement and include their prospective roommate's student K ID number.
- E. No person shall on the basis of race, color, religion, sex, age, national origin, sexual orientation, familial status, disability or veteran status, be subjected to discrimination or be excluded from participation in or denied the benefits of employment or any educational program or activity operated by Texas A&M University – Kingsville. Texas A&M University – Kingsville is an Equal Opportunity Provider.

IX. PRIVATE ROOMS

Private rooms cannot be reserved in advance and are issued only if space is available. Residents may place their name on a waiting list on the first class day of the semester. Private room assignments will be made on a space-available basis after the 12th (fall and spring) or 4th (summer sessions) class day and for that semester only. The additional charge for a private room is due in full within 24 hours or according to a deferred payment plan. A student who obtains a private room cannot change to double occupancy status until the semester is concluded or the student has an eligible roommate available. **The university reserves the right to convert private rooms into double occupancy rooms should there be a need to house additional students.** The student's housing charges will be adjusted from the time the student is assigned a roommate.

X. PROPERTY LOSS

Students shall be responsible for the security of their own property. The university is not responsible for any damage to a student's room or personal effects as a result of theft, vandalism, fire or maintenance failure. The university strongly recommends that students insure coverage of all personal belongings. The student agrees that any personal effects, valuables, or other property of the student left in the residence hall at the end of a semester after 72 hours shall be considered abandoned property and will be removed by the university. This property may be disposed of through sales, donation, or in such a manner as the university, at its sole discretion, may determine.

XI. ROOM ENTRY

The university reserves the right to enter a student's room for the purposes of inspection of university property, to seek missing residence hall furnishings, to make hall improvements or repairs (including extermination), to conduct safety room inspections, to address suspected violations of campus or housing policies, to control the rooms in the event of an epidemic or emergency, to insure evacuation during fire drills or emergencies, or for any other purposes as stated in the *"Residence Life Guidebook"* issued by the Department of University Housing & Residence Life.

XII. DAMAGE TO ROOM/PUBLIC AREAS

The student will be held accountable for the condition of the room (other than the normal wear and tear) including all furnishings assigned to that room and shall reimburse the university for all damage to or loss of these furnishings and accommodations. Students are responsible for maintaining the cleanliness of their rooms. In addition, students may also be held accountable for any abnormal wear, damages or cleaning in public areas of their hall. When confirmed, individual students will be billed for damages or abnormal cleaning to the living unit if damages or vandalism can be attributed to a specific floor, ramp, wing or a section therein. Determination of the amount of such loss or damage shall be made by the university. The student agrees to pay for any damage caused to the university and payment is due upon demand. **If the identity of the person(s) responsible for the damages to university property cannot be determined after diligent investigation, the Director of University Housing may prorate the cost to repair the damages among all or any portion of the residents of the hall, as he/she may deem fair.** A student who fails to pay for damages as required above may have university privileges withheld and be denied the ability to register, graduate, or be issued an official transcript until such damages are paid.

XIII. MEAL PLANS

- A. Meals furnished under this agreement may neither be transferred nor loaned from one person to another, nor will credit be given for meals missed by the student. Meal plans available in the Fall & Spring semesters will vary from those available in the summer.
- B. Students who purchase a meal plan will be issued meal privileges on their ID card. It is the student's responsibility to promptly make arrangements for payment of the room and board fees so as to obtain / maintain meal privileges. **Failure to obtain an ID / meal privileges do not exempt the student from the obligation to pay the full amount of room and board fees due.**
- C. Any changes to the student's initial meal plan selection need to be made **within seven** days after check-in or you will be responsible for at least 60% of the total charge if approved. (This does not include the Block Plan which cannot be changed). Requests for meal plan changes are handled at the Department of University Housing & Residence Life.
- D. The student will be charged a replacement fee for the loss of the ID card. Replacements are obtained at the ID Center located at the Memorial Student Union Building (MSUB).

XIV. RULES AND REGULATIONS

All rules and regulations appearing in the *TAMUK Student Handbook and / or Residence Life Guidebook*, the deferred payment plan arranged through the Business Office (if applicable), and all published policies of individual halls are part of this agreement.

XV. ADDITIONAL CONDITIONS

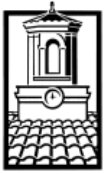
Students agree to comply with state and federal laws, city ordinances, and all safety policies set forth by the university which includes those dealing with intoxicating liquors, fermented malt beverages, and illegal drugs or illegal substances. Students also agree that their room shall not be used for any purpose contrary to the law. Students who are placed under what is commonly referred to as “house arrest” or who are assigned electronic monitoring devices or are placed under direct parole, probation, or community corrections supervision will NOT be permitted to reside in the residence halls.

All new and transfer students applying to live on campus are required by Texas state law (SB 1107) to submit a copy of their vaccination record confirming that they have been vaccinated against Bacterial Meningitis. If a student has not been vaccinated against Bacterial Meningitis he/she will not be assigned to a residence hall until said vaccination record has been received by the Department of Student Health and Wellness; nor will he/she be allowed to check in until 10 days after receiving such immunization.

Safety rules include the following (but are not limited to):

- A.** You may not use, store or possess weapons, fireworks, or explosive devices on university premises (including hall rooms or apartments).
- B.** Cooking is not permitted in student rooms. Students may not use or possess in their rooms such items as microwave ovens, toasters, hot plates, heaters, Coleman stoves, broiler ovens, sterno stoves, electric grills, etc.
- C.** Fire safety regulations prohibit the use or possession of all types of candles, incense, and halogen or torchiere type lamps. Only UI-rated power strips may be used (extension cords are not permitted). Light fixtures may not be covered with paper. Decorations must be used safely.
- D.** Furnishings in student rooms must be arranged in such a way so as to not impede emergency exit through room windows.
- E.** Bicycles may be stored in individual student rooms with the roommate’s consent and in bike racks located outside the buildings. Bicycles may not be stored or chained in hallways, stairwells, outside walkways, handrails leading into the buildings, or in other locations in the residence halls. Bicycles stored or parked in an unauthorized location will be impounded.
- F.** Persons abusing, removing, or tampering with any fire safety equipment, such as fire alarms pull handles, fire extinguishers, emergency exit lights, etc., are subject to removal from the residence hall on a first offense with the possibility of additional disciplinary charges.
- G.** All persons are required to evacuate the hall and cooperate with hall staff when an alarm is sounded or evacuation is initiated.

All prohibited items are subject to immediate confiscation by the residence hall staff with the possibility of additional disciplinary charges.



TEXAS A&M
UNIVERSITY
KINGSVILLE

**FULL
ACADEMIC YEAR
FALL & SPRING
HOUSING AGREEMENT**

*** FOR OFFICE USE ONLY ***	
HALL ASSIGNMENT	MEAL PLAN
ROOM #	DEPOSIT: Y N VACCINATION: Y N

Send to: University Housing & Residence Life, Texas A&M University-Kingsville, 700 University Blvd., MSC 108, Kingsville, TX 78363-8202

SEMESTER APPLYING FOR: _____ YEAR: _____ MAJOR: _____

NAME: _____ FIRST _____ MIDDLE _____ LAST _____ K#: _____

HOME ADDRESS: _____ STREET / PO BOX # _____ CITY _____ STATE _____ ZIP _____

HOME PHONE: (____) _____ CELL PHONE: (____) _____ EMAIL: _____

STUDENT'S DATE OF BIRTH: ____/____/____ GENDER: _____ CLASSIFICATION UPON ENTRY: _____ HAVE YOU LIVED ON CAMPUS BEFORE? () Y () N
MM DD YY MALE / FEMALE Fr / Soph / Jr. / Sr. / Gr. IF YES, WHEN: _____

SPECIAL PHYSICAL NEEDS? _____ YES _____ NO Describe: _____

***Students with disabilities are required to register with the Student Disabilities Office 593-3024 to arrange for appropriate accommodations.**

<p>HALL PREFERENCE (1- 1st choice, 2 - 2nd choice, 3 - 3rd choice) You must select a 2nd choice.</p> <p>**If Mesquite Village West is your 1st hall choice Lucio Hall cannot be your 2nd choice and vice versa.**</p> <p>____ MESQUITE VILLAGE WEST (COED) HOME OF THE HONORS COLLEGE ____ 2 Bed Unit ____ 4 Bed Unit Available for all students to apply. 1st Priority goes to Honors Students.</p> <p>____ LUCIO HALL (COED) ____ 2 Bed Unit ____ 4 Bed Unit ____ TURNER HALL (MEN ONLY) ____ MARTIN HALL (MEN ONLY) ____ LYNCH HALL (WOMEN ONLY) ____ BISHOP HALL (WOMEN ONLY)</p> <p>For the following areas you must meet the minimum age/hour requirements.</p> <p>____ * BISHOP HALL 1-S (WOMEN ONLY) Must be 21 yrs or have 60 hours.</p> <p>____ * MARTIN HALL A North (MEN ONLY) Must be 21 yrs or have 60 hours.</p> <p>____ * LUCIO HALL (COED) 4th Floor ____ 2 Bed Unit ____ 4 Bed Unit Must be 22 yrs or have 90 hours.</p> <p><i>All residence halls are smoke-free.</i></p>	<p>LIVING LEARNING COMMUNITY PREFERENCE</p> <p>____ HONORS (Mesquite Village West)</p> <p>____ ENGINEERING (Lucio Hall)</p> <p>____ HEALTH & FITNESS (Martin A, Bishop)</p> <p>____ WILDLIFE & ANIMAL SCIENCE (Martin B, Lynch)</p> <p>____ LEADERSHIP (Lucio Hall)</p> <p>____ FASHIONISTA (Mesquite Village West)</p> <p>____ MUSIC (Turner, Bishop)</p> <p>____ HUMANITIES & CULTURE (Lucio Hall)</p> <p>____ CAREER LAUNCH (Bishop, Turner)</p> <p>By signing up for a LLC, I understand that there are certain programming requirements I must meet. There are a limited number of spaces in these communities.</p>	<p>MEAL PLAN SELECTION</p> <p>____ Carte Blanche W/ \$75 Unlimited meal privileges during open hours / \$75 Express money</p> <p>____ 14 Meals W/ \$100 14 meals per week / \$100 Express money</p> <p>____ 10 Meals W/ \$250 10 meals per week / \$250 Express money</p> <p>____ 10 Meals W/ \$100 10 meals per week / \$100 Express money</p> <p>____ 10 Meal Plan 10 meals per week</p> <p>For the following meal plans you must be 21 years old or have 60 hours.</p> <p>____ Block Plan 45 W/ \$75 45 meals /semester; \$75 Express Money</p> <p>____ No Meal Plan</p>
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ROOMMATE PREFERENCE:

NAME: _____ STUDENT K# _____ New Applicant? _____ Current Resident?

NAME: _____ STUDENT K# _____ New Applicant? _____ Current Resident?

NAME: _____ STUDENT K# _____ New Applicant? _____ Current Resident?

1. Do you prefer a studious roommate? _____ YES _____ NO

3. Do you use tobacco products? _____ YES _____ NO

2. Can we release your name to your prospective roommate? _____ YES _____ NO

4. Do you mind a roommate that uses tobacco products? _____ YES _____ NO

Assignments are made according to the date the Bacterial Meningitis Record is received at Student Health and Wellness Office/ Housing Agreement and Deposit is received in the Housing Office. Assignment to a particular hall or a specific roommate cannot be guaranteed. Requests are accommodated as possible based on space availability. Students requesting a specific roommate must mutually request each other and the same hall. Both contracts must be received by the May 1 priority deadline (for Fall assignment). Incomplete paperwork or not being accepted to the university will delay room assignment.

In the event that hall reservations reach capacity, overflow students will be assigned to temporary housing assignments in other areas.

Private rooms cannot be reserved in advance and are issued from a waiting list only if space is available. Residents may place their name on the list on the first day of classes at their respective hall. Private room assignments are made from the waiting list after the 12th (Fall and Spring) class day. There is an additional charge for a private room.

Students withdrawing or terminating from the university during a semester or term will receive a refund of housing fees prorated on a calendar basis up to semester midpoint. **Students withdrawing or terminating from the residence hall after mid-semester point will not be eligible to receive a housing and board refund.**

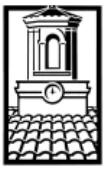
I, the undersigned, understand that this is an agreement for the entire academic year and have read the attachment entitled "Terms and Conditions of Housing Agreement" in full and understand it is included as part of this document. I understand that my housing fees will be included in a university bill (which includes tuition and fees, room and board fees). The full housing fees will remain on my combined university bill until I complete the cancellation or termination process in accordance with contract stipulations. Failure to cancel in writing by the deadline will also result in a loss of the \$150.00 room reservation/damage deposit. Failure to submit the housing reservation/deposit and cancelling after the deadline will result in \$150 room reservation charge being added to your student account. **Cancellation prior to deadline date will result in a \$100 refund only.** Cancellation Deadlines: Fall - July 15 ~ Spring - December 1 ~ Summer 1 - May 1 ~ Summer II - June 1

SIGNATURE: _____ DATE: _____

SIGNATURE: _____ DATE: _____

Parent or guardian if student is under 18 years of age

Staff Initials / Date / Time Received



TEXAS A&M
UNIVERSITY
KINGSVILLE

FIRST TIME RESIDENCE HALL STUDENTS
FULL ACADEMIC YEAR HOUSING RESERVATION / DAMAGE DEPOSIT

Send to: University Housing & Residence Life, Texas A&M University-Kingsville, 700 University Blvd., MSC 108, Kingsville, TX 78363-8202

PLEASE PRINT

NON-TRANSFERABLE

NAME: _____ K# _____

First Middle Last

HOME ADDRESS: _____

St., Route, or Box # City State Zip Code

HOME PHONE: () _____ EMAIL ADDRESS: _____

BIRTHDATE: ____/____/____ GENDER: () MALE () FEMALE

INDICATE BELOW THE SEMESTER FOR WHICH YOU ARE ENROLLING IN SCHOOL:

() Fall 20____ () Spring 20____ () Summer I 20____ () Summer II 20____

IF NOT ALREADY ON FILE WITH THIS UNIVERSITY, A \$150.00 HOUSING RESERVATION / DAMAGE DEPOSIT SHOULD ACCOMPANY THIS APPLICATION. THIS DEPOSIT WILL REMAIN ON FILE THROUGHOUT THE STUDENT'S OCCUPANCY. **ONLY A WRITTEN CANCELLATION PRIOR TO THE DATES LISTED BELOW WILL RECEIVE A \$100.00 REFUND:**

Summer I – May 1st Summer II – June 1st Fall – July 15th Spring – December 1st

****ANY STUDENT FINDING THEMSELVES IN A FINANCIAL HARDSHIP AND UNABLE TO PAY THE HOUSING RESERVATION / DAMAGE DEPOSIT MUST CONTACT THE DEPARTMENT OF UNIVERSITY HOUSING AND RESIDENCE LIFE TO DISCUSS THIS MATTER. (361-593-3419)****

THE DEPOSIT IS AUTOMATICALLY FORFEITED BY:

1. Canceling the application **AFTER** the above-stated deadline.
2. **NOT CHECKING INTO** your assigned room by the last day of regular registration for the semester or session for which the application was made.
3. **MOVING OUT** of the residence hall before the end of the semester.
4. **FAILING TO OFFICIALLY CHECK OUT** at the end of each semester or session.
5. Being released from this Academic Year Housing Agreement after the cancellation deadline.

Failure to submit the housing reservation/deposit and cancelling after the deadline will result in \$150 housing reservation charge being added to your student account.

In case of damage to your room (and public areas in some instances), all or a portion of the deposit will be used for repairs. When you enroll at TAMUK and enter into the Academic Year Housing Agreement, it is for both semesters (Fall & Spring). **I have read and understand this document as my signature below affirms.**

STUDENT'S SIGNATURE: _____ DATE: _____

A \$150.00 CHECK OR MONEY ORDER SHOULD ACCOMPANY THIS APPLICATION.

FOR OFFICE USE ONLY

Deposit Received? () Yes () No

Deposit # _____

Agreement Received? () Yes () No

Vaccination Received? () Yes () No

Returner? () Yes () No

Staff Initials / Date / Time