

**Chafee Foster Care Independence
Program and Transition from
Foster Care / Fund to Assist
Former Foster Youth (FAFFY)
Bidders' Conference Webinar**

State of Nevada
Division of Child and Family Services
Grants Management Unit

Welcome to the Independent Living Rural Bidders' Conference

- We will be providing a brief overview of the RFP. Please mute your phones during the presentation to minimize interference.
- Welcome! Introductions of Independent Living and Grants Management Unit participants.
- Please refrain from asking your questions until the end of the presentation, thank you.

Webinar Attendance

- DCFS will keep track of who attends this conference
- No other action is required by applicants

Who is Eligible to Receive Funding?

- 501 (c)(3) nonprofit organizations
- School districts
- Tribal governments
- Local government agencies

...Please Be Informed...

**Proposal Deadline: Proposals
must be received by**

Monday, May 17, 2010 5:00pm

**Funding Period: July 1, 2010 through June 30, 2013
with annual budgets from July 1 through June 30**

**Please Note: Awards will be evaluated annually with
special emphasis given to regional service array
needs**

How Much Funding is Available?

Approximately \$123,000 is available annually for Rural Chafee providers, contingent upon grant funding.

Approximately \$129,000 is available annually for Rural FAFFY providers, contingent upon fee revenues.

Entities applying for Chafee funding are expected to also apply for FAFFY funding.

Chafee Description:

- The goal of Chafee funding is to assist youth in goal setting and planning for their transition out of foster care, and for attaining self-sufficiency.
- Target population is youth aged 15 up to 18 years of age.
- A Portion of these funds are to be used for youth 18-21 who have aged out of foster care but are residing in Nevada.
- Fostering Connections allows Chafee funding to be used for youth who leave foster care after age 16 for kinship guardianship or adoption.

FAFFY Description

- FAFFY is to assist former foster youth who have aged out of foster care in Nevada, ages 18 to 21, in attaining economic self sufficiency.
- Youth who are 17.5 years of age and will be leaving foster care at age 18 are eligible for services to assist with transitioning into adulthood upon leaving foster care.
- This state-funded program is available to youth who have aged out of Nevada's child welfare system, including recognized Nevada tribal entities.

Chafee Allowable Services:

- Assistance in obtaining a high school diploma
- Career exploration, vocational training, job placement and retention
- Daily living skills training
- Substance abuse prevention
- Preventative health activities
- Education
- Leadership development
- Preparation for postsecondary training/education
- Mentors and interactions with adults
- Financial, housing, counseling, employment, etc.

Funds to Assist Former Foster Youth Services allowable services:

- Room and Board
- Housing assistance
- Job training
- Vocational services including job placement assistance
- Educational assistance
- Medical insurance
- Services to reduce high-risk behaviors
- Mental health services

Referral Process

- Referrals must come from the Division of Child and family Services Rural Regional Child Welfare office(s).
- Tribal entities may use their current referral process.

Proposed services to be funded

Describe the following in your narrative:

- Day-to-day services, to include the implementation of a Self-Sufficiency Program for each youth that your agency serves under this funding
- Program implementation timeline
- Staff qualifications
- Referral Process
- Collaboration & communication with local child welfare agency
- Targeted foster care youth and former foster care youth to be served
- Targeted service area

Proposed Services to be Funded Continued

- Fair Hearing and Grievance procedures within your agency for youth
- Statement of agreement to participate in the state and federal reporting requirements. This includes the National Youth in Transition Database (NYTD)
- Statement of agreement to participate in activities required by the Division

Proposed Services Narrative (continued)

- **Outcome Measures** (2 page max)

- Describe the method you will use to evaluate your agency's success at assisting youth with moving toward self-sufficiency.
- Program receiving Chafee/FAFFY funding should provide an analysis of year to year outcomes achieved for youth as a result of previous funding.

Chafee Budget Forms – Detailed Budget (Years 1-3)

Name	Annual Salary	Percent of FTE	Grant Salary Requested	Fringe Benefits	20% Match or in-kind	Total Funds Requested
Cindy Routh	\$40,000	10%	\$4,000 (Calculates)	\$2,000	\$1,500	\$6,000 (Calculates)
				SUBTOTAL	\$	\$
				Grant Funds Requested	20% Match or in-kind	Total Program
Contractual						\$Calculates
Equipment						
Operating						
Travel						
Other						
TOTAL MATCH					\$Calculates	
Total Requested for Year 1						\$Calculates

FAFFY Budget Forms: Detailed Budget (Years 1-3)

Name	Annual Salary	Percent of FTE	Grant Salary Requested	Fringe Benefits	Total Funds Requested
Cindy Routh	\$40,000	10%	\$4,000 (Calculates)	\$2,000	\$6,000 (Calculates)
				SUBTOTAL	\$
				Grant Funds Requested	Total Program
Contractual					\$Calculates
Equipment					
Operating					
Travel					
Other					
Total Requested for Year 1					\$Calculates

How Do I Calculate Match?

- The Federal equation for match is:

Dollar amount requested \div .80 = Program Cost

Program Cost \times .20 = Match

- Example:

\$100,000 requested \div .80 = \$125,000 (Program Cost)

\$125,000 (Program Cost) \times .20 = \$25,000 (Match)

Budget Definitions

- **Personnel:**

Positions to be funded

- **Contractual Services:**

- Independent contractors and consultants
 - Describe each contractor's Scope of Work, rate, hours and cost

- **Equipment:**

- Equipment costing \$1,000 or more
 - Each item must be itemized and listed separately
 - All equipment must be marked as property of Chafee or FAFFY funding.

Budget Definitions

(continued)

- **Operating:**

Agency's rent, utilities, basic maintenance, repairs, telephone, fax, postage costs, supplies, travel, insurance coverage, dues, conference fees, subscriptions, program costs, equipment which cost less than \$1,000

- **Travel:**

Detail cost of travel. Travel costs cannot exceed GSA federal rates. Chafee allows for travel for staff when accompanying youth to training or youth conferences or youth activities (such as the Youth Advisory Board). However, staff training costs are not allowable under Chafee.

- **Direct Services:**

Direct services include job training, housing assistance, youth development, service coordination and medical insurance.

Service coordination is the identification and arrangement of services which will assist you in gaining access to needed medical, social, educational and other services that will help youth achieve or maintain a quality of life and community participation.

Budget Definitions Continued

- Direct Services A: Expenses incurred from direct services. NO funds may be used for housing, room and board for youth in agency's custody.
- Direct Services B: Housing, room and board. These costs cannot exceed 30% of the total award for youth ages 18-21 who have aged out of foster care.

Budget Form:

Program Revenues Example

All revenue for the agency/organization must be listed on this form.

Funding Source	Pending or Secured	Time Period	Amount
Title IV-B, Subpart II	Pending	7/01/07-06/30/10	\$80,000
Children's Trust Fund	Secured	10/01/06-9/30/07	\$40,000
WIC	Secured	10/01/06-9/30/07	\$20,000
March of Dimes	Pending	01/01/07-12/31/07	\$20,000
United Way	Secured	07/01/06-06/30/07	\$15,000
Nevada State Welfare	Secured	07/01/06-06/30/07	\$10,000
Funds for Healthy Nevada	Secured	07/01/06-06/30/07	\$10,000

Total Revenue: _____**\$195,000**_____

Please explain any items listed as pending. Pending means that you have applied for funding from another source but have not yet received a Notice of Grant Award.

Budget Form - Personnel Funding Table

Name/Position	Funding Agency	Annual Salary	% of salary from other funding sources	Total salary allocated to funding source	Match	Total Salary
Cindy Routh	Red Cross	\$40,000	50%	\$20,000	\$0	\$20,000
Cindy Routh	March of Dimes	\$40,000	50%	\$20,000	\$0	\$20,000

Scope of Work Development and Revision Form

AGENCY NAME: _____

GRANT NAME: _____

<i>Goal: Global problem statement</i>	Objective and Time Frame	Evaluation, how measured	How Documented	Target Population	Projected services #	Actual services #
EXAMPLE Increase public awareness of domestic violence in Northern Nevada	(Agency) will provide 10 presentations and 20 public service announcements in Northern NV	Public service presentations and announcements will be completed annually	Calendar, sign-in sheets media records, spreadsheets etc.	Northern NV citizens	10 presentations 20 public service announcements	Complete if requesting a revision to the approved Scope of Work.

I Can't Wait to Apply! What Do I Do?

• **Grant Application Process and Instructions**

- All materials must be submitted on white paper, typed, single-spaced, Times New Roman, size 12, black font and kept within specified page limits.
- The name of the applicant agency and page number must be clearly indicated by footer on each page.
- Narrative submissions must address each of the following areas:
 - Program Evaluation
 - Outcome Measures
 - Goals and Objectives
 - Methods and Services
 - Annual Budget Detail and Budget Narrative
- The original (clearly labeled) and three (3) copies of all proposal materials must be submitted.

Vendor Information

- Potential applicants must:
 - Register with the State of Nevada Secretary of State at:
<http://www.sos.state.nv.us/>
 - Register with the State of Nevada Controller's Office
 - <http://vdb.purchasing.state.nv.us/MainMenu.asp>

Expectations After Funding is Granted

- **Standardized Forms:** Ansell Casey Life Skills Assessment & DCFS Youth IL planning document
- **Programmatic Reporting:** FAFFY client and funding report must be completed and sent to the Division monthly.
- **Financial Reporting:** The Monthly Financial Status and Request for Funds Report must also be submitted by the fifteenth of the following month
- **Site Reviews and Monitoring:** A minimum of one on-site review will be conducted annually
- **NYTD Requirements:** NYTD reporting as defined by DCFS.

I Need Help!

- For specific grant related questions, please contact:

Cindy Routh at crouth@dcfs.nv.gov or by phone at 775-684-7944

All questions received and answers provided will be made available online at the DCFS website.



Q & A Session



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Monday, May 17, 2010 by
5:00pm**

**Division of Child and Family Services
4126 Technology Way, 3rd Floor
Carson City, NV 89706
Attn: Cindy Routh**