

The Falls Insurance Center, Inc.

Idaho Health Insurance Marketplace-Exchange Enrollment Center: www.fallsinsurance.com/exchange

Welcome to the Falls Insurance Center, Inc. online Idaho Marketplace-Exchange Enrollment Center. Here you will be able to follow a simple step by step method of enrollment into the Idaho Health Insurance Exchange. If you would like assistance we have computers set up in our office for your convenience in enrollment in the Idaho Health Insurance Exchange. Our office is located at 885 S. Holmes Ave, Idaho Falls ID 83401. If you would like to complete this process in the comfort of your home but would like assistance please call Josh Tieken in our office 208-523-7100.

Getting Started:

Items Needed: Email Address, Full Names, Dates of Birth, Social Security Numbers, Income information for anyone in your household who is declared a dependent on your same federal income tax return. Documents for eligible immigrants (if individual is not a U.S. citizen). Current Personal/Employer insurance information including a. Plan Name b. Policy Number c. Member I.D. Number

You May Need: Pay Stubs, W2, or Information about Income, information about payments such as Alimony or Child Support, or Other sources of income.

Important Phone Numbers:

The Falls Insurance Center, Inc. – 208-523-7100

Federal Marketplace – 1-800-318-2596

Idaho Exchange, Your Health Idaho – 1-855-944-3246

Idaho Health and Welfare – 1-877-456-1233

Enrollment Steps:

1. Open your email account or have it on your cell phone it will be needed quickly in step 9
(If you do not have an email address you will need to make one it is a required step of the verification process)

EMAIL: _____

2. Click here: <https://www.healthcare.gov/>
NOTE Due to system capacity the application process is slow. Take your time and only click once! After a selection wait until your selection field has completed.
3. Choose “Apply Now”
4. Select your State and Apply
5. Create an Account: Begin filling out personal name identification fields, this will include an email address. If you do not have an email address this will allow you to make one here

6. Set up User Name, Password, and Security Questions (make sure to write them down)

USERNAME: _____

PASSWORD: _____

Security ? 1: _____ Answer: _____

Security ? 2: _____ Answer: _____

Security ? 3: _____ Answer: _____

Assisting Person Security ? _____ Answer: _____

7. Access email account (IMEDIATELY!) and find email from (Health Insurance Marketplace@healthcare.gov)

8. Follow the link in step 7. This will take a few minutes for the verification process

(If it goes through you will get a positive confirmation, if not you will have to start over at step 2)

9. Log back into www.healthcare.gov with your new username and password

10. Accept Conditions

11. Apply and shop for coverage for me and/or my family

12. Verify your identity

13. Continue to application and begin

14. Select Help from Agent or Broker

15. Fill in your Agents name and information:

Agent Name	FFM or CMS User I.D.	National Producer Number
Rodney M Tieken	rtieken	2880837
Joshua L Tieken	CMSjtieken@8	3691837

16. Complete application questions

17. Income:

- i. **Household Income:** Sum of the Modified Adjusted Gross Income of the primary tax filer and all dependents with a filing requirement within a tax household
- ii. **Modified Adjusted Gross Income:** Adjusted gross income on the federal income tax return increased by
 - o any excluded foreign income
 - o nontaxable portion of social security benefits
 - o tax-exempt interest received or accrued during the taxable year

18. At this time if you were not able to get your information validated and it asks you to save, do so but when you return review your application for system errors and continue through to the information validation process.

19. When your application validates, a link will be sent to your email. Follow the link and log back in to www.healthcare.gov look at the top of the page for a download option for available notices. Personal ID# _____

20. This notice will download as a pdf and tell you the programs that you are eligible for: Medicaid, Tax Subsidy, or Tax Subsidy and Cost Sharing.

! Read the entire document as there are timelines for certain eligible status' !

21. Call or schedule an appointment with The Falls Insurance Center, Inc. to assist in the enrollment for one of the eligible plans on your Eligibility Validation Document from the Marketplace.