



CalHFA Loan Purchase Submission Check List

(Minimum documents required for CalHFA loan purchase)

First Mortgages Purchased by Master Servicer

Refer to CalHFA Conditional Approval for loan submission instructions

Subordinate CalHFA Mortgage(s)

For Each Subordinate Loan, the following items must be provided

- _____ MSV Part II (Subordinate)
 - _____ Original Promissory Note drawn on CalHFA documents
 - _____ Title Company certified copy of Deed of Trust (including legal description page)
 - _____ Final HUD 1
 - _____ Loan payment history if any loan curtailments have been made
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Send CalHFA purchase packages to:

**California Housing Finance Agency
Loan Purchase Department - MS 300
500 Capitol Mall, Ste. 400
Sacramento, CA 95814
Telephone: 916.326.8000 Fax: 916.324.6424**