



Application for Undergraduate Admission

ADMISSION PROCEDURES

Admission to Kutztown University is based upon a rolling admissions system, which means that an offer of admission can be made shortly after an application is complete. In order for an application to be considered complete, the following items must be submitted:

For First-Year and High School Early Admission Students

- A completed application with a non-refundable fee of \$35.
- An official copy of the high school transcript or GED.
- Official SAT (code 2653) or ACT (code 3706) scores.
- KU subscribes to the College Board fee waiver program. Students can also request a waiver by contacting their school counselor.
- Complete any other requirements as prescribed by your intended major (e.g. art portfolio, art test or music audition by the appropriate date).
- Preferred application deadline is December 1 for fall and November 1 for spring.
- An admission decision is based upon the student's qualifications at the time of the offer and is contingent upon maintaining those standards through graduation from high school. Students must submit a final official transcript which includes the date of graduation.
- For High School Early Admission, the following requirements must be submitted in addition to the above: letter of parent approval, letter(s) of approval from high school principal and superintendent and list of courses which will qualify the student for high school graduation.

For Transfer, Second Degree and ReAdmit Students

- A completed application with a non-refundable fee of \$35.
- An official copy of all college/post-secondary school and high school transcripts or GED.
- Students with fewer than 12 college-level credits must also submit SAT or ACT scores.
- For teacher education program requirements refer to www.kutztown.edu/Education.
- Preferred application deadline is June 1 for fall and November 1 for spring.
- An admission decision is based upon the student's qualifications at the time of the offer and is contingent upon maintaining those standards through the completion of the current college semester.

APPLICANT INFORMATION (PLEASE PRINT)

Last Name	First Name	Middle Initial
Permanent Home Address/Street	City/State/Zip	County (e.g. Berks County)
Previous Name(s)		
Gender	Date of Birth	Social Security Number (required for financial aid purposes)
Home Phone	Cell Phone	Work Phone
E-Mail Address		
Have you been a Pennsylvania resident for at least the last 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No		

CITIZENSHIP INFORMATION

I am a U.S. citizen ☐ Yes ☐ No

U.S. Permanent Resident (A copy of green card must be submitted to complete your application)	Country of citizenship	Registration #
Non U.S. Resident:	Country of citizenship	Visa type

ENROLLMENT INFORMATION

I plan to enroll in: ☐ Fall (Aug.) 20____ ☐ Spring (Jan.) 20____

I will live: ☐ On campus ☐ Off Campus ☐ At Home

I will be a: ☐ First-Year Student ☐ HS Early Admission Program
☐ Transfer Student (please specify type):
☐ Transfer ReAdmit ☐ ReAdmit ☐ Second Degree

I will be: ☐ Full-time (12 or more credits per semester)
☐ Part-time (less than 12 credits per semester)

TEST INFORMATION

If you have not taken the SAT or ACT, or planning to retake, when will you do so? _____

EDUCATION INFORMATION

High School: _____

Location: _____

Month/Year of graduation or GED _____ GPA _____

Have you attended Kutztown University in the past? ☐ Yes ☐ No

Dates: _____

ACADEMIC AREAS OF STUDY

PLEASE INDICATE A FIRST AND SECOND CHOICE OF MAJOR WITH A 1 OR 2 RESPECTIVELY. KU'S OFFICE OF ADMISSIONS RESERVES THE RIGHT TO PLACE YOU IN THE SECOND MAJOR OF CHOICE IF THE FIRST CHOICE PROGRAM HAS REACHED CAPACITY OR IF YOU DO NOT MEET THE ADMISSIONS CRITERIA.

COLLEGE OF BUSINESS

Bachelor of Science

___ Leisure and Sport Studies

Bachelor of Science in Business Administration

___ Business Administration

COLLEGE OF EDUCATION

Bachelor of Science

___ Library Science (non-teaching)

Bachelor of Science in Education

___ Elementary Education - PreK-4

___ Elementary Education – 4-8 Math & English/Language Arts

___ Elementary Education – 4-8 Math & Science

___ Elementary Education – 4-8 Math & Social Studies

___ Elementary Education – 4-8 Science & English/Language Arts

___ Elementary Education – 4-8 Science & Social Studies

___ Library Science

___ Secondary Education – Biological Science

___ Secondary Education – Chemistry

___ Secondary Education – Earth & Space Science

___ Secondary Education – English

___ Secondary Education – General Science

___ Secondary Education – German

___ Secondary Education – Mathematics

___ Secondary Education – Physics

___ Secondary Education – Physics & Mathematics

___ Secondary Education – Social Studies

___ Secondary Education – Spanish

___ Special Education – Mentally/Physically Handicapped – Elementary Education PreK-4

___ Special Education – Mentally/Physically Handicapped – Elementary Education 4-8 – Math & English

___ Special Education – Mentally/Physically Handicapped – Elementary Education 4-8 – Math & Science

___ Special Education – Mentally/Physically Handicapped – Elementary Education 4-8 – Math & Social Studies

___ Special Education – Mentally/Physically Handicapped – Elementary Education 4-8 – Science & English

___ Special Education – Mentally/Physically Handicapped – Elementary Education 4-8 – Science & Social Studies

___ Special Education – Visual Impairment – Elementary Education PreK-4

___ Special Education – Visual Impairment – Elementary Education 4-8 – Math & English

___ Special Education – Visual Impairment – Elementary Education 4-8 – Math & Science

___ Special Education – Visual Impairment – Elementary Education 4-8 – Math & Social Studies

___ Special Education – Visual Impairment – Elementary Education 4-8 – Science & English

___ Special Education – Visual Impairment – Elementary Education 4-8 – Science & Social Studies

COLLEGE OF LIBERAL ARTS & SCIENCES

Bachelor of Arts

___ Anthropology

___ English

___ English - Cultural & Media Studies

___ English - Paralegal Studies

___ English - Professional Writing

___ English - Professional Writing, Cultural & Media Studies

___ Geography – Applied

___ Geography – General

___ Geography – Environmental

___ Geography – Globalization

___ Geography – Planning

___ German Studies - Communication & Culture

___ German Studies – Interdisciplinary

___ German Studies - PA German Culture in America

___ History

___ History - Paralegal Studies

___ Philosophy

___ Philosophy - Religious Studies

___ Political Science

___ Political Science - Paralegal Studies

___ Sociology

___ Sociology - Diversity & Inequality

___ Sociology - Social Order & Deviant Behavior

___ Sociology – Family

___ Spanish

Bachelor of Science

___ Biochemistry

___ Biology - Molecular/Micro/Cell

___ Biology - Organismal/Ecology

___ Biology - Pre-Medical & Other Health Careers

___ Chemistry

___ Computer Science - Information Technology

___ Computer Science - Software Development

___ Criminal Justice

___ Criminal Justice - Paralegal Studies

___ Electronic Media

___ Environmental Science – Biology

___ Environmental Science – Chemistry

___ Environmental Science – Geography

___ Environmental Science - Geology

___ Geology

___ Marine Science – Biology

___ Marine Science – Oceanography

___ Mathematics

___ Physics

___ Psychology

___ Psychology - Clinical-Counseling

___ Psychology - Industrial-Organizational

___ Psychology - Paralegal Studies

___ Public Administration

___ Public Administration - Paralegal Studies

Bachelor of Science in Social Work

___ Social Work

COLLEGE OF VISUAL & PERFORMING ARTS

Bachelor of Arts

___ Communication Studies

___ Music

Bachelor of Fine Arts

___ Communication Design

___ Crafts

___ Studio Art

Bachelor of Science

___ Art Education

___ Music Education

___ **UNDECIDED ON MAJOR**

TRANSFER STUDENT INFORMATION

Please list all colleges/post-secondary schools you have attended, beginning with the most recent. (attach additional sheet if necessary):

Name of School	Location (City/State)	Dates attended/Degrees received	GPA
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Are you a member of Phi Theta Kappa? ____Yes ____No

Has disciplinary action been taken against you at any of the institutions attended? ____ Yes ____No

ADDITIONAL INFORMATION RESPONSES ARE VOLUNTARY AND WILL NEITHER BE SHARED NOR USED TO DENY ACCESS, ADMISSION OR FINANCIAL AID. INFORMATION WILL BE USED SOLELY FOR REPORTING PURPOSES. PLEASE NOTE SOME OF THE WORDING THAT FOLLOWS HAS BEEN RECOMMENDED BY THE FEDERAL GOVERNMENT.

Are you Hispanic or Latino? ____ Yes ____No

Please also select one or more of the following:

____American Indian or Alaska Native ____Asian

____Black or African-American ____White

____Native Hawaiian or other Pacific Islander

U.S. Armed Services Veteran: ____ Yes ____No

Branch of Service_____

Will you use veteran’s educational benefits? ____ Yes ____No

FAMILY INFORMATION

Parent/Guardian:

Name

Address (if different from yours)

City

State/Zip

Home Phone

Cell Phone

SIGNATURE MY SIGNATURE BELOW INDICATES THAT:

1. I understand there are additional admission requirements for Art Education, Communication Design, Crafts, Music, Music Education and Studio Art (refer to further descriptions online).

2. An admission decision is based upon my qualifications at the time of the offer and is contingent upon my maintaining those standards through graduation from high school or completion of the college semester.
3. I recognize the university reserves the right to modify or change its admission policy and criteria at any time.

4. I certify that the above statements are correct and that I have answered all applicable questions. I further certify that, if accepted, I will abide by the conduct standards and regulations of Kutztown University. Any misrepresentation of facts will be cause for refusal or cancellation of my admission to Kutztown University.

Signature

Date

_____ \$35 non-refundable application fee must be enclosed.

Kutztown University is committed to assuring equal opportunity to all persons, regardless of race, color, religion, national origin, ancestry, disability or sex. This policy extends to employment within and admission to the university and is in compliance with all federal laws, including Title IX of the Educational Amendments of 1972.

APPLICATION SUBMISSION

Please mail this application to: OFFICE OF UNDERGRADUATE ADMISSIONS • KUTZTOWN UNIVERSITY • PO BOX 730 • KUTZTOWN, PA 19530

NOTICE OF AVAILABILITY – ANNUAL SAFETY AND SECURITY REPORT/FIRE SAFETY REPORT

Kutztown University is committed to assisting all members of the community in providing for their own safety and security. The annual safety and security report and crime statistics are available at clery.kutztown.edu. The fire safety and fire statistics are available at www.kutztown.edu/admin/facilities/EHS/firestatistics.htm.

The annual safety and security report includes statistics for the previous three years concerning reported crimes that occurred on-campus, in certain off-campus buildings or property owned or controlled by Kutztown University, and on public property within, or immediately adjacent to and accessible from, the campus. These reports also include institutional policies concerning campus security and fire safety awareness, inclusive of policies concerning sexual assault.

To obtain a copy of the annual safety and security report, please contact:

KUTZTOWN UNIVERSITY, PUBLIC SAFETY & POLICE SERVICES
15200 KUTZTOWN ROAD, P.O. BOX 730, KUTZTOWN, PA 19530
P: 610-683-4002/F: 610-683-1530 • publicsafety@kutztown.edu

To obtain a copy of the fire safety report, please contact:

KUTZTOWN UNIVERSITY, ENVIRONMENTAL HEALTH AND SAFETY
15200 KUTZTOWN ROAD, P.O. BOX 730, KUTZTOWN, PA 19530
P: 610-683-4050/F: 610-683-4686 • Firesafety@kutztown.edu or helms@kutztown.edu

Kutztown University - Admissions Office Use Only

(NOT TO BE COMPLETED BY THE APPLICANT)

_____ \$35 Process Fee _____ Fee Waiver Requested

Official University Transcript(s) Received:

1. _____

2. _____

3. _____

4. _____

5. _____

Date Music Audition Sent: _____

Date Art Test Sent: _____

Date Portfolio Sent: _____

Music Audition Results: _____

Art Test Results: _____

Portfolio Results: _____

High School Record _____ w/Graduation _____

H.S. GPA: _____ Rank: _____

ACT Eng: _____ Math: _____ Read: _____

Sci: _____ E/W: _____ Comp: _____

SAT

Critical Reading: _____

Math: _____

Writing: _____

PGPA _____ ☐ Manually Calculated

Previous Colleges GPA HRS QLTY PTS GPA

KU _____

Cumulative GPA: _____ KU GPA: _____

☐ KU Prev Major _____ ☐ Status _____

☐ < 12 CL Credits / Evaluate as Freshman

☐ Must Change Major ☐ Out-of-State Discount

☐ Hold for _____

Comments: _____

Academic Conditions:

_____ TAOC

_____ Dual Admission: _____ RACC _____ MCCC

_____ RACC Partnership _____ LCCC Partnership

_____ Final College Transcript and Minimum Cumulative GPA of 2.00

_____ Final College Transcript and Minimum Cumulative GPA of 3.00
(education majors)

_____ Final College Transcript and Minimum Cumulative GPA of _____

_____ Receipt of Final High School Transcript (showing graduation)

_____ Other Conditions (specify) _____

Cond. Accept. (COND) (see condition checked above) _____
Date

Accepted (ADMT) _____
Staff Signature Date

Not Qual. for Major (APPL-NQFM) _____
Staff Signature Date

Application On Hold (DDEF-INFO) _____
Staff Signature Date

COA (DDEF-COA) _____
Staff Signature Date

Rejected (DENY) _____
Staff Signature Date

Rejected (DENY-LCCC) _____
Staff Signature Date

Rejected (DENY-RACC) _____
Staff Signature Date

Waitlist (WAIT-ACAD) _____
for academics Staff Signature Date

Waitlist (WAIT-TIME) _____
for late application Staff Signature Date

CCS (DEFR) _____ Term _____
Date

Admin. W/D - Incomplete File (WADM-APPL) _____
Date

Admin. W/D - Past ARD Deadline (WADM-ADMT) _____
Date

Admin. W/D - ARD Paid (WADM-DEIN) _____
Date

Student W/D - No Decision (WAPP-APPL) _____
Date

Student W/D - No ARD (WAPP-ADMT) _____
Date

Student W/D - ARD Paid (WADM-DEIN) _____
Date