

“Dignity for All Students Act” (DASA) Workshop Registration Form

The Dignity for All Student Act (DASA) Workshop is a two part, six (6) hour workshop.

Part 1: Consists of 3 hours of on-line training (DASA Lesson One through Six)

Part 2: Consists of 3 hours, in-person, classroom setting workshop

Currently, we are **ONLY** offering the DASA Workshop to Substitute Teachers, Substitute Paraprofessionals and Full Time Paraprofessionals. If you’re currently not working in any of these capacities, you may be able to register through the United Federation of Teachers (UFT) or see listing of New York State approved providers by clicking [here](#).

However, if you work in any of the abovementioned capacities, you may register by completing the attached form and mailing it to 65 Court Street – 5th Floor (DASA Workshop), Brooklyn, NY 11201 with a **\$50.00 money order payable to NYCDOE**.

Once you have submitted your registration form and payment for the DASA Workshop, you will receive an email within two business days. Emails will be sent to you with instructions on how to access Part 1 (online portion) and scheduling for Part 2 (in-person workshop).

Upon completion of the DASA Part 1 training and the Final Exam, you will be able to print a **Notice of Completion of DASA Part 1**, which you will be required to submit when attending the NYCDOE In-Person Part 2 portion of the workshop. (**Please note: Candidates who cancel an appointment or are no shows will be required to pay an additional \$30.00 rescheduling fee.**)

After you have completed Part 2 of the training conducted by the NYCDOE, you will be able to print a **Certificate of Completion of the DASA Workshop**. Once you print the document, please retain this copy for your records.

THE NYCDOE WILL ELECTRONICALLY NOTIFY THE NYSED OF COMPLETION OF THIS WORKSHOP.

If you have any other questions, please reach out to us at the information below.

Regards,

NYC Department of Education

HR School Support

DASA Workshop Team

65 Court Street, Rm. 506

Brooklyn, NY 11201

Tel.: 718-935-3008

Email: DASA_Workshop@schools.nyc.gov

“Dignity for All Students Act” (DASA) Workshop Registration Form

The NYCDOE Office of HR School Support currently offers the Dignity for All Students (DASA) workshop **ONLY** to Substitute Teachers, Substitute Paraprofessionals and Full Time Paraprofessionals. Our New York State approved DASA Workshop, is a two part, six (6) hour workshop; Part 1 consists of three hours of online training and Part 2 is a three hour in-person, classroom setting workshop. Upon completion of the two-part workshop, we will issue a Certificate of Completion.

In order to register for this workshop, you must first complete the form below and mail it OR bring it along with a **\$50 money order (Payable to NYCDOE) to:**

NYC Department of Education
 HR School Support
Attention: DASA Workshop
 65 Court Street – Rm. 506C
 Brooklyn, NY 11201

Please note that this **fee is non-refundable**. Emails will be sent to you with instructions on how to access Part 1 (online portion) and scheduling for Part 2 (in-person workshop). Please note that registration for Part 2 will be done on a first come-first served basis, soon after you complete Part 1.

Please provide **ALL** of the information below. Please print clearly.

First Name: _____ Last Name: _____

File No.: _____ (If you **do not have** OR **do not know** your File Number, you'll need to include your full Social Security Number below.)

SSN#: _____ Date of Birth: _____
MM DD YYYY

Phone: _____ Home Cell Phone

Home Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Please print clearly

Please Check One:

Substitute Teacher Substitute Paraprofessional Full Time Paraprofessional

If you are **NOT** one of the above mentioned, you are **NOT** eligible to register at this time. Incomplete or illegible applications will be returned. For inquiries, please contact the DASA Workshop Team at (718) 935-3008 or via email at: DASA_Workshop@schools.nyc.gov