

SCHEDULE OF COLLECTION AND FORECLOSURE FEES

Pre-suit collections

Standard charges for pre-suit services:		
Initial Demand Letter	(1.2)	(\$222.00)
Claim of Lien	(.9)	(\$166.50)
Intent to Foreclose	(.4)	(\$74.00)
Satisfaction of lien	(.4)	(\$74.00)
Preparation of all standard letters to property manager		(included)
Preparation of all standard letters to Official Records Office		(included)
Typical collection cost when payment received within 30 days:		(\$222.00)
Typical cost of collection where claim of lien is recorded:		(\$536.50)

Foreclosure services

Preparation and Filing of Foreclosure Action	(3.1)	(\$573.50)
Preparation of Summary Judgment (includes attendance of ex-parte hearing)	(3.1)	(\$573.50)

Costs

Clerk of Court Filing Fee and Service Fee	(\$300.00 approx.)
---	--------------------

***All other services, and work performed including, but not limited to, additional hearings, bankruptcy, trial, foreclosure sale, research, correspondence with opposing counsel, etc., will be billed at the firm's hourly rate of \$185.00 per hour, plus costs. ***The Firm's hourly rate will also apply if this matter becomes contested.

SCHEDULE OF COVENANT ENFORCEMENT FEES

INITIAL DEMAND LETTER **\$222.00**

- Verify status of ownership of property, review any and all correspondence to and from the homeowner, review any evidence of violation, review governing documents, and prepare Demand letter to homeowner as well as status update to association.
(Please add \$75.00 per additional violation of homeowner)

FOLLOW UP DEMAND LETTERS **\$75.00**

DEMAND FOR MEDIATION **\$275.00**

- Read and review of file and confirmation with Board or property manager that violation is ongoing. Additionally, preparation of Demand for Mediation.

COMPLAINT OR PETITION FOR ARBITRATION (Condominium) **\$518.00**

- Preparation and filing of Injunctive Relief Complaint (2.8) (\$518.00)
- Preparation of Summary Judgment (2.8) (\$518.00)
(includes attendance of ex-parte hearing)

GENERAL CORPORATE COUNSEL

- Counsel regarding corporate matters of the Association will be billed at the firm's hourly rate of \$185.00, plus costs. Additionally, other services which are not included in the Flat Fee structure outlined herein, including, but not limited to attorney preparation for an attendance at additional hearings, bankruptcy, trial, foreclosure sale, legal research, correspondence, etc, will be bill at the hourly rate of \$185.00, plus costs. This Firm's hourly rate will also apply to all contested matters.