Signature Page

SI

American Sign Language-2008

I. Team Members

Name	Specialty	Signature	Date
Radica Portello	Spanish		
Rossana Pagani	Spanish and Italian		

II. Program Review Committee

Name	Committee (Chairs)	Signature	Date
Derek Wilson	Chair of Budget Committee		
Chris Schultz	Curriculum Committee Chair		
Blaze Woodlief	Educational PLanning Committee		
Erik Dunmire	Facilities Committee		
Yolanda Bellisimo	Institutional Planning Committee/ Academic Senate President		
Nick Chang	Instructional Equipment Committee (and Other Expenses)		
Sara Mckinnon	SLO Coordinator and Chair of The Program Review Committee		
Joetta Scott	Student Access and Success Committee		

III. Vice President of Academic Affairs

Name	Signature	Date
Nick Chang		

IV. Board of Trustees President

Name	Signature	Date
Phillip Kranenburg		

College of Marin Program Review Signature Page• CG v.I February 2008

COLLEGE OF MARIN

Program Overview – Introductory Report

American Sign Language-2008

PO

I. Program Definition

American Sign Language was first introduced at College of Marin in Fall 2002. It is a full, natural language and an alternative language choice for students completing language and humanities requirements through the IGETC Program.In the first semester of being offered at COM,ASL 101 doubled and another section of the beginning class had to be immediately created. Subsequently, the second semester class ASL 102 in Spring 2003. Now in 2008, we offer four ASL courses every semester: three ASL 101 classes and one ASL 102 class. During Summers, ASL is offered through the Community Education Program. It does not carry academic credit, but it does allow students to practice their skills in ASL.

II. Program Purpose

Primary Goal:
Degree/Transfer

Secondary Goal:
Basic Skills or ESL

Other Goal:

Primary and Secondary Goals Description:

ASL 101 satisfies the IGETC requirement for "language other than english" for students at the community college level.ASL 102 also satisfies the IGETC humanities requirement in Area 3B. Two semesters of American Sign Language satisfy the high school foreign language graduation requirement for students in high school. It is frequently taken by students, who have demonstrated prior learning problems,to meet that requirement, while in high school.Such students have often previously encountered problems in traditional foreign languages courses. Most importantly, however, American Sign Language is the method of communication which connects the deaf, the deaf community and their families. College of Marin is the only provider of credit ASL in Marin County and therefore serves students who need the academic credit or who need the basic skills of ASL.

III. Students Served

High school students needing to satisfy their high school graduation requirement in order to apply to four year colleges; community college students desiring IGETC credit in a language other than english in order to transfer to a four year college; deaf students or family members or others involved in the deaf community needing to learn ASL. As yet, COM does not offer the complete lower division curriculum in ASL so that a student may transfer directly into a major at a four year institution.

IV. Program History

College of Marin founded the ASL Discipline in 2002. It became immediately successful, although an administrative decision has been made not to offer beyond the level of ASL 102. ASL 203 and 204 are already approved courses, however, and have achieved articulation status with the CSU and UC systems. Currently, 16 units of ASL have been offered every semester since Fall 2003. In Fall 2007, the College offered ASL 110, Introduction to Deaf Culture. It was cancelled due to lack of enrollments, possibly because it did not fill any specific requirement.College of Marin is the sole provider of ASL courses in Marin County. Students from Marin County public and private high schools and some out- of -county high schools attend ASL classes which are usually scheduled in late afternoons and evenings.College of Marin should make a decision whether or not to offer ASL 203 and 204 or to begin an ASL Interpreter's Certificate Program.The ASL discipline has maintained the highest "load" or efficiency rate (average of 450+) of all the six modern language disciplines in the Department in the last five years. In Fall 2005, the load of 445 in ASL surpassed the College load by at least 25 percentage points.The enrollment trend in ASL at COM has continued to increase in the last five years compared to statewide averages in ASL, which have declined slightly.

V. Attachments

COLLEGE OF
MARIN

Student Access and Success

American Sign Language-2008

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I. Program Enrollment		
How has this changed?	change from	to
	F02	F08

Why has this occurred?

ASL started at COM in 2002, so large percentage enrollment increase reflects beginning of program but also the satisfying of previously unmet needs

How can the positive results be maintained or the negative results be improved?

More outreach to high schools; possible offering of ASL 203 and 204 to achieve full lower division curriculum in ASL

If there are courses you wish to highlight, please describe changes and trends.

II. Faculty Units		
How has this changed?	change from	to
	F02	F08
Why has this occurred?		

student demand

How can the positive results be maintained or the negative results be improved?

As long as COM remains the unique provider of credit ASL in Marin County, these positive results should continue.

If there are courses you wish to highlight, please describe changes and trends.

III. Demographic Trends		
Demographic Changes		
How has the total of Students changed	change from	to
	F02	F08

Why has this occurred?

Although there was a slight decrease in the percentage

How can the positive results be maintained or the negative results be improved?

VI. Student Retention Rates		
Student Retention Rate Within The Program (All courses combined)		

Rentention: % of students completing courses (First Census Roster/Final Grade Roster Total)

Retention has	change from	to
Remained at 86 %	F02	F06

Why has this occurred?
How can the positive results be maintained or the negative results be improved?
If there are courses you wish to highlight, please describe changes and trends.

VII. Student Success Rates		
Student Success Rate Within The Program (All courses combined)		

Success = % Grades of (A, B,C,CR)/(A,B,C,CR,D,F,NC,W, I)

	change from	to
	F02	F08

Why has this occurred?
How can the positive results be maintained or the negative results be improved?

Continuing education for ASL instructors at conferences

If there are courses you wish to highlight, please describe changes and trends.

VIII. Certificates, Degrees, and Transfer
IX. Justification

Evidence: What data or evidence supports your projected requirements?

Attachments:

College of Marin Program Review Student Access and Success• AS v.2 June 2008

PROGRAM REVIEW
Curriculum and Articulation Report

American Sign Language-2008

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I. Projected Course Actions Report

Action	Course ID	Course Title
NA		

No changes anticipated at this time

II. Projected Certificate/Degree & Other Actions Report

Categogy	Action	Total Courses	Total Units
Certificate, 0-17 units	Addition	1-5 Courses	16.

Certificate/Degree Title:

Possible Development and Addition of ASL Interpreters certificate into Modern Languages Curriculum

III. Attachments

Evidence: What data or   evidence have you provided? Please briefly describe.

Attachments: Description of attachment formats (file type, hard copy, etc.)

College of Marin Program Review Curriculum and Articulation Report• CG v.2 June 2008

PROGRAM REVIEW
Instructional Equipment and Materials Report

American Sign Language-2008

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I. Instructional Equipment/ Materials Requirements

Priority	Funded	# of	Support
01	New Request	80	Students

Unit Cost	Qty.	Tax	S&H	Total Cost:
20.0	20	0.0	0.0	400.0

Application: More than one discipline / Can provide maintenance / Needed for health & safety / Has space for equipment

Instruction: Basic Skills / Cultural Enrichment / Lifelong Learning / Transfer support / Career Technical support / Upgrade quality of instruction

Access: Access to other classes / Accomodate/attract students

Outcomes: Allow students to achieve goals / Achieve goals / Essential to student learning / To meet academic rigor / To meet industry standards

Assessment: A plan has been developed / Data and evidence will be used / Program uses data and evidence

Evidence: Other accreditation requirements / Upgrade quality of instruction / Needed for degree, transfer, academic or career goals / External support match or other investment / Required to support health of program/rigor

Expense Item:
New DVDs, subscriptions which pertain to the Deaf Community and learning ASL

Shared With:

One-time Expense:
$400 total supplies

On-going Expenses:

Additional Justification for this item:

Priority	Funded	# of	Support
01	Select...	80	Students

Unit Cost	Qty.	Tax	S&H	Total Cost:
20.0	20	0.0	0.0	400.0

Application: More than one discipline / Can provide maintenance / Needed for health & safety / Has space for equipment

Instruction: Basic Skills / Cultural Enrichment / Lifelong Learning / Transfer support / Career Technical support / Upgrade quality of instruction

Access: Access to other classes / Accomodate/attract students

Outcomes: Allow students to achieve goals / Achieve goals / Essential to student learning / To meet academic rigor / To meet industry standards

Assessment: A plan has been developed / Data and evidence will be used / Program uses data and evidence

Evidence: Other accreditation requirements / Upgrade quality of instruction / Needed for degree, transfer, academic or career goals / External support match or other investment / Required to support health of program/rigor

Expense Item:
New DVDs, subscriptions to American Sign Language publications

Shared With:

One-time Expense:

$400, for yearly update of materials for student learning

On-going Expenses:

Additional Justification for this item:

Priority	Funded	# of	Support
Normal	New Request	100	Students

Unit Cost	Qty.	Tax	S&H	Total Cost:
300.0	1	0.0	0.0	300.0

Application:

More than one discipline	Can provide maintenance	Needed for health & safety	Has space for equipment
☐	☐	☐	☐

Instruction:

Basic Skills	Cultural Enrichment	Lifelong Learning	Transfer support	Career Technical support	Upgrade quality of instruction
☐	☐	☐	☐	☐	☐

Access:

Access to other classes	Accomodate/attract students
☐	☐

Outcomes:

Allow students to achieve goals	Achieve goals	Essential to student learning	To meet academic rigor	To meet industry standards
☐	☐	☐	☐	☐

Assessment:

A plan has been developed	Data and evidence will be used	Program uses data and evidence
☐	☐	☐

Evidence:

Other accreditation requirements	Upgrade quality of instruction	Needed for degree, transfer, academic or career goals	External support match or other investment	Required to support health of program/rigor
☐	☐	☐	☐	☐

Expense Item:

new books and evaluation materials required by discipline for updating of all curriculum levels

Shared With:

One-time Expense:

On-going Expenses:

Additional Justification for this item:

II. External Funds/ Resources

Allocation	Source of Funding	Funding Cycle	Funding Duration

III. Student Material Fees Funds

IV. Expense Justification

Evidence: What data or evidence have you provided? Please briefly describe.

Attachments: Description of attachment formats (file type, hard copy, etc.)

College of Marin Program Review Instructional Equipment • IE v.2 June 2008

Faculty Unit Allocation and Support Staff Report

American Sign Language-2008

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I. Program Faculty

Last Name	First Name	Status:	Years at COM:	Faculty Units:	Reassigned Units:	Year Retired:
Leighton	Jeanette	Adjunct, ETCUM	6	16.00	00.000	

Specialty:

American Sign Language

Leadership:

Last Name	First Name	Status:	Years at COM:	Faculty Units:	Reassigned Units:	Year Retired:
Sirianni	Patricia	Adjunct, ETCUM	20+	16.00	00.000	

Specialty:

American Sign Language

Leadership:

II. Instructional Support Staff

Name: Last, First	Purpose:	# of	Supported	Hrs. per wk.
Mina Namvar	Clerical	0	Classes	10

Leadership:

III. Teaching Unit Requirements

Teaching Units:	Health and Safety	Scheduling	Title 5	Waitlists
4.000	☐	☐	☐	☐

Specialty:

ASL 101

Other:

ASL lost 4 units on Fall 08 due to cancellations.
We are requesting those units back to be able to schedule the class at a peak time

IV. Projected Staff Requirements
V. Faculty Requirements

1. No full time instructors in the subject area.

2. Non-Availability of part-time instructors in a subject area.

3. Reduction in department Teaching Units as a result of full-time faculty retirements or other significant causes.

4. Recent or forthcoming growth as a result of additional sections of classes to enrollment demands.

5. Temporary growth in department Teaching Units as a direct result of a short-term grant or other interim resource.

6. Current or forthcoming changes that illustrate the immediate need of additional full-time faculty within this department.

7. Program Review findings.

8. Other considerations.

VI. Attachments

Evidence: What data or evidence have you provided? Please briefly describe.

Attachments: Description of attachment formats (file type, hard copy, etc.)

College of Marin Program Review Faculty Unit Allocation and Support Staff • CG v.I February 2008

COLLEGE OF MARIN

Facilities General

American Sign Language-2008

FA

I. Current Offices (For the Program/Department, Faculty and Staff)

Office:	Use:	Shared Office:
BC 103	Faculty, Adjunct	Y

II. Preferred Instructional Rooms (Classrooms, Labs and Instructional Spaces)

Room:	Type:		Sections/Year	Students/Section
	NA			

Subject	Course#	M T W R F S U	Start Time	End Time	Fa Sp Su
		☐ ☐ ☐ ☐ ☐ ☐ ☐			☐ ☐ ☐

Facility has limitations:

Room:	Type:		Sections/Year	Students/Section
TB 119	Other		4	100

Subject	Course#	M T W R F S U	Start Time	End Time	Fa Sp Su
		☐ ☐ ☐ ☐ ☐ ☐ ☐			☐ ☐ ☐

Facility has limitations:

Room:	Type:		Sections/Year	Students/Section
	NA			

Subject	Course#	M T W R F S U	Start Time	End Time	Fa Sp Su
		☐ ☐ ☐ ☐ ☐ ☐ ☐			☐ ☐ ☐

Facility has limitations:

Room:	Type:		Sections/Year	Students/Section
LC 150	Computer Lab		8	200

Subject	Course#	M T W R F S U	Start Time	End Time	Fa Sp Su
		☐ ☐ ☐ ☐ ☐ ☐ ☐			☐ ☐ ☐

Facility has limitations: N

Room:	Type:		Sections/Year	Students/Section
HC 129	Other		4	100

Subject	Course#	M T W R F S U	Start Time	End Time	Fa Sp Su
		☐ ☐ ☐ ☐ ☐ ☐ ☐			☐ ☐ ☐

Facility has limitations:

III. Instructional Support Spaces (Storage, Conference Room, etc.)

Room:	Purpose:

IV. Justification for Projected Facility Requirements

Primary Goal: Secondary Goal: Other Goal:

Application: Please indicate how the projected requirements will be applied.

Instruction: How will instruction be improved for Student Learning and Success?

Access: How will access be improved for Student Learning and Success?

Outcomes: What Student Learning or other outcomes are expected?

Assessment: How will the outcomes be measured for future planning?

Evidence: What data or evidence supports your projected requirements?

Attachments:	Current Blueprint	Room Plans	Room Chart(s)
	☐	☐	☐

College of Marin Program Review Facilities General • CG v.I February 2008