

[This is only a sample. Projects are encouraged to customize as appropriate]

_____ **RSVP**
LETTER OF AGREEMENT

_____ RSVP has been asked by
_____ to place
(Volunteer Station)
_____ in the home of
(Name of RSVP volunteer)

(Name) (Address)

The following services will be performed by the RSVP volunteer under the supervision of Volunteer Station staff:

The Volunteer Station Supervisor for this assignment is: _____

The RSVP volunteer will serve _____
(Day (s) of the Week

from _____ to _____
(Approximate Service Schedule)

Volunteer services may be terminated by the sponsor at any time upon request of any of the undersigned parties.

Signed: _____
(Sponsor Representative) (DATE)

(Volunteer Station Representative) (DATE)

(Person Served or Legally Responsible Person) (DATE)