

REQUEST FOR FORMAL HEARING
Louisburg College FERPA Form 3

Date: _____

To: Hearing Panel

From: _____
Student's Name

Subject: Request for Hearing Concerning Student Educational Records

I request a formal hearing concerning correction of what I believe to be inaccurate or misleading information, described below, contained in my education records.

Education Record Contested: _____

Contested Information:

Please notify me of the date, time, and place of the hearing.

Student's Address: _____

Student's Email Address: _____

Student's Telephone Number: _____

Student's Signature: _____