



105 17<sup>th</sup> Street • Toledo, OH 43604

**EMPLOYMENT APPLICATION**

Cherry Street Mission Ministries is an Equal Opportunity Employer.

**NOTE: *In order to receive further consideration***, please fill out the application in its entirety, and attach a professional resume' and cover letter.

<b>APPLICANT INFORMATION</b>		
Full Name:		
Address:		
City:	State:	ZIP Code:
Day Phone:		Evening Phone:
Email:		
Position applying for:		
Who referred you to us? If it was a person, please list their name.		
Summarize your special skills or qualifications:		
Are you a citizen of the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		If not, do you have work papers? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, branch of service:
<b>EDUCATION</b>		
<b>High School:</b>		
Address:		Phone:
Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Major/Degree:	
<b>Business/Trade School:</b>		
Address:		Phone:
Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Major/Degree:	
<b>College/University:</b>		
Address:		Phone:
Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Major/Degree:	
<b>Graduate/Prof:</b>		
Address:		Phone:
Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Major/Degree:	

**PREVIOUS EMPLOYMENT**

**Most recent:**

Firm:		Nature of Business:	
Address:			
Supervisor:		Phone:	
Dates of Employment:		Position(s) held:	
Ending Salary:		Reason for leaving:	

**Previous Employer:**

Firm:		Nature of Business:	
Address:			
Supervisor:		Phone:	
Dates of Employment:		Position(s) held:	
Ending Salary:		Reason for leaving:	

**Previous Employer:**

Firm:		Nature of Business:	
Address:			
Supervisor:		Phone:	
Dates of Employment:		Position(s) held:	
Ending Salary:		Reason for leaving:	

**Previous Employer:**

Firm:		Nature of Business:	
Address:			
Supervisor:		Phone:	
Dates of Employment:		Position(s) held:	
Ending Salary:		Reason for leaving:	

**CRIMINAL RECORD**

It is of great importance that we endeavor at all times to build our team with people of the highest moral and spiritual character. To maintain our high standards, we must ask all applicants to be prepared to subject themselves to certain personal, employment, and criminal background checks. Convictions will not necessarily exclude you from hire. For that purpose, please answer the following:

In the last seven (7) years, have you been convicted of or pled guilty to a felony offense in a court of law? Yes  No

If yes, please provide date(s), location(s), and violation(s):


**FAITH BACKGROUND**

Do you attend church regularly?  Yes  No      Are you a member? Yes No      If yes, for how long?

Church: \_\_\_\_\_ Pastor's name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

What is your level of involvement in your church?

\_\_\_\_\_  
\_\_\_\_\_

Describe how Jesus Christ has transformed your life:

\_\_\_\_\_  
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Do you have a spiritual mentor or are you being disciplined by someone? Yes  No

If yes, please list their name: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you have any personal evangelism and/or discipleship training experience?  Yes  No

If so, describe your experience(s):

\_\_\_\_\_

Please list four spiritual references that may be contacted by Cherry St. Mission Ministries:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

**WORK AVAILABILITY**

Are you able to work any shift (days, afternoon or nights)?  Yes  No

Are you able to work holidays and weekends?  Yes  No

If you answered no to either of these, what are your limitations?

\_\_\_\_\_  
\_\_\_\_\_

Are you looking for full-time or part-time employment?

If part-time, how many hours per week are you looking to work?

\_\_\_\_\_



**EMPLOYMENT APPLICATION DISCLAIMER  
AND ACKNOWLEDGMENT**

I certify that the information contained in this application is truthful and correct to the best of my knowledge.

I understand that falsification or omission of information is grounds for refusing to hire me, or for discharge should I be hired.

I authorize any person, organization or company listed on this application to furnish you any and all information concerning my previous employment, education, qualifications for employment, criminal background, and spiritual health. I also authorize you to request and receive any such information.

In consideration for my employment, I agree to abide by the rules and regulations of Cherry Street Mission Ministries, which rules may be changed, withdrawn, added or interpreted at any time at Cherry Street Mission Ministries' sole option and without prior notice to me. I also agree to participate in any required pre-hire examinations, including a drug test.

I agree to resolve any disputes that may arise between myself and Cherry Street Mission Ministries through the Alternative Dispute Resolution process, including a binding arbitration procedure, which is governed by the Federal Arbitration Act. I further acknowledge this procedure to be the sole means of resolving any dispute between Cherry Street Mission Ministries and myself. I further agree that any claim relating to my service with Cherry Street Mission Ministries must be filed no more than six (6) months after the date of the event that is the subject of the claim. I waive any statute of limitations to the contrary.

I also acknowledge that there can be no change to the at-will employment status. If hired, my employment may be terminated, or any offer or acceptance of employment withdrawn at any time, with or without cause, and with or without prior notice at the option of Cherry Street Mission Ministries or myself. I understand that this is the only agreement I have with Cherry Street Mission Ministries.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

<b>For Cherry Street Mission Ministries Use Only</b>
Action:



## EEO-1 Survey (Continued)

### ***Ethnicity:***

Are you Hispanic or Latino?

- No, I am **not Hispanic or Latino**.
- Yes, I am **Hispanic or Latino**: A person of Cuban, Mexican, Puerto Rican, Central or South American, or other Spanish culture or origin, regardless of race.

### ***Race – IMPORTANT - Only complete this section if you checked “No, I am not Hispanic or Latino” in the Ethnicity section above:***

What is your race? Select **ONE** of the following categories:

- White** – A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- Black or African American** – A person having origins in any of the Black racial groups of Africa.
- American Indian/ Alaskan Native** A person having origins in any of the original peoples of North America and South America (including Central America), and who maintains tribal affiliation or community attachment.
- Asian** – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Native Hawaiian or Other Pacific Islander** – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- Two or More Races** – All persons who identify with more than one of the above five *rac*es.

Check also if the following is applicable:

- Veteran** - As defined under one or more of the following:
  - served on active duty for a period of more than 180 days, and any part of which occurred between August 5, 1964 and May 7, 1975 and were discharged or released other than dishonorably; or,
  - was discharged or released from active duty for a service connected disability if any part of the active duty was performed between August 5, 1964 and May 7, 1975; or
  - who served on active duty in the U.S. military, ground, naval, or air service during a war or in a campaign or expedition for which a campaign badge has been authorized (such as The Persian Gulf, El Salvador, Grenada, Lebanon, Panama, Southwest Asia, Haiti, Somalia & Bosnia); or
  - one who served on active duty in the U.S. military, ground, naval or air service during the one-year period beginning on the date of discharge or release from active duty (recently separated veteran).

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FOR HUMAN RESOURCES DEPARTMENT USE ONLY

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Position(s) Applied For Is Open:     Yes     No

Position(s) Considered

For: \_\_\_\_\_ Date \_\_\_\_\_

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