



registration

REGISTRATION PAGE 1 OF 4

Section 1

Registration Instructions

- ▶ **Section 1, Personal Pre-Registration Information** - Remember to complete a **separate registration form for each individual attending.**
- ▶ **Section 2** - Choose the Activities and Courses you will be attending.
- ▶ **Section 3** - Select the Registration Package appropriate for you - remember that in order to participate in conference events/activities, you must be registered as a daily or full package delegate, or pay a fee equivalent to or higher than a daily registration fee.
- ▶ **Section 4** - Select any Extra Activities or Extra Meal Tickets you require.
- ▶ Total all Conference Fees by adding Sections 3 and 4.
- ▶ Indicate the method of payment you will use.
- ▶ Mail the entire registration form to the FRPA Executive Office - 411 Office Plaza Drive - Tallahassee, FL 32301-2756 so it is received by **July 31, 2013**, in order to qualify for the early bird registration rate.
- ▶ Do not mail registration forms after **August 10, 2013**, as they may not arrive prior to the departure of the FRPA Executive Office Staff. Simply bring them with you and register on-site.

**TO BE RETURNED TO
THE FRPA EXECUTIVE OFFICE
BY AUGUST 10, 2013**

**FRPA • 411 Office Plaza Drive
Tallahassee, FL 32301-2756**

Last Name First Name

First Name for Badge

Agency / Employer

Job Title

Mailing Address

City State Zip

County

Office Phone Fax

E-mail

METHOD OF PAYMENT (Check one)

MasterCard VISA Personal Check Agency Check

Credit Card #

Card Security Code (3- or 4-digit) Expiration Date

Name on Card (please print)

Signature on Card

Billing Address of Credit Card, City State, Zip

**PLEASE BE SURE TO INCLUDE ALL PAGES OF
THE REGISTRATION FORM WHETHER USED OR NOT.
REGISTRATIONS WILL NOT BE PROCESSED WITHOUT ALL PAGES BEING RETURNED.**

MAKE CHECKS PAYABLE TO FRPA AND MAIL TO:
FRPA Conference Registration, 411 Office Plaza Drive, Tallahassee, FL 32301-2756

registration

YOUR NAME _____

Section 4

Select extra activities and meal tickets, then Subtotal below.

Please be advised that we will not register you for an activity or event for which there is an extra fee charged, without the complete payment being received. Space is not held without payment.

EVENT/DATE	TIME	EARLY BIRD RATE Received on or before July 31, 2013	REGULAR RATE Received on or after Aug. 1, 2013	AMOUNT DUE
TUESDAY, AUGUST 27, 2013				
▶ Directors' Luncheon	11:30 a.m. - 12:45 p.m.	\$30	\$40	\$ _____
▶ Grand Opening of the Exhibit Hall	6:00 p.m. - 9:00 p.m.	\$25	\$35	\$ _____
<i>Included in Full Registration package, No Frills Registration package, and Tuesday daily package.</i>				
▶ Certified Youth Sports				
Administrator Certification		\$300	\$300	\$ _____
<i>*This course is dependent on a minimum number of registrants. A decision will be made to proceed with the course no later than August 1st.</i>				

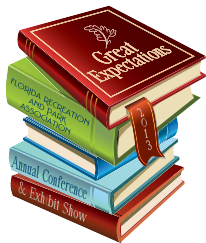
WEDNESDAY, AUGUST 28, 2013				
▶ Exhibit Hall Refreshments	8:30 a.m. - 12:30 p.m.	\$20	\$25	\$ _____
<i>Included in Full Registration package, No Frills Registration package, and Wednesday daily package.</i>				

THURSDAY, AUGUST 29, 2013				
▶ Awards and Installation Ceremony	6:00 p.m. - 10:00 p.m.	\$50	\$60	\$ _____
<i>Included in Full Registration package (available through August 12)</i>				

SECTION 4 SUBTOTAL: \$ _____

TOTAL CONFERENCE FEES:			
Section 3 Subtotal: _____	+	Section 4 Subtotal: _____	= \$ _____

WANT TO VOLUNTEER DURING THE CONFERENCE?



Check off the area that interests you and you will be contacted by the FRPA Executive Office for your availability. Thanks for giving back.

- Registration
- VO / Speaker Check In
- Social Set Up / Tear Down
- Verification Officer
- Exhibit Hall

411 OFFICE PLAZA DRIVE
TALLAHASSEE, FL 32301

FRPA
FLORIDA RECREATION
& PARK ASSOCIATION

PHONE 850.878.3221
FAX 850.942.0712