



NEW HANOVER COUNTY BUILDING PERMIT

APPLICATION TYPE: MECHANICAL

PLEASE ANSWER ALL QUESTIONS APPLICABLE TO YOUR PROJECT

"Project Responsibility"

APPLICATION Number (Office Use)

APPLICANT'S NAME: [] DATE: []

PROJECT ADDRESS: [] CITY: [] ZIP: []

OCCUPANT/BUSINESS NAME: []

PROPERTY OWNER'S NAME: [] PHONE #: []

OWNER'S ADDRESS: [] CITY: [] ST: [] ZIP: []

MECHANICAL CONTRACTOR: []

ACCOUNT #: [] NC STATE LICENSE #: [] JOURNEYMAN LICENSE #: []

ADDRESS: [] CITY: [] ST: [] ZIP: []

EMAIL ADDRESS: [] PHONE #: []

FAX #: []

PROJECT CONTACT PERSON: [] PHONE #: []

DISCLAIMER: I hereby certify that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws and ordinances and regulations. The NHC Development Services Center will be notified of any changes in the approved plans and specifications or change in contractor or contractor information. ***NOTE: Any Work Performed W/O the Appropriate Permits will be in Violation of the NC State Bldg Code and Subject to Fines Up To \$500.00***

OWNER/CONTRACTOR: [] SIGNATURE: _____ (Print Name)

TOTAL SQ FT OF BUILDING: [] IS THE PROPERTY LOCATED IN A FLOODPLAIN? Yes No

NOTE: If the mechanical system(s) you are permitting serves only a small portion and not the entire building, put the square footage of the small area it serves. The square footage is not required if you are only changing out a single component of a system.

IF BLDG PROJECT - PERMIT NUMBER: [] IS FOOD PREPARED IN THIS BLDG Yes No

NOTE: If you have the Project Permit Number you need not fill out the Owners Name, Address or Phone Number.

IS YOUR PROJECT: RESIDENTIAL (House, Duplex or Townhome) OR COMMERCIAL (All other construction) New Construction Addition Alteration Existing Building

NOTE: Residential is defined as a single-family detached home, a duplex or up to a maximum of (8) attached Townhouses only! Commercial Projects are defined as Apartments, Condos, Offices and other Businesses.

IF COMMERCIAL, WHAT IS THE OCCUPANCY TYPE: Assembly Business Educational Factory/Industrial Hazardous Institutional Mercantile Residential Storage

Please CHECK below next to the description of work that you are doing. Please use the space below in (Details) to better describe your scope of work including all work which requires a mechanical permit. If applicable, please enter the total number of fixtures you are installing or replacing in the bldg.

- Install New Mechanical System Install New Gas System
 Replace Mechanical System Replace Gas System
 Add/Alter Mechanical System Chg Out(1) Component of Gas System
 Chg Out(1) Component of Mech System Install New Refrigeration System
 Change Out Ductwork only Replace Refrigeration System
 Split System Chg Out(1) Component of Refrigeration System
 Package System

SPECIFIC PLEASE GIVE DETAILED SCOPE OF WORK IN SECTION BELOW

DETAILS: []

I am installing a TOTAL of: [] SYSTEM(S) [] TONS [] KW'S [] BTU's OF HEAT (gas/oil)

*** SEPARATE PERMITS REQUIRED FOR ELECT, MECH, PLBG, GAS EQUIP, PREFABS & INSERTS ***

PAYMENT METHOD: CASH CHECK (PAYABLE TO NHC) BILL ACCOUNT MC/VISA DISCOVER AMERICAN EXPRESS

Comment: [] PERMIT FEE: \$ []