

CERTIFICATE OF INSURANCE REQUEST FORM

I Which Diocese?	<input type="checkbox"/> Archdiocese of Miami <input type="checkbox"/> St. Augustine <input type="checkbox"/> Orlando <input type="checkbox"/> Venice <input type="checkbox"/> Palm Beach <input type="checkbox"/> Pensacola/Tallahassee				
II Please write Name insured and address of your parish /school or entity name /The insured that is subsidiary(part) of the Diocese /Archdiocese	Name of insured/Church School/entity				
	Address				
	FAX	City:		Zip code:	
		Phone E-mail			
III Show the following coverages	<input type="checkbox"/> General Liability/Auto/WC <input type="checkbox"/> Property <input type="checkbox"/> Fidelity <input type="checkbox"/> Professional Liability				
IV Certificate HOLDER (name of the entity requesting you for proof of insurance) IMPORTANT!!! Complete this section to avoid delays	Complete Entity name				
	Address				
	FAX	City:		Zip Code	
		Phone E-mail			
V Respects/Remarks: You should attach a copy of the insurance requirement from the holder or agreement with them. Also you may list location /vehicle/equipment to be insured <u>Specify if this is for a permit.</u> PLEASE PROVIDE ANY DETAILS describing the purpose of this certificate					
VI Additional Interests/ Special wording for the Certificate Holder **Check applicable option	<input type="checkbox"/> <u>Additional Insured</u> (if you are required by contract or agreement) <input type="checkbox"/> <u>Loss Payee</u> (If you are required by contract or agreement)				
VII Delivery methods	Certificate holder: <input type="checkbox"/> by mail <input type="checkbox"/> by fax <input type="checkbox"/> other _____ Insured (you): <input type="checkbox"/> by mail <input type="checkbox"/> by fax <input type="checkbox"/> other _____ RENEWAL: Annually <input type="checkbox"/> One time only (i. e. event) <input type="checkbox"/>				

Once this form has been completed, please fax it to the attention of Religious Team at Arthur J. Gallagher & Co., in Miami,

Fax number: 305-716-3293, if you have any questions, you may contact us at 800-488-3003 or 305-592-6080

Team Members: Virginia, Ampy, Maria or Mr. Abella

NOTE: REQUEST FOR CERTIFICATE WILL BE ISSUED APPROXIMATELY WITHIN 48 HOURS UPON RECEIPT