

SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Guardian Ad Litem Lease Termination - Notice of Intent Letter to Vacate Lease Agreement with Lake-Sumter Properties, Inc.

REQUESTED ACTION: **Approve Letter Containing “Notice of Intent to Vacate Lease Agreement” thirty days prior to lease termination date of 10/31/2011. Staff Recommends Approval.**

Work Session (Report Only) **DATE OF MEETING:** 8/9/2011
 Regular Meeting Special Meeting

CONTRACT: N/A Vendor/Entity: Lake-Sumter Properties, Inc.
Effective Date: Termination Date: _____
Managing Division / Dept: Facilities Maintenance

BUDGET IMPACT: _____
 Annual **FUNDING SOURCE:** _____
 Capital **EXPENDITURE ACCOUNT:** _____
 N/A

HISTORY/FACTS/ISSUES:

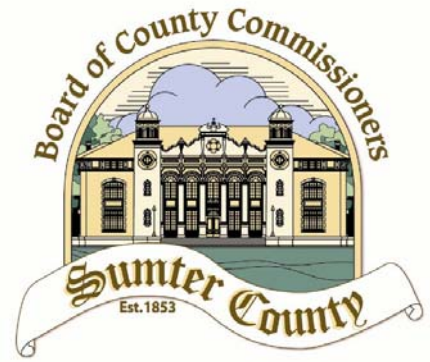
Lake-Sumter Properties, Inc requires a thirty day notice of intent letter stating that the Board of County Commissioners will not be renewing the lease agreement for the office space located at 218 North Florida Street in Bushnell Suite 1, as of the lease termination date of October 31, 2011.

The Misdemeanor Probation Building, located at 115 N. Florida St Bushnell, will be vacated by August 1, 2011. Guardian Ad Litem will be relocated to the Misdemeanor Probation Building.

Board of County Commissioners

Sumter County, Florida

7375 Powell Road • Wildwood, FL 34785 • Phone (352) 689-4400 • FAX: (352) 689-4401
Website: <http://sumtercountyfl.gov>



August 9, 2011

Gina Smith, Property Manager
Lake-Sumter Properties, Inc.
218 Florida St Ste 2
Bushnell, Florida 33513

Re: Notice of intent to vacate

Ms. Smith:

This letter will constitute written notice of our intention to vacate the office space we currently occupy, located at 218 North Florida Street in Bushnell Suite 1, on the lease termination date of October 31, 2011.

Sincerely,

Don Burgess, Chairman
Board of Sumter County Commissioners

Richard "Dick" Hoffman, Dist 1
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Doug Gilpin, Dist 2
2nd Vice Chairman
(352) 689-4400
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Gloria R. Hayward, Clerk & Auditor
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209 North Florida Street
Bushnell, FL 33513

County Attorney
The Hogan Law Firm
Post Office Box 485
Brooksville, Florida 34605