



## Subcontractor Bid Advertisement

Findley Oaks and Medlock Bridge Elementary Schools  
Addition/Renovation Projects  
Johns Creek & Alpharetta, GA  
September 15, 2015  
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Hogan Construction Group will be accepting proposals from subcontractors for the construction of the Addition and Renovation project at the Findley Oaks Elementary School, located 5880 Findley Chase Drive, Johns Creek, GA 30097 and for the Medlock Bridge Elementary School, located at 10215 Medlock Bridge Parkway, Alpharetta, GA 30022. Proposals must be submitted no later than 12:00pm on Tuesday, October 6, 2015. Current Scope of Work Bidding includes: Interior Demolition; Civil Work; Concrete; Masonry; Structural Steel & Misc. Metals; Rough Carpentry; Finish Carpentry & Architectural Millwork; Waterproofing and Caulking; Expansion Joint Covers; Metal Roofing; One-Coat Stucco; Doors, Frames, and Hardware; Glass and Glazing; Drywall & ACT; Metal Roof Trusses; Quarry Tile; VCT and Rubber Base; Epoxy Flooring; Carpet; Polished Concrete Flooring; Wood Floor Re-finishing; Painting; Visual Display Boards; Toilet Compartments and Accessories; Final Cleaning; Plumbing; Fire Protection; HVAC; and Electrical. Proposals will be accepted via fax to 770-242-3100 or via email to [asmann@hoganconstructiongroup.com](mailto:asmann@hoganconstructiongroup.com). All bidding documentation is available at Hogan's website ([www.hoganconstructiongroup.com](http://www.hoganconstructiongroup.com)). For additional information, contact Hogan's Estimating Department at 770-242-8588.



## BID PACKAGE - CONTENTS

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5. Attachment D – Hogan Subcontractor Prequalification Form
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### **II. PACKAGES for BID**

#### I. GMP SCOPES OF WORK

- A. Package 2A – Demolition
- B. Package 2B – Civil Work
- C. Package 2C – Termite Control
- D. Package 3A – Building Concrete
- E. Package 3B – Site Concrete
- F. Package 4 – Masonry
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- H. Package 6A – Rough Carpentry
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- K. Package 7B – Roofing
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- N. Package 8C – Glass & Glazing
- O. Package 9A – Framing, Drywall & Acoustical Ceiling Tile
- P. Package 9B – Resilient Floor Tile & Base
- Q. Package 9C – Carpet
- R. Package 9D – Epoxy Flooring
- S. Package 9E – Polished Concrete Finishing
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## INVITATION TO BID

Findley Oaks and Medlock Bridge Elementary Schools  
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### I. INVITATION TO BID

Hogan Construction is inviting contractors to provide bids for the upcoming construction Addition and Renovations projects for the Findley Oaks Elementary School, located 5880 Findley Chase Drive, Johns Creek, GA 30097 and for the Medlock Bridge Elementary School, located at 10215 Medlock Bridge Parkway, Alpharetta, GA 30022.

The Findley Oaks Elementary School Addition and Renovation construction project consists of minor site demolition, grading, and utility work; selective building demolition; the construction of a small vestibule addition to the existing facility; and the renovation of multiple interior locations. The Medlock Bridge Elementary School Addition and Renovation construction project consists of minor site demolition, grading, and utility work; selective building demolition; the construction of a small vestibule addition to the existing facility; the renovation of multiple interior locations; and an HVAC Equipment replacement. Findley Oaks Elementary School and Medlock Bridge Elementary School are active schools and will remain in session during any construction activities that would occur during the regular school year. Shop Drawings and Material Procurement will occur in late Fall 2015 and Winter 2015-16. All equipment will need to have warranties that extend to cover the full warranty period from date of Substantial Completion in July 2016. All construction activities will occur during late Spring and Summer 2016. It is anticipated in that the work associated with the Vestibule Additions will begin in April 2016. All renovation work and connections to existing systems will occur during school breaks and after student leave school for Summer Break on May 26, 2016. All work must be completed no later than July 29, 2016 for both projects.

Both the Findley Oaks Elementary School and the Medlock Bridge Elementary School projects will have the following scope of work. A new vestibule with canopy addition consisting of site preparation, landscaping, shallow concrete foundations, slab on grade, CMU partitions, tube steel columns, Storefront Doors and Windows, Brick Veneer, Polished Concrete Floors, ACT Ceiling, Exterior Stucco Ceiling, Pre-Engineered Metal Roof Trusses, Metal Roofing, Unit Heaters, Lighting and Power. The renovation work will consist of the replacement of the Public space flooring and base, ACT ceiling grid and tiles, and Lighting Fixtures; Classroom Millwork including sink, and Marker/Tack Board Replacement; Painting of Exterior Doors; Selective Glazing Replacement; Media Center flooring and base, ceiling grid and tile, shelving, and Lighting replacement; Gymnasium Restroom sink replacement and urinal screen addition; Re-painting of all exterior lintels; Refinish Wood Stage and Stairs in Cafetorium and replace wood handrails at Stage, Stairs, and Ramps with aluminum handrails; Reception Desk Replacement; Construction of a new low utility wall at the Cafeteria Serving Lines; and Music/Choral/Art Room renovations. Both projects include Additive Alternates for Corridor Wall Painting; LED Lighting upgrades in the Gymnasium; and Classroom Wall Painting.

The scope items that are exclusive to Findley Oaks Elementary School project are as follows. Demolition of the existing walkway canopy to the Playground; Replace missing sidewalk at Bus Canopy; Repaint all Drop Off Canopies; Install new urinal screens at the Multi-User Rest Room; and Additive Alternate for the one for one Roof Top HVAC Equipment replacement shown on M101.



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The scope items that are exclusive to Medlock Bridge Elementary School project are as follows. Complete renovation of the 4/5 Multi-User Restroom; Selective Door Replacement; Mechanical renovations throughout the school including the replacement of the Cooling tower; and Generator replacement.

Construction Documents for this project are available for review through various sources. Below is a list of sources to procure project documents.

- Hogan Construction 770-242-8588 (*on-site review or download*)  
<http://www.hoganconstructiongroup.com/subcontractors/current-bids/>
- ISqFt – Please contact Amy Sue Mann for an invitation to bid.

Please review the Bid Package Submission Schedule provided in **Section III** of this Invitation to Bid to determine when each Bid Package is due.

### **II. PREPARATION of BIDS**

- A. Proposals shall be prepared on unaltered Bid Forms – see Attachment C.
- B. Bidder shall submit for Subcontractor Prequalification with Hogan Construction Group if their firm is not already prequalified with Hogan – see Attachment D. Firms which are unable to meet Hogan’s prequalification requirements will be deemed non-responsive and their proposals will not be considered.
- C. Bidder shall acknowledge receipt of all addenda.
- D. Bidder shall note acceptance of all Procedural & General Items listed in Attachment A.
- E. Bidder shall acknowledge the Scope of Work listed in Attachment B. **Note:** This Scope of Work shall be used as a guide to the bidder in understanding the Scope of Work for the project, but **shall not** be construed as being all inclusive of the work necessary to complete bidders’ scope of work. The information in the Construction Documents (Plans & Specifications) shall rule.
- F. Any questions regarding the bid documents should be sent to Hogan Construction. **DO NOT** contact the Owner or Architect directly. Please use the blank RFI Form (Attachment E) to submit any questions.

### **III. SUBMISSION of BIDS**

- A. BID PACKAGE SUBMISSION SCHEDULE:
  - 1. All Bid Packages proposals must be submitted no later than **Tuesday, October 6, 2015 at 12:00pm.**
- B. **Completeness** – A complete proposal shall include, but not limited to:
  - 1. Bid Form – see Attachment C; Form must be completed in its’ entirety and signed.
  - 2. Alternates on the attached form (if applicable)



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- C. ***Submission of Bids*** – All bids must be submitted to Hogan Construction Group in order to be considered for the work. Bids may be mailed, emailed or faxed. Below is the information for each delivery method.
1. **MAIL/DELIVERY:**  
Hogan Construction Group  
Attn: Amy Sue Mann  
5075 Avalon Ridge Parkway  
Norcross, GA 30071
  2. **EMAIL:**  
[ASMann@HoganConstructionGroup.com](mailto:ASMann@HoganConstructionGroup.com)
  3. **FAX:**  
770-242-3100  
**Attn: Amy Sue Mann**
- D. ***Packaging*** – All mailed/delivered subcontractor bids must be in a sealed envelope, labeled as follows:
1. Name of Project (**Findley Oaks & Medlock Bridge Elementary Schools Addition and Renovations**)
  2. Name of Contractor
  3. Bid Package
  4. Date of Delivery
- E. ***Receipt*** – All bids shall be received by the predetermined time on the predetermined date. If you choose to have your bid mailed, bids must be **received** by Hogan Construction prior to the bid closing date and time.

#### **IV. BID PROCESS SCHEDULE**

- 9/15/15 – All Bid Package as well as Construction Documents are released. Please review the Bid Package Submission Schedule provided in **Section III** of this Invitation to Bid to determine when each Bid Package is due.
- TBD – Site Visit to Findley Oaks Elementary School and Medlock Bridge Elementary School.
- 9/28/15 @ 12PM – Bidder Questions are due.
- 10/1/15 – Final Addendum, if required, to be posted.
- **10/6/15 @ 12PM** – All subcontractor bids are due.
- November 2015 to January 2016 – Shop Drawings and Material Procurement
- April 2016 – Addition work is intended to commence.
- 5/27/16 – Renovation activities are intended to commence.
- 7/29/16 – Substantial Completion.



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### **V. SITE VISITS**

Findley Oaks Elementary School and Medlock Bridge Elementary Schools are active school facilities. An Addendum will be issued with a date and time for all interested Firms to attend a Site Visit of the existing facility during the week of September 21-25. No other Site Visits will be allowed!

### **VI. CONTACT**

If you have any questions on the attached documents, please contact:

**Amy Sue Mann**  
Preconstruction Services  
O: 770 242 8588  
[ASMann@HoganConstructionGroup.com](mailto:ASMann@HoganConstructionGroup.com)

We appreciate your interest in this project and look forward to your response.

END OF INVITATION



## ATTACHMENT A - GENERAL ITEMS

Findley Oaks and Medlock Bridge Elementary Schools  
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### I. PROCEDURAL ITEMS – ALL TRADES

A. *Insurance* – All responding subcontractors must be able to meet or exceed the requirements listed below:

- General Liability: \$1,000,000 (Each Occurrence); \$2,000,000 (Aggregate)  
\$1,000,000 (Products/Completed Operations Aggregate)
- Excess/Umbrella Liability: \$1,000,000 (Each Occurrence & Aggregate)
- Worker’s Compensation: \$100,000 (Each Accident & Disease Each Employee);  
\$500,000 (Disease Policy Limit)
- Automobile Liability: \$1,000,000

In addition, all participating subcontractors must itemize the costs of each line of insurance with respect to their scope of work and total bid. Documentation of this program is available upon request.

B. *E-Verify* – All contractors must be a full participant in the E-Verify Program established by the United States Department of Homeland Security. Subcontractors must review and submit a completed “Subcontractor Immigration and Control Affidavit and Agreement” stating compliance with these requirements.

C. *Construction Standards & Practices* – Responding subcontractors will be held to the highest standards throughout the construction process. Refer to the specifications for the required certifications for specific trades.

D. *Payment & Performance Bonds* – the cost of performance bonds and labor and material payment bonds shall not be included in the base bid, but the costs shall be included as a separate item on the Bid Form. The General Contractor may require these bonds before the award of any work, in a form approved by the General. The inability of the bidder to provide the required bonds may disqualify the bid package submission.

E. *Subcontractor Prequalification* – Hogan Construction Group has a Subcontractor Prequalification Program. Any Firm interested in working with Hogan must submit for Prequalification on our Subcontractor Prequalification Form. The form must be completed in its entirety and must include all requested supplemental documentation. An affirmative determination of Prequalification must be issued prior to a Subcontractor Agreement being issued.

F. *Subcontractor Agreement* – all bidding subcontractors should review and be familiar with the approved subcontractor agreement. Acceptances of all terms are required to be awarded work.

### II. GENERAL ITEMS – ALL TRADES

A. *Completeness of Bidding* – All Bidders shall include in their bids all costs for equipment, tools, material, labor, permitting, engineering, supervision and all other associated services required to complete their scope of work described in the construction documents, unless specifically noted otherwise.

B. *Responsibility for Project Documents* – In addition to the review of trade-specific drawings and specifications, **every** subcontractor is responsible for the review of **all** drawings and specifications for scope items that are related to their trade.



A current listing of all the relevant specifications and drawings can be found in Section IV of this document. Subcontractor must ensure that the plans and specifications are current and match the date listed on this document.

- C. *Trade Permits* – If applicable, all trade permits are to be provided by the subcontractor.
- D. *Schedule* – Subcontractors must maintain manpower, material and equipment as needed to maintain the General Contractors’ Master Schedule. **Both projects will run concurrently during the summer of 2016.**
- E. *Supervision/Project Manager* - Subcontractors shall provide **full** time, experienced on-site Supervision for the entire duration of the project. In addition, an experienced Project Manager must be assigned specifically to this project and shall be available for on-site meetings. The Project Manager must be available to administer the contract agreements, maintain contract documents, monitor project costs, etc. as required.
- F. *Submittals & Shop Drawings* – All subcontractors must prepare all required submittals and shop drawings in a timely manner.
- G. *Coordination* – Subcontractors shall cooperate with other contractors working in the vicinity of each other while performing construction activity for the project. Subcontractors shall endeavor to resolve conflicts in their respective work without disruption to other trades and construction schedule.
- H. *General Safety* - Strict compliance of all regulations by subcontractors on the jobsite is imperative. Subcontractors will be responsible for all of their machinery, tools and equipment and ensure that it meet the current OSHA Guidelines. In addition, all employees of the subcontractor must practice ‘Safety First’ in their daily activities.
- I. *Project Cleanliness* - Clean up of the construction site will be performed on a continuous, daily basis. Each subcontractor will be required by their subcontract agreement to perform daily clean up of all debris created during the construction process. Dumpsters will be provided for all trades by the General Contractor.

**III. GENERAL SCOPE – ALL TRADES**

- A. Subcontractors shall field check all necessary dimensions of all work and/or associated material whether furnished and/or installed by others or by Subcontractor to assure final proper fit and function of the work before fabrication commences. All work or rework necessitated by Subcontractors’ failure to meet this requirement shall be done at Subcontractors’ own expense.
- B. All workmanship, materials, fixtures, specialties and equipment required shall be subject to and in accordance with the requirements of the applicable state, local and national codes and standards under which the installation is made. Work and materials specifically required by the state, local and national codes which are not specifically called out for in the Contract Documents, but necessary to complete the scope of work are the responsibility of the Subcontractor. These items shall be furnished and installed by the Subcontractor at their own expense.





- C. Subcontractor shall do all cutting and patching necessary for the installation of their scope of work. Please refer to Item G listed in Section II of this document.
- D. Prior to starting work, subcontractors must inspect those areas prepared for your work and notify Hogan Construction Group of any deficiencies which impact your work. This inspection shall be done no less than five (5) working days from the anticipated start of activity.

**IV. USE of CONSTRUCTION DOCUMENTS**

- A. *Interpretation of Documents:*
  - i. Any doubts regarding the meaning of any portion of the documents or questions about discrepancies in or omissions from any part of the documents should be brought to the attention of Hogan Construction Group immediately. **DO NOT** contact the Owner or Architect directly.
  - ii. Interpretation or correction of the documents will be made only by addendum and will be made available via official posting and notification. Receipt of any and all addenda shall be acknowledged on the Bid Form. Only interpretations of changes in the form of a written addendum will be binding.
- B. *Substitute Material and Equipment:*
  - i. The work shall be bid on the basis of proposed material and equipment or the method of installation described in the drawings or specified in the specifications without consideration of substitute or "or equal" items or methods unless the Contract Documents explicitly permit such items or methods.
  - ii. Bidders are encouraged to propose substitute methods, materials and equipment in the form of voluntary alternates as listed on the Bid Form.

**V. CONSTRUCTION DOCUMENTS**

The following list of documents issued by Stevens & Wilkinson GA, Inc. constitutes the basis of work for the project.

*iv. Documents:*

**FINDLEY OAKS ELEMENTARY SCHOOL – ADDITIONS & RENOVATIONS**

- i. Project Specification Manual:  
Construction Documents by CDH Partners, Inc.  
Dated August 14, 2015

<u>DIVISION</u>	<u>DESCRIPTION</u>
<i>Division 02 - Existing Conditions</i>	
Section 02 0700	Selective Building Demolition
Section 02 4113	Site Demolition
<i>Division 03 - Concrete</i>	
Section 03 0100	Concrete Work
Section 03 3450	Polished Concrete Finishing



## ATTACHMENT A - GENERAL ITEMS

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### *Division 04 - Masonry*

Section 04 1000	Mortars
Section 04 1500	Masonry Reinforcement and Accessories
Section 04 2100	Brick Masonry
Section 04 2200	Concrete Masonry Unit

### *Division 05 - Metals*

Section 05 1200	Structural Steel
Section 05 4000	Light Steel Framing
Section 05 5000	Miscellaneous Metals
Section 05 6000	Prefabricated Metal Products
Section 05 8050	Expansion Joint Systems

### *Division 06 - Woods, Plastics, and Composites*

Section 06 0500	Fasteners and Supports
Section 06 1000	Rough Carpentry
Section 06 2200	Millwork Cabinetry

### *Division 07 - Thermal and Moisture Protection*

Section 07 0150	Roofing Remedial Work
Section 07 0190	Joint Sealant Replacement
Section 07 1930	Plastic Vapor Retarders
Section 07 1950	Air Infiltration Barriers
Section 07 2100	Building Insulation
Section 07 2700	Firestopping
Section 07 4100	Manufactured Roof and Wall Panels
Section 07 4620	Preformed Soffits
Section 07 6200	Flashing and Sheet Metal
Section 07 6310	Gutters and Downspouts
Section 07 6500	Through Wall Flashing
Section 07 8400	Gravity Roof Ventilation
Section 07 9200	Sealants and Caulking

### *Division 08 - Openings*

Section 08 1010	Hollow Metal Work
Section 08 2100	Flush Wood Doors
Section 08 3050	Wall and Ceiling Access Doors
Section 08 4100	Aluminum Entrances and Storefronts
Section 08 5210	Aluminum Grid Window Framing System
Section 08 7110	Finish Hardware – REVISED 9/11/15
Section 08 8000	Glass and Glazing

### *Division 09 - Finishes*

Section 09 2600	Gypsum Wallboard Systems
Section 09 5100	Acoustical Ceilings
Section 09 6600	Resilient Tile Flooring



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Section 09 6810            Carpeting  
Section 09 8000            Special Coatings  
Section 09 9030            Painting

### *Division 10 - Specialties*

Section 10 1300            Marker Boards  
Section 10 1650            Solid Plastic Toilet Partitions  
Section 10 8010            Toilet and Bath Accessories

### *Divisions 11 to 20*

No Sections Required

### *Division 21 - Fire Suppression*

Section 21 0500            Common Work Results for Fire Suppression  
Section 21 1313            Wet-Pipe Sprinkler Sprinklers

### *Division 22 - Plumbing*

Section 22 0500            Common Work Results for Plumbing  
Section 22 0523            General Duty Valves for Plumbing  
Section 22 0553            Identification for Plumbing Piping and Equipment  
Section 22 0700            Plumbing Insulation  
Section 22 1116            Domestic Water Piping  
Section 22 1119            Domestic Water Piping and Specialties  
Section 22 1316            Sanitary Waste and Vent Piping  
Section 22 1319            Sanitary Waste Piping Specialties  
Section 22 4000            Plumbing Fixtures

### *Divisions 23 to 25*

No Sections Required

### *Division 26 - Electrical*

Section 26 0500            Common Work Results for Electrical  
Section 26 0519            Low-Voltage Electrical Power Conductors and Cables  
Section 26 0526            Grounding and Bonding for Electrical System  
Section 26 0529            Hangers and Supports for Electrical Systems  
Section 26 0533            Raceway and Boxes for Electrical Systems  
Section 26 0548            Vibration and Seismic Controls for Electrical Systems  
Section 26 0553            Identification for Electrical Systems  
Section 26 0923            Lighting Control Devices  
Section 26 2726            Wiring Devices  
Section 26 2816            Enclosed Switches and Circuit Breakers  
Section 26 2913            Enclosed Controllers  
Section 26 5100            Interior Lighting  
Section 26 5600            Exterior Lighting

### *Divisions 27 to 30*

No Sections Required



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*Division 31 – Earthwork*

- Section 31 1000 Site Preparation
- Section 31 1100 Clearing
- Section 31 2200 Excavating, Filling, and Grading
- Section 31 2213 Earthwork
- Section 31 2219 Finish Grading
- Section 31 2500 Erosion & Sedimentation Control
- Section 31 3116 Soil Treatment

*Division 32 – Exterior Improvements*

- Section 32 1314 Site Concrete Work
- Section 32 9200 Lawns and Grass
- Section 32 9300 Landscaping

*Division 33 – Utilities*

- Section 33 1000 Water Systems
- Section 33 3000 Sanitary Sewer Systems
- Section 33 4000 Storm Sewer Systems

ii. Drawings:  
*100% Construction Documents Set*

SHEET	DRAWING TITLE	DATE
<b>Architectural Drawings by CDH Partners, Inc.</b>		
T001	Title Sheet	8/14/15
DC01	Demolition Composite Plan	8/14/15
AC01	Architectural Composite Plan	8/14/15
A130	Enlarged Plans	8/14/15
A201	Exterior Elevations	8/14/15
A401	Reflected Ceiling Plan	8/14/15
A601	Millwork & Int. Elevations	8/14/15
A602	Interior Elevations	8/14/15
<b>Structural Drawings by CDH Partners, Inc.</b>		
S001	General Notes and Plans	8/14/15
S101	Sections and Details	8/14/15
<b>Plumbing &amp; Mechanical Drawings by H&amp;L Engineers</b>		
MP101	Mechanical Room Part Plan & Notes	8/14/15
P101	Plumbing Overall Floor Plan	8/14/15
M101	Mechanical RTU Floor Plan – ADD ALTERNATE	8/14/15
<b>Electrical Drawings by H&amp;L Engineers</b>		
E001	Electrical Notes & Legend	8/14/15
E002	Electrical Single Line	8/14/15
E100	Electrical Lighting Plan	8/14/15



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E101	Electrical Lighting Plan	8/14/15
E102	Electrical Lighting Plan	8/14/15
E103	Electrical Lighting Plan	8/14/15
E200	Electrical Power Plan	8/14/15

**MEDLOCK BRIDGE ELEMENTARY SCHOOL – ADDITIONS & RENOVATIONS**

- iii. Project Specification Manual:  
Construction Documents by CDH Partners, Inc.  
Dated August 14, 2015

<u>DIVISION</u>	<u>DESCRIPTION</u>
<i>Division 02 - Existing Conditions</i>	
Section 02 0700	Selective Building Demolition
Section 02 4113	Site Demolition
<i>Division 03 - Concrete</i>	
Section 03 0100	Concrete Work
Section 03 3450	Polished Concrete Finishing
<i>Division 04 - Masonry</i>	
Section 04 1000	Mortars
Section 04 1500	Masonry Reinforcement and Accessories
Section 04 2100	Brick Masonry
Section 04 2200	Concrete Masonry Unit
<i>Division 05 - Metals</i>	
Section 05 1200	Structural Steel
Section 05 4000	Light Steel Framing
Section 05 5000	Miscellaneous Metals
Section 05 6000	Prefabricated Metal Products
Section 05 8050	Expansion Joint Systems
<i>Division 06 - Woods, Plastics, and Composites</i>	
Section 06 0500	Fasteners and Supports
Section 06 1000	Rough Carpentry
Section 06 2200	Millwork Cabinetry
<i>Division 07 - Thermal and Moisture Protection</i>	
Section 07 0150	Roofing Remedial Work
Section 07 0190	Joint Sealant Replacement
Section 07 1930	Plastic Vapor Retarders
Section 07 1950	Air Infiltration Barriers
Section 07 2100	Building Insulation
Section 07 2700	Firestopping
Section 07 4100	Manufactured Roof and Wall Panels



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Section 07 4620	Preformed Soffits
Section 07 6200	Flashing and Sheet Metal
Section 07 6310	Gutters and Downspouts
Section 07 6500	Through Wall Flashing
Section 07 8400	Gravity Roof Ventilation
Section 07 9200	Sealants and Caulking

### *Division 08 - Openings*

Section 08 1010	Hollow Metal Work
Section 08 2100	Flush Wood Doors
Section 08 3050	Wall and Ceiling Access Doors
Section 08 4100	Aluminum Entrances and Storefronts
Section 08 5210	Aluminum Grid Window Framing System
Section 08 7110	Finish Hardware – REVISED 9/11/15
Section 08 8000	Glass and Glazing

### *Division 09 - Finishes*

Section 09 2060	One-Coat Stucco
Section 09 2600	Gypsum Wallboard Systems
Section 09 5100	Acoustical Ceilings
Section 09 6600	Resilient Tile Flooring
Section 09 6810	Carpeting
Section 09 7210	Seamless Quartz Flooring
Section 09 8000	Special Coatings
Section 09 9030	Painting

### *Division 10 - Specialties*

Section 10 1300	Marker Boards
Section 10 1650	Solid Plastic Toilet Partitions
Section 10 8010	Toilet and Bath Accessories

### *Divisions 11 to 20*

No Sections Required

### *Division 21 - Fire Suppression*

Section 21 0500	Common Work Results for Fire Suppression
Section 21 1313	Wet-Pipe Sprinkler Sprinklers

### *Division 22 - Plumbing*

Section 22 0500	Common Work Results for Plumbing
Section 22 0523	General-Duty Valves for Plumbing
Section 22 0553	Identification for Plumbing Piping and Equipment
Section 22 0700	Plumbing Insulation
Section 22 1116	Domestic Water Piping
Section 22 1119	Domestic Water Piping Specialties
Section 22 1316	Sanitary Waste and Vent Piping
Section 22 1319	Sanitary Waste Piping Specialties



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Section 22 4000 Plumbing Fixtures  
Section 22 4700 Drinking Fountains and Water Coolers

### *Division 23 – Heating, Ventilating, and Air Conditioning (HVAC)*

Section 23 0500 Common Work Results for HVAC  
Section 23 0523 General-Duty Valves for HVAC Piping  
Section 23 0529 Hangers and Supports for HVAC Piping and Equipment  
Section 23 0548 Vibration Controls for HVAC Piping and Equipment  
Section 23 0593 Testing Adjusting and Balancing for HVAC  
Section 23 0700 HVAC Insulation  
Section 23 0923 Direct Digital Control System for HVAC  
Section 23 2113 Hydronic Piping  
Section 23 3113 Metal Ducts  
Section 23 3300 Air Duct Accessories  
Section 23 3416 Centrifugal HVAC Fans  
Section 23 5000 HVAC Equipment  
Section 23 8010 Air Duct Cleaning  
Section 23 8030 Hydronic Piping Treatment

### *Divisions 24 to 25*

No Sections Required

### *Division 26 - Electrical*

Section 26 0500 Common Work Results for Electrical  
Section 26 0519 Low-Voltage Electrical Power Conductors and Cables  
Section 26 0526 Grounding and Bonding for Electrical System  
Section 26 0529 Hangers and Supports for Electrical System  
Section 26 0533 Raceway and Boxes for Electrical Systems  
Section 26 0548 Vibration and Seismic Controls for Electrical Systems  
Section 26 0553 Identification for Electrical Systems  
Section 26 0923 Lighting Control Devices  
Section 26 2416 Panelboards  
Section 26 2726 Wiring Devices  
Section 26 2816 Enclosed Switches and Circuit Breakers  
Section 26 2913 Enclosed Controllers  
Section 26 3213 Engine Generators  
Section 26 3600 Transfer Switches  
Section 26 5100 Interior Lighting  
Section 26 5600 Exterior Lighting

### *Divisions 27 to 30*

No Sections Required

### *Division 31 – Earthwork*

Section 31 1000 Site Preparation  
Section 31 1100 Clearing  
Section 31 2200 Excavating, Filling, and Grading



**ATTACHMENT A - GENERAL ITEMS**

Findley Oaks and Medlock Bridge Elementary Schools  
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- Section 31 2213 Earthwork
- Section 31 2219 Finish Grading
- Section 31 2500 Erosion & Sedimentation Control
- Section 31 3116 Soil Treatment

*Division 32 – Exterior Improvements*

- Section 32 1314 Site Concrete Work
- Section 32 9200 Lawns and Grass
- Section 32 9300 Landscaping

*Division 33 – Utilities*

- Section 33 1100 Water Systems
- Section 33 3000 Sanitary Sewer Systems
- Section 33 4000 Storm Sewer Systems

iv. Drawings:  
100% Construction Documents Set

SHEET	DRAWING TITLE	DATE
<b>Architectural Drawings by CDH Partners, Inc.</b>		
T001	Title Sheet	8/14/15
G001	General Information	8/14/15
DC01	Demolition Composite Plan	8/14/15
AC01	Architectural Composite Plan	8/14/15
A001	Partition Types, Doors, & Windows	8/14/15
A130	Enlarged Plans	8/14/15
A201	Exterior Elevations	8/14/15
A401	Reflected Ceiling Plan	8/14/15
A601	Millwork & Int. Elevations	8/14/15
A602	Interior Elevations	8/14/15
<b>Structural Drawings by CDH Partners, Inc.</b>		
S001	General Notes and Plan	8/14/15
S101	Sections and Details	8/14/15
<b>Mechanical Drawings by H&amp;L Engineers</b>		
M001	Legend and Schedules	8/14/15
M002	Mechanical Schematics	8/14/15
M003	Mechanical Schematics	8/14/15
M101	Mechanical Floor Plans – 4 & 5	8/14/15
M102	Mechanical Floor Plans	8/14/15
M103	Mechanical Floor Plans	8/14/15
M104	Mechanical Floor Plans	8/14/15
M105	Mechanical Floor Plans	8/14/15





**ATTACHMENT A - GENERAL ITEMS**

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<b>Plumbing Drawings by H&amp;L Engineers</b>		
P101	Plumbing Floor Plans and Reference	8/14/15
P102	Plumbing Overall Sink Replacement Plan	8/14/15
<b>Electrical Drawings by H&amp;L Engineers</b>		
E001	Electrical Notes & Legend	8/14/15
E002	Electrical Single Line	8/14/15
E100	Electrical Lighting Plan	8/14/15
E101	Electrical Lighting Plan	8/14/15
E102	Electrical Lighting Plan	8/14/15
E103	Electrical Lighting Plan	8/14/15
E200	Electrical Power Plan	8/14/15
E201	Electrical Power Plan	8/14/15
E202	Electrical Power Plan	8/14/15
E203	Electrical Power Plan	8/14/15
E300	Electrical Details & Schedules	8/14/15

END OF ATTACHMENT A



**ATTACHMENT B – SCOPE OF WORK  
BID PACKAGES 6A & 6B**

Findley Oaks and Medlock Bridge Elementary Schools  
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**I. SCOPE of WORK – OVERVIEW**

- A. A brief description of work for this Proposal package is included. It is to be used as a guide to the Bidder in understanding the Scope of Work for the Project, but shall not be construed as being all inclusive of the Work described in the Construction Documents (Plans & Specifications). The information in the Construction Documents shall rule.
- B. Subcontractor specifically agrees to perform the Work in strict accordance with the Construction Document (Plans & Specifications) which are listed for reference in Attachment A – Section V. The general Scope of Work includes a full review of an entire set of contract drawings and specifications.
- C. Bidding subcontractors should review and be familiar with the approved subcontractor agreement. Acceptances of all terms are required to be awarded work.
- D. Bidders shall include all costs for equipment, tools, materials, labor, engineering, supervision and all other services required to complete the Work described in the Construction Documents.
- E. Bidder shall submit Shop Drawing and Submittals immediately upon the execution of their subcontractor Agreement. All materials must be ready for installation in April/May of 2016. If materials are procured in Winter of 2015-16 or Spring of 2016, then the Subcontractor will be required to utilize a bonded warehouse in order to bill for stored material. In addition, the start date for any and all warranties for equipment and/or materials will be required to start at Substantial Completion in July 2016. It will be up to the Subcontractor to determine the need, if any, for extended warranties due to early procurement of items.
- F. Subcontractors shall secure and pay for all necessary permits and inspections required to complete their Scope of Work. Final certificates of inspection and approval are required before final payment is made.
- G. Subcontractors shall cooperate with other subcontractors working in the vicinity of the Work of this Project and shall endeavor to resolve conflicts in their respective work without impacting other trades or the General Contractor Master Schedule.
- H. Responsibility, for control of all on-site vehicular and personnel movements, is solely that of the subcontractor. Cost for repairing damages to the Work of this subcontractor, as well as others, as a result of failure to control activities, shall be borne by the subcontractor causing the damage.
- I. Direct any and all questions on the correct Request for Information Form (Attachment E) to:

Amy Sue Mann  
Preconstruction Services  
770.242.8588  
[ASMann@HoganConstructionGroup.com](mailto:ASMann@HoganConstructionGroup.com)

The Owner (Fulton County Schools) and/or Architect (Steven & Wilkinson) **ARE NOT** to be contacted directly.



**ATTACHMENT B – SCOPE OF WORK  
BID PACKAGES 6A & 6B**

Findley Oaks and Medlock Bridge Elementary Schools  
Addition/Renovation Projects  
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**II. SCOPE of WORK – GENERAL ITEMS**

- A. Subcontractors shall field check all necessary dimensions of all work and/or associated material whether furnished and/or installed by others or by Subcontractor to assure final proper fit and function of the work before fabrication commences. All work or rework necessitated by Subcontractors' failure to meet this requirement shall be done at Subcontractors' own expense.
- B. All workmanship, materials, fixtures, specialties and equipment required shall be subject to an in accordance with the requirements of the applicable state, local and national codes and standards under which the installation is made. Work and materials specifically required by the state, local and national codes which are not specifically called out for in the Contract Documents, but necessary to complete the scope of work are the responsibility of the Subcontractor. These items shall be furnished and installed by the Subcontractor at their own expense.
- C. Subcontractor shall do all cutting and patching necessary for the installation of their scope of work. Please refer to Attachment A – General Items, Section II, Item G.
- D. Prior to starting work, subcontractors must inspect those areas prepared for your work and notify Hogan Construction Group of any deficiencies which impact your work. This inspection shall be done no less than five (5) working days from the anticipated start of activity.
- E. Subcontractor is responsible for the continuous and daily clean-up of their construction activities. Failure to perform clean-up activities will result in back-charges for supplemental labor to complete this requirement.

**III. SCOPE of WORK – TRADE SPECIFIC: BID PACKAGE 6A - ROUGH CARPENTRY**

- A. Subcontractor will furnish and install all Rough Carpentry items as required by the Contract documents.
- B. Subcontractor will layout work.
- C. Subcontractor will furnish and install all wood blocking for windows, hollow metal frames, cabinetry, toilet partitions and accessories, miscellaneous specialties, fire extinguisher cabinets, MEP items, etc.
- D. Subcontractor will furnish and install all plywood roof decking, fascia, and blocking.
- E. Subcontractor will provide lull, lifts, equipment, fasteners, and any other necessary items to perform this scope of work.

**IV. SCOPE of WORK – TRADE SPECIFIC: BID PACKAGE 6B – FINISH CARPENTRY & MILLWORK**

- A. Subcontractor will furnish and install all Millwork Cabinetry and Manufactured Casework items as required by the Contract documents.
- B. Subcontractor will layout work.



**ATTACHMENT B – SCOPE OF WORK  
BID PACKAGES 6A & 6B**

Findley Oaks and Medlock Bridge Elementary Schools  
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- C. Subcontractor will furnish and install all pre-manufactured and non pre-manufactured millwork, countertops, carpentry, railings, built-in benches, chair rails, and peg boards as per the Contract Documents.
- D. Subcontractor will provide a one for one Media Center shelving and Circulation Desk replacement. This includes all millwork in the Media Center support spaces.
- E. Subcontractor will furnish and install the new Reception Desk and millwork.
- F. Furnish and install new millwork at Music, Choral and Art Rooms.
- G. Provide Shop Drawings as required by the Contract Documents.
- H. Subcontractor is responsible for completing their own field measurements to complete shop drawings.
- I. Provide field finishing of Finish Carpentry as outlined in the Specifications.
- J. Subcontractor will provide lull, lifts, equipment, fasteners, and any other necessary items to perform this scope of work.

END OF ATTACHMENT B



**ATTACHMENT C – BID FORM**

Findley Oaks and Medlock Bridge Elementary Schools  
Addition/Renovation Projects  
Johns Creek & Alpharetta, GA  
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**I. BID FORM**

A. *List the corresponding Bid Package being submitted on:*

BID PACKAGE: \_\_\_\_\_

B. *List the following company information:*

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Address of Bidder

\_\_\_\_\_  
City, State, Zip Code of Bidder

\_\_\_\_\_  
Telephone Number of Bidder

\_\_\_\_\_  
Email Address of Point of Contact for Bidder

\_\_\_\_\_  
Federal ID #

\_\_\_\_\_  
Contractor License #

C. **PROPOSAL – BASE BID:**

After having carefully examined the Construction Documents for the project as well as any and all Addenda, and after including the provisions stipulated in Attachment A – General Items, do hereby offer to furnish all labor, supervision, materials, tools, equipment, transportation and other facilities necessary for the construction work required for this project as stated above for the price described below:

The Proposal Price for **Findley Oaks Elementary School** shall be the Lump Sum Price of:

\_\_\_\_\_ (\$ \_\_\_\_\_ )

for the work as described in the Construction Documents.

*BID FORM CONTINUED ON PAGE 2.*



**ATTACHMENT C – BID FORM**

Findley Oaks and Medlock Bridge Elementary Schools  
Addition/Renovation Projects  
Johns Creek & Alpharetta, GA  
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The Proposal Price for **Medlock Bridge Elementary School** shall be the Lump Sum Price of:

\_\_\_\_\_ (\$ \_\_\_\_\_ )  
for the work as described in the Construction Documents.

D. *Itemized Breakout Pricing – included in Base Bid:*

1. Bonding:

- Bonding Rate: \_\_\_\_\_%

E. *Alternate Pricing – Please submit additional suggestions on reverse of this sheet:*

1. Description: **Deduct for Award of projects at both Findley Oaks Elementary School and Medlock Bridge Elementary School.** *(These projects will run concurrently.)*

**Deduct** if Accepted: \_\_\_\_\_ (\$ \_\_\_\_\_ )

2. Description: **Findley Oaks Elementary School – Alternate #1: Paint all Corridor Walls where floor & base are replaced.** *(See Findley Oaks ES Sheet T001 for more detailed information.)*

Add if Accepted: \_\_\_\_\_ (\$ \_\_\_\_\_ )

3. Description: **Findley Oaks Elementary School – Alternate #2: Provide LED Lighting in Gymnasium in lieu of T5 Fluorescents.** *(See Findley Oaks ES Sheet T001 for more detailed information.)*

Add if Accepted: \_\_\_\_\_ (\$ \_\_\_\_\_ )

4. Description: **Findley Oaks Elementary School – Alternate #3: Paint all Classroom Walls in lieu of touch up where millwork and marker/tack boards are replaced.** *(See Findley Oaks ES Sheet T001 for more detailed information.)*

Add if Accepted: \_\_\_\_\_ (\$ \_\_\_\_\_ )

*BID FORM CONTINUED ON PAGE 3.*



**ATTACHMENT C – BID FORM**

Findley Oaks and Medlock Bridge Elementary Schools  
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- 5. Description: **Findley Oaks Elementary School – Alternate #4: Provide one for one roof top HVAC replacement.** (See Findley Oaks ES Sheet T001 and M101 for more detailed information.)

Add if Accepted: \_\_\_\_\_ (\$ \_\_\_\_\_ )

- 6. Description: **Medlock Bridge Elementary School – Alternate #1: Paint all Corridor Walls where floor & base are replaced.** (See Medlock Bridge ES Sheet T001 for more detailed information.)

Add if Accepted: \_\_\_\_\_ (\$ \_\_\_\_\_ )

- 7. Description: **Medlock Bridge Elementary School – Alternate #2: Provide LED Lighting in Gymnasium in lieu of T5 Fluorescents.** (See Medlock Bridge ES Sheet T001 for more detailed information.)

Add if Accepted: \_\_\_\_\_ (\$ \_\_\_\_\_ )

- 8. Description: **Medlock Bridge Elementary School – Alternate #3: Paint all Classroom Walls in lieu of touch up where millwork and marker/tack boards are replaced.** (See Medlock Bridge ES Sheet T001 for more detailed information.)

Add if Accepted: \_\_\_\_\_ (\$ \_\_\_\_\_ )

- 9. Description: \_\_\_\_\_

Deduct/Add if Accepted: \_\_\_\_\_ (\$ \_\_\_\_\_ )

F. *Unit Pricing – included in Base Bid :*

To Be Determined

G. *Changes in the Work:*

The Owner reserves the right to have any additional work done at a fixed negotiated cost which will include subcontractor profit and overhead. The undersigned indicates below that the fee will be based on the following percentage:

Total mark-up applied to changes in work, inclusive of all overhead and profit: \_\_\_\_\_ %

BID FORM CONTINUED ON PAGE 4.



**ATTACHMENT C – BID FORM**

Findley Oaks and Medlock Bridge Elementary Schools  
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H. *Schedule:*

Time to complete the work in consecutive calendar days: \_\_\_\_\_ days.

I. *Assumptions and Clarifications:*

Bidder is to list any assumptions or clarifications which were used to develop the Base Bid Proposal Price. Please submit all assumptions/clarifications in a separate document. This document must list the Project, Bid Package, Name of Bidder, Contact information of Bidder and Date.

J. *Acceptance of General Items:*

Please circle the appropriate response to the statements listed below:

- I accept all terms and conditions listed in Attachment A – General Items:      YES      NO
- I accept all terms and conditions listed in Attachment B – Scope of Work:      YES      NO

K. *Addenda:*

In proposing the Base Bid Proposal Price, the bidder acknowledges the receipt and inclusion of all addenda for the Project and specifically lists those addenda below:

Addenda	Date	Addenda	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

L. *Minority Participation:*

The undersigned company is authorized to claim the following minority classification(s):

Minority Business Enterprise (MBE): \_\_\_\_\_

Women Owned Business Enterprise (WBE): \_\_\_\_\_

Disadvantaged Business Enterprise (DBE): \_\_\_\_\_

Other (Please Specify Type): \_\_\_\_\_

Authorizing Authority (City/County): \_\_\_\_\_

If your company is not a MWDBE, please indicate the percentage and total dollar amount of your proposed area of work that will incorporate minority participation.

Percentage: \_\_\_\_\_ Total Dollar Amount: \_\_\_\_\_

*BID FORM CONTINUED ON PAGE 5.*





**ATTACHMENT C – BID FORM**

Findley Oaks and Medlock Bridge Elementary Schools  
Addition/Renovation Projects  
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M. *SIGNATURES:*

The Undersigned is doing business as a:

Sole Proprietor \_\_\_\_\_; or Partnership \_\_\_\_\_;

or Corporation \_\_\_\_\_ (incorporated in the State of \_\_\_\_\_);

and signs the Bid Form Proposal on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

This proposal will be held open for acceptance by Hogan Construction Group for thirty (30) days after the date as indicated above.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*END OF BID FORM.*



## SUBCONTRACTOR PREQUALIFICATION FORM

### A. GENERAL INFORMATION

Company Name: \_\_\_\_\_

Home Office Address: \_\_\_\_\_

Branch Office Address (if different from above): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Email: \_\_\_\_\_

24 Hour Contact Name: \_\_\_\_\_

24 Hour Phone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Federal Tax ID: \_\_\_\_\_

*\*\*Please provide copy of your W-9.*

*\*\*Please provide any applicable promotional information that will help us become more familiar with your firm.*

### B. ORGANIZATION INFORMATION

Type of Organization:

Corporation \_\_\_ Partnership \_\_\_ Individual \_\_\_ Joint Venture \_\_\_\_\_

Limited Liability Company \_\_\_ Other (Please describe): \_\_\_\_\_

Number of Years in business as a Contractor: \_\_\_\_\_

Number of Years as Current Business Name: \_\_\_\_\_

List all Other or Former Business/Company Names: \_\_\_\_\_

Date of Incorporation/Organization: \_\_\_\_\_

State of Incorporation/Organization: \_\_\_\_\_

Name, Title, & Address of Executive Officers/Partners/Owners//Principals:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If Joint Venture, please describe Joint Venture Agreement in terms of Financial & Supervisory Control:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**C. LICENSING & CERTIFICATIONS & AFFILIATIONS**

Business License #: \_\_\_\_\_

Certifying Agency: \_\_\_\_\_

*\*\*Please provide a copy of your current Business License.*

Contractor's Trade License: \_\_\_\_\_

Certifying Agency: \_\_\_\_\_

*\*\*Please provide a copy of all current Trade Licenses.*

MWBE or SLBE Certifications (Please List All.)

Certifying Agency: \_\_\_\_\_

Classification: \_\_\_\_\_

Certifying Agency: \_\_\_\_\_

Classification: \_\_\_\_\_

Certifying Agency: \_\_\_\_\_

Classification: \_\_\_\_\_

Certifying Agency: \_\_\_\_\_

Classification: \_\_\_\_\_

Certifying Agency: \_\_\_\_\_

Classification: \_\_\_\_\_

*\*\*Please provide a copy of all current Certifications.*

List any Trade Unions or Associations with which your Company has an Agreement.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any Affiliations or Memberships your Company holds.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any Awards or Honors your Company has earned.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**D. SAFETY INFORMATION**

Safety Officer Name, Title, & Phone Number:

\_\_\_\_\_

Worker's Compensation Experience Modification Rate (EMR) for the past three (3) years:

\_\_\_\_\_

*\*\*Please provide a verification letter from your Insurance Agent which confirms your Company's EMR information listed above.*

Please list your Company's OSHA No. 300A Summary of Occupational Injuries and Illnesses for the past three (3) years.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has your Company received any OSHA Citations or Notifications of Penalty, monetary or other, within the past five (5) years? If so, please list each Citation and/or Notifications of Penalty along with a description of the event and the final disposition as applicable.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Has your Company received any Safety Citations or Violations under State Law within the past five (5) years? If so, please list each Citation along with a description of the event and the final disposition as applicable.

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**E. EXPERIENCE & REFERENCES**

Please provide, on a separate sheet of paper, a list all project completed in the last five (5) years. Include the following information for each project: Project Name; Reference/Contact Name & Phone Number; General Contractor, Architect, Contract Amount; Completion Date; Location; Project Delivery Method; Scope of Work; and Project Description.

Please provide, on a separate sheet of paper, a list all projects currently under contract. Include the following information for each project: Project Name; Reference/Contact Name & Phone Number; General Contractor, Architect, Contract Amount; Anticipated Completion Date; Location; Project Status; Scope of Work; and Project Description.

Please provide, on a separate sheet of paper, two (2) references for the following areas: Owners, GC/CM, A/E, and Supplier. Include the Company Name, Contact Name, Contract Title, Phone Number, Email, and Address.

**F. OTHER INFORMATION**

*\*\*If the answer to any of the following questions is yes, please provide a separate sheet with an explanation of the answer.*

Has your Company had any business or professional license suspended or revoked in the past five years?

Yes \_\_\_\_\_ No \_\_\_\_\_

Has your Company ever defaulted, been terminated for cause, or failed to complete any work awarded to it?

Yes \_\_\_\_\_ No \_\_\_\_\_

Has any Officer or Principal of your Company ever defaulted, been terminated for cause, or failed to complete any work awarded to that person or entity in their name or on behalf of another company?

Yes \_\_\_\_\_ No \_\_\_\_\_

Does your Company have any judgments, claims, arbitration proceedings or suits pending or outstanding against your Company or its Officers?

Yes \_\_\_\_\_ No \_\_\_\_\_

Has your Company files any lawsuits or requested arbitration with regard to construction contracts with the past five (5) years?

Yes \_\_\_\_\_ No \_\_\_\_\_

Has any Officer or Principal of your Company ever been an Officer or Principal of another Company when it failed to complete a construction contract?

Yes \_\_\_\_\_ No \_\_\_\_\_



Has an Officer or Principal of your Company ever been the subject of any criminal indictment or judgment of conviction for any business-related conduct constituting a crime under State or Federal Law?

Yes \_\_\_\_\_ No \_\_\_\_\_

Has an Office or Principal of your Company ever been the subject of any State or Federal Suspension or Disbarment?

Yes \_\_\_\_\_ No \_\_\_\_\_

Has an Officer or Principal of your Company ever been the subject of any formal proceeding or consent order with a State or Federal Environmental Agency involving a violation of State or Federal Environmental Laws?

Yes \_\_\_\_\_ No \_\_\_\_\_

**G. FINANCIAL INFORMATION**

Please provide Financial Statements (Audited Statements are preferred) for the past three (3) years including a Balance Sheet and Income Statement showing Current Assets (including but not limited to Cash, J/V Accounts, Accounts Receivable, Notes Receivable, Accrued Income, Deposits, Materials Inventory, Prepaid Expenses), Net Fixed Assets, Other Assets, Current Liabilities (including but not limited to Accounts Payable, Notes Payable, Accrued Expenses, Provision for Income Taxes, Advances, Accrued Salaries, Accrued Payroll Taxes), and Other Liabilities (including but not limited to Capital, Capital Stock, Authorized and Outstanding Shares per Values, Earned Surplus).

Name & Address of Firm Preparing Financial Statements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are these Financial Statements for the Company seeking Prequalification? If not, please explain the relationship between the companies including the financial responsibilities.

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has your Company or any of the Executive Officers/Partners/Owners/Principals been the subject of any bankruptcy or reorganization proceedings within the last five (5) years? If so, please describe the circumstances, status, and outcome of the proceedings.

Yes \_\_\_\_\_ No \_\_\_\_\_



**H. SURETY & INSURANCE INFORMATION**

Surety Company Name: \_\_\_\_\_

Surety Company Address: \_\_\_\_\_

Surety Agent Name & Phone Number: \_\_\_\_\_

Aggregate Bonding Capacity: \_\_\_\_\_

Bonding Limit per Project: \_\_\_\_\_

*\*\*Please provide a current letter from your Surety Company on their letterhead addressed to Hogan Construction Group which confirms the information provided above.*

Bond Rate: \_\_\_\_\_

Insurance Company Name: \_\_\_\_\_

Insurance Company Address: \_\_\_\_\_

Insurance Agent Name & Phone Number: \_\_\_\_\_

*\*\*Please provide a Sample Insurance Certificate on the standard Accord Form which outlines the Company's Policy Numbers, Coverage Limits, and Deductibles for Commercial General Liability, Automobile Liability, Excess/Umbrella Liability, and Workers Compensation.*

**I. SIGNATURE & NOTARIZATION**

The undersigned, on behalf of your Company, certifies under oath that the above provided information is true and sufficiently complete so as not to be misleading. In addition, the undersigned, is an Officer of the Company with the ability to legally bind the Company.

Company Name: \_\_\_\_\_

Officer Name: \_\_\_\_\_

Officer Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ of 20 \_\_\_\_\_

Notary Public Name: \_\_\_\_\_

Notary Public Signature: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

Seal:



## Request for Information

Project: **Findley Oaks Elementary School  
& Medlock Bridge Elementary School** No: \_\_\_\_\_ Request Date: \_\_\_\_\_

Location: **5880 Findley Chase Drive, Johns Creek, GA 30097  
10215 Medlock Bridge Pkwy., Alpharetta, GA 30022** Reason For Request:  Insufficient Information  
 Engineering Conflict

To: Hogan Construction Group, LLC  
5075 Avalon Ridge Parkway  
Norcross GA 30071  Alternate Proposal  
 Other

Attention: **Amy Sue Mann - Preconstruction** Action Requested:  Clarification  
 Direction  
 Approval

Response Required By: \_\_\_\_\_ Probable Effect:  Increase / Decrease Cost  
 Increase / Decrease Time  
 No Change

Reference: \_\_\_\_\_ Drawing No: \_\_\_\_\_ Detail No: \_\_\_\_\_ Spec. Section: \_\_\_\_\_

Information Needed:

Submitted By: \_\_\_\_\_

Recommendation:

Submitted By: \_\_\_\_\_

- Proceed With Recommended Solution  
 Proceed With These Instructions:

Authorized Signature: \_\_\_\_\_