



Secondary School Apprenticeship Employer Evaluation Form

As part of the Secondary School Apprenticeship program, students earn school credits for the learning that occurs at the work site. It is the employer who trains, supervises and monitors the progress of the apprentice thus it is the employer who must be involved in assigning a letter grade and percentage. When 480 hours of apprenticeable work has been completed, the student will earn 16 credits towards graduation. Credits can be earned for SSA 11A, SSA 11B, SSA 12A, SSA 12B. Each course is 4 credits.

Business Name: _____

Business Address: _____

City: _____ **Postal Code:** _____

Contact Person: _____

Telephone #: _____ **Fax #:** _____

Student Name: _____

ITA Individual ID #: _____ **Apprenticing As:** _____

Number of Apprenticeship Hours the student has worked:

Start Date: _____ **End Date:** _____

Percentages: Please choose the appropriate range of percent *and then indicate a specific percent.*

Specific Percent

Please take the following into consideration when assigning a percent.

- A 86-100%
- B 73-85%
- C+ 67-72%
- C 60-66%
- C- 50-59%

- * Punctuality and Dependability
- * Teamwork Skills
- * Communication Skills
- * Positive Learning Attitude
- * Trade Specific Skills
- * Work Ethic
- * Initiative, Willingness to Learn the Trade

Comments on Student's Performance: _____

Employer's Signature: _____ **Date:** _____

If you would like to discuss any of the above please feel free to contact Nadine Nicholson at 478-5501 ext 312. **Please fax this evaluation to Nadine Nicholson, Career Education Teacher at Belmont - 250-478-2879**