



**2012-2013 Financial Aid
Rights and Responsibilities Form
JJC School code: 001699**

Complete and read both sides of form. Do not leave any blanks. Although all items may not apply to you, you are required to check all boxes.

Your free application for Federal Student Aid (FAFSA) information and required documentation must be received in order to process all types of aid for the award year.

All students must be aware of the Financial Aid deadline dates as posted in the Financial Aid/Veterans office or on our website. Students not complying with our financial aid deadlines will be responsible for payment.

Name: _____ Student School ID#: _____

Telephone: (____) _____ Birth Date: _____ JJC E-Mail: _____@jjc.edu

I certify and understand:

- ☐ The financial aid office will be utilizing the **Joliet Junior College e-resources and e-mail** accounts to request missing financial aid information, provide award eligibility, and additional correspondences.
- ☐ **My Financial Aid Advisor may request additional documentation at any time.** I understand that all documentation requested must be copied in advance of submitting to the Financial Aid/Veterans office. Once documentation is submitted to the Financial Aid/Veterans office, it cannot be returned to me and/or my parents (if applicable).
- ☐ **I realize that until all requested information has been submitted, reviewed and verified, financial aid will not be applied to my student account.** If my financial aid does not completely cover my student account, I understand I am responsible for making payment arrangements with the Student Accounts and Payment Center. Failure to do so may result in a hold being placed on my account and/or cause removal from one or more of my courses.
- ☐ I have completed the Standards of Progress quiz and understand the policy. I must meet **all** of the guidelines to continue receiving financial aid.
- ☐ I have received a high school diploma or GED certificate and will be enrolled in a degree-seeking program or certificate at Joliet Junior College. I understand **that not all classes, majors, or certificates** are eligible for financial aid, including student loans. Please refer to our website for a list of ineligible programs.
- ☐ If I am eligible for Federal Work study I must obtain a Federal Work study position on campus. In order to receive work study funds I must be enrolled in at least 6 college credit hours. Federal Work study student workers are paid every two weeks in conjunction with the regular college payroll.
- ☐ I must reapply for financial aid each year and I cannot receive financial aid from two schools during the same semester.
- ☐ **DEPARTMENT OF EDUCATIONAL REGULATORY CHANGE** Regarding REPEATED coursework: I understand that when determining eligibility for Federal Title IV funds (Pell Grant, SEOG, Direct Loans, Federal Work Study), once I have passed a class (received a grade of "D" or higher) that I may only re-take it one more time and have it count in my aid eligible credit hours. Regardless of the grade received for the additional repeat, I understand that the class cannot count again toward Title IV aid eligibility.

Please see reverse side

- ☐ I understand that if I am interested in a student loan, a loan request form, entrance counseling, a signed promissory note, and a signed award letter must be on file in the Financial Aid/Veterans Office. If at any time enrollment drops below 6 credit hours, the Federal Student Loan is canceled as well as any remaining disbursements. The student will be responsible for any remaining balance.
- ☐ I must have an Award Letter and a signed authorization form on file with Centennial Commons for my financial aid to assist with my rent costs. I understand that financial aid does not cover my entire housing costs at Centennial Commons such as: security deposit, cable, phone, utilities, required fees, and the required deferred payments due the first four months of each semester. After financial aid is disbursed, I am responsible for any remaining balance to Centennial Commons.
- ☐ If I am eligible for aid during the summer session it will be automatically applied to my account after 60% of the spring semester. I understand that the MAP grant is not available during the summer session.
- ☐ I do not owe a repayment on any federal or state student aid program other than a student loan.
- ☐ If I completely withdraw from school or receive all F's due to non-attendance I may be required to repay a portion of my Financial Aid. Consult with a financial aid advisor for any questions regarding the Title IV Refund Policy.
- ☐ I am financially responsible for all charges related to my registration. I understand that if I decide not to attend the course(s) in which I am registering for, that it is my responsibility to drop the course(s) by the refund date of the course(s) (found on my student schedule) to avoid any financial liability to the college.
- ☐ I understand that past-due student accounts will result in college registration and services being withheld in accordance with college regulations. Delinquent debts may be reported to a credit bureau and referred to collection agencies and/or litigated. I agree to pay costs of collecting unpaid charges, including attorney fees and court costs. This Agreement shall be construed in accordance to Illinois law and any lawsuit to collect unpaid fees may be brought in the appropriate court sitting in Will County, Illinois regardless of your domicile at the time of bringing such suit.
- ☐ Federal Pell and Federal SEOG checks are disbursed once a semester **after** midterm. Check amounts are based on any balance remaining after tuition, fees and book charges, and other authorized charges, and is subject to enrolled hours.
- ☐ I/We certify that all the information provided for my Financial Aid file is true and correct to the best of my/our knowledge.
- ☐ For information on how to use Financial Aid to purchase books, supplies and food plan, I will refer to the website for instructions (www.jjc.edu/info/financialaid).

Title IV Fund Disbursement Authorization Statement

- I give Joliet Junior College permission to use my federal student aid (ex: Pell Grant, SEOG etc.) to pay any current charges that I incur for educationally related activities and any other institutional charges.
- I am aware that no funds will be disbursed to me if I have a balance owed at Joliet Junior College, including costs remaining from prior terms.
- I certify that Joliet Junior College has a current address so that aid disbursements can be delivered to me.
- I am aware that any aid that **cannot** be delivered to me is returned to the Department of Education.

Student Signature _____ Date _____

Parent Signature _____ Date _____