

## CS written presentations – evaluation form

All Computer Science students who joined the program Fall 2003 and after are required to make a written presentation on a topic in Computer Science before the end of their senior year. (By senior, we mean those students who will complete all CS requirements in the current year.) The Written Presentation should have a sufficient size to convincingly demonstrate written communication skills. It will be evaluated for overall English composition skills as applied to a technical document. The topic covered in the presentation may be a student project from an advanced CS class or a topic selected from computing literature and approved by a faculty sponsor. Students can meet this requirement through written presentations that they have made in their courses. CSc 697 can be used to satisfy both the oral and written senior presentations.

**Students:** Please fill in your personal information (\*not\* the scores!) on the form, print a copy and bring it to the presentation.

**Instructors:** Please complete this form and bring it to the office. This form is important for us to track the progress of our students in writing skills; it is not intended for grading the presentation. Please show the student the completed form and give constructive criticism. In addition, please access the online student database and update the written presentation record for each student.

**NOTE: The form may be filled electronically and printed or printed and filled in.**

Student: \_\_\_\_\_ SFSU ID: \_\_\_\_\_

Class: \_\_\_\_\_ Email: \_\_\_\_\_

Instructor: \_\_\_\_\_

Date: \_\_\_\_\_ Instructor signature: \_\_\_\_\_

	Poor (0)	Marginal (1)	Good (2)	Score (0,1,2)
Thesis/outline	Thesis/outline not clear	Thesis/outline can be improved	Thesis and outline clearly stated	
Organization	Inappropriate content in many sections, poor flow	Some inappropriate content in sections, choppy flow	Appropriate content in each section, good flow	
General content	Technical content is poorly described	Technical descriptions can be improved	Gives clear and accurate description of technical material	
Spelling and grammar	Many spelling and grammatical errors	Some spelling and grammatical errors	No spelling and grammatical errors	
Conclusions	Unclear conclusions	Conclusions can be improved	Clear conclusions	
Length	Significantly too long or too short	10% or 20% too long or too short	Appropriate length	
			Total score:	