

## **Committee/Chapter and Task Force Board of Directors Reporting Form**

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**Committee:**

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**Submitted by:**

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**Date submitted:**

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**Date of last meeting:**

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**Number of members attending:**

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**Date of next meeting:**

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**Matters requiring a vote of the board of directors:**

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**Action plan projects in progress:**

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**Action plan projects recently completed:**

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**Action plan projects being considered for the future:**

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Please email completed form to Executive Secretary Fran Wilson at  
[frwilson@ncacpa.org](mailto:frwilson@ncacpa.org), and copy your committee staff liaison.