

# **Personal Household Inventory Form**

### **Why you should complete a household inventory:**

Years of experience has taught our claims representatives that it can be difficult for our customers to remember what possessions they have and an approximate value of each item when they suffer a loss, due to fire, theft or other unfortunate event. Completing this inventory will also help you and your broker to determine whether or not your policy provides adequate coverage for all of your belongings.

### **Tips for completing this household inventory:**

It is best to bring this inventory form with you, moving methodically from room to room in your home. It may be helpful to bring a camera, video camera or audiocassette recorder along to assist in capturing the details of your items.

Be sure to include serial numbers if applicable and consider engraving unmarked items with your driver's licence number to help the police identify your property if it is recovered after a theft.

Remember to include items stored in closets, cabinets, drawers, attic, shed or garage and the exterior of your home. Most policies limit the amount of reimbursement for theft of valuable items such as:

- Jewellery
- Artwork
- Furs
- Coins
- Silverware
- Guns

If you have particularly valuable items in any category where limits of insurance apply, you may need to purchase additional coverage.

Next, review your list and determine the cost of each item. This may be easier if you have some store catalogues handy, or visit an online shopping site. Calculate total replacement costs for each room – this will assist you in the claims process if an event occurs causing damage to an isolated area of your home. Finally, calculate the grand total of all your rooms. This grand total will help you determine whether or not you have sufficient coverage in the event of a catastrophic loss.

### **What to do when you have complete the household inventory:**

Since you have invested your time and effort in completing this inventory, it would be really unfortunate if it too were lost in a fire. For this reason, it should be safely stored in a safety deposit box, with a trusted friend or relative, or even in your desk at work.

Remember to update this inventory periodically. We suggest that you update and revise your inventory just before you renew your insurance policy each year.

You may also want to make photocopies of important documents and store these copies with this inventory. Categories and examples of documents you should cop are:

- Home – Escrow, title, deed, insurance policy, lease
- Personal – Birth certificates, medical history, passports, insurance certificates, credit card numbers, will
- Automobile – Certificates of ownership, finance contracts, registration, insurance policy, driver's license
- Finance – Bank account numbers, CD's stocks, bonds
- Tax – Copies of tax returns for the past 5 years, appropriate receipts and cancelled cheques

## Living Room

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value                       |
|------------------------|-----|----------------|-------------|---------------------|-----------------------------|
|                        |     |                |             |                     | R=Replacement<br>P=Purchase |
| Floor Coverings        |     |                |             |                     | R<br>P                      |
| Window Covering        |     |                |             |                     | R<br>P                      |
| Light Fixtures         |     |                |             |                     | R<br>P                      |
| Couch                  |     |                |             |                     | R<br>P                      |
| Chairs                 |     |                |             |                     | R<br>P                      |
| Coffee Tables          |     |                |             |                     | R<br>P                      |
| End Tables             |     |                |             |                     | R<br>P                      |
| Lamps                  |     |                |             |                     | R<br>P                      |
| TV                     |     |                |             |                     | R<br>P                      |
| VCR                    |     |                |             |                     | R<br>P                      |
| Stereo                 |     |                |             |                     | R<br>P                      |
| CDs/Cassettes          |     |                |             |                     | R<br>P                      |
| Video Tapes            |     |                |             |                     | R<br>P                      |
| Chests                 |     |                |             |                     | R<br>P                      |
| Bookshelves            |     |                |             |                     | R<br>P                      |
| Books                  |     |                |             |                     | R<br>P                      |
| Fireplace Fixtures     |     |                |             |                     | R<br>P                      |
| Desk                   |     |                |             |                     | R<br>P                      |
| Clocks                 |     |                |             |                     | R<br>P                      |
| Mirrors                |     |                |             |                     | R<br>P                      |
| Pictures               |     |                |             |                     | R<br>P                      |
| Artwork                |     |                |             |                     | R<br>P                      |
| Other Room Accessories |     |                |             |                     | R<br>P                      |
|                        |     |                |             |                     | R<br>P                      |
|                        |     |                |             | <b>Room Total</b>   | <b>\$</b>                   |

Dining Room

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|------------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings        |     |                |             |                     | R<br>P                               |
| Window Coverings       |     |                |             |                     | R<br>P                               |
| Light Fixtures         |     |                |             |                     | R<br>P                               |
| Dining Room Table      |     |                |             |                     | R<br>P                               |
| Dining Room Chairs     |     |                |             |                     | R<br>P                               |
| China Cabinet          |     |                |             |                     | R<br>P                               |
| China                  |     |                |             |                     | R<br>P                               |
| Silverware             |     |                |             |                     | R<br>P                               |
| Crystal                |     |                |             |                     | R<br>P                               |
| Tablecloths            |     |                |             |                     | R<br>P                               |
| Artwork                |     |                |             |                     | R<br>P                               |
| Liquor Cabinet         |     |                |             |                     | R<br>P                               |
| Liquor (Wine)          |     |                |             |                     | R<br>P                               |
| Other Room Accessories |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             | <b>Room Total</b>   | <b>\$</b>                            |

Family Room / Den

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|------------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings        |     |                |             |                     | R<br>P                               |
| Window Coverings       |     |                |             |                     | R<br>P                               |
| Light Fixtures         |     |                |             |                     | R<br>P                               |
| Couch                  |     |                |             |                     | R<br>P                               |
| Chairs                 |     |                |             |                     | R<br>P                               |
| Coffee Tables          |     |                |             |                     | R<br>P                               |
| End Tables             |     |                |             |                     | R<br>P                               |
| Lamps                  |     |                |             |                     | R<br>P                               |
| Bookshelves            |     |                |             |                     | R<br>P                               |
| Books                  |     |                |             |                     | R<br>P                               |
| TV                     |     |                |             |                     | R<br>P                               |
| VCR                    |     |                |             |                     | R<br>P                               |
| Stereo                 |     |                |             |                     | R<br>P                               |
| CD/Cassettes           |     |                |             |                     | R<br>P                               |
| Videos                 |     |                |             |                     | R<br>P                               |
| Video Games            |     |                |             |                     | R<br>P                               |
| Desk                   |     |                |             |                     | R<br>P                               |
| Toys/Games             |     |                |             |                     | R<br>P                               |
| Pool Table             |     |                |             |                     | R<br>P                               |
| Other Room Accessories |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             | <b>Room Total</b>   | <b>\$</b>                            |

Hall/Foyer

| Item              | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|-------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings   |     |                |             |                     | R<br>P                               |
| Window Coverings  |     |                |             |                     | R<br>P                               |
| Light Fixtures    |     |                |             |                     | R<br>P                               |
| Credenza          |     |                |             |                     | R<br>P                               |
| Bench             |     |                |             |                     | R<br>P                               |
| Tables            |     |                |             |                     | R<br>P                               |
| Lamps             |     |                |             |                     | R<br>P                               |
| Answering Machine |     |                |             |                     | R<br>P                               |
| Art               |     |                |             |                     | R<br>P                               |
| Other Accessories |     |                |             |                     | R<br>P                               |
|                   |     |                |             | <b>Room Total</b>   | <b>\$</b>                            |

Bathrooms – Total of all Bathrooms in Home

| Item                | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|---------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Window Coverings    |     |                |             |                     | R<br>P                               |
| Light Fixtures      |     |                |             |                     | R<br>P                               |
| Medicine Cabinet    |     |                |             |                     | R<br>P                               |
| Medicine/Toiletries |     |                |             |                     | R<br>P                               |
| Towels/Linens       |     |                |             |                     | R<br>P                               |
| Scale               |     |                |             |                     | R<br>P                               |
| Small Appliances    |     |                |             |                     | R<br>P                               |
| Room Accessories    |     |                |             |                     | R<br>P                               |
|                     |     |                |             |                     | R<br>P                               |
|                     |     |                |             |                     | R<br>P                               |
|                     |     |                |             |                     | R<br>P                               |
|                     |     |                |             | <b>Room Total</b>   | <b>\$</b>                            |

## Kitchen

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|------------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings        |     |                |             |                     | R<br>P                               |
| Window Coverings       |     |                |             |                     | R<br>P                               |
| Light Fixtures         |     |                |             |                     | R<br>P                               |
| Table/Chairs           |     |                |             |                     | R<br>P                               |
| Counter Stools         |     |                |             |                     | R<br>P                               |
| Fridge                 |     |                |             |                     | R<br>P                               |
| Stove                  |     |                |             |                     | R<br>P                               |
| Dishwasher             |     |                |             |                     | R<br>P                               |
| Microwave              |     |                |             |                     | R<br>P                               |
| Freezer                |     |                |             |                     | R<br>P                               |
| Coffeemaker            |     |                |             |                     | R<br>P                               |
| Food Processor         |     |                |             |                     | R<br>P                               |
| Toaster Oven           |     |                |             |                     | R<br>P                               |
| Garbage Disposal       |     |                |             |                     | R<br>P                               |
| Other Small Appliances |     |                |             |                     | R<br>P                               |
| Pot & Pans             |     |                |             |                     | R<br>P                               |
| Dinnerware             |     |                |             |                     | R<br>P                               |
| Cutlery                |     |                |             |                     | R<br>P                               |
| Other Utensils         |     |                |             |                     | R<br>P                               |
| Artwork                |     |                |             |                     | R<br>P                               |
| Cookbooks              |     |                |             |                     | R<br>P                               |
| Other Room Accessories |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             | <b>Room Total</b>   | <b>\$</b>                            |





Bedroom One

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|------------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings        |     |                |             |                     | R<br>P                               |
| Window Coverings       |     |                |             |                     | R<br>P                               |
| Light Fixtures         |     |                |             |                     | R<br>P                               |
| Bed                    |     |                |             |                     | R<br>P                               |
| Mattress               |     |                |             |                     | R<br>P                               |
| Bed Clothes            |     |                |             |                     | R<br>P                               |
| Pillows                |     |                |             |                     | R<br>P                               |
| Dressers               |     |                |             |                     | R<br>P                               |
| Armoire                |     |                |             |                     | R<br>P                               |
| Night Tables           |     |                |             |                     | R<br>P                               |
| Desk                   |     |                |             |                     | R<br>P                               |
| Shelves                |     |                |             |                     | R<br>P                               |
| Contents of Shelves    |     |                |             |                     | R<br>P                               |
| Artwork                |     |                |             |                     | R<br>P                               |
| Lamps                  |     |                |             |                     | R<br>P                               |
| Radio                  |     |                |             |                     | R<br>P                               |
| Chairs                 |     |                |             |                     | R<br>P                               |
| Telephone              |     |                |             |                     | R<br>P                               |
| Blanket Box/Contents   |     |                |             |                     | R<br>P                               |
| Cosmetic/Perfume       |     |                |             |                     | R<br>P                               |
| Other Room Accessories |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             | <b>Room Total</b>   | <b>\$</b>                            |

Bedroom Two

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|------------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings        |     |                |             |                     | R<br>P                               |
| Window Coverings       |     |                |             |                     | R<br>P                               |
| Light Fixtures         |     |                |             |                     | R<br>P                               |
| Bed                    |     |                |             |                     | R<br>P                               |
| Mattress               |     |                |             |                     | R<br>P                               |
| Bed Clothes            |     |                |             |                     | R<br>P                               |
| Pillows                |     |                |             |                     | R<br>P                               |
| Dressers               |     |                |             |                     | R<br>P                               |
| Armoire                |     |                |             |                     | R<br>P                               |
| Night Tables           |     |                |             |                     | R<br>P                               |
| Desk                   |     |                |             |                     | R<br>P                               |
| Shelves                |     |                |             |                     | R<br>P                               |
| Contents of Shelves    |     |                |             |                     | R<br>P                               |
| Artwork                |     |                |             |                     | R<br>P                               |
| Lamps                  |     |                |             |                     | R<br>P                               |
| Radio                  |     |                |             |                     | R<br>P                               |
| Chairs                 |     |                |             |                     | R<br>P                               |
| Telephone              |     |                |             |                     | R<br>P                               |
| Blanket Box/Contents   |     |                |             |                     | R<br>P                               |
| Cosmetic/Perfume       |     |                |             |                     | R<br>P                               |
| Other Room Accessories |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             | <b>Room Total</b>   | <b>\$</b>                            |

Bedroom Three

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|------------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings        |     |                |             |                     | R<br>P                               |
| Window Coverings       |     |                |             |                     | R<br>P                               |
| Light Fixtures         |     |                |             |                     | R<br>P                               |
| Bed                    |     |                |             |                     | R<br>P                               |
| Mattress               |     |                |             |                     | R<br>P                               |
| Bed Clothes            |     |                |             |                     | R<br>P                               |
| Pillows                |     |                |             |                     | R<br>P                               |
| Dressers               |     |                |             |                     | R<br>P                               |
| Armoire                |     |                |             |                     | R<br>P                               |
| Night Tables           |     |                |             |                     | R<br>P                               |
| Desk                   |     |                |             |                     | R<br>P                               |
| Shelves                |     |                |             |                     | R<br>P                               |
| Contents of Shelves    |     |                |             |                     | R<br>P                               |
| Artwork                |     |                |             |                     | R<br>P                               |
| Lamps                  |     |                |             |                     | R<br>P                               |
| Radio                  |     |                |             |                     | R<br>P                               |
| Chairs                 |     |                |             |                     | R<br>P                               |
| Telephone              |     |                |             |                     | R<br>P                               |
| Blanket Box/Contents   |     |                |             |                     | R<br>P                               |
| Cosmetic/Perfume       |     |                |             |                     | R<br>P                               |
| Other Room Accessories |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             | <b>Room Total</b>   | <b>\$</b>                            |

Bedroom Four

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|------------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings        |     |                |             |                     | R<br>P                               |
| Window Coverings       |     |                |             |                     | R<br>P                               |
| Light Fixtures         |     |                |             |                     | R<br>P                               |
| Bed                    |     |                |             |                     | R<br>P                               |
| Mattress               |     |                |             |                     | R<br>P                               |
| Bed Clothes            |     |                |             |                     | R<br>P                               |
| Pillows                |     |                |             |                     | R<br>P                               |
| Dressers               |     |                |             |                     | R<br>P                               |
| Armoire                |     |                |             |                     | R<br>P                               |
| Night Tables           |     |                |             |                     | R<br>P                               |
| Desk                   |     |                |             |                     | R<br>P                               |
| Shelves                |     |                |             |                     | R<br>P                               |
| Contents of Shelves    |     |                |             |                     | R<br>P                               |
| Artwork                |     |                |             |                     | R<br>P                               |
| Lamps                  |     |                |             |                     | R<br>P                               |
| Radio                  |     |                |             |                     | R<br>P                               |
| Chairs                 |     |                |             |                     | R<br>P                               |
| Telephone              |     |                |             |                     | R<br>P                               |
| Blanket Box/Contents   |     |                |             |                     | R<br>P                               |
| Cosmetic/Perfume       |     |                |             |                     | R<br>P                               |
| Other Room Accessories |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             | <b>Room Total</b>   | <b>\$</b>                            |

## Clothing

| Item          | Person One | Person Two | Person Three | Person Four           | Total |
|---------------|------------|------------|--------------|-----------------------|-------|
| Coats         | \$         | \$         | \$           | \$                    | \$    |
| Jackets       | \$         | \$         | \$           | \$                    | \$    |
| Sweaters      | \$         | \$         | \$           | \$                    | \$    |
| Dress Shirts  | \$         | \$         | \$           | \$                    | \$    |
| Blouses       | \$         | \$         | \$           | \$                    | \$    |
| Dresses       | \$         | \$         | \$           | \$                    | \$    |
| Skirts        | \$         | \$         | \$           | \$                    | \$    |
| Dress Pants   | \$         | \$         | \$           | \$                    | \$    |
| Casual Pants  | \$         | \$         | \$           | \$                    | \$    |
| Jeans         | \$         | \$         | \$           | \$                    | \$    |
| Casual Shirts | \$         | \$         | \$           | \$                    | \$    |
| Shorts        | \$         | \$         | \$           | \$                    | \$    |
| Suits         | \$         | \$         | \$           | \$                    | \$    |
| Ties/Scarves  | \$         | \$         | \$           | \$                    | \$    |
| Undergarments | \$         | \$         | \$           | \$                    | \$    |
| Shoes         | \$         | \$         | \$           | \$                    | \$    |
| Boots         | \$         | \$         | \$           | \$                    | \$    |
| Raingear      | \$         | \$         | \$           | \$                    | \$    |
| Swimwear      | \$         | \$         | \$           | \$                    | \$    |
| Jewellery     | \$         | \$         | \$           | \$                    | \$    |
| Watches       | \$         | \$         | \$           | \$                    | \$    |
| Hats          | \$         | \$         | \$           | \$                    | \$    |
| Gloves        | \$         | \$         | \$           | \$                    | \$    |
| Belts         | \$         | \$         | \$           | \$                    | \$    |
| Accessories   | \$         | \$         | \$           | \$                    | \$    |
| Wedding Dress | \$         | \$         | \$           | \$                    | \$    |
| Formal Attire | \$         | \$         | \$           | \$                    | \$    |
| Other         | \$         | \$         | \$           | \$                    | \$    |
| Other         | \$         | \$         | \$           | \$                    | \$    |
| Other         | \$         | \$         | \$           | \$                    | \$    |
| Other         | \$         | \$         | \$           | \$                    | \$    |
| Other         | \$         | \$         | \$           | \$                    | \$    |
|               |            |            |              | <b>Clothing Total</b> | \$    |

|           |
|-----------|
| Comments: |
|           |
|           |
|           |
|           |
|           |

Other Room

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|------------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings        |     |                |             |                     | R<br>P                               |
| Window Coverings       |     |                |             |                     | R<br>P                               |
| Light Fixtures         |     |                |             |                     | R<br>P                               |
| Other Room Accessories |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             | <b>Room Total</b>   | \$                                   |

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|------------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings        |     |                |             |                     | R<br>P                               |
| Window Coverings       |     |                |             |                     | R<br>P                               |
| Light Fixtures         |     |                |             |                     | R<br>P                               |
| Other Room Accessories |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             | <b>Room Total</b>   | \$                                   |

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|------------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings        |     |                |             |                     | R<br>P                               |
| Window Coverings       |     |                |             |                     | R<br>P                               |
| Light Fixtures         |     |                |             |                     | R<br>P                               |
| Other Room Accessories |     |                |             |                     | R<br>P                               |

|  |  |  |  |                   |        |
|--|--|--|--|-------------------|--------|
|  |  |  |  |                   | R<br>P |
|  |  |  |  |                   | R<br>P |
|  |  |  |  |                   | R<br>P |
|  |  |  |  |                   | R<br>P |
|  |  |  |  | <b>Room Total</b> | \$     |

| Item                   | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|------------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Floor Coverings        |     |                |             |                     | R<br>P                               |
| Window Coverings       |     |                |             |                     | R<br>P                               |
| Light Fixtures         |     |                |             |                     | R<br>P                               |
| Other Room Accessories |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             |                     | R<br>P                               |
|                        |     |                |             | <b>Room Total</b>   | \$                                   |

|  |
|--|
| <b>Comments / Total of all Other Rooms</b> |
|  |
|  |
|  |
|  |

**Miscellaneous Items**

| Item                | Qty | Model/Serial # | Description | Where/When Acquired | Value<br>R=Replacement<br>P=Purchase |
|---------------------|-----|----------------|-------------|---------------------|--------------------------------------|
| Hobby Supplies      |     |                |             |                     | R<br>P                               |
| Cameras             |     |                |             |                     | R<br>P                               |
| Collections         |     |                |             |                     | R<br>P                               |
| Furs                |     |                |             |                     | R<br>P                               |
| Fax Machine         |     |                |             |                     | R<br>P                               |
| Toy Box/Toys        |     |                |             |                     | R<br>P                               |
| Musical Instruments |     |                |             |                     | R<br>P                               |
| Computer            |     |                |             |                     | R<br>P                               |
|                     |     |                |             |                     | R<br>P                               |
|                     |     |                |             |                     | R<br>P                               |
|                     |     |                |             | <b>Misc. Total</b>  | <b>\$</b>                            |

**Grand Total Calculation**

| Room                  | Value     |
|-----------------------|-----------|
| Living Room           | \$        |
| Dining Room           | \$        |
| Family Room / Den     | \$        |
| Hall/Foyer            | \$        |
| Bathrooms             | \$        |
| Kitchen               | \$        |
| Garage/Basement/Attic | \$        |
| Bedroom One           | \$        |
| Bedroom Two           | \$        |
| Bedroom Three         | \$        |
| Bedroom Four          | \$        |
| Clothing              | \$        |
| Other Rooms           | \$        |
| Miscellaneous Items   | \$        |
| <b>Grand Total</b>    | <b>\$</b> |

|                         |  |
|-------------------------|--|
| Name                    |  |
| Address                 |  |
| Policy Number           |  |
| Date Completed          |  |
| Broker Name             |  |
| Broker Telephone Number |  |

Please keep this inventory record in a safe location and update it periodically. If you are concerned that you may not have sufficient coverage to protect all of your belongings, talk to your insurance broker.