

Please READ the REQUIREMENTS

THIS FORM IS NOT FOR SALE

REMINDER : Applicant should file his/her application in the place where he/she is physically present.

PHILIPPINE CONSULATE GENERAL

122 S. Michigan Avenue, Suite 1600

Chicago, Illinois 60603

Tel. No. (312) 583-0621

TRAVEL DOCUMENT APPLICATION

For Official Use Only		
Travel Document No. : _____ O.R. & S.N.: _____ Date of Issue: _____		
(Type or print legibly.)		
LAST NAME : FIRST NAME : MIDDLE / MAIDEN NAME : DATE OF BIRTH : _____ AGE: _____ PLACE OF BIRTH : _____ SEX : <input type="checkbox"/> Male <input type="checkbox"/> Female OCCUPATION : _____ DISTINGUISHING MARKS/FEATURES : _____ DATE OF DEPARTURE : _____ PURPOSE OF TRAVEL : _____		2" X 2" Photo
CIVIL STATUS : <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced Name of Spouse, if married : _____ Citizenship: _____ If Divorced or Widowed, Name of Previous Spouse : _____ Citizenship: _____		
ADDRESS IN THE U.S. : _____ TELEPHONE NOS. (Home): _____ (Office): _____ ADDRESS IN THE PHILIPPINES : _____		
NAME OF FATHER : _____ Citizenship: _____ NAME OF MOTHER : _____ Citizenship: _____		
CHECK IF YOU ARE : <input type="checkbox"/> Legitimate <input type="checkbox"/> Illegitimate		
PHILIPPINE CITIZENSHIP ACQUIRED BY: <input type="checkbox"/> Birth <input type="checkbox"/> Marriage <input type="checkbox"/> Election <input type="checkbox"/> Naturalization <input type="checkbox"/> Others, please specify _____		
VISA STATUS : <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Tourist <input type="checkbox"/> Student <input type="checkbox"/> Business <input type="checkbox"/> Seaman ACR (green/pink card) No. _____ <input type="checkbox"/> Others _____		
IN CASE OF EMERGENCY, NAME and ADDRESS OF PERSON TO BE NOTIFIED IN THE PHILIPPINES: _____		
HAVE YOU EVER BEEN ISSUED A PHILIPPINE PASSPORT? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Passport No. : _____ Place and Date of issue : _____		
LEFT Thumbmark	RIGHT Thumbmark	PLEASE TAPE THE OTHER PHOTO (SAME AS ABOVE) HERE. I SOLEMNLY SWEAR THAT: * the attached photographs and thumb marks affixed hereon are mine; * the statements made on this application form are true and that the attached supporting documents are authentic; * I will be issued a Travel Document valid for one month upon issuance for direct travel to the Philippines; and * I will secure a Philippine passport before departure from the Philippines. SO HELP ME GOD. DATE: _____ Signature of Applicant
NOTE: Perjury is punishable by law.		
Name of Representative/Travel Agent: (SIGN OVER PRINTED NAME) Accreditation No: _____	IF APPLICANT IS UNABLE TO APPEAR IN PERSON, FORM HAS TO BE NOTARIZED. Notary Public	Signing Officer Processor : _____ LOL : _____

Received by: _____
Date : _____

Mailed : _____
Date : _____

Only the following States are within the jurisdiction of the Consulate General, Chicago : *Arkansas, Illinois, Indiana, Iowa, Kansas, Louisiana, Michigan, Minnesota, Mississippi, Missouri, North Dakota, Nebraska, South Dakota, Ohio, and Wisconsin*

GENERAL REQUIREMENTS FOR ISSUANCE OF A TRAVEL DOCUMENT

- 1. Accomplish application form. Parents may accomplish the form for minors.
- 2. Submit two (2) passport pictures, 2" x 2", front view, colored or black and white with plain white background taken within the last six (6) months. Photo must show applicant in proper attire without eyeglasses. **(T-SHIRTS AND OTHER CASUAL ATTIRE ARE NOT ALLOWED).**
- 3. Submit copy of Birth Certificate.

If lost or not available, submit the following:

- a) Certificate of Non-Availability of Birth Record from the Local Civil Registrar
 - b) Baptismal Certificate/Voter's ID or any public document indicating birth particulars and Philippine citizenship
 - c) Joint Affidavit by two disinterested persons
 - d) Other supporting documents issued in the Philippines which will establish applicant's identity as Filipino citizen, e.g. marriage certificate, school records, professional ID, NBI clearance, Seaman's book, Land Titles, Income Tax Returns, Voter's Affidavit from COMELEC
 - e) Copy of Philippine passport
- 4. Submit copy of alien registration card (green/pink card for U.S. permanent residents)
- 5. Submit proof of actual residence e.g. Photocopy of Driver's license, state ID, employment ID, or utility bills, etc.
- 6. For minors, submit a notarized Affidavit of Support and Consent from both parents.
- 7. Submit an **Affidavit of Loss/Explanation**, duly notarized stating the circumstances surrounding the lost of the passport. *Indicate the passport number, date and place of issue.*
Attach Police Report, if passport was stolen.
- 8. For **female applicant** married in the **Philippines** and who will use her married name for the first time, submit original/certified true copy and photocopy of marriage certificate
- 9. For **female applicant** married in the **U.S.** who needs amendment of her last name, a **Report of Marriage** shall be filed in triplicate, (download the Report of Marriage form and list of requirements)
- 10. **IF APPLICANT IS UNABLE TO APPEAR IN PERSON, FORM HAS TO BE NOTARIZED**
- 11. **CONSULAR FEE:**

\$30.00 - Travel Document

NO PERSONAL CHECKS ARE ACCEPTED

*** Applicant has to send the corresponding fee in **money order or bank draft payable to the Philippine Consulate General.**

If the applicant wishes the Consulate to mail back the travel document, a self-addressed stamped priority certified/express mail envelope or prepaid FEDEX/UPS or Express Mail is required.