



Basic Leadership School Acceptance Letter

Congratulations on being accepted into the YWAM Oxford BLS Internship. We look forward to receiving you here!

To assist you in planning for your time with us, we've compiled some detailed information on what to bring, administrative requirements and what to expect in your role as interns/staff. Please read through it carefully (you might want to print it out) as it contains important information you need to know before your arrival here, as well as some administrative things you will need to get done for us before you come.

If you need any further information, please don't hesitate to contact us by email registrar@ywamoxford.org or by phone: +64 3 312 4951 outside of New Zealand and 03 312 4951 within New Zealand.

ARRIVAL / DEPARTURE DATES

The three-month BLS **January** Internship starts officially on **Monday the 31st of December 2007**. Please arrive 1 or 2 days earlier so you can adjust and get over your jet-lag. Send us your arrival date and time with your flight number so that we can organise to pick you up at the airport. Departure dates will all depend on if you continue on as DTS Staff or as Base Staff. We can discuss this when you arrive.

*Please remember, as you plan your journeys, after the BLS Internship there is a two-school commitment if you are staffing a DTS, or 12 months if you work as Base Staff.

DTS START / END DATES

AW80 January – 13th January, 2008 to 26th June, 2008

AW80 April – 6th April, 2008 to 18th September, 2008

SDTS – 6th July, 2008 to 5th December, 2008

BDTS – 5th October, 2008 & Ends 7th March, 2009

PASSPORT

You will need a passport valid for at least one year. It should have at least 10 empty pages for visas and entry stamps. This allows us to research visa requirements in plenty of time. Please send us a copy of your photo page in your passport.

TICKET

Buy a one-year, flexible (i.e. the dates can be changed within a year at minimal or no cost) return ticket from your home to Christchurch. Your round the world ticket that you use for outreach will begin in New Zealand and end in New Zealand. This is not optional due to ticketing regulations. So plan to go on outreach, graduate in Israel, then travel for up to 6 months and then return to New Zealand, then home again on the return leg of the ticket you originally came to NZ on.

VISA

Regarding a visa to enter New Zealand, there are three different ways to get a Visa for your time in New Zealand:

- Visitor Visa



- Missionary Work Visa
- Working Holiday Visa

Visitor Visa

When you enter New Zealand you will get a 3 month visitor visa at customs. To get this you will need to show your return ticket out of New Zealand. After the first three months in New Zealand you can extend your visa for another 3, 6 or 9 month for a fee between \$NZ65 and \$NZ130, depending where you from.

You simply fill in a card on the plane. If you are asked the purpose of your visit, tell them it is as a visitor; you want to see the country and get to know the people which true. Don't mention voluntary work with YWAM because they have no visa category for that! After the first three months here you will need to renew your Visitors Permit here in New Zealand for another three, six or nine months. To do this you will need to show an outward bound ticket and proof of funds of \$1000 per month you are staying.

If you are planning to staff 1 DTS school after your Internship, and then return home before coming back to Oxford to staff your 2nd DTS school, then it is easiest to just enter on a Visitor Visa.

Missionary Work Visa

If you are coming to New Zealand to do your 3 month BLS Internship and then staying on immediately to Base Staff, please contact us first about other Visa options such as a Missionary Work Visa or Working Holiday Visa. This type of visa is easier to process and cheaper if you start the process while you are in your home country.

HEALTH / MEDICAL INSURANCE

You will need to show your leader proof of health insurance on arrival, so bring all documentation with you. We require you to have travel and health insurance for the outreach phase if you are staffing DTS. We recommend purchasing health insurance for your Internship and lecture phase of DTS, but it is not required. When purchasing your insurance make sure your policy includes travel in Asia, South America and Africa. We would suggest a worldwide policy, but check with your local insurance broker and see what they recommend. We recommend that whatever insurance broker you use, make sure their service provider is International SOS. They are the best in the world, especially in isolated places where accidents and sickness can happen.

VACCINATIONS

Vaccinations are expensive in New Zealand and take a lot of time to arrange and coordinate so you need to have them before you come. Start these ASAP as some take a period of a few months to complete. We require a copy of your up to date vaccination certificate sent to us before your arrival. If you are doing an international outreach, you will have to have:

- Tetanus
- Typhoid
- Hep A (Hep B is optional)
- Polio
- Yellow Fever (may not be required, but if you have a certificate please bring it)

You may want to bring your own anti-malarial medication as well. (enough for 90 days). If you don't, budget to buy some in NZ. Not all outreach teams go to malaria areas however.



AROUND THE WORLD TICKET (for AW80 DTS Staff)

We will have between 5 and 8 outreach teams going to different regions of the world. More about the specifics of this will be explained when the school starts. What you do need to think about now, though, is where you want to travel after the outreach. All teams will reunite and finish the school in Israel with a couple of weeks of touring biblical sites and debriefing. After this your ticket will take you to between 4 and 8 more destinations of your choice, depending on the type of ticket. There are three main ticket types we use: Star Alliance, One World and World Journey. Different outreach teams use different tickets depending on the region they are visiting as each of these options works better in specific areas of the world.

For the most part, you won't be able to just go to any destination you choose after Israel as the rules of the ticket will limit you. Generally you will only be able to cross each ocean once and most tickets do not allow back-tracking. Some allow you to back track within a region (eg EUROPE) but once you leave that region you cannot return to it. So if you did outreach in Asia, you will only be able to continue travelling WEST of Israel and be unable to return to Asia, even though you're not crossing an ocean. Most tickets also have a mileage limitation. This is generally about 34-35000 miles. On most tickets, it will be difficult to travel down to South America after outreach (post Israel) without purchasing extra miles on your ticket.

We'd like you to bear this in mind so that when we get to the stage of planning itineraries, you will have realistic expectations of your ticket options! Once you are in your outreach team, we will spend some time with you near the beginning of lecture phase, explaining the rules in detail to equip you to make your plans. We will spend the time with you and with our travel agent planning out each ticket in detail before we purchase them, so please don't worry too much about it now or ask us with heaps of questions at this stage. We can't answer them until we have you in an outreach team! DO, however, feel free to do some research on these ticketing options if you wish.

FREQUENT FLYER PLANS

Depending which ticket you fly on, different frequent flyer plans may be more or less applicable. Check out Star Alliance and One World partners when you're deciding which plan to join. BA and QANTAS are One World, whereas UNITED and AIR NEW ZEALAND are Star Alliance. It may be worthwhile joining a few just to save you having to do this when you are here. Check out the options online so that you can at least be informed of the options!

TRAVELLING AROUND NEW ZEALAND

The internship and DTS lecture phase will be busy and not afford you opportunity to see much of New Zealand! If this is an expectation, you may want to try to do some travelling here before you come to the base to start your internship. You could also plan to do some travelling in New Zealand at the end of your Base Staffing commitment or once you return at the end of your AW80 DTS staff debriefing in Israel.

DRIVERS LICENCE

If you are an experienced driver, we may need you to be one of our van drivers. This is your choice. However, if you do, you will need to get a New Zealand drivers license when you arrive. To get a NZ drivers license you have to prove that you have had your license for more than 2 years. Either your drivers license has an issue date older than 2 years or you have to get a official paper from your government. Check that the issue / expiry date is written on your license and not just the dates. The license has to be in English or you have



to get it translated by an approved translator (costs about \$NZ30 in Christchurch). You only have to write a theory test. The NZ license and the theory test costs you about \$NZ80.

THE BASE REQUIRES THAT:

No alcoholic beverages or drugs (including tobacco) are to be consumed or stored at any of the YWAM properties. This applies to staff and students. Because some people attending our courses have previously been involved in substance abuse, there is the need for all to be in a safe environment. (c.f. Romans 14:13 "...make up your mind not to put a stumbling block or obstacle in your brother's way."). The only exception is where wine is provided as part of a special meal such as a Seder (Passover) meal or for a communion service). In all cases the Director's or school leader's permission would need to be obtained. Alcohol should not be consumed by staff or students on outreach.

Consumption of alcoholic beverages away from the base by staff is permitted only in the context of a restaurant meal, or in a private home.

DTS students and staff should avoid developing romantic relationships during the school, but rather put it on hold until after graduation. The reason being that students are primarily undertaking such a school for the purpose of drawing near to God and learning to develop a deep relationship with him. The development of deep friendships within the group is very positive, but a romantic relationship tends to isolate and become co-dependent between just two people.

GENERAL INFO

What to Bring

It can be expensive to buy travel gear in New Zealand, so try to have everything you will need before you come, or budget to pay a lot more for things here!

- **BACKPACK** – A suitcase is not suitable for AW80 DTS Staff. You will need a backpack for outreach and it's advisable not to bring more than just one backpack with you to the base for lecture phase unless you intend coming back to New Zealand after outreach before flying home.
- **SLEEPING MAT** – Compact, lightweight (inflatable is good if you can afford one)
- **SLEEPING BAG** – with cotton liner (the more compact the sleeping bag the better!)
- **MOSQUITO NET** – (there's a 50% chance you'll need one for outreach depending on where you are going). If you don't bring one, budget to buy one here if you need to purchase one before outreach.
- **CLOTHING** – It will be mid to late summer in Oxford during the start of your Internship and will be early to mid Autumn during the Base Staff or DTS Staffing time. Plan to bring a variety of clothing for warm to cool seasons. A fleece and a rainjacket or windbreaker. Jeans are heavy and take up a lot of space – try to stick to lightweight, quick dry trousers. Khaki is good as you can use these on outreach for ministry. Zip off trousers are practical and space saving as well. Bring one towel and your swim suit. On outreach, for girls, one piece or tankini's are recommended (no bikini's). For guys, swim shorts or board shorts are recommended (no speedo's). Also for DTS outreach, girls will need one or two below the knee skirts for outreach ministry times (they should be lightweight and match with anything). On outreach, skirts and shirts for ministry should be long enough that when you lift your hands over your head your outfit still covers your stomach and your knees. For guys and girls, you'll also need one or two lightweight button down shirts for outreach ministry times. Other than that, a few t-shirts, a couple of pairs of shorts, flip flops, good



walking sandals that can be smart for church / going out and comfortable enough to walk the whole day in, a pair of closed shoes (for hiking / running whatever). These are just general suggestions, be prepared to budget here so you can get a couple of things before the DTS leaves on outreach if necessary.

- TOILETRIES – Girls, you need to think minimal! There is not a lot of space for “stuff” in your rooms on the base. If you must bring a hairdryer, make sure it is a compact, travel variety with dual voltage (NZ has 220V sockets)
- PERSONAL STATIONERY – Bring one book you can use for your school journal, one you can use for lecture notes, and a pen or two.
- MUSICAL INSTRUMENTS – If you play something, bring it!
- BIBLE – A small, compact bible is best. Your big study bible will be a pain to carry around on outreach!
- CAMERA, batteries, film, memory cards etc
- LUGGAGE LOCKS – You will need these for travel to certain Asian and African countries in order to keep your bags from being tampered with
- WATER BOTTLE – Nalgene's are recommended. Make sure it is leak-proof
- TRAVEL ADAPTOR – New Zealand has flat, “skew” plug points
- CUTLERY – butter knife, spoon, fork (for outreach)
- ALARM CLOCK / WATCH – We have a pretty busy schedule on DTS! Please make sure you bring an alarm clock to wake you up on time in the mornings and a watch to wear during the day so that you can be on time for lectures and other events during the day.
- MUSIC / MOVIES – You can bring your ipod, music player, music, DVD's etc but please make sure all media complies with Philippians 4:8!!
- SKATE BOARD – We have a mini ramp on the base and a small skate park in town. We also do some skate park ministry in Christchurch.

Washer and Dryer

The use of the washing machines is free, as well as the laundry soap, but there is a charge of \$NZ2 per load for the dryers. Alternatively, there are outside washing lines for air drying.

Phone Cards

You should either bring an international phone card with you or purchase one from us. On our cards calls to the USA, Canada and the UK are 6c NZ per minute.

Internet Use

It would be good for you to come with your own email address: Hotmail, Yahoo, gmail or similar. For staff there is no fee for computer/internet use. We have wireless internet available on the base, and you are free to bring your laptop. We have wireless cards available for a deposit if you need one for your laptop.

DTS School Shirt

We will have the students design their own DTS school shirt during lecture phase and you will have the opportunity to order a t-shirt or hoody. T-Shirts are usually about \$NZ20-25 and hoodies \$NZ 40-50. Budget for this too!

FEES

Staff fees are \$NZ75/week for food and board. Staff fees are only payable when you are living at the base and not during DTS outreach.

For those taking the BLS, there will be no charge for the course, but you are required to purchase some leadership books. Budget around \$NZ60 for this.



FEES

All our fees are charged in NZ\$ (New Zealand dollars). The exact charge will be according to the exchange rate at the time of payment. You can check the current approximate exchange rate on www.xe.com

- **Staff Fees are \$NZ75/week** for food and board. Staff fees are only payable when you are living at the base and not during outreach. For those taking the BLS, there is no extra charge.
- **Transportation Fee is \$NZ325** for all new BLS students. (the Snowboarders DTS staff pay \$600 NZD for this, as it includes your snowboard pass). This fee covers all transportation for weekly trips to Christchurch on Friday nights and all weekend activities. This fee must be paid on or before your arrival at the base.
- **The Outreach Fees** for all DTS staff will be 75% of the student fees. Students pay \$NZ9000 (This may change closer to the date if the \$NZ fluctuates too far from .7/\$US). Outreach fees must be paid in full by the 4th week of lecture phase.

PAYMENT OF FEES AND ACCESS TO CASH WHILE IN NEW ZEALAND

We can offer four methods of payment of fees:

1. *By inter-bank transfer:* When you arrive we can supply you with all the information necessary for you to instruct your bank to direct funds into YWAM's account. We cannot advise you on costs/fees in your country, but there is sometimes a fee for processing such a transfer in New Zealand (usually \$NZ15).

Bank details:

Bank : Bank of New Zealand
Branch/Office: Papanui, Christchurch
Swift code: BKNZ NZ22
Name of Account: YOUTH WITH A MISSION; DTS
Account Number: 02-0816-0156155-05

2. *By cheque:* We can accept either your personal check, or that of any of your supporters or churches. Traveler's checks and Bank Checks are also welcome. Checks should be made payable to YWAM or Youth With a Mission. There are no fees for processing these in New Zealand.
3. *By Cash:* This can be either notes of any of the major international currencies, or New Zealand notes, the latter usually obtainable by accessing ATM's of local banks using an appropriate credit or debit card with PIN. There are usually no local processing charges for either of these, but you should be aware that the exchange rate applied to foreign notes is less advantageous than that applied to cheques.
4. *Credit card and electronic transfers:* See our website www.ywamoxford.org

FUND RAISING

Now is a good time to share with your family, friends, your Pastor and the church family the vision the Lord has given you for staffing in Oxford. You might want to put together a newsletter explaining why you believe the Lord would have you go to New Zealand to do this course. God is preparing an army of young people to win the world to Himself. Check out www.ywam.org for more information on DTS and the organisation, including statement of belief and foundational values that your supporters may want information on.



If you have any questions about anything at all, please email us and we'll get right back to you. We also look forward to hearing from you with your travel details so that we can meet you at the right time. We will be praying for you that the Lord would provide for all you need and that you would have the victory of Jesus in your preparations to come to Oxford, New Zealand

God bless,

Josie Smith
Training Co-ordinator

CHECKLIST:

Sent to YWAM:

- Copy of Insurance details sent
- Copy of Immunization details sent
- Flight / arrival details sent