

**REMITTANCE APPLICATION FORM / TRANSFER FORM**

 Date: 

 Please [√] whichever applicable / delete whichever not applicable and complete in **BLOCK LETTERS**

<input type="checkbox"/> Electronic Transfer in INR to Indian Bank Branch Name: <input type="text"/>	<input type="checkbox"/> Electronic Transfer in INR to Other Banks (NEFT) Bank & Branch : <input type="text"/>	<input type="checkbox"/> Demand Draft in <input type="text"/> (Currency) Drawn on <input type="text"/> (City)
<input type="checkbox"/> Manager's Cheque in <input type="text"/> (SGD / USD)	<input type="checkbox"/> MEPS+ (SGD only) <input type="checkbox"/> eGIRO (SGD only) <input type="checkbox"/> House Transfer	<input type="checkbox"/> Swift Transfer in <input type="text"/> (Currency)

Currency & Amount <input type="text"/> <input type="text"/>	Amount in Words: <input type="text"/>
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Applicant's Details (* Mandatory for Non Account Holder)			
Name	<input type="text"/>	NRIC / PP No / UEN No *	<input type="text"/>
Address *	<input type="text"/>	Telephone Nos *	<input type="text"/>

Beneficiary's Details (**Mandatory)		(Payment Details mandatory for NEFT Transaction)	
Name **	<input type="text"/>	Account No / IBAN No ** (For NEFT Transfer - Please provide Bene's A/c Type)	<input type="text"/>
Address (For NEFT Transfer - Please furnish Bene's Tel No & Email Add)	<input type="text"/>	Payment Details (if any, Maximum 120 characters, if space is insufficient please submit as an annexure)	<input type="text"/>

Beneficiary's Bank's Details [For Electronic Transfer]		Intermediary Bank Details [For Electronic Transfer, if available]	
Name & Address (For NEFT Transfer - Please furnish Bene's Bank IFSC Code)	<input type="text"/>	Name & Address	<input type="text"/>
SWIFT BIC Code	<input type="text"/>	SWIFT BIC Code	<input type="text"/>
Other Details (if any)	<input type="text"/>	Other Details (if any)	<input type="text"/>

Charges [For Electronic Transfers]	Other Instructions (if any)
<input type="checkbox"/> SHA <input type="checkbox"/> OUR <input type="checkbox"/> BEN For details / explanation please refer overleaf	<input type="text"/>

Payment Mode			
<input type="checkbox"/> Cash	<input type="checkbox"/> Debit My/Our Account No: <input type="text"/>	<input type="checkbox"/> Nets	<input type="checkbox"/> Cheque No: <input type="text"/> (Bank's Name and Cheque No)

For my/our account and risk and responsibility and without any responsibility and liability to yourselves and subject to the Terms & Conditions outlined on the reverse which we have read and understood, please make payment / effect the transfer as detailed above.

.....  
 Applicant's Signature  
 For debiting of account (to be signed by authorised signatory)

For Bank's Use

### Terms and Conditions for Remittances / Transfers

1. The Applicant's instructions once received for processing by Indian Bank (hereinafter referred as the 'Bank') shall not be cancelled, withdrawn or amended, unless the Bank agrees otherwise. Any request by the Applicant to cancel, withdraw or amend such instructions shall be undertaken by the Bank on a best efforts basis and subject to such conditions as the Bank may impose.
2. The Bank reserves the right to refuse to accept any application without assigning any reason.
3. The Bank shall not be liable for any loss, damage or expense suffered or incurred by the Applicant or any other person arising from any delay or inability to effect the transaction owing to any event beyond the Bank's control or through no fault of the Bank save where such loss or damage is directly caused by gross negligence or wilful misconduct of the Bank or its employees. The Bank may use its customary modes such as Mail, Telex, Swift and any other Electronic modes to effect this remittance and to make use of any Correspondent Agent or other Agency. However in no case will the Bank or any of its agents as stated before be liable for any delays, losses, omission errors etc occurring in such transmissions. The Bank shall not be liable for any errors, delay or default of any agent or correspondent used to effect the transfer.
4. Encashment of the remittance is subject to the rules and regulations and market practices of the country of payment. The Bank and/or its correspondents or agents shall not be liable for any delay or loss caused by such rules and regulations or market practices.
5. Refund of Electronic Transfers will be made only after the Bank receives confirmation that the funds transferred are at the Bank' free disposal and in other cases the original Instruments eg. Manager's Cheque / Demand Draft are surrendered to the Bank. Any replacement or refunds of a lost, stolen or destroyed Cheque or Draft is made subject to the Applicant providing the Bank with an acceptable Letter of Indemnity and complying with any other requirements of the Bank. The Bank reserves the right to refund instead of replacing the Cheque or Draft. All refunds are made subject to the Bank's charges and expenses.
6. The Bank may disclose to the correspondent or agent such information relating to the Applicant or Beneficiary of the transaction as the Bank may think fit and the Applicant irrevocably authorises such disclosure by the Bank.
7. If the Bank is not advised of discrepancies or irregularities arising from the Application within 7 days from the date of remittance, all action taken and/or documents issued / transfer effected by the Bank pursuant to the Application will be binding on the Applicant and the Applicant will not thereafter be entitled to query or raise any objections to the action taken or documents issued / transfer effected
8. All references to correspondent or agent shall include any of the Bank's Branches.
9. The Bank reserves the right to revise the charges from time to time without prior notice.
10. The Bank reserves the right to add, alter, vary, modify any or all of the above Terms and Conditions at any time at its sole discretion and without any prior notice.
11. These Terms and Conditions are subject to the Laws of Singapore and the Applicant submits to the non-exclusive jurisdiction of the Court of Singapore.

12. **CHARGES - For Electronic Transfer**

SHA - Indian Bank Charges for Applicant / Other Banks Charges for Beneficiary

OUR - All Charges (Indian Bank and Other Banks Charges) for Applicant

Ben - All Charges (Indian Bank and Other Banks Charges) for Beneficiary

Where the Applicant has not indicated for whose account the charges are for - the Bank charges will be borne by the Applicant and the Agent Bank / Beneficiary Bank Charges will be borne by the Beneficiary.