## OKLAHOMA DEPARTMENT OF HUMAN SERVICES

# Equipment Inventory – School-Age Program

| Name of program | | | K8 |
|---|---|---|---|
| Street address | City | State | Zip |
| Date inventory taken | | Completed by | |

**Total licensed capacity:** _____

## Play equipment

**Check if available**

| | |
|---|---|
| Variety of equipment, accessible | ☐ |
| Complete, sturdy, in good working condition | ☐ |
| Safe and sanitary | ☐ |
| Appropriate size and type | ☐ |
| Sufficient quantities | ☐ |
| Balls, bean bags, frisbees, etc. | ☐ |
| Mats under indoor climbing equipment over four feet high | ☐ |

### Items needed:

## Minimum equipment for school-age children

**Total number of school-age children** _____ **Check if available**

| | |
|---|---|
| Adequate shelf space; accessible to children | ☐ |
| Audio equipment, record player, CD or tape player for each | |
| School-age group, with records, CDs, or tapes | ☐ |
| Safe storage for ongoing projects and small items | ☐ |
| Adequate supply of facial tissue, wash cloths, towels, and | |
| Feminine hygiene products | ☐ |
| Sufficient clothing in various sizes in case of accidents | ☐ |

| Name of program | Date |
|---|---|
|  |  |

**Number of:**

One cot, bed, or mat with a sheet and blanket for each sleeping or ill child　　\_\_\_\_\_
Adequate table and chair space available at any given time　　\_\_\_\_\_
Separate individual space for personal belongings　　\_\_\_\_\_

| Number of school-age children: | 1-5 | 6-10 | 11-15 | 16-20 | 21-25 | 26-30 | 31-35 | 36-40 |
|---|---|---|---|---|---|---|---|---|
| **Motor development,** such as jump rope, frisbee, hula-hoop, hopscotch, horseshoes, croquet, beanbag toss, stilts, pogo stick, pool table, football, ping pong or table tennis, carom board, marbles, jacks. | 5 | 5 | 10 | 10 | 12 | 12 | 15 | 15 |
| Sports equipment, such as, soccer, softball, volleyball, basketball, tether ball, badminton, T-ball, balance apparatus. | 2 | 2 | 4 | 4 | 5 | 5 | 6 | 6 |
| **Arts and crafts,** such as materials for sewing, weaving, costume making, knitting, puppets, craft kits. | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| Art supplies, such as, paste, scissors, various sizes and colors of paper, crayons, marking pens, colored pencils, non-toxic paints, chalk, clay. | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| **Manipulatives**, such as jigsaw puzzles, checkers, dominoes, lotto, bingo, various card games, board games, hand-held computer games, video game systems, chess, pick-up sticks. | 5 | 5 | 10 | 10 | 15 | 15 | 20 | 20 |
| A variety of interlocking table toys (minimum of 20 pieces per set), such as Lego, Connectos, mini-loc blocks, bristle blocks, unifix cubes, rig-a-jig, Towerifics, Lincoln Logs, Tinker Toys, waffle blocks, parquetry blocks. | 2 | 2 | 4 | 4 | 6 | 6 | 8 | 8 |
| Small hand-held toys, such as, cars, trucks, miniature characters. | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| **Pretend.** Shatterproof mirror. | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 |
| Dolls with accessories, such as action figures, fashion dolls. | 1 | 2 | 3 | 4 | 5 | 5 | 6 | 6 |

| Name of program | Date |
|---|---|
| | |

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|---|---|---|---|---|---|---|---|---|
| Items of dress-up clothes, costumes, accessory items related to occupations, such as hats, capes, neckties, purses, coats, vests, aprons, dresses, wigs, nurse's uniform, chef's hat, hard hat, tool aprons, doctor's instruments, farmer's overalls, straw hats. | 5 | 5 | 10 | 10 | 12 | 12 | 15 | 15 |
| Choose from: Pretend kit/prop box, such as office (with typewriter, stamp pad, pencils, paper pads, etc.), barber, beauty shop, fix-it shop, pizza parlor, post office, dance studio. Water/sand play with accessories. Carpentry corner with wood, saw, hammer, nails. Creative play sets, such as doll house, farm, airport. | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| A variety of blocks (minimum of 20 pieces per set) of various sizes, shapes, colors, such as set of unit blocks with accessories, pipe works, marble works, large waffle blocks, large interlocking blocks, various sizes of tubes, etc. | 2 | 2 | 4 | 4 | 6 | 6 | 8 | 8 |
| **Language development.** Books, age appropriate. | 5 | 5 | 10 | 10 | 15 | 15 | 20 | 20 |
| Comic books, magazines, child-oriented. | 5 | 5 | 10 | 10 | 15 | 15 | 20 | 20 |
| Listening tapes, puppets with theater, flannel boards with pieces, writing center, chalk boards, VCR/DVD with child-oriented tapes, etc. | 2 | 2 | 4 | 4 | 6 | 6 | 8 | 8 |
| Science items, such as magnifying glasses, ant farm, plants, magnets, aquariums, science pictures, small animals such as hamster or rabbit, rocks, shells, microscope. | 2 | 2 | 4 | 4 | 6 | 6 | 8 | 8 |