



Hamilton
(GRAY ST) PRIMARY SCHOOL
Established 1852

16th April 2015

NOTICE - 020 – 2015 GRADE 5 TRANSITION DAY

Dear Parents/Guardians,

All grade 5 students will participate in a transition day at Baimbridge College. Students will follow the year 7 timetable and attend a range of subjects throughout the day.

The following information/documents are included for you information and completion.

Details of supervising staff: - Miss Emma Callaway and Miss Melissa Hermans

Name and contact details of the 24-hour school emergency contact: - Helen Freeman
55719295

Departure details/Date of Excursion

Friday 1st May. Grade 5 students are to meet Miss Callaway and Miss Hermans at the West Campus at 8.45am. (This is the 'old tech'). Students that normally catch the bus to Gray St, may get off at the interchange area at Baimbridge and walk over to the West Campus.

Return details

Students will be dismissed at 3.30pm and need to be collected from Baimbridge College or catch their normal school bus.

Distance from expert medical care: - 2km

Forms Required by: - Thursday 23rd April and are to be returned to the classroom

A risk management plan for this program has been developed by staff and is available for parents to review on request.

Attachments

- Parent Excursion Consent Form

Clothing: - Students are to wear their sports uniform

Special Requirements: - Students are required to take:

- A pencil case, ruler and paper
- Money for the canteen (if they wish – price list attached)

Yours sincerely,

Emma Callaway

GRADE 5 TRANSITION DAY

return completed form to school by Thursday 23rd April

Student behaviour

'I understand that in the event of my son's/daughter's misbehaviour or behaviour that poses a danger to himself/herself or others during the excursion, he/she may be sent home. I further understand that in such circumstances I will be informed and that any costs associated with his/her return will be my responsibility.'

ICT/Photograph consent

'I agree to my child using the Internet and computer network in accordance with the same Internet student users agreement that applies at their current school.' [Strike out if you do not consent]

'I also consent to my child being photographed and/or visual images of my child being taken during activities by the school for use in the school's publications, school's website or for publicity purposes without acknowledgment and without being entitled to any remuneration or compensation.' [Strike out if you do not consent]

Medical consent

Where the teacher-in-charge of the excursion is unable to contact me, or it is otherwise impracticable to contact me, I authorise the teacher-in-charge to:

- Consent to my child receiving any medical or surgical attention deemed necessary by a medical practitioner.
- Administer such first-aid as the teacher-in-charge judges to be reasonably necessary.

Consent for emergency transportation

'In the event of an emergency I consent to my child being transported in a privately owned vehicle driven by a member of the supervisory staff listed above.'

Student accident insurance

The Department of Education does not provide student accident cover. Parents may wish to obtain student accident insurance cover from a commercial insurer, depending on their health insurance arrangements and any other personal considerations.

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GRADE 5 – BAIMBRIDGE COLLEGE TRANSITION DAY

STUDENTS NAME: **GRADE:**

Parent consent

I have read all of the above information provided by the school in relation to the Baimbridge College Transition Day, including any attached material.

I give permission for my daughter/son _____ (full name) to attend.

Parent/guardian: _____ (full name)

_____ (signature) _____ (date)

In case of emergency I can be contacted on:

_____ OR: _____