

CERTIFICATE III QUALIFICATIONS APPLICATION FORM



CERTIFICATE III QUALIFICATIONS STUDENT APPLICATION FORM:

I'm Applying as a:

- Fee for Service Student
 Government Funded Student (See Criteria below)

ELIGIBILITY CRITERIA CHECKLIST FOR GOVERNMENT FUNDED STUDENTS

- I'm an Australian/New Zealand citizen or a permanent resident (holder of a permanent visa)
 - If you are in any other category, please speak to the Guidestar staff for assessment
 - Provide proof of citizenship/residency original document to Guidestar staff for a copy for your file
- I'm under 20 years of age as of 1st January in the current year
 - Can do any qualification
 - Provide proof of age document such as Birth certificate
- I live in Victoria
 - Provide proof of address e.g. Drivers license, utility bill etc.
- I'm over 20 years of age at time of enrolment
 - Should not be holding a qualification at certificate III level or higher
- I'm an Asylum Seeker, Victim of Human Trafficking,
 - Present a Training Referral form
- I'm not enrolled in any other Government funded course this year. Includes Foundation courses

PLEASE SIGN THIS DECLARATION

- I declare that I do not hold a certificate III qualification or higher in any field.
- That if I hold any overseas qualification that the same has not been assessed in Australia
- That the information I hereby provide is true and correct to the best of my knowledge.

Name: _____ Sign: _____ Date: _____

Witness: _____ Sign: _____ Date: _____

PARENTAL CONSENT FOR STUDENTS BELOW 18 YEARS OF AGE:

I consent Do not consent

- To my child undertaking the qualification(s)
- I understand that there is fee to be paid towards this qualification whether my child is government funded or self-funded.

Parent Name: _____ Sign: _____ Date: _____

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NAME:

ADDRESS:

PHONE NUMBER

Mobile:

Landline:

COURSE(S) APPLYING FOR: (Tick as applies)

(i) CHC30212 Certificate III in aged care

(ii) CHC30312 Certificate III in home and community care

Thank you for applying for a place at Guidestar Training and Professional Services.
Below find an application form that has the following parts:

- 1) English Language and Literacy test
- 2) Numeracy test

This application form will be used by Guidestar Training and Professional Services staff to assess whether we are able to offer you a place to study with us.

Privacy Statement

At Guidestar Training & Professional Services, we are committed to protect the privacy of all individuals that relate to us in anyway by responsible handling of their personal and sensitive information. We abide with the national privacy principles in the handling of information.

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ENGLISH LANGUAGE AND LITERACY TEST

1) What is your name? _____

2) What is the time now? _____

3) How well do you speak English? (Please tick as applies)

Very Well

Well

Not Well

Not at all

4) Please read the passage below and use it to answer the questions below:

Guidestar Training & Professional Services is a Victorian based Registered Training Organization (RTO) that offers nationally recognised qualifications in the community services sector.

Examples of the certificates that Guidestar provides include certificate III in aged care, certificate III in home and community care, certificate IV in disability, certificate IV in aged care and certificate IV in home and community care

Guidestar is committed to provide comprehensive training programs that meet the industry needs and standards. When you train with Guidestar you place yourself on the competitive edge of the market and where you find work almost immediately

Guidestar Training & Professional Services head office is located at 25 Victoria Crescent, St. Albans Vic 3021. We however have other courses delivery locations in Noble Park, Werribee, Lalor, Glenroy and Melton. Their addresses are available at the back of the enrolment form.

Questions

i) Where is Guidestar Training & Professional Services Head Office located?

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ii) What does RTO stand for?

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iii) Give an example of certificates that Guidestar Training & Professional Services provide?

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5) Please tell us in about 50 words why you want to study this course and not any other course?

NUMERACY TEST:

1) There are 100 pieces of gloves in a pack at the nursing home. You have been told to place an order when half of the gloves are spent. How many gloves will have been spent out when the pack is halfway?

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2) The Dementia wing in Labada Nursing home has 150 residents. 36 of them have travelled today for a trip to Phillip Island. How many have been left behind?

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3. Mrs Jones has to take 2x 100 g tablets every morning before breakfast. She takes another 3 x 150 g after dinner. How many grams will she have from morning till she goes to bed?

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Name of applicant:

Signature:

Date:

FOR OFFICE ADMIN USE:

Application:

Approved

Rejected

Guidestar Training & Professional Services rep:

REASONS FOR EITHER DECISION:

Sign:

Date: