

The Leading Provider of Self-Directed IRAs

# Traditional/ SEP IRA Starter Kit

Quest IRA, Inc. - Corporate 17171 Park Row, Suite 100 Houston, TX 77084 Toll Free: 800.320.5950

Fax: 281.646.9701

NewAccounts@QuestIRA.com

Other Offices:

Dallas, TX Austin, TX Mason, MI

www.QuestIRA.com



Quest IRA, Inc. 17171 Park Row, Suite 100 Houston, TX 77084 P: 800.320.5950 F: 281.646.9701 NewAccounts@QuestIRA.com

### **APPLICATION CHECKLIST**

#### **STEP ONE**

Fill out the Adoption

Agreement

- Fill out the Adoption Agreement, review for accuracy
- Remember to sign and date your Adoption Agreement. Make sure the signature matches the one appearing on your ID.

#### **STEP TWO**

Choose a fee schedule and sign

- Review the Fee Schedule and choose the fee option that best suits you.
- Review additional services and transaction fees. Contact your local Quest representative if you have questions.

#### **STEP THREE**

**Fund your account** 

- Complete the *Rollover/Direct Rollover Form* if you are taking a distribution from your previous employer plan (401k, 403b, 457, Pensions, etc.) or IRA custodian. To avoid taxes, complete the rollover within 60 days from the date of the distribution.
- Complete the *Transfer Form* to transfer funds from your old IRA to your new Quest Self-directed IRA. If you are transferring funds from more than one IRA, fill out a separate form for each account. A medallion guarantee stamp from a financial institution may be needed in order to process this *Transfer Form*.
- Transfer Form and/or Rollover/Direct Rollover Form must be accompanied by a copy of your current statement.

#### **STEP FOUR**

Make a copy of your ID

- Make a copy of your ID (government issued). Make sure the copy is clear, legible, and that the signature on your ID matches the signature on your Adoption Agreement. (e.g. Drivers License, Passport, etc.)
- If the address on your ID is not current or it is missing from the ID, attach a copy of your current utility bill, Rental agreement, property Tax Bill, or banking statement.

#### **STEP FIVE**

Consider additional account options

- Complete the *Interested Party Designation Form* to allow someone other than yourself to obtain your account information.
- Complete the *Limited Power of Attorney Form* to allow someone other than yourself to conduct transactions within your account and obtain your account information.

### **STEP SIX**

Pay \$50 set-up fee

- Make a \$50 check payable to Quest IRA, Inc. or
- Fill out a Credit Card Authorization Form in the amount of \$50

#### **FINAL STEP**

Submit your completed packet

- Keep the custodial account agreement (5305) for your records.
- Mail your original completed packet to: Quest IRA, Inc. 17171 Park Row, Suite 100, Houston, Texas 77084

### **NOTE:**

**PROCESSING TIME** 

• Account set-up usually takes 24-48 hours, unless corrections are necessary.

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- Transfer requests can take 7-14 business days depending on your previous custodian's processing time. To expedite the process, contact your previous custodian and request status of transfer.
- For additional assistance, contact your local Quest IRA office www.QuestIRA.com or 1-800-320-5950



### **General Fee Schedule**

Questika,inc.	ee Schedule	5	Accounting@Ques	JUKA.CO
Choose Your Annual Administration Fee Plan				
Option One: Number Fee Schedule	Option Two: Fe	e Based on Tot	tal Account Value	
4	Total Accou	unt Value	Quarterly Fee	
\$295 flat fee per asset per year, excluding cash	\$0	\$14,999.99	\$48.75	
Minimum Quarterly Fee Per Account \$25	\$15,000	\$29,999.99	\$62.50	
	\$30,000	\$44,999.99	\$81.25	
Option Three: Gold Family Service *	\$45,000	\$59,999.99	\$93.75	
62 400 flat annual fac	\$60,000	\$89,999.99	\$112.50	
\$2,400 flat annual fee	\$90,000	\$124,999.99	\$131.25	
*Unlimited accounts for husband, wife and minor children	\$125,000	\$249,999.99	\$162.50	
under age 18. All fees included except wire/overnight fees.	\$250,000	\$499,999.99	\$193.75	
Additional Outline Burliness Assessed 600	\$500,000	\$749,999.99	\$375.00	
Additional Option: Brokerage Accounts \$99 per year Charles Schwab (\$100 minimum cash balance)	\$750,000 a	and up	\$462.50	
Scottrade (\$500 minimum cash balance)	Minimum (	Quarterly Fee Pe	r Account \$25	
Services Included With Administration Fee				
Online Account Access	Annual Tax Report	ting		
Required Minimum Distributions By Check	<ul> <li>Access to Regular</li> </ul>		working Events	
Transaction Fees				
Purchase, sale, exchange or re-registration of or additional investr	•	te Asset/Liability	r: \$95	
Purchase, sale, exchange or re-registration of any Real Estate Asse     Wing the mefore (22)	et/Liability: \$125			
<ul><li>Wire transfer: \$30</li><li>Cashier's or other bank check: \$10</li></ul>				
ACH transfers or trust checks: \$5				
Overnight mail: \$35				
• Returned items or stop payment request: \$30				
Re-processing of incomplete documents: \$25 per reprocessing, pl	us applicable fees.			
Other Fees				
• Account opening fee: \$50				
Special services, such as research of closed accounts, legal research     services, seemalou transactions: \$150/bour.	ch, expedited investment	review or additio	nal processing required fo	r
certain complex transactions: \$150/hour  Account termination fee: \$150				
NOTE: If no fee plan is selected then the account will be billed under C	Option Two (Fee Based on	Total Account Va	alue)	
Custodian's Fees: Lagree that First Trust Company of Onaga (FTCO), Custodian, w	rill receive. from the assets he	ld in my account. a f	fee equal in amount to all inco	me tha
is generated from any Undirected Cash (defined as any cash in my account not in		•	Territoria de la companya della companya della companya de la companya della comp	
by FTCO into FDIC or other United States government insured financial institution	, ,	•	•	
by the United States government. FTCO retains the right, but does not have the that this fee may be retained by FTCO as compensation for the services provided	-		•	_
Quest IRA, Inc., Administrator, as agreed between FTCO and Quest IRA, Inc. FTCO	· ·		• •	
with 30 days advance notice. I acknowledge and agree that FTCO may transfer	•	•		
United States government securities or in securities that are insured or guarante	ed by the United States gove	rnment without any	y further approval or direction	n by me
I agree that Quest IRA, Inc. may change its fee schedule at any time by giving me 3	, ,		•	
reflected on an invoice, a past due notice will be mailed to me and a late fee equal to invoice is outstanding or (b) the maximum late penalty permitted under the state	, ,	•	•	
assets from the account, without notice, for any outstanding fee which has not be	**	•		•
past due notice, Quest IRA, Inc. will begin the process of closing the account. I un	The state of the s			
reported to the IRS on Form 1099 and may subject me to possible taxes and pena zero value will continue to incur administration fees until such time as I notify Que:	9	•		
			ard Authorization Form)	
		ra (attacii Cretiil Ci	ara Authorization Form)	
PLEASE PRINT, SIGN AND SEND THIS FORM TO YOUR QUEST IRA, INC.	OFFICE.			
Signature:		Date:		
Print Name:		Account Nun	nber:	



# **Credit Card Authorization Form**

CLIENT INFORMATION			
Name:		Account Numb	oer:
CREDIT CARD INFORMATION			
Visa		Mas	sterCard
American Express		Disc	cover
Credit Card Number:			
Expiration Date:		3 Digit Security (4 Digits for Al	
Name on Card:			
Address of Card Holder:			
City:	State:		Zip Code:
Phone number where you can be reached:			
I certify and give permission to Quest IRA, I	nc. to charg	e my credit car	d for the amount listed below.
Signature:		Da	te:
		Am	nount: \$



# **Traditional or SEP IRA Adoption Agreement**

Mail to Quest IRA, Inc. with a copy of your government issued photo ID, e.g. driver's license or passport.  For Office Use Only:  Account Number Assigned:						
This is a fill-in .pdf form. You can complete this form using Adobe Acrobat Reader.						
A. ACCOUNT HOLDER/PERS		ATION				
	1. Legal Name:					
Ms. Dr.						
2. Legal Address:						
3. City:		4. State:			5. Zip Code:	
6. Mailing Address (optional)	:					
7. City:		8. State:			9. Zip Code:	
10. Date of Birth:	11. Social Secur	ity Number	r:	12. Tele	phone Number <i>(pr</i>	imary):
13. Telephone Number (seco	ondary):		14. Fa	ax Numb	oer:	
15. Email Address:			receiv	/e асс <u>ои</u>	ınt email notificati	view statements and ons:
17. Marital Status:	Married	(see consent of		es or	No Not Married	
18. Is this an inherited IRA?  Yes No	If yes, please	e provide de	ecease	d, origir	nal IRA holder's na	me:
19. Is this a SEP IRA?  Yes No	If yes, emplo	yer name:				
B. ACCOUNT FUNDING INF	ORMATION					
Initial Contribution \$		Ta	x Year:			
Type of Contribution:						
Regular IRA (including spousal) Rollover from another Traditional IRA Recharacterization (Complete separate Recharacterization Form) SEP IRA Contribution Rollover/Direct Rollover from an employer's plan (other than a Designated Roth Contribution Account) Transfer from another IRA. Transfer received from:						



# **Traditional or SEP IRA Adoption Agreement**

Quest IRA, Inc. 17171 Park Row, Suite 100 Houston, TX 77084 P: 800.320.5950 F: 281.646.9701 NewAccounts@QuestIRA.com

### C. BENEFICIARY DESIGNATION

I understand that I may change or add beneficiaries at any time by completing and delivering the proper form to Quest IRA, Inc.

In the event of my death, the balance in the account shall be paid to the Primary Beneficiaries who survive me in equal shares (or in the specified shares, if indicated). If the Primary or Contingent Beneficiary box is not checked for a beneficiary, the beneficiary will be deemed to be a Primary Beneficiary. If none of the Primary Beneficiaries survive me, the balance in the account shall be paid to the Contingent Beneficiaries who survive me in equal shares (or in the specified shares, if indicated). If any Primary or Contingent Beneficiary does not survive me, such beneficiary's interest and the interest of such beneficiary's heirs shall terminate completely, and the share for any remaining Primary or Contingent Beneficiary shall be increased on a pro rata basis.

	<u> </u>		CON	
Primary			SSN:	
	Date of Birth:	Relationship:	Percent of Share:	_%
Contingent				
	City:	State:	Zip:	
	A copy or abstract of a trust i	must be provided if a trust is named as ben	eficiary.	
Primary	Name:		SSN:	
	Date of Birth:	Relationship:	Percent of Share:	_%
Contingent	Address:			
Contingent			Zip:	
		must be provided if a trust is named as ben		
Primary	Name:		SSN:	
	Date of Birth:	Relationship:	Percent of Share:	%
				_
Contingent			Zip:	
		must be provided if a trust is named as ben		
Primary	Name:		SSN:	
			Percent of Share:	
		· <del></del>		_
Contingent			 Zip:	
		must be provided if a trust is named as ben		
D. SPOUSAL CON	SENT (IF	APPLICABLE)		
	ve Beneficiary Designation.			
Cianatura of Canada			Date	
Signature of Spouse:	·	<del></del>	Date:	
			perty or marital property state to effective	vely
designate a beneficia	ary other than or in addition	n to the Account Holder's spouse)		
5: 1: 5 6				

**Disclaimer For Community and Marital Property States:** The Account Holder's spouse may have a property interest in the account and the right to dispose of the interest by will. Therefore, the Custodian disclaims any warranty as to the effectiveness of the Account Holder's beneficiary designation or as to the ownership of the account after the death of the Account Holder's spouse. For additional information, please contact your

legal advisor.



# Traditional or SEP IRA Adoption Agreement

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### E. ACKNOWLEDGMENTS AND AGREEMENT TO TERMS

Custodian and Administrator: The Custodian for my account is First Trust Company of Onaga (FTCO) and the Administrator for my account is Quest IRA, Inc. I understand that the Custodian and the Administrator may resign by giving me written notice at least 30 days prior to the effective date of such resignation. I understand that if I fail to notify the Administrator of the appointment of a successor trustee or custodian within such 30 day period, then the assets held by the Custodian in my account (whether in cash or personal or real property, wherever located, and regardless of value) will be distributed to me, outright and free of trust, and I will be wholly responsible for the tax consequences of such distribution.

No Tax, Legal or Investment Advice: I acknowledge that the Custodian and the Administrator do not provide or assume responsibility for any tax, legal or investment advice with respect to the investments and assets in my account, and will not be liable for any loss which results from my exercise of control over my account. I understand that my account is self-directed, and I take complete responsibility for any investments I choose for my account. I further understand that neither the Custodian nor the Administrator sells or endorses any investment products. If the services of the Custodian and the Administrator were marketed, suggested or otherwise recommended by any person or entity, such as a financial representative or investment promoter, I understand that such persons are not in any way agents, employees, representatives, affiliates, partners, independent contractors, consultants, or subsidiaries of the Custodian or the Administrator, and that the Custodian and Administrator are not responsible for and are not bound by any statements, representations, warranties or agreements made by any such person or entity. I agree to consult with my own CPA, attorney, financial planner, or other professional prior to directing the Administrator to make any investment in my account.

Prohibited Transactions: I understand that my account is subject to the provisions of Internal Revenue Code (IRC) Section 4975, which defines certain prohibited transactions. I acknowledge and agree that neither the Custodian nor the Administrator will make any determination as to whether any transaction or investment in my account is prohibited under sections 4975, 408(e) or 408A, or under any other state or federal law. I accept full responsibility to ensure that none of the investments in my account will constitute a prohibited transaction and that the investments in my account comply with all applicable federal and state laws, regulations and requirements.

Unrelated Business Income Tax: I understand that my account is subject to the provisions of IRC Sections 511-514 relating to Unrelated Business Taxable Income (UBTI) of tax-exempt organizations. I agree that if I direct the Administrator to make an investment in my account which generates UBTI, I will be responsible for preparing or having prepared the required IRS Form 990-T tax return, an application for an Employer Identification Number (EIN) for my account, and any other documents that may be required, and to submit them to the Administrator for filing with the Internal Revenue Service at least ten (10) days prior to the date on which the return is due, along with an appropriate directive authorizing the Administrator to execute the forms on behalf of my account and to pay the applicable tax from the assets in my account. I understand that the Custodian and the Administrator do not make any determination of whether or not investments in my account generate UBTI; have no duty to and do not monitor whether or not my account has incurred UBTI; and do not prepare Form 990-T on behalf of my account.

Valuations: I understand that the assets in my account are required to be valued annually at the end of each calendar year in accordance with IRC Section 408(i) and other guidance provided by the IRS, and that the total value of my account will be reported to the IRS on Form 5498 each year. I agree to provide the year end value of any illiquid and/or non-publicly traded investments, which may include without limitation limited partnerships, limited liability companies, privately held stock, real estate investment trusts, hedge funds, real estate, secured and unsecured promissory notes, and any other investments as the Custodian shall designate, by no later than January 10th of each year, with substantiation attached to support the value provided. I agree to indemnify and hold harmless the Custodian and the Administrator from any and all losses, expenses, settlements, or claims with regard to investment decisions, distribution values, tax reporting or any other financial impact or consequence relating to or arising from the valuation of assets in my account.

Indemnification: I agree that the Custodian and the Administrator have no duty other than to follow my written instructions, and will be under no duty to question my instructions and will not be liable for any investment losses sustained by me or my account under any circumstances. I understand that the Custodian and the Administrator are acting only as my agent, and nothing will be construed as conferring fiduciary status on the Custodian or the Administrator. I agree to indemnify and hold harmless the Custodian and the Administrator from any and all claims, damages, liability, actions, costs, expenses (including reasonable attorneys' fees) and any loss to my account as a result of any action taken (or omitted to be taken) pursuant to and/or in connection with any investment transaction directed by me or my investment advisor or resulting from serving as the Custodian or the Administrator, including, without limitation, claims, damages, liability, actions and losses asserted by me.

Electronic Communications, Signatures, and Records: I acknowledge and agree that my account will be subject to the provisions of the Uniform Electronic Transactions Act, as passed in the state where the Custodian is organized (Kansas Statutes Annotated (KSA) Sections 16-601 et seq.), and the federal Electronic Signature in Global and National Commerce Act (ESIGN Act, as contained in 15 U.S.C. 7001), as those laws pertain to electronic communication, electronic signatures, and electronic storage of Custodial Account records. I understand that, in lieu of the retention of the original records, the Administrator and Custodian may cause any, or all, of their records, and records at any time in their custody, to be photographed or otherwise reproduced to permanent form, and any such photograph or reproduction shall have the same force and effect as the original thereof and may be admitted in evidence equally with the original.

Responsibility for determining eligibility and tax consequences: I assume complete responsibility for 1) determining that I am eligible to make a contribution to my account; 2) ensuring that all contributions I make are within the limits set forth by the relevant sections of the Internal Revenue Code; and 3) the tax consequences of any contribution (including a rollover contribution) and distributions.

No FDIC Insurance for Investments: I recognize that investments purchased and/or held within my account: 1) are not insured by the Federal Deposit Insurance Corporation (FDIC); 2) are not a deposit or other obligation of, or guaranteed by, either the Custodian or the Administrator; and 3) are subject to investment risks, including possible loss of the principal amount invested.



# Traditional or SEP IRA Adoption Agreement

Quest IRA, Inc. 17171 Park Row, Suite 100 Houston, TX 77084 P: 800.320.5950 F: 281.646.9701 NewAccounts@QuestIRA.com

### F. PRIVACY POLICY

**Our Privacy Policy:** You have chosen to do business with the Custodian and the Administrator. As our client, the privacy of your personal non-public information is very important. We value our customer relationships and we want you to understand the protections we provide in regard to your accounts with us.

Information We May Collect: We collect non-public personal information about you from the following sources to conduct business with you:

- Information we receive from you on applications or other forms;
- Information about your transactions with us, or others;

Non-public personal information is non-public information about you that we may obtain in connection with providing financial products or services to you. This could include information you give us from account applications, account balances, and account history.

**Information We May Share:** We do not sell or disclose any non-public information about you to anyone, except as permitted by law or as specifically authorized by you. We do not share non-public personal information with our affiliates or other providers without prior approval by you. Federal law allows us to share information with providers that process and service your accounts. All providers of services in connection with the Custodian and Administrator have agreed to the Custodian's and the Administrator's confidentiality and security policies. If you decide to close your account or become an inactive customer, we will adhere to the privacy policies and practices as described in this notice.

**Confidentiality and Security:** We restrict access to non-public personal information to those employees who need to know that information to provide products and services to you. We maintain physical, electronic, and procedural guidelines that comply with federal standards to guard your non-public personal information. The Custodian and the Administrator reserve the right to revise this notice and will notify you of any changes in advance.

Under penalties of perjury, I certify that the above information (including my Social Security number) is correct. I hereby agree to participate in the Individual Retirement Custodial Account offered by the Custodian. I acknowledge receipt of a copy of the plan document under which this Individual Retirement Account

If you have any questions regarding this policy, please contact us at the address and or telephone number listed on this Adoption Agreement.

### **G. SIGNATURE**

is established, a copy of this Adoption Agreement, and a copy of this Disclosure Statement with respect to the Individual Retirement Account. I direct that all benefits upon my death be paid as indicated above. In the event that this is a rollover contribution, I hereby irrevocably elect, pursuant to the requirements of Section 1.402(a)(5)-1T of the IRS regulations, to treat this contribution as a rollover contribution. If I named a beneficiary which is a trust, I understand I must provide certain information concerning such trust to the Custodian.

Account Holder's Signature:

Date:

Date:

Date:

Date:

Date:

Date:



### **Transfer Form**

A. ACCOUNT HOLDER INFORMA	TION					
Account Holder's Name:		Quest IRA, Inc. Account Number:				
Address:						
City:	State:		Zip (	Code:		
Telephone Number:		Social Security Number:				
B. CURRENT CUSTODIAN INFOR	MATION					
Name of Current Custodian:		Account Number:				
Address:						
City:	State:		Zip (	Code:		
Telephone Number:	Current stateme	nt is a	ttached: Yes			
C. TYPE OF ACCOUNT TO BE TRA	NSFERRED/EL	IGIBILITY				
1. I am transferring <b>FROM</b> the following	ng type of plan: (d	check one box)				
Account Type: Traditional IRA	Roth IRA	SEP IRA		SIMPLE IRA		
Qualified Employer	Plan (e.g. 401(k)	)) HSA	HSA Coverdell ESA			
Beneficiary Traditio		Beneficiary Roth	IRA*	*		
2. I am transferring <b>TO</b> the following ty	pe of plan: (che	ck one box)				
Account Type: Traditional IRA	Roth IRA	SEP IRA		SIMPLE IRA		
Individual 401(k)*	HSA	Coverdell ESA				
Beneficiary Traditio	nal IRA**	Beneficiary Roth	IRA*	*		
*If this is a transfer from a qualified en Individual 401(k), please provide the In						
**If this account type is a Beneficiary						
please provide the original, deceased a 3. I am an eligible person to perform the second of the seco						
Account Owner	_	ndividual (ESA)	Г	Death Beneficiary		



### **Transfer Form**

Quest IRA, Inc. 17171 Park Row, Suite 100 Houston, TX 77084 P: 800.320.5950 F: 281.646.9701

Quest IRA,Inc.		F: 281.646.970. NewAccounts@QuestIRA.con
D. TYPE OF TRANSFER		
Please select either (1) a complete transfer	r or (2) a partial transfer: (check o	ne box)
COMPLETE TRANSFER: If you need to their liquidation/transfer process prior to submitti investments on your behalf. Please be aware that Please attach your most recent statement from your please attach your please attach your please attach your most recent statement from your please attach your please your please attach your please your pl	ing this completed form. Quest IRA, Inc. penalties may be incurred if time depos	will not request liquidation of assets or
<b>Note:</b> Please complete Section E below if you are reregistering an asset with the proper vesting for Name] IRA# [Account Number].		
PARTIAL TRANSFER: Please indicate who to liquidate investments, please contact your cusubmitting this completed form. Quest IRA, Inc. will that penalties may be incurred if time deposits are I	urrent custodian and inquire about the I not request liquidation of assets or inve	eir liquidation/transfer process prior to stments on your behalf. Please be aware
your current custodian.		
CASH: Please send all avail	lable cash or specific amount	\$
IN-KIND: Please complete Sect	ion E below if you are transferring	; assets in-kind.
<b>Note:</b> Transferring assets "in-kind" refers to the pro For example, as Quest IRA Inc. FBO [Account Holde		oper vesting for your Quest IRA account.
E. ASSET DESCRIPTION		
Asset:	Value:	
F. DELIVERY INSTRUCTIONS		
1. How would you like this form sent to yo	ur current Custodian?	
Priority Mail (free) Overnight	ht Mail (\$35 fee*) Fax t	0:
*If you have selected overnight mail, how would you like to pay for the overnight fee?		lit Card on file lit Card Authorization Form attached
2. How would you like the cash sent to <b>Qu</b>	est IRA, Inc.? (check one box)	
CHECK: Please make checks payable to	o: <u>WIRE:</u> Pleas	e see attached wire instructions.
Quest IRA, Inc. FBO [Account Holder's Name] [Account Number] a	and mail to:	
Quest IRA, Inc. 17171 Park Row, Suite 100 Houston, TX 77084		
Note: Fees may apply from your current custodian.		



### **Transfer Form**

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AGE 70 ½ REMINDER (PLEASE NOTE, IF TRANSFERRING FROM A TRADITIONAL, SEP OR SIMPLE IRA)

I understand that if this transfer is occurring during or after the calendar year during which I attain the age of 70 ½, the required minimum amount determined under the IRA being transferred is still required to be distributed.

I further understand that the current custodian is not responsible for making this distribution prior to the transfer. I accept full responsibility for satisfying the required minimum distribution applicable to the IRA being transferred by withdrawing sufficient amounts from my Quest IRA or from another IRA prior to the deadline for receiving minimum distributions for the calendar year of the transfer.

If this transfer leaves my current custodian in one year but does not reach Quest IRA, Inc. until the following year, I understand that this will be an "outstanding transfer" as of December 31st. My Quest IRA must "deem" that the transfer was received as of the prior December 31st for determining any required minimum distribution from the Quest IRA for the year that the transfer was received. I will inform Quest IRA, Inc. of any such outstanding transfer.

will inform Quest IRA, Inc. of any such outstanding transfer.	
G. SIGNATURE	
I hereby authorize this transfer and instruct my condicated above.	current custodian to transfer the assets in my account as
Client Signature	Date
	ignature Guarantee vour current custodian)
H. ACCEPTANCE	
individual, and as custodian, FTCO agrees to acce	serve as custodian for the account of the above named pt the assets of the account being transferred. Quest IRA he assets as the agent and nominee of FTCO pursuant to a
Authorized Signature	Date



## IRA Rollover or Direct Rollover Form

A. ACCOUNT HOLDER INFORMATION	ON				
Account Holder's Name:	Quest IRA, Inc. Account Number:				
Address:		•			
City:	State:			Zip Code:	
Telephone Number:		Social Secu	ırity Number:		
Type of IRA: Place these funds in a	Regular Trad	itional IRA	SEP IRA	SIMPLE	IRA
B. FORMER CUSTODIAN OR EMPLO	OYER PLAN	INFORMA	TION		
Name of Former Custodian or Employer	Plan:				
Former Custodian or Employer Plan Acco	ount Number:	Cu	ırrent statemeı	nt is attached:	Yes
C. FORM OF ROLLOVER					
This Rollover/Direct Rollover is a:					
COMPLETE DISTRIBUTION/RO	<u>OLLOVER</u>		PARTIAL DISTE	RIBUTION/ROL	LOVER
Please attach your most rec	ent statement f	om your form	er custodian or e	mployer plan.	
I am doing a Rollover/Direct Rollover of:					
CASH: all available cash	or specifi	c amount \$			
IN-KIND ASSETS: Please comp	plete Section I	D below if yo	ou are rolling o	ver assets in-k	ind.*
*Note: Distributing and rolling over assets "in-ki Quest IRA account. For example, as Quest IRA Inc					r vesting for your
D. ASSET DESCRIPTION					
Asset:		Value:			
					_



## IRA Rollover or Direct Rollover Form

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### E. TYPE OF ROLLOVER

PLE	ASE SELECT ONE OF THE FOLLOWING:
Part	1. Rollover From Another IRA (or Another SIMPLE IRA)
	I certify that the following statements are true and correct:
1.	This rollover contribution is being made within 60 days after my receipt of funds from another IRA, in which I was either the participant or surviving spouse beneficiary, or in the case of a distribution from an IRA due to a first time home buyer which is being rolled into this IRA because of a delay in the acquisition of the first time home, this rollover contribution is being made within 120 days after my receipt of funds from the distributing IRA.
2.	During the 12-month period prior to my receipt of the distribution being rolled over, I have not received a distribution from the same IRA which was subsequently rolled over to another IRA, and the distribution being rolled over has not been part of a distribution from another IRA that was subsequently rolled over. (This rule does not apply to a delay in the acquisition of a residence for a first time home buyer.)
3. 4.	I am not rolling over any required minimum distributions with respect to the distributing IRA plan.  If this rollover contribution represents a distribution from a SIMPLE IRA and I have not participated in my employer's SIMPLE Plan for 2 years, this rollover contribution is being made into another SIMPLE IRA.
	Date employee first participated in original SIMPLE IRA:
Part	2. Rollover/Direct Rollover From an Employer Plan
	I certify that the following statements are true and correct:
<ol> <li>2.</li> <li>3.</li> <li>4.</li> </ol>	The undersigned certifies that my employer's qualified plan, qualified annuity, 403(b) plan, governmental 457(b) plan, or the Federal Employees' Thrift Savings Plan has made or will make an Eligible Rollover Distribution which is either being paid in a Direct Rollover to the Custodian of my IRA, or paid directly to me which I am rolling over no later than the 60th day after receiving the Eligible Rollover Distribution. This Rollover/Direct Rollover is not part of a series of payments over my life expectancy or over a period of 10 years or more. This Rollover/Direct Rollover does not include any required minimum distributions with respect to the employer's plan. This Rollover/Direct Rollover does not include a hardship distribution, a corrective distribution, or a deemed distribution of a default from any
5. 6.	employer's plan. I certify that I am eligible to establish and IRA with this Rollover/Direct Rollover of an Eligible Rollover Distribution, and that I am one of the following: the plan participant, the surviving spouse of the deceased plan participant; or the spouse or former spouse of the plan participant under a Qualified Domestic Relations Order. I certify that this Rollover/Direct Rollover does not contain a distribution from a Designated Roth Contribution Account.
Pari	3. Additional Information for Rollovers Beginning at Age 70 ½
	eived the distribution from the other plan on This distribution is is not an outstanding rollover as of prior December 31st.
	tify that this rollover does not include any required minimum distribution from the distributing plan, or I certify that I have already satisfied my irred minimum distribution for the IRA being rolled over from another IRA.
F. S	SIGNATURE OF ACCOUNT HOLDER
unde that gove that as a	undersigned hereby irrevocably elects, pursuant to IRS Regulation 1.402(a)(5)-1T to treat this contribution as a rollover contribution. I erstand that this will not be a valid IRA rollover unless PART I or PART II (and, if applicable, PART III) are correct statements. I acknowledge, due to the complexities involved in the tax treatment of eligible rollover distributions from qualified plans, qualified annuities, 403(b) plans, ernmental 457(b) plans, or the Federal Employees' Thrift Savings Plan and Rollovers/Direct Rollovers to IRAs, Quest IRA, Inc. has recommended I consult with my tax advisor or the Internal Revenue Service before completing this transaction to make certain that this transaction qualifies rollover and is appropriate in my individual circumstances. I understand rollover contributions are reported to the IRS. I hereby release Quest Inc. and the Custodian from any claim for damages on account of the failure of this transaction to qualify as a valid rollover.
Sign	ature of Account Holder: Date:



# Interested Party Designation

A. ACCOUNT HOLDER INFORMATION							
Your Name:		Account Number:					
<b>B. INTERESTED PARTY DESIGNATION</b>							
I hereby authorize the Interested Party designated below to receive any and all information about my account. I understand that this Interested Party Designation will NOT allow the Interested Party to make changes to my account, to authorize distributions from my account, or to sign any Direction of Investment, any Direction to Sell, any Payment Authorization Letter, or any other administrative forms for my account.							
B1. Name of Interested party:							
B2. Address:							
B3. City:	B4. State:		B5. Zip Code:				
B6. Telephone Number:		B7. Fax Number:					
B8. Email Address:		B9. This Form Applies to All Accounts: Yes No					
C. SIGNATURE							
I agree that this Interested Party Designation will remain in effect until I notify Quest IRA, Inc. in writing that I have revoked it. I agree to indemnify and hold harmless Quest IRA, Inc., its officers, directors, and employees, and the Custodian against all claims, actions, costs and liabilities, including attorneys' fees, arising out of their reliance on this Interested Party Designation. This indemnity and hold harmless provision shall survive any termination of the Interested Party Designation.  I understand that this Interested Party Designation will only become effective upon receipt of a fully completed form with my original signature.							
, -							
Account holder signature:			Date:				



# **Limited Power of Attorney**

A. ACCOUNT HOLDER INFORMATION						
Your Name:			Account Number:			
B. LIMITED POWER OF ATTORNEY						
I hereby appoint the individual named below as my agent about my account, and the power to sign any Direction administrative forms except for a Change of Beneficiary F allow my agent and attorney-in-fact to change any benefic	of Investment, orm or a Distri	, any Direction bution Form. I	to Sell, any Paymer understand that the	nt Authorization is Limited Powe	n Letter, and er of Attorne	any other
B1. Attorney-in-Fact Name:						
B2. Attorney-in-Fact Address:						
B3. City:	B4. State:			B5. Zip Coo	de:	
B6. Telephone Number:		B7. Fax Nu	mber:			
B8. Email Address:		B9. This Fo	rm Applies to All	Accounts:	Yes	No
C. SIGNATURES AND ACKNOWLEDGE	MENT					
<b>Declaration of Agent and Attorney-in-Fact:</b> I understand account or to direct any distribution from this account. I from or sale to any disqualified person of any asset or to under this appointment, I assume the fiduciary and other	understand tha direct any payr	at this Limited F nents to any dis	Power of Attorney magualified person. I u	ay not be used	I to direct the	e purchase
Signature of Attorney-in-Fact:			Date	e:		
PLEASE SEND THIS FORM TO QUEST IRA, INC.						
This Limited Power of Attorney will remain in effect unti- subsequent disability or incapacity. I agree to indemnit Custodian against all claims, actions, costs and liabilities, This indemnity and hold harmless provision shall survive of Attorney will only become effective upon receipt of a	fy and hold h including attor any termination	armless Quest neys' fees, arisi n of the Limited	IRA, Inc., its officer ng out of their relian I Power of Attorney.	s, directors, and nce on this Lim I understand t	nd employee ited Power o	s, and the f Attorney.
Account Holder signature:			Date	e:		
NOTARY ACKNOWLEDGMENT REQUIRED						
State of Notary:						
County of Notary:						
This instrument was acknowledged before me on the (Account Hol		day of			, 20	, by
			Notary Public, St Commission Exp			
			Notary's Name T			