



# MESA COMMUNITY COLLEGE APPLICATION FOR DEGREE OR CERTIFICATE

Applicants must complete a separate application for each degree/certificate

### PLEASE PRINT:

Note: The name printed on the degree/certificate will be the same as the one recorded in our Student Information System.

Student ID # \_\_\_\_\_

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Mailing Address \_\_\_\_\_ Daytime Telephone (including area code) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Note: Degree/certificate will be mailed to your address in our Student Information System. Please be sure your address is correct.

Anticipated term of completion:  Fall 20 \_\_\_\_\_  Spring 20 \_\_\_\_\_  Summer 20 \_\_\_\_\_

Application deadline dates: Nov. 1st March 1st June 1st

I am following the degree/certificate requirements as listed in the 19 \_\_\_\_\_ or the 20 \_\_\_\_\_ MCC catalog.

List all other colleges/universities which you have attended (include locations):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Note: If courses from other colleges or universities will be applied toward the degree/certificate, an official transcript must be on file and evaluated at MCC before this application can be processed.

### I am applying for:

Arizona General Education Curriculum (AGEC) certificate: AGEC-A \_\_\_\_\_ AGEC-B \_\_\_\_\_ AGEC-S \_\_\_\_\_

For a complete listing of Program Codes, refer to the back of the attached page.

Associate in \_\_\_\_\_ Program Code

I will be transferring to (Please circle one): ASU NAU UA Other

Associate in Applied Science (AAS) Degree in \_\_\_\_\_

Certificate of Completion (CCL) in \_\_\_\_\_

Academic Certificate (AC) in \_\_\_\_\_

Advisor/Program Coordinator Signature/Date: \_\_\_\_\_

Note: A completed unofficial check sheet must be attached to this application.

- I have completed the MCC online Graduate Exit Survey. Confirmation # \_\_\_\_\_
  - Will you be participating in the May commencement ceremony? Yes \_\_\_ No \_\_\_. If you choose to participate in the commencement ceremony, you will be required to pay a \$25.00 commencement fee at Cashier Services by **March 1st**.
  - Will you be continuing your education at MCC after you've completed your degree? Yes \_\_\_ No \_\_\_
  - Gown: (Gowns are ordered based on height) Height \_\_\_\_\_ For special size orders please call 480 • 461 • 7659
- My signature gives consent to publish my name in the college commencement program. For special circumstances, please contact the Admissions and Records/Enrollment Services Office.

Applicant's signature \_\_\_\_\_

Date \_\_\_\_\_

CASHIER SERVICES  
USE ONLY

FOR OFFICE USE ONLY

G. E. \_\_\_\_\_ Degree: \_\_\_\_\_ Catalog: \_\_\_\_\_ GPA: \_\_\_\_\_ Final GPA: \_\_\_\_\_

PTK \_\_\_ PSI BETA \_\_\_ CRE101 \_\_\_ FERPA \_\_\_ D. D. POSTED



## Steps toward a successful graduation

1. Carefully read and complete each area of the application for degree/certificate.
2. Submit a separate application for each degree/certificate.
  - Attach a completed check sheet for each degree/certificate.
  - To obtain a check sheet see an Academic Advisor or go to:  
<http://www.mc.maricopa.edu/students/transfer/checksheets.html>
  - All students must schedule an appointment with an Academic Advisor or Program Coordinator to review check sheet. A signature **is required** before submitting the application for graduation.
3. If courses from other colleges or universities will be applied toward the degree/certificate, an official transcript **must be** on file and evaluated at MCC before this application can be processed. Please verify with the Admissions and Records office.
4. A \$25.00 fee is required to participate in the commencement ceremony which is only held in May. This fee must be paid at Cashier Services by March 1st. The following items are included in this fee:
  - a. Cap and gown
  - b. Honor cords
  - c. Five announcements
  - d. Degree or certificate cover
5. The Commencement fee is refundable up to two weeks prior to graduation. A notification letter will be mailed approximately thirty days prior to the day of the ceremony detailing this event.
6. All applicants must complete and electronically submit the on-line graduate exit survey by going to:  
<http://www.mesacc.edu/cgi-bin/rws5.pl?FORM=MCCGraduateSurvey>
7. Submit the application and the completed check sheet, to the Admissions Records Office at Southern & Dobson or Enrollment Services at Red Mountain prior to the posted deadline dates. Fall (**November 1st**), Spring (**March 1st**), Summer (**June 1st**).
8. Applicants will receive notification in the mail from the Admissions & Records Office regarding application status.
9. All degrees /certificates will be mailed to the applicant's address of record in our Student Information System. Please be sure your address is correct.
10. Any debts within the Maricopa Community Colleges must be cleared before a degree/certificate can be awarded.
11. Applicants have thirty days after the anticipated graduation date to remove all academic deficiencies on their record. Applicants who are not eligible for degree/certificate must re-apply.



EEO/AA

# Educational Program Codes: Select code and enter it in the academic plan section.

## Academic Degrees

Associate in Arts	8400
Associate in Arts Elementary Education	8101
Associate in Arts Fine Arts - Art	8105
Associate in Arts Fine Arts - Dance	8103
Associate in Arts Fine Arts - Theater	8107
Associate in Business General Requirements	8900
Associate in Business Special Requirements	8800
Associate in General Studies	2000
Associate in Science	8600

Associate of Arts (not available for students beginning their course of study in Fall, 1999 or later) 1000

## Associate in Transfer Partnership Degrees (ATP)

Accountancy	9104
Accountancy ASU - West	9204
Computer Information Systems	9105
Early Childhood Teacher Ed. - NAU	9205
Elementary Education ASU - West	9201
Exercise & Wellness	9127
General Business	9106
Justice Studies	9206
K-12 Classroom Inst. Support-Charter	9600
Kinesiology	9109
Nonprofit / Youth & Human Service Lead	9125
Psychology (BA)	9102
Psychology (BA) ASU - West	9202
Psychology (BS)	9103
Psychology (BS) ASU - West	9203
Parks and Recreation Management	9210
Therapeutic Recreation	9122
Social Work ASU - Main	9100
Social Work ASU - West	9200
Tourism Development & Management	9209

## Academic Certificates ( AC )

African-American Studies	6226
Communication Competence in the Workplace	6219
Communication Skills for Non-Native English Speakers	6214
Creative Writing	6224
Electronic Music	6231
Global Citizenship	6212
Language & Literary Culture of the USA	6221
Oral Communication Fluency for Non-Native English Speakers	6215

## AZ General Education Curriculum Certificate (GEC)

AGEC - A	8001
AGEC - B	8002
AGEC - S	8003

### Note:

Program codes are subject to change. If your program code is not listed, please see an Academic Advisor or Program Coordinator for assistance.

## Occupational Degrees

### Associate in Applied Science (AAS) in

Administration of Justice Studies	3398	Instructional Assistance	3119
Agribusiness	3014	Interior Design	3093
Architecture	3802	Journalism	3049
Audio Production Technologies	3024	Judicial Studies	3394
Automation Technology	3000	Library Information Tech.	3392
Automotive Performance Technology	3482	Linux Networking Administration	3013
Biotechnology	3004	Machining and Product Develop.	3542
Business	3852	Manufacturing Engineering Tech.	3512
Caterpillar Technician Training	3005	Manufacturing Technology	3616
Certified Residential Appraiser	3104	Micro Circuit Mask Design	3505
Computer Information Systems	3164	Microsoft Applications Develop.	3838
Construction	3502	Mortuary Science	3765
Culinary Studies	3063	Multimedia and Business Tech.	3147
Dental Hygiene	3831	Music Business	3017
Digital Arts	3081	Networking System Administration	3208
Direct Care Practice	3342	Nursing	3812
Early Care & Education	3357	Organizational Management	3727
Early Childhood Adm. & Management	3109	Paramedicine	3792
Electro/Mechanical Drafting	3504	Police Science	3107
Electromechanical Automation Tech.	3544	Public Relations	3674
Electronics Engineering Technology	3224	Recreation Management	3053
Electronics Technology	3220	Retail Management	3048
Emergency Management	3018	Strength, Nutrition & Personal Train.	3059
Emergency Response & Operations	3112	Sustainable Food Systems	3127
Family Life Education	3044	Urban Horticulture	3030
Fashion Merchandising & Design	3260	Veterinary Tech./Animal Health	3015
Game Technology	3145	Web Designer	3085
General Business	3148	Web Developer	3084
Geospatial Technologies	3108	Web Server Administrator	3087
Industrial Education	3061	Web Technology	3043
Information Assurance	3010	Welding	3244

## Occupational Certificates (CCL)

Adolescent Development	5397	Landscape Specialist	5073
Adult Development and Aging	5398	Legal Studies	5635
Advanced Emergency Med. Tech. (Paramedic)	5276	Library Info. Technician: Advanced	5913
Advanced Web Designer	5345	Library Info. Technician: Basic	5911
Air Conditioning	5443	Library Info. Technology: Practitioners	5549
Alteration Specialist	5556	Library Info. Tech: School Lib. Media C	5550
Architectural CADD Level III	5354	Licensed Real Estate Appraiser	5615
Architectural Detailing CADD Level III	5352	Linux Associate	5219
Audio Production Technologies	5334	Linux Networking Administration	5225
Automation Technology Level I	5000	Linux Professional	5204
Automation Technology Level II	5630	Management	5088
Automation Technology Level III	5696	Manufacturing Machining I	5614
Automotive Electrical Systems	5449	Manufacturing Machining II	5645
Basic Emergency Medical Technologies	5270	Manufacturing Management	5625
Basic Firefighter	5486	Manufacturing Welding	5620
Bilingual Endorsement	5127	Marketing	5394
Biotechnology	5079	Mechanical Drafting	5600
Brakes, Alignment, Suspension & Steering	5459	Micro Circuit Mask Design	5504
Building Inspection	5506	Microsoft Applications Development	5838
CAD/CAM/CNC I	5616	Microsoft Desktop Support Tech.	5473
CAD/CAM/CNC II	5647	Multimedia Technology	5577
Child & Family Org. Mang. & Adm.	5401	Music Business	5258
Commercial Drafting CADD Level II	5350	Network Adm: Cisco Net. Associate	5205
Community Health Advocate, Diabetes	5197	Network Adm: Cisco Net. Pro.	5328
Comp. Aided Degn. & Draft. CADD Level I	5498	Network Adm: Microsoft Windows	5124
Computer Aided Drafting	5547	Network Adm: Microsoft Windows NT	5120
Comp. App: Microsoft Off. Spec./Adv.	5147	Network Adm: Novell	5122
Comp. App: Microsoft Off. Spec./Basic	5146	Network Adm: UNIX-Solaris	5123
Computer Hardware & Desktop Supp.	5026	Network Security	5188
Computer Programming	5207	Nurse Assisting	5963
Construction Drafting CADD Level III	5502	Nutrition Fitness & Wellness	5302
Costume Design and Production	5406	Organizational Leadership	5731
Culinary Studies	5516	Parent Education	5396
Cyber Forensics Technician	5228	Pest Management Aide	5020
Digital Arts: Digital Illustration	5631	Plan Review	5508
Digital Arts: Digital Photography	5632	Police Science	5107
Digital Arts: Graphic Design	5633	Practical Nursing	5957
Digital Arts: Web Design	5629	Pre-Contractor Licensing	5509
Direct Care Practice	5337	Programming & System Analysis	5048
Driver Operator	5418	Project Management	5477
Early Care Specialist	5358	Ranch & Livestock Management Aide	5041
Electro/Mechanical Drafting	5551	Ranch & Livestock Management Spec.	5045
Electromechanical Automation Tech.	5546	Reading Specialist Endorsement	5128
Electromechanical Manufacturing Tech.	5621	Real Estate	5102
Electronic Technology	5591	Recreation Management	5469
Emergency Management	5304	Residential Appraisal Trainee	5619
Engine Performance and Diagnosis	5478	Residential Drafting CADD Level II	5349
ESL Endorsement	5126	Retail Management	5286
Fire Officer I	5420	Retail Sales Manager	5405
Firefighter Operations	5557	Salesmanship	5281
Forensic Investigation	5488	Small Business	5191
Game Technology	5637	Software Quality Assurance	5393
Geographic Information Systems	5135	Sound Design	5686
Group Fitness Instructor	5414	Strength & Cond. Personal Trainer	5445
Home Inspection	5505	Surveying & Civil Draf-CADD Level I	5501
Image Consultant	5402	Sustainable Food Systems	5158
Information Assurance	5227	Technology Support Analyst Level I	5997
Instructional Assistance	5119	Technology Support Analyst Level II	5231
Interior Design: Advanced	5482	Transmissions & Power Trains	5467
Interior Merchandising	5429	Victimology	5392
Intermediate Emergency Medical Tech.	5470	Web Designer	5345
International Trade	5999	Web Developer	5060
Judicial Studies	5002	Web Server Administrator	5342
Landscape Aide	5069	Welding	5444