VE REAL ESTATE LLC *CAMERON HEIGHTS APARTMENTS*

rentve.com

P.O. box 642
Elm Grove, WI 53122

Please fill out the following form completely and accurately and we will have a technician out to your apartment within 24-48 hours. If you have a maintenance emergency*, please your property manager directly.

RESIDENCE INFORMATION

Resident Name:_____ Date:_____

Phone Number:_____ Apartment Number:_____

OK to enter residence? ☐ Yes ☐ No Are pets inside? ☐ Yes ☐ No What kind? _____

DETAILED WORK DESCRIPTION

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

FOR OFFICE USE ONLY

DATE STARTED: _____ **DATE COMPLETED:** _____

Time Started: _____ Time Completed: _____ Total Time: _____

WORK COMPLETED

_____
_____
_____
_____
_____

*Emergencies include things like leaking water, no heat or air conditioning, etc. If it is something that can wait until the next business day, our staff will not come out after hours to fix the problem.