



2015 NASC High School National Council of Excellence Award Application

School Information

TYPE OR PRINT CLEARLY

School Information:

NASC School Membership Number: _____ (On Adviser Membership Card)

School Name: _____

School Address: _____

School City/State/Zip: _____

School Phone: _____ FAX: _____

Adviser Information:

Adviser Name: _____

Adviser Phone or School Extension: _____
(If different from school # above)

School E-mail: _____

Number of years as adviser: _____ Number of Co-advisers: _____

Principal Information:

Principal Name: _____

Principal Phone or School Extension: _____
(If different from school # above)

Principal School E-mail: _____

School Demographics:

Total Number in Student Body: _____ Grades in School: _____ *(Example: 9-12, K-8)*

School Classification: Rural Suburban Small City Urban

Student Council Information:

Number of Council Members: _____ Number of Officers: _____



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Check List for Required Evidence

Student councils must verify they continue to meet required criteria in National Council of Excellence or National Gold Council of Excellence awards. Check each box as evidence is updated in your portfolio. *This Check List page is part of the application materials sent to NASC.*

I. Governance

(Governing Documents)

	In Portfolio	Principal Reviewed
Our student council has maintained criteria in the area of governance (governing documents, regularly scheduled student-led meetings, use of Parliamentary Procedure, and elections)	<input type="checkbox"/>	<input type="checkbox"/>

II. Service

(Participation in Service and Serving the Community)

Our student council has planned and sponsored service projects that promote participation by members of the student body	<input type="checkbox"/>	<input type="checkbox"/>
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III. General Activities and Operations

(Activities)

Our student council has planned and sponsored activities that foster school spirit and provide positive social experiences and raised funds to support council activities, school, and/or charitable causes	<input type="checkbox"/>	<input type="checkbox"/>
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(Council Operations)

Our student council continues to meet operational criteria and maintains appropriate records, including membership list and budget, and regularly communicates with members and the student body through varied means	<input type="checkbox"/>	<input type="checkbox"/>
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IV. Civic Engagement and Student Voice

(Civic-Based Activities)

Our student council continues to engage in civic-based activities and/or explain the civic connections of council activities (i.e., elections, service to the community) with members and the student body; and give students opportunities to express their opinions and ideas	<input type="checkbox"/>	<input type="checkbox"/>
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End of Check List for Required Evidence



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Check List for Additional Evidence

Student councils must verify they continue to meet additional criteria for the National Gold Council of Excellence awards. Place a check or X in each box as evidence is updated in your portfolio. *This Check List page is part of the application materials sent to NASC.*

I. Governance

	In Portfolio	Principal Reviewed
Our student council reviews and updates the Constitution and/or by laws as called for, includes characteristics of state/local elections in council elections, and creates minutes for officer and business meetings that are accessible to the student body	<input type="checkbox"/>	<input type="checkbox"/>

II. Service

(Participation in Service and Serving the Community)

Our student council continues to promote service as a key role of leaders, identifies school and community needs, engages in service or service learning	<input type="checkbox"/>	<input type="checkbox"/>
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III. General Activities and Operations

(Activities)

Our student council continues to promote positive social behaviors through activities, assist with the transitions of and welcomes new and younger students into the high school, council activities, school and/or charitable causes, and regularly collects student opinion through surveys or forums	<input type="checkbox"/>	<input type="checkbox"/>
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(Council Operations)

Our student council continues to meet operational criteria and maintains appropriate records (membership list and budget, regular communications with members and the student body through varied means, treasurer's reports, etc)	<input type="checkbox"/>	<input type="checkbox"/>
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IV. Civic Engagement and Student Voice

(Civic-Based Activities)

Our student council has worked to involve community leaders or agencies in a council project, attend civic meetings or participate on boards or committees at the school, local, or state levels	<input type="checkbox"/>	<input type="checkbox"/>
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V. Other Council Activities

(Council Operations)

Our student council continues to be involved in activities that foster participation in leadership training at district, state and/or national levels, and engage others in trainings	<input type="checkbox"/>	<input type="checkbox"/>
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End of Check List for Additional Evidence



Projects

To earn the National Councils of Excellence Award, a high school council must enter a minimum of 3 projects into the National Student Project Database. For the National Gold Councils of Excellence Award, a council must enter a minimum of 4 projects. Projects must be in any of the eight (8) categories listed below and only one project entry per category. After entering each project, an automated email with the projects' project identification numbers, project titles, categories, and entry date will be received. That information is then entered into the spaces that follow.

**Councils may enter any additional projects into any of the sixteen Student Project Project Database categories.

The [National Student Project Database](#) will automatically assign an identification number to each project entered. Projects may be entered into the Database at any time during the year prior. After entering each project and clicking the submit button, an automatic message window will pop up on the user's screen to confirm the project submission. Project submissions are then reviewed by NASC staff and approved for publishing to the database. On approval, an email is sent to the address entered into the project entry form. It is important to keep that confirmation email which includes the project ID number, project title and an attached PDF certificate.

The project ID number, project title, category and entry date is information to be entered on the next page of this NCOE application. Councils may want to include copies of the project confirmation emails and certificates in their NCOE portfolios as evidence.

National Student Project Database: NCOE Project Categories

Projects submitted for the NCOE Award must be one the categories listed below and only one project entry per category.

Appreciation	Civic-Based Activities/Events
Fundraising for Charity	Service to the School/School Improvement
Recognition	Service to the Community
Student Voice	School Spirit/Student Engagement

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Projects – Page2 of 3

Database ID Number: _____

Project Title: _____

Project Category: _____

Date of Entry: _____

Database ID Number: _____

Project Title: _____

Project Category: _____

Date of Entry: _____

Database ID Number: _____

Project Title: _____

Project Category: _____

Date of Entry: _____

Database ID Number: _____

Project Title: _____

Project Category: _____

Date of Entry: _____

Continue to next page to enter additional projects.

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Application Projects – Page 3 of 3

Database ID Number: _____

Project Title: _____

Project Category: _____

Date of Entry: _____

Database ID Number: _____

Project Title: _____

Project Category: _____

Date of Entry: _____

Database ID Number: _____

Project Title: _____

Project Category: _____

Date of Entry: _____

Database ID Number: _____

Project Title: _____

Project Category: _____

Date of Entry: _____

End of Project Entries



Recognitions and Media

Recognition:

Please list and briefly summarize any recognitions that the council has received during the past year. This may include any individual student or adviser recognition (must be recognized for their work in their student council capacities). Include the dates of each and the agencies or organizations bestowing the recognitions.

1. _____ Date: _____
2. _____ Date: _____
3. _____ Date: _____
4. _____ Date: _____
5. _____ Date: _____

Media:

Please identify any stories or new coverage your council received this past year. Be sure to include links to the stories or videos.

1. _____
2. _____
3. _____
4. _____
5. _____



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Signatures and Statements of Validation

Principal:

As Principal, my signature affirms that the student council officers and adviser(s) have presented me with evidence of their program and activities and were found to have maintained their level of excellence from the previous year. As such, I recommend they again be named a National Council of Excellence by the National Association of Student Councils.

Principal Signature: _____ Date: _____

Principal Name: _____ (Enter or Print)

Adviser and Student Council President:

As Adviser and President, our signatures affirm that all information on this application is complete and correct, that all evidence and information prepared and submitted for evaluation was accurate and complete and was reviewed by the principal according as directed by NCOE guidelines.

Adviser Signature _____ Date: _____

Adviser Name: _____ (Enter or Print Print)

President Signature: _____ Date: _____

President Name: _____ (Enter or Print Print)

Qualifying Level: Please check the Continuing level of Excellence for your student council.

We continue to meet the criteria for the **National Council of Excellence Award**

We continue to meet the criteria for the **National Gold Council of Excellence**

Submission Deadline is February 17, 2015

If mailed, completed applications must be postmarked by deadline and sent to:
NASC 2015 National Councils of Excellence Awards
1904 Association Drive, Reston, VA 20191

All submissions become the property of NASC. The names of schools named as National Councils of Excellence will appear in NASSP and NASC publications, on the NASC website, and at the NASC National Conference.



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School Checklist

Please complete and include this checklist with your National Council of Excellence Application packet.

If Mailing: Application materials should be arranged in the following order:

- School Information (Page 1)
- Application Checklist (Page 9)
- Indicators Check Sheets (Pages 2-3)
- Projects entered into the National Student Project Database (Pages 4-6)
- Council Recognitions & Media (Page 7) [optional]
- Identify level of Award earned (Page 8)
- Signatures and Statements of Validation (Page 8)

Optional

- Photo/Video Release (Page 10)

Completed applications may be submitted using the automated functionality, or emailed as an attachment to Jeff Sherrill at sherrillj@nassp.org.

◀ **ATTENTION** ▶

DO NOT SUBMIT YOUR PORTFOLIO



NASC National Councils of Excellence Photo/Video Release

With my signature, I certify that our school has the permission from parents of all students appearing in the photographs submitted to NASSP, and I expressly understand and agree to their use by NASSP for newsletters, magazines, Web site, and/or other publications, as well as in other media or materials for promotional, editorial, trade, and/or advertising purposes and hereby grant your permission to such use.

SCHOOL NAME: _____

CITY AND STATE: _____

NAME: _____

POSITION: _____

DATE: _____