

Notice: Returned Goods Form

Customer Information:
Name:
Address:
Phone:



Please call 501-945-7550 before returning goods.

Date Contacted	Employee Contacted	Invoice#
Return Date	Packing Slip#	Call Tag Requested*
		Y N

Item#	Qty.	Description of Item	Reason for Return

Please Return Items to:

Hall Manufacturing, LLC
 3706 East Washington
 North Little Rock, AR 72114

Return Policy:

Items must be returned within 30 days of receipt.
 All items must be returned in saleable condition.
 Returned Items are subject to a 25% restocking fee.
 Fax copy of this Return Form to 501-945-0072.
 Include a copy of this form with your returned items.
 *Freight charges may apply when a Call Tag Request is issued.

I have Read and Acknowledge this Return Policy

Signature

Office Use Only:

Date Received: _____

By: _____

Returned to Stock: **Y** **N**

Comments:
