

Office of Student Financial Services University of Central Missouri	2015/2016 FAFSA Verification Worksheet	UCM Office Use Only
Before your financial assistance for the 2015/2016 award year can be finalized, federal regulations require that certain data from your Free Application for Federal Student Aid (FAFSA) be verified for accuracy. Therefore, complete ALL sections of this worksheet and submit it to the UCM Office of Student Financial Services. DO NOT leave any section blank.		VRF16D / VRF16I

Student: _____
Last Name, First Name, M.I.

700

UCM ID Number:

Permanent/Home Mailing Address:

Number/Street/Apt.

Permanent/Home Telephone #

City State Zip Code

Student Telephone or Cell #

Family Information

Dependent or Independent? For FAFSA Verification purposes, you're classified as **Dependent** if you **were REQUIRED to provide parental** data on your FAFSA. You're classified as **Independent** if you were **NOT** required to provide parental data.

Dependent Students: List below the people in your **parent's household**. Include:

- yourself and your parent(s), including any stepparent who lives with you. **Don't include a non-custodial parent.**
- your parents' other children if your parents will provide more than half their financial support between July 1, 2015 and June 30, 2016, **and**
- other people if they now live with your parents, and your parents provide more than half of their financial support and will continue to provide more than half of their financial support between July 1, 2015 and June 30, 2016. However, do not include any foster children.
- Provide the name of the college or university (**or N/A**) that each family member (excluding your parents) will attend between July 1, 2015 and June 30, 2016.

Independent Students: List below the people in **your household**. Include:

- yourself (and your spouse, if you're currently married), **and**
- your children if you'll provide more than half of their financial support between July 1, 2015 and June 30, 2016 **and**
- other people if they now live with you, and you provide more than half their financial support and will continue to provide more than half of their financial support between July 1, 2015 and June 30, 2016.
- Provide the name of the college or university (**or N/A**) that each family member will attend between July 1, 2015 and June 30, 2016.

Full Name	Birthdate	Relationship to you	Name of College/University
You (the student)		Self	University of Central Missouri

Please continue on Page 2 ...

Income Information for 2014 Calendar Year (January 1, 2014 through December 31, 2014)

Student's Income (Both Dependent and Independent status.)

✓	Check only one of the boxes below and submit the following:
<input type="checkbox"/>	I filed or will file a 2014 Federal Income Tax Return	All pages of the 2014 IRS Tax Return Transcript ★
<input type="checkbox"/>	I worked but am not required to file AND have not/will not file a 2014 Federal Income Tax Return(s)	2014 W-2 Form or other annual earnings statement from your employer(s)
<input type="checkbox"/>	I did not work and will not file a 2014 Federal Income Tax Return	<i>No documents required.</i>
<input type="checkbox"/>	I corrected my 2014 Federal Income Tax Return using an Amended Return (Form 1040X)	1. A signed copy of the Form 1040X filed with the IRS, AND 2. Either a 2014 IRS Tax Return Transcript ★ OR a signed copy of your 2014 Federal Income Tax Return.

(★ See instructions for obtaining Tax Return Transcripts on page 3)

Parent's Income (Dependent status) ... or Spouse's Income, if you're married (Independent status).

✓	Check only one of the boxes below and submit the following:
<input type="checkbox"/>	I (we) filed or will file a 2014 Federal Income Tax Return(s)	All pages of the 2014 IRS Tax Return Transcript ★
<input type="checkbox"/>	I (we) worked but am/are not required to file AND have not/will not file a 2014 Federal Income Tax Return(s)	2014 W-2 Form or other earnings statement from your employer(s)
<input type="checkbox"/>	I (we) did not work and will not file a 2014 Federal Income Tax Return	<i>No documents required.</i>
<input type="checkbox"/>	I (we) corrected my/our 2014 Federal Income Tax Return using an Amended Return (Form 1040X)	1. A signed copy of the Form 1040X filed with the IRS, AND 2. Either a 2014 IRS Tax Return Transcript ★ OR a signed copy of your 2014 Federal Income Tax Return.

(★ See instructions for obtaining Tax Return Transcripts on page 3)

Additional Information – Both Dependent & Independent Status

	No	Yes	READ CAREFULLY and answer as a Dependent or Independent student.
1	<input type="checkbox"/>	<input type="checkbox"/>	Did you, your spouse (if you're married), and/or a parent (if you're Dependent) receive SNAP benefits (food stamps) at any time during the 2013 and/or 2014 calendar year?
2	<input type="checkbox"/>	<input type="checkbox"/>	Did you, your spouse (if you're married), and/or a parent (if you're classified as Dependent) pay child support to another person during the 2014 calendar year? <i>[IF Yes: attach to this worksheet a written explanation signed by you and/or your parent with: a) the total amount of child support paid during 2014, b) to whom this money was paid, c) the name(s) of the child/children for whom the money was paid, and d) the name of the person who paid the child support.]</i>
3a	<input type="checkbox"/>	<input type="checkbox"/>	Independent students: did you and your spouse (if you are married) have less than \$10,000 income in 2014? <i>[IF YES, attach a written explanation signed by you to this worksheet as described below.]</i>
3b	<input type="checkbox"/>	<input type="checkbox"/>	Dependent students: did your parent(s) have less than \$10,000 income in 2014? <i>[IF YES, attach a written explanation signed by your parent to this worksheet as described below.]</i>
<p>If you answered YES to 3a or 3b above: your signed written statement must explain how you/your family was/were financially supported. Include all types and amounts of taxable and untaxed income and benefits that were received from any family members or relatives and any support received from private, community, state, or other resources.</p>			

Signatures (Certification)

I (we) understand that the information provided on this FAFSA Verification Worksheet is complete and accurate. I (we) understand that **intentionally** providing false, inaccurate or misleading information can result in federal penalties.

Student

Date

Spouse (only if student is married)

Date

Parent (only if student is classified as Dependent)

Date

This completed worksheet (along with photocopies of any required documents) should be mailed, brought, or faxed (660-543-8080) as soon as possible to:

Office of Student Financial Services
1100 Ward Edwards Bldg
Warrensburg, MO 64093-5178

2015/2016 FAFSA Verification Worksheet Detailed Instructions and Explanations

(Keep this page for your records.)



All statements submitted to the Office of Student Financial Services must be signed. Also, be sure to include the student's name and UCM ID number each the statement.

★ An **IRS Tax Return Transcript** is the **ONLY** document we can accept to verify tax return data and may be obtained free-of-charge at www.irs.gov/Individuals/Get-Transcript (click on the 'Get Transcript ONLINE' link) or by calling the IRS Transcript Order Line at **1-800-908-9946**.

-OR-

★ Rather than obtaining a Tax Return Transcript, you may instead re-submit your 2015/2016 FAFSA data at www.fafsa.gov, being sure to select the **IRS Data Retrieval Tool**. This option is best if you filed your federal tax return at least 2 weeks ago (on-line) or filed your tax return at least 6 weeks ago.

{ If you 1) utilized the **IRS Data Retrieval Tool** option AND 2) the data was transferred when you filed your FAFSA, you **DO NOT** need to submit an IRS Tax Return Transcript at this time. **HOWEVER**, you may later need to submit an IRS Tax Return Transcript if our office specifically requests it during the initial review of your FAFSA verification documents. }



*...that we **CANNOT** accept the following documents since they do not contain some or all of the information required to verify your 2015/2016 FAFSA data:*

- Federal tax returns (Form 1040, 1040A, 1040EZ).
- Tax return worksheets provided by your tax preparer or tax preparation software
- Student or parent Federal Income Tax Information screen print from the IRS.gov website (through fafsa.gov)
- IRS Account Transcript or IRS Record of Account
- Federal summaries provided by tax preparers or tax preparation software

Detailed information about the FAFSA Verification process may be found at: www.ucmo.edu/sfs/other/1516FAFSAVerification.cfm.