

# FORM CT-8822C

## Corporation Business Tax Change of Address

– Refer to Instructions on Reverse Before Completing this Form –

### Purpose:

Use **Form CT-8822C** to notify the Connecticut Department of Revenue Services (DRS) of a change in the physical location or mailing address of the corporation. Check the appropriate box and enter below any change to the corporation's physical location or mailing address.

Check **ALL** boxes this change affects:

- Change in Physical Location
- Change in Mailing Address

Connecticut Tax Registration Number
Federal Employer Identification Number
Effective Date of Change:

Corporation Name			
Old Physical Address (Number and Street )	City	State	ZIP
Old Mailing Address (Number and Street or PO Box)	City	State	ZIP
New Physical Address (Number and Street)	City	State	ZIP
New Mailing Address (Number and Street or PO Box)	City	State	ZIP
Signature		Date	
Title			

**Mail to:** Department of Revenue Services  
Registration Unit  
PO Box 2937  
Hartford CT 06104-2937

# **FORM CT-8822C**

## **Instructions**

### **Required Information**

Enter in the spaces provided the corporation's Connecticut Tax Registration Number and Federal Employer Identification Number. Check the corresponding box identifying the reason for the change. Enter the old physical or mailing address of the corporation. Enter also the new physical location or mailing address of the corporation. Provide the effective date of the change. Be sure to sign your name, enter your title, and the date.

### **Signature**

This form must be signed by an officer of the corporation.

### **Others Who May Sign**

Anyone with a signed Power of Attorney on file may sign on behalf of the principal officer (including attorneys, accountants, and enrolled agents). If you are a representative signing for the taxpayer, attach a copy of your Power of Attorney to **Form CT-8822C**.

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**NOTE:** Any change in ownership requires a new Connecticut Tax Registration Number. For further information, contact the DRS Registration Unit at 860-297-4874.