

# SO YOU WANT ME TO WRITE A LETTER OF RECOMMENDATION?

Before I sharpen my crayon, I would like to get a little more information about you. Even though I may know you pretty well, the following information will help me to write an even better letter for you.

## 1. Personal Information

- What's important to you in life?
- What makes you different from everyone else
- Let me know if you have told me something that you'd prefer me not to mention.

## 2. You and the Latin Experience

- Any work you did for me that stands out in your mind
- Any activities that were particularly meaningful to you

## 3. Good Times

- Things you have done for or with me.

- Things that I may have done for you
- Special moments that I may have witnessed

#### 4. Why Me?

- Understanding why you want me to write this letter will help me do a better job in making it complement or support the rest of your application.

#### 5. Photo

- If I have a picture of you doing a presentation, being nerdy, or wandering around Rome, may I enclose it with your letter?

Remember, I will be trying to make you stand out among the thousands of applicants that admissions officers will be reviewing. I will do my best on your behalf, and this information will help me write a more effective letter.

Magister Crabb