

TOWN OF BATAVIA RESIDENTIAL OR COMMERCIAL WATER CONNECTION APPLICATION

The undersigned, _____ property located at _____
(PRINT Owner's Name) (Street Number)

(Street)	(Town)	(Zip Code)	(Phone Number)
100 Main St	Springfield	01103	555-123-4567
200 Oak Ave	Springfield	01103	555-234-5678
300 Elm St	Springfield	01103	555-345-6789
400 Pine St	Springfield	01103	555-456-7890
500 Maple St	Springfield	01103	555-567-8901
600 Birch St	Springfield	01103	555-678-9012
700 Cedar St	Springfield	01103	555-789-0123
800 Spruce St	Springfield	01103	555-890-1234
900 Willow St	Springfield	01103	555-901-2345
1000 Ash St	Springfield	01103	555-012-3456

does hereby request municipal water service to serve the _____
(Residence, commercial building, etc.)

at the above said location and filed as Tax Map number _____.

1. The following indicated fixtures which will be connected to the proposed water service:

<u>Quantity</u>	<u>Fixture</u>
	Kitchen Sinks
	Lavatories (sinks)
	Laundry Tubs
	Urinals

<u>Quantity</u>	<u>Fixture</u>
	Water Closets
	Bath Tubs
	Showers
	Hose Bibs

Specify any other fixtures _____
(i.e. pool, spa, sprinklers, dishwasher, etc.)

2. The maximum gallons of water needed per minute is: _____
The maximum gallons of water needed per day is: _____
3. The name, address and telephone number of the person or firm who will perform the proposed work is: _____
4. Plans, specifications and size of the proposed water service must be sketched on the following page.
5. Must provide evidence of the existence of a performance bond and/or liability insurance coverage, in the amount acceptable to the Town of Batavia and shall name the Town of Batavia as additional insured.
(Must be submitted with application)
6. All water meters must be purchased by the applicant as directed by the Town of Batavia.
7. Owner/Contractor **must** call ***Dig Safely New York*** prior to any ground breaking by dialing **811**.

In consideration of the granting of this permit, the undersigned agrees to accept and abide by all provisions Town Water Ordinances of the Town of Batavia and any amendments as may be, or have been, adopted from time to time, and all other pertinent ordinances or regulations that may be adopted in the future.

WORK SHALL NOT COMMENCE UNTIL THIS APPLICATION HAS BEEN APPROVED

DIAGRAM OF PROPOSED WATER SERVICE

1. Type of pipe material _____
2. Distance in feet from front corners to entry point on premises _____
3. Size and Length of pipe _____

Date: _____

Owner's Signature _____

Phone Number: _____

Address: _____

TOWN OF BATAVIA USE ONLY

Service Size		Meter Fee	
Meter Size		Meter Pit Fee	
Meter Number (high)		Inspection Fee	
Meter Number (low)		Start Date	
Gallons		Completion Date	
Number of Digits		Insurance	
Back Flow Prevention Device Needed		Date Paid	
		MXU Number	

Account Number _____ Latitude _____ Longitude _____

Approval Date _____ Approved By _____

Final Inspection By _____ Date _____

<u>Sewer Service Handouts</u>	
	Meter Installed for Customer
	Meter Installed by Customer
	W-03C Standard Material List: Services

- File Original
- Scan & Email
 - Mickey Morrow
 - Paul Barrett
 - Warren Miller
 - Dan Lang

Water Applicants

1. All Water Service Applications must be obtained from and returned to the Town Clerk.
 2. All applications must be completed, signed by the owner and all fees paid **before** any approvals can be granted, or construction work started.
 3. Estimate peak usage (per minute and per day) to properly size the water meter and service pipe.
 4. Individuals or contractors are required to provide evidence of the existence of a performance bond and/or liability insurance coverage providing the Town with adequate protection against any claims as outlined in Chapter 229: Water, and other sections of the Town of Batavia Town Code, and as directed by the Town.
 5. Utility providers must be notified, and their lines located prior to any excavation (digging) by *LAW*. Contact: **Dig Safely New York** by dialing **811**.
 6. **Forty-eight (48) Hour** notice is required by the Town of Batavia and Dig Safely New York before any work is started.
 7. **Twenty-four (24) Hour** advance notice is required to schedule an inspection by the Town.
 8. Small diameter water meter installations normally include a single check valve on the outlet side of the water meter; this valve, or a Backflow Preventer, creates a closed water system within your premises. To avoid plumbing system damage due to: line pressure surges, thermal expansion and/or hydraulic shock (water hammer) **you must** install protective plumbing devices. The water customer must install: a pressure regulating valve (PRV), a thermal expansion tank and/or pressure relief valve and a hydraulic shock absorber (water hammer arrestor) to protect the internal plumbing system within their premises. An approved shut-off valve is required before the water meter. The PRV must be installed immediately inside the building; the thermal expansion tank and/or pressure relief valve and the hydraulic shock absorber(s) (water hammer arrestor(s)) shall be located near the source(s) of the thermal expansion and hydraulic shock, per the New York State Plumbing Code (NYSPC) and the requirements of the Town.
 9. Any existing or potential condition within, or affecting your plumbing system, or any water use, or auxiliary water source that may create a hazard to the Public Water Supply (PWS) will require elimination, isolation, or containment protection by the installation of a Cross Connection Control Containment Device per the requirements of the New York State Department of Health (NYSDOH), PCNYS, and the Town of Batavia. *ALL* work must be inspected by the Town of Batavia.
 10. Well(s) must be disconnected from any plumbing connected to the Public Water Supply (PWS), or separated by installing a NYSDOH Approved Backflow Prevention Device to protect the PWS, or by abandoning the well, (or auxiliary water supply), with the auxiliary water supply (or well) being abandoned per the Town of Batavia and NYSDOH Well Abandonment and other guidelines, (to include the removal of items within the well casing). *ALL* work must be inspected by the Town of Batavia.
 11. Complete ALL work in accordance with the attached Water Service Handout and Material List (or per a design done by a licensed design professional), and/or, as approved by the Town of Batavia. All work must be in compliance with the New York State Plumbing Code, NYSDOH and the requirements of the Town.
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Direct questions to: Mickey Morrow, Batavia Water Department, at Cell# (585) 356-4900.

THIS PAGE IS FOR TOWN OF BATAVIA USE ONLY

**INSPECTION CERTIFICATE
TOWN OF BATAVIA WATER CONNECTIONS**

Date: _____

Property Owner: _____

Location: _____

A variance has been granted for this installation YES or No.

If YES give details: _____

The Town of Batavia Water/Sewer Department has inspected the above referenced premises and found the water service construction to be in accordance with the Town of Batavia standards. This inspection does not relieve the property owner from responsibility for water service line maintenance and in no way prejudices the Town of Batavia's right to inspect or regulate the building water line or any other portion of premises water system.

Town of Batavia Water/Sewer Department