

**UNITED STATES COURT OF APPEALS FOR  
THE FIRST CIRCUIT**  
(617-748-9057)

**NOTICE TO APPLICANT FOR ADMISSION**

Attorneys who wish to apply for admission to the bar of the First Circuit Court of Appeals must comply with the admission requirements set forth in Fed. R. App. P. 46 and must be sponsored by a current First Circuit Bar member in good standing. Applicants who are unable to identify a First Circuit bar member as a sponsor should contact the Clerk's Office for assistance. To allow sufficient time for verification, attorneys must submit a completed application to the Clerk of the First Circuit Court of Appeals at least fourteen (14) days prior to the date they wish to be admitted as a member of the bar of the Court. The completed application should be mailed to the United States Court of Appeals, 1 Courthouse Way, Suite 2500, Boston, MA 02210.

The admission process will be completed by mail and, upon verification of the application, a Certificate of Admission will be sent to successful applicants. Requests to be admitted in person must be made on the application form and will be allowed at the Court's discretion. Successful applicants to be admitted in court will be electronically notified of the time and place and must bring a copy of that notification to their appearance. Sponsors need not appear.

The attorney admission fee -- including both the \$176.00 attorney admission fee due under 28 U.S.C. § 1913 and the \$50.00 local fee due under Local Rule 46(a)(1) -- should be paid with one check or money order, in the amount of \$226.00, made payable to "Clerk, United States Court." The clerk's office does not accept cash or credit card payments. The admission fee is waived for attorneys appearing before the Court as (1) counsel for the United States or an officer or agency thereof, or (2) counsel appointed under the Criminal Justice Act (CJA). However, an eighteen (\$18) charge applies to attorneys who represent the United States or who are appointed under the CJA who wish to obtain the optional Certificate of Admission.

Once admitted, attorneys will be assigned a First Circuit Court of Appeals Bar Number which must be used on any pleading filed with the court. Attorneys who practice in this court must register as electronic filers.

MARGARET CARTER, CLERK  
United States Court of Appeals  
for the First Circuit

**UNITED STATES COURT OF APPEALS  
FOR THE FIRST CIRCUIT  
APPLICATION AND OATH FOR ADMISSION TO PRACTICE**

Pursuant to Fed. R. App. P. 46

(Please type or print all answers and complete all sections)

Applicant's Name .....  
First Middle Last Jr., Sr., III, etc.

Name of Law Firm or Agency.....

Business Address.....

City.....State.....Zip.....

Telephone.....Fax.....

Professional E-mail .....

Home Address.....  
(Applicant's Home Address will not be disclosed to the public unless it serves as a professional address.)

City.....State.....Zip.....

Have you ever changed your name or been known by any name other than that appearing on the application?

[ ] Yes [ ] No **If yes, please elaborate:** .....

Have you ever been disbarred or suspended from practice before any court, department, bureau, or commission of the United States or of any state, or have you ever received any reprimand from any such court, department, bureau, or commission pertaining to your conduct or fitness as a member of the bar?

[ ] Yes [ ] No **If yes, attach a separate statement describing your complete disciplinary history.**

Name all courts (including state courts) before which you have been admitted to practice and provide the exact admission date for each court (please attach a separate sheet if necessary):

Court Name .....Admission Date.....Bar No. ....  
mm/dd/yyyy

Court Name .....Admission Date.....Bar No. ....  
mm/dd/yyyy

Court Name .....Admission Date.....Bar No. ....  
mm/dd/yyyy

**Please provide an original certificate of good standing, dated within the past six months for a qualifying state court bar identified above.**

**APPLICANT'S CERTIFICATION AND OATH**

I, ....., do solemnly swear (or affirm) that I will conduct myself as an attorney and counselor of this court, uprightly and according to law; and that I will support the Constitution of the United States. I further swear (or affirm) under the pains and penalties of perjury that all of my responses, including any attachments thereto, are true and correct to the best of my knowledge, information and belief.

.....  
Signature of Applicant Date

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Pursuant to Fed. R. App. P. 46

Please indicate if you would like to be admitted in person, when the Court is in session. [ ] Yes [ ] No  
**If yes, you will be notified by the Admissions Clerk via email of the time and place to appear. Sponsors need not appear. Applicants must bring a print-out of their email notification with them when they appear.**

**SPONSOR'S INFORMATION**

Sponsor's Name .....  
First Middle Last Jr., Sr., III, etc.  
First Circuit Bar No. .... First Circuit Admission Date .....  
mm/dd/yyyy  
Firm Name ..... Telephone .....  
Address .....  
City ..... State ..... Zip .....

**SPONSOR'S CERTIFICATION**

I, ....., a member attorney, in good standing of the Bar of the United States Court of Appeals for the First Circuit, respectfully recommend that the foregoing application be granted, and certify that the applicant is of good moral and professional character and is eligible for admission pursuant to Fed. R. App. P. 46.

.....  
Signature of Sponsor Date

Please mail completed applications to:

**Clerk of Court  
United States Court of Appeals for the First Circuit  
One Courthouse Way, Suite 2500  
Boston, MA 02210**

Please verify that the application is complete:

- ☐ Both the applicant's information and sponsor's information sections are complete.
- ☐ Both the applicant and sponsor have signed the application.
- ☐ A certificate of good standing, issued within the past six months, is attached.
- ☐ Any additional court listings and disciplinary histories are attached on separate pages.
- ☐ A check or money order, in the amount of \$226.00, made payable to: "Clerk, United States Court" is attached (unless appearing for the U.S. or pursuant to the CJA).