



**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 21, 2010**

**Del Mar Elementary School
Multipurpose Room
501 Sequoia Street
Morro Bay, CA 93442**

**MEMBERS OF THE
BOARD OF EDUCATION:**

Walter Millar, Pres.
Kathryn Eisendrath-Rogers,
Clerk

Phil Angel
Mark Buchman
Marilyn Rodger
Ellen Sheffer
Chris Ungar

ROLL CALL

6:00 p.m..... OPEN SESSION6:00 p.m.

- Announcement of item(s) to be discussed and or acted on in closed session

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

This opportunity is provided per G.C. 54954.3 to allow the public to comment prior to the Board’s consideration of any closed session agenda item. An additional opportunity is provided later in the agenda for comment on remaining agenda items or non-agenda items.

- Adjourn to closed session

CLOSED SESSION

- A. Personnel: Negotiations with Unrepresented Employees—
Assistant Superintendent/Personnel and Educational Services (G.C. 54957.6)

7:00 p.m..... OPEN SESSION7:00 p.m.

- Reconvene in open session; announce closed session items
- Consensus on order of business

ACTION

- Action on Closed Session Items (if any)
- Approval of Minutes

PRESENTATIONS

- Video: Del Mar Splash Report Television Broadcast
- Reports by Student Representatives, School Staff, and Administrators

CORRESPONDENCE

At the time the agenda was prepared, no correspondence had been received.

PUBLIC COMMENT

G.C. 54954.3 provides that, before or during the Board’s consideration of an item, the public may address the Board directly on any item of interest that is within the Board’s purview; provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by G.C. 54954.2(b). Further, to ensure the intent of G.C. 54954.3(a) is carried out, the Board may impose reasonable regulations including limiting the amount of time allocated for public testimony on particular issues and for each individual speaker. Hence, each person is limited to three minutes unless the Board provides direction to the contrary.

SUPERINTENDENT’S UPDATES

- Summer School Report
- Personnel Commission Annual Report

PUBLIC HEARING

1. Determination of Sufficient Textbooks and Instructional Materials

RESOLUTION

2. No. 05-10-11: International Walk/Bike to School Month, October 2010

ACTION/DISCUSSION

3. District Test Results and Accountability Progress
4. Facility Use Fees: Special Circumstances

ACTION/CONSENT

5. Approval of Certificated and Classified Personnel Items
6. Approval to Teach a Class Outside of Credential Authorization
7. Approval of Contract with Unrepresented Employee:
Assistant Superintendent/Personnel & Educational Services–Rick Robinett
8. Acceptance of Donations
9. Disposition of Surplus Property
10. Approval of Furniture and Equipment Requests
11. Approval of Purchase Orders
12. Approval of School-Connected Organizations
13. Approval of Out-of-State Field/Study Trip: MBHS FFA to Indianapolis, IN

ACTION

14. Action on Consent Items

INFORMATION

15. Reports by Board Members

ACTION/DISCUSSION

16. Solar Elect Project for MBHS, CEQA Exemption
17. Advance Agenda
18. Update on Transfer of County Office of Education Services to San Luis Coastal

ADJOURNMENT to meet again on **Tuesday, October 5, 2010**, in regular session [6:00 p.m. closed session/7:00 p.m. open session] in the Adult School Multipurpose Room (J2), District Administration Complex, 1500 Lizzie Street, San Luis Obispo, California.

Note: The agenda and public back-up materials can be viewed/downloaded from the District's website (<http://www.slcsd.org/pages/schoolboard/meetings>). Free web access is available at the public libraries in Los Osos, Morro Bay, and San Luis Obispo. A printed copy is available for perusal in the District Administration Complex, Bldg. B, San Luis Coastal Unified School District, 1500 Lizzie Street, San Luis Obispo, California.



Note: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Recording Secretary, Kim Holmes, at (805) 549-1202. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or services.

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: n/a

TOPIC: Approval of Minutes

PREPARED BY: Kim Holmes, Executive Assistant to the Superintendent

WILL BE PRESENTED BY: Eric Prater, Ed.D., Superintendent

TYPE OF ITEM: Action

DESCRIPTION OF AGENDA ITEM:

The minutes of the regular board meeting of September 7, 2010, are presented on the following pages.

RECOMMENDATION:

That the Board approve, as presented, the minutes of September 7, 2010.

ADDITIONAL INFORMATION:

Attached: Yes ✓ No
Available: Yes ✓ No

(Unadopted)
**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
September 7, 2010**

PLACE OF MEETING: Adult School Multipurpose Room (J2), District Administration Complex
1500 Lizzie Street, San Luis Obispo, California

TIME OF MEETING: The meeting was called to order at 6:07 p.m.

ROLL CALL

Members Present: Mr. Walt Millar, President; Mr. Phil Angel; Mr. Mark Buchman;
Mrs. Marilyn Rodger;¹ Mrs. Ellen Sheffer; Mr. Chris Ungar

Members Absent: Dr. Kathryn Eisendrath-Rogers, Clerk

Administration: Dr. Mary Matakovich, Asst. Superintendent/Educational Services;
Mr. Russell Miller, Assistant Superintendent/Business Services;
Dr. Eric Prater, Superintendent and Secretary to the Board;
Mr. Rick Robinett, Director of Personnel

Administration Absent: None

Student Representatives: Connor Ruppert, Morro Bay High School;
Sandra Sanchez, Pacific Beach High School;
Chris Won, San Luis Obispo High School

Visitors: Record on file

OPEN SESSION

Board President Millar announced the matters to be discussed in closed session.

PUBLIC COMMENT ON CLOSED SESSION

There were no requests to address the Board on closed session topics.

The Board adjourned to closed session at 6:08 p.m.

CLOSED SESSION

A. Personnel

The Board considered the possible appointment of a district employee.

*Personnel
Appointment*

B. Public Employee Performance Evaluation: Superintendent

The Board conferred with the superintendent regarding his goals.

*Superintendent's
Goals*

Closed session ended at 7:03 p.m.

OPEN SESSION

The Board reconvened in open session at 7:10 p.m.

¹ Mrs. Rodger attended closed session and then asked permission to leave for a family emergency.

Announcement Regarding Closed Session

Board President Millar announced that the Board considered the possible appointment of a district employee and conferred with the superintendent on his goals.

Consensus on Order of Business

No changes were made to the order of the agenda.

Order of Business

ACTION

Approval of Minutes

The minutes of August 17, 2010, were approved as presented.
(Angel/Buchman/Millar/Sheffer/Ungar voted AYE; Eisendrath-Rogers/Rodger ABSENT)
(Angel/Millar)

*Approval of
Minutes*

The minutes of August 31, 2010, were approved as presented.
(Angel/Buchman/Millar/Sheffer/Ungar voted AYE; Eisendrath-Rogers/Rodger ABSENT)
(Ungar/Angel)

PRESENTATIONS

• **San Luis Obispo High School Chamber Singers**

The audience enjoyed a beautiful a cappella performance of the Beatles' Yellow Submarine by the Chamber Singers.

*PRESENTATIONS
SLHS Chamber
Singers*

• **Student Representatives to the School Board**

Connor Ruppert, MBHS ASB Vice President, sat in for Amanda Irons who is at a Friday Night Live meeting. He noted that MBHS was able to add two sections and alleviate some crowded classes. The school welcomed its international exchange students at the first assembly along with new faculty. The first dance of the year was a great success with 300 students attending. Club Rush will be on 9/9, and the first home football (vs. Fillmore) will be on 9/17, followed by a game the following week against SLHS. Season passes were distributed to all board members with an open invitation to any events. MBHS FFA will have a drive-through barbecue on 9/29, and Homecoming Week will be 10/4-9.

Student Reports

Sandra Sanchez was welcomed back as the PBHS student representative. She hopes to graduate in January. Last year PBHS had 32 graduations, and began this year with 47 prospective graduates. Increasing students' earned credits was a high priority last year. This year, PBHS is hoping to increase to 75% the overall percentage of students meeting credit requirements. PBHS students will participate in Saturday's *I Madonnari* event at Mission Plaza.

Chris Won, SLHS ASB President, reported for Julie Howsmon. Black & Gold Boosters provided pizza for the 8/24 back-to-school night. SLHS started the new year with 1,467 students and held a welcome-back assembly on 9/10. Football against Dos Pueblos High will be this Friday, and courtesy cards were provided to Board members. Mr. Jones will host his first Principal's Advisory Council meeting in the library on 9/17.

CORRESPONDENCE

Correspondence

No official correspondence was received for this agenda.

PUBLIC COMMENT

Public Comment

Parent Andrea Devitt commended the school board for its prudent decisions, including the delay in filling the assistant superintendent vacancy.

Mr. Millar acknowledged retired teacher Jim Quesenberry in the audience, who is a candidate for the November school board election.

SUPERINTENDENT’S UPDATES

SUPT. UPDATES

Dr. Prater asked that the **Superintendent’s Updates** be deferred while some technical issues are worked out for the presentations.

RESOLUTIONS

RESOLUTIONS

1. No. 03-10-11: Delegation of Signature Authority

*No. 03-10-11:
Delegation of
Signature Authority*

Resolution No. 03-10-11 was adopted on the following roll call vote:

AYES: Angel/Buchman/Millar/Sheffer/Ungar

NOES: None

*ABSENT OR NOT VOTING: Eisendrath-Rogers/Rodger (ABSENT)
(Millar/Sheffer)*

2. No. 04-10-11: Gann Limit Calculations for 2009-2010 and Estimated Calculations for 2010-2011

*No. 04-10-11:
Gann Limit
Calculations*

Resolution No. 04-10-11 was adopted on the following roll call vote:

AYES: Angel/Buchman/Millar/Sheffer/Ungar

NOES: None

*ABSENT OR NOT VOTING: Eisendrath-Rogers/Rodger (ABSENT)
(Buchman/Angel)*

ACTION/DISCUSSION

3. Approval of Unaudited Year-End Financial Statement for 2009-2010

*Unaudited Year-End
Financial Statement
2009-2010*

Julie Lang, Director of Fiscal Services, explained the financial statement and responded to questions. A motion was adopted to approve the 2009-2010 unaudited financial statement and contemporaneous budget transfers.

*(Angel/Buchman/Millar/Sheffer/Ungar voted AYE; Eisendrath-Rogers/Rodger ABSENT)
(Ungar/Buchman)*

4. Proposed Revisions to BP 6164.6: Identification and Education Under Section 504 (First Reading)

*BP 6164.6:
Instruction—
Identification and
Education Under
Section 504*

Ian Trejo, Student Services Coordinator, presented minor revisions, noting that administrative regulations are being developed. A motion was adopted to waive the second reading and approve revisions to BP 6164.6.

*(Angel/Buchman/Millar/Sheffer/Ungar voted AYE; Eisendrath-Rogers/Rodger ABSENT)
(Millar/Angel)*

ACTION/CONSENT

5. Approval of Certificated and Classified Personnel Items

Personnel

Certificated and classified personnel items as listed in the agenda were recommended for approval.

ACTION/CONSENT

6. Approval to Hire Elementary Class-Size instructional Aides for 2010-2011

This item was pulled for discussion.

*Class-Size
Instructional Aides*

7. Acceptance of Donations

A recommendation was made that donations, as listed in the agenda, be gratefully accepted and the Superintendent instructed to write letters of appreciation as appropriate.

Donations

8. Disposition of Surplus Property

It was recommended the Board declare the items listed in the agenda as surplus and authorize their disposition.

Surplus Property

9. Approval of Purchase Orders

It was recommended the Board approve CAL-Card purchases and purchase orders for the period August 12-31, 2010, totaling \$3,501.67 and \$141,094.96, respectively, as listed in the agenda.

*Purchase
Orders*

10. Approval of Warrants and Payroll

A recommendation was made to approve warrants for the period August 2-30, 2010, in the amount of \$12,818,736.82; and to approve payroll for August 10, 2010, in the amount of \$429,382.95 and for August 31, 2010, in the amount of \$979,533.13.

*Warrants
and Payroll*

11. Approval of Out-of-State Field Trip: San Luis Obispo High School Future Farmers of America, Ag Leadership & Ag Economics/Government Classes to Washington, DC; New York, and Indiana

It was recommended the Board approve the out-of-state field/study trip to Washington, DC, New York, and Indiana.

*SLHS FFA/Ag
Field Trip*

ACTION

12. Action on Consent Agenda Items

A motion passed unanimously to approve consent agenda items 5 and 7-11. (Angel/Buchman/Millar/Sheffer/Ungar voted AYE; Eisendrath-Rogers/Rodger ABSENT) (Ungar/Sheffer)

*Action on
Consent Agenda*

6. Approval to Hire Elementary Class-Size instructional Aides for 2010-2011

Mr. Robinett clarified certain points for Board members. A motion was adopted to approve hiring class-size instructional aides for the 2010-2011 school year based on the existing formula.

(Angel/Buchman/Millar/Sheffer/Ungar voted AYE; Eisendrath-Rogers/Rodger ABSENT) (Millar/Angel)

*Class-Size
Instructional Aides*

SUPERINTENDENT'S UPDATES

• **Data Director**

Rita Delkeskamp, Director of Instructional Services, and teacher on special assignment Darla Baticic updated the Board on Data Director, a data storage tool that holds great promise for teachers and administrators in evaluating student data and making relevant instructional decisions.

SUPT. UPDATES

Data Director

SUPERINTENDENT’S UPDATES

SUPT. UPDATES
Jobs Bill

• **Jobs Bill**

Russell Miller explained that the federal Jobs Bill provides one-time funds for the specific purpose of preserving jobs or hiring new teachers. To avoid disruption to existing classes, it might be wise to plan to set lower class sizes for next year that would require additional positions. Alternatively, the board could adjust secondary classes at second semester/trimester.

• **Enrollment and Staffing**

*Enrollment &
Staffing*

Rick Robinett provided an overview of current enrollment levels and staffing, crediting former superintendent Ed Valentine with an accurate forecast. The district has experienced several years of declining enrollment that is presently beginning to show small increases.

ACTION

13. **Advance Agenda**

Advance Agenda

The Advance Agenda was received. Mr. Ungar received consensus to place a resolution on the next agenda for International Walk to School Day.

INFORMATIONAL

14. **Reports by Board Members**

REPORTS
Board

Mr. Millar shared that his daughter began her tenth year as a teacher in San Diego where they have been using Data Director at the classroom level. He is hopeful we will enjoy the benefits she has told him about.

Mr. Ungar reflected on school visits where he observed visually impaired students served by COE and at HA, SM, and LAMS. It was gratifying to see them welcomed by other students and teachers. He spoke with many teachers who all expressed appreciation for having the San Luis Coastal jobs while neighboring districts are laying off staff.

Mrs. Sheffer attended back-to-school nights at BP/TE and SLHS. It was exciting to see new families excited to attend their neighborhood school. She was impressed with the positive collaboration shown by teachers in combination classes, and is looking forward to returning to classrooms to read to students.

Mr. Buchman visited LAMS and LOMS, where high levels of excitement were evident. He congratulated Jeff Guy for coping with two big challenges at the start of the school year—a flood in the MBHS gym and power outage affecting IS&T and the entire computer system.

Mr. Angel attended several back-to-school and the heartbreaking SLHS football game. He noticed that classes have started the first 20 days of literacy program. He is volunteering in first and second grade classes; seeing these lessons being implemented. He shared his enthusiasm for data director in helping administrators and teachers work through student issues.

A D J O U R N M E N T

The meeting was adjourned at 8:32 p.m., to meet again:

- **Tuesday, September 21, 2010**, in regular session [6:00 p.m. closed session/7:00 p.m. open session] in the Multipurpose Room, Del Mar Elementary School, 501 Sequoia Street, Morro Bay, California (location subject to change and will be posted on the agenda for that meeting).

Kathryn Eisendrath-Rogers, Clerk of the Board
or
Eric Prater, Superintendent and
Secretary to the Board of Education

The agenda of this meeting and the informational materials, reports, and personnel items provided to the board members are incorporated as attachments to the official minutes. mkh

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: n/a

TOPIC: Del Mar Splash Report Television Broadcast

PREPARED BY: Kim Holmes, Executive Assistant to the Superintendent

WILL BE PRESENTED BY: Janet Gould, Del Mar Principal and Maria Slavin, Grade 5 Teacher

TYPE OF ITEM: Presentation

DESCRIPTION OF AGENDA ITEM:

The Board will enjoy an excerpt of the student television broadcast "Del Mar Splash Report."

ADDITIONAL INFORMATION:

Attached: Yes No ✓
Available: Yes No ✓

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: n/a

TOPIC: Student Representatives

PREPARED BY: Kim Holmes, Executive Assistant to the Superintendent

WILL BE PRESENTED BY: Eric Prater, Ed.D., Superintendent

TYPE OF ITEM: Presentation

DESCRIPTION OF AGENDA ITEM:

Each of our three high schools is invited each year to designate a student to attend Board meetings as their schedules permit. In addition to sharing with the Board and community on school and community-related topics, students may also participate in deliberations on agenda items to provide student perspective.

ADDITIONAL INFORMATION:

Attached: Yes No ✓
Available: Yes No ✓

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
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ITEM NO.: n/a

TOPIC: Public Comment

PREPARED BY: Kim Holmes, Executive Assistant to the Superintendent

WILL BE PRESENTED BY: Eric Prater, Ed.D., Superintendent

TYPE OF ITEM: n/a

DESCRIPTION OF AGENDA ITEM:

At this point on the agenda, opportunity is provided for an individual or a representative of a group to address the Board concerning issues of public interest. The Board will hear individuals but will not engage in a discussion or take action on items not included on the posted agenda. Generally, this portion of the agenda is limited to 20 minutes total, and each speaker is limited to 3 minutes unless the Board provides direction to the contrary.

Government Code §54954.3 provides that, before or during the Board’s consideration of an item, the public may address the Board directly on any item of interest that is within the Board’s purview; provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by Government Code §54954.2(b). Further, to ensure the intent of Government Code §54954.3(a) is carried out, the Board may impose reasonable regulations including limiting the amount of time allocated for public testimony on particular issues and for each individual speaker.

Procedural guidelines appear on the following page.

ADDITIONAL INFORMATION:

Attached: Yes ✓ No
Available: Yes No ✓

SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Public Participation at Board Meetings
(Adopted 2-4-86)

The Board vests in its president or other presiding officer the responsibility to carry out the provisions of this procedure.

Procedure: In order to ensure that a person who wishes to appear before the Board may be heard and, at the same time, conduct its meeting properly and efficiently, the Board adopts the following procedures and rules pertaining to public participation at Board meetings:

1. Anyone wishing to speak before the Board, either as an individual or as a representative of a group, will be given the opportunity at this time.
2. To assist the presiding officer, any individual desiring to speak shall stand and be recognized, give his or her name and the group, if any, that is represented.
3. The presentation should be as brief as possible. Unless an extension of time is granted, a speaker shall be limited to three minutes. Total time allotted for PUBLIC COMMENT will be 20 minutes.
4. Questions asked by the public shall, when possible, be answered by the president or referred to staff members present for reply. Questions requiring investigation shall be referred to the Board or administrative staff for study and response at a future meeting.
5. The Board will not take action on an item introduced during PUBLIC COMMENT as this would constitute an illegal act on the part of the Board.
6. A speaker may offer criticism of school operations and programs that may concern them, but in public session, the Board will not hear personal complaints of school personnel or complaints against any employee of the system. Other channels provide for Board consideration and disposition of complaints involving individuals.

be/jh
4/9/02

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: n/a

TOPIC: Superintendent's Updates

PREPARED BY: Kim Holmes, Executive Assistant to the Superintendent

WILL BE PRESENTED BY: Eric Prater, Ed.D., Superintendent

TYPE OF ITEM: Report

DESCRIPTION OF AGENDA ITEM:

The Superintendent will use this time to update the Board on topics of current interest, and to introduce various department heads to discuss particular issues.

For this meeting, specific topics include the following:

- **SUMMER SCHOOL REPORT** – Greg Halfman will review this year’s program
- **PERSONNEL COMMISSION ANNUAL REPORT** – Commissioner Gail Sears will deliver the annual report of the Personnel Commission’s work through 2009-2010.

ADDITIONAL INFORMATION:

Attached: Yes No ✓
Available: Yes No ✓

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: n/a

TOPIC: 2010 Summer School

PREPARED BY: Greg Halfman, Director-Career, Community and Adult Education
 Jackie Kirk-Martinez, Director - Student Services
 Becky Lincoln, Principal - Summer School

WILL BE PRESENTED BY: Greg Halfman, Jackie Kirk-Martinez, Becky Lincoln

TYPE OF ITEM: Report

DESCRIPTION OF AGENDA ITEM:

The focus of this year's Summer School Program was academic intervention. A partnership was developed with Cuesta College and the District expanded its Special Education Program to support those students most in need.

Elementary Summer School Sites:

- Baywood
- Bishop's Peak
- Del Mar
- Hawthorne
- Pacheco

Secondary Summer School Sites:

- Morro Bay High School
- San Luis Obispo High School

Student Attendance Total:

- | | |
|---|-----|
| ▪ Elementary Intervention in Math or Language Arts | 490 |
| ▪ Elementary Special Education | 94 |
| ▪ Secondary Expanded Opportunities and Intervention | 434 |
| ▪ Secondary Special Education | 64 |

ADDITIONAL INFORMATION:

Attached: Yes No √
Available: Yes No √

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: n/a

TOPIC: Personnel Commission Annual Report

PREPARED BY: Rick Robinett, Director of Personnel Services

WILL BE PRESENTED BY: Gail Sears, Chairperson, Personnel Commission

TYPE OF ITEM: Superintendent's Updates

DESCRIPTION OF AGENDA ITEM:

The Personnel Commission annually prepares a report of its activities. The Education Code and Personnel Commission Rules require that the report be presented to the Board of Education.

The *2009-10 Annual Report*, which was approved by the Personnel Commission on August 25, 2010, is presented on the following pages.

ADDITIONAL INFORMATION:

Attached: Yes ✓ No _____
Available: Yes _____ No ✓

SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT

2009-10

ANNUAL REPORT

Report of the Activities of the Personnel Commission

July 1, 2009 - June 30, 2010

PERSONNEL COMMISSION MEMBERS 2009-10

*Gail Sears, Chairperson
Navjit Brar, Vice-Chairperson
Kent Taylor*

PERSONNEL COMMISSION STAFF

*Rick Robinett, Director of Personnel Services
Debbie Jergens, Personnel Assistant
Jean Keller, Personnel Analyst
Nancy Kunde, Personnel Assistant
Brenda Karleskint, Personnel Receptionist*

Eric J. Prater, Ed.D., Superintendent

I. INTRODUCTION

The merit system is a system of rules and procedures similar to civil service which governs classified school personnel. Its fundamental purpose is to insure that employees are selected, promoted, and retained without favoritism or prejudice, on the basis of merit and fitness.

Authority for the Personnel Commission functions is provided by Sections 45240-45320 of the Education Code. These functions include:

- Recruits and advertises to fill vacancies
- Accepts and screens applications
- Sets procedures for determining applicant eligibility
- Determines type of qualifying examination to be given
- Constructs and administers examinations
- Sets up interview panels and scores examinations
- Establishes eligibility lists for appointment and promotion
- Certifies top three eligibles to site administrator for employment
- Establishes and maintains personnel records for all classified employees
- Classifies new positions
- Allocates classes to appropriate ranges on the salary schedule
- Maintains a classification plan and conducts classification studies
- Reclassifies positions within occupational groups
- Sets procedures to follow for layoff
- Maintains seniority lists
- Notifies employees of disciplinary action
- Hears appeals of suspension, demotion, dismissal, or layoff

The Personnel Commission is an independent body composed of three persons appointed for three-year staggered terms. The current members of the Commission are:

Navjit Brar – Ms. Brar is the Program Librarian for Library Assessment and Lifelong Learning at the Kennedy Library, Cal Poly. She has served on the Commission since January 2000 and was appointed by the other two members of the Commission.

Gail Sears – Ms. Sears is a former District employee and began her employment with the District in October 1983 as a Library Clerk at Morro Bay High School. In 1984, she transferred to the Laguna library and worked there for five years. She was promoted to Library Technician in September 1989, initially assigned to Bellevue-Santa Fe and Teach concurrently, and later worked solely at Teach Elementary until her retirement in June 2000. She has served on the Commission since January 2006 and is the classified employees' nominee to the Commission.

Kent Taylor – Mr. Taylor's professional career includes experience as the County Administrator in Santa Barbara County, Solano County, and El Dorado County. Mr. Taylor is the Board of Education's appointee to the Commission and has served on the Commission since March 2007.

Regular meetings of the Personnel Commission are held in the Personnel Office Conference Room on the fourth Wednesday of each month at 4 p.m. The meeting agenda is posted on the District's website (<http://www.slcsd.org/pages/district/departments/personnel>) about one week before the meeting date and on the Commission's official bulletin board which is located in the lobby of the Personnel Office. All employees and members of the general public are welcome to attend Commission meetings.

Education Code Section 45266 and Personnel Commission Rule 2.19 require the preparation of an annual report of Commission activities for approval by the Commission and subsequent submission to the Board of Education. This report covers the activities of the Commission and its staff for the 2009-10 fiscal year.

II. PERSONNEL COMMISSION GOALS FOR 2009-10

- Base all decisions on merit, fairness, and sound personnel practices regardless of outside influence.
- Act and vote independently and objectively regardless of the Commissioner's source of appointment.
- Attend and participate in all Commission meetings and become fully informed of the issues being considered at those meetings.
- Respect the confidentiality of all privileged information, including that discussed in closed session.
- Continue good relations and open communication with the Superintendent, Board of Education, employees' representatives, District staff, and other interested parties. Interact with these groups for expanded understanding and communication between the groups.
- Attend conferences and workshops which support the functions of the Commission.
- Serve as an objective panel during the appeals process with all due process rights protected.
- Discuss, evaluate, and act on recommendations prepared by staff on a variety of topics, including:
 - ▶ Updates and revisions of Personnel Commission Rules and Regulations to ensure that they are appropriate and comply with Education Code and applicable law.
 - ▶ Regularly scheduled classification reviews.
 - ▶ Updates and revisions of classified job descriptions and personnel procedures to ensure that they are in compliance with legal requirements.
 - ▶ Recruitment of highly qualified candidates and the timely provision of eligibility lists to the hiring authority, insuring equal opportunity and selection based on merit and fitness
 - ▶ Training, professional growth options, and staff development.
- Conduct an annual performance evaluation of the Director of Personnel.
- During 2009-10, revise and update the job description for the Director of Personnel.

III. COMMISSION ACTIVITIES DURING 2009-10

- Classification reviews were conducted for Administrative Assistant, Executive Assistant, Executive Assistant to the Superintendent, Child Aide, EL (English Learners) Instructional Aide, Instructional Aide, Elementary Physical Education Aide, Food Service Worker I, Food Service Worker II, Food Service Delivery Driver, Food Service Warehouse Delivery Driver, Baker, Cook, Senior Food Service Worker, Central Kitchen Supervisor, and Director of Food Service.
- The Commission approved changes in the class specification for Special Education Paraeducator. These changes were the result of discussions that had been held at several Commission meetings beginning in the Spring of 2009.
- The Commissioners made a site visit to the Laguna Central Kitchen on Tuesday, April 20.
- The Commission approved classification of the following new positions:
 - Full-time clerical position in Student Services Department as Senior Secretary Clerk
 - Half-time position in Information Services and Technology Department as Student Database Specialist
 - Part-time (.80) position in Information Services and Technology Department as Computer Technician
- The Commission approved classification of two new positions which were scheduled to be transferred from the San Luis Obispo County Office of Education beginning with the 2010-11 school year when the District assumes responsibility for the services. The positions were classified as Occupational Therapist and allocated to range 248 on the California School Employees Association salary schedule.
- The Commission approved changes in the job description for the Director of Personnel Services and forwarded the changes to the Board of Education for adoption. The Board approved the changes on December 15, 2009.
- The Commission approved extension of the Special Education Paraeducator eligibility list for an additional six months until December 8, 2010.
- The Commission approved revisions in Section 5.11.D. of the Personnel Commission Rules and Regulations which provides for veterans preference points for individuals who have served in the armed forces.
- The Commissioners conducted the annual evaluation of the Director of Personnel Services in Closed Session on September 23, 2009.
- Commissioner Taylor presented the Commission's 2008-09 Annual Report to the Board of Education at the October 6, 2009, Board meeting.

- In May, 2010, following a public hearing, the Commission adopted the 2010-11 budget totaling \$297,042. The budget reflected no general salary increase, an estimated 8% increase in the cost of medical benefits, and an over-all reduction of 17% in supplies, travel, advertising, and other operating expenses. The budget included membership in the California School Personnel Commissioners Association (CSPCA) and membership in the Cooperative Organization for the Development of Employee Selection Procedures (CODESP), an organization which provides workshops, test items, and other employee selection materials for school districts.

IV. EMPLOYEE ORGANIZATIONS

- California School Employees Association officers for calendar year 2009 were Cheryl Hill, President; Janet Crabb, Vice President; Carol Cauley, Secretary; and Shelly Stevenson, Treasurer. The Association officers for calendar year 2010 are Janet Crabb, President; Laurie Vallens, Vice President; Eileen Davis, Secretary, and Shelly Stevenson, Treasurer. The CSEA Labor Relations Representative was Debra Cole.
- Service Employees International Union officers for 2009-10 were Frances Hallwood, Chairperson; Kevin Sullivan, Vice-Chairperson; and Marilyn Spratt, Secretary. The SEIU Field Representative was Bruce Corsaw.

V. RECRUITMENTS

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Completed Applications Received	239	290	288	224	355
Written Examinations Conducted	24	35	31	16	12
Number of Candidates Tested	150	230	208	145	174
Number of Candidates Passing	117	174	168	116	140
Oral Examinations Conducted	28	35	37	22	15
Number of Candidates Interviewed	142	160	180	129	141
Number of Eligible Candidates	136	152	172	117	135
New Hires	52	55	78	89	57
Number of Regular Employees	329	353	367	399	392

VI. SPECIAL THANKS

The Personnel Commission and staff would like to thank the numerous District employees and community members who assisted by serving as panel members on our interview teams. Their assistance is invaluable to the recruitment process and is greatly appreciated.

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 1.

TOPIC: Determination of Sufficient Textbooks and Instructional Materials

PREPARED BY: Rita M. Delkeskamp, Director – Instructional Services and Special Projects

WILL BE PRESENTED BY: Rita M. Delkeskamp

TYPE OF ITEM: Public Hearing

DESCRIPTION OF AGENDA ITEM:

Education Code Section 60119 requires that in each fiscal year the local governing board determine that "...each pupil in each school in the district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards...in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the state board: English/Language Arts (including English Language Development-ELD), History/Social Science, Mathematics and Science." In addition, school districts are required to "...make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects." Finally, school districts are required to determine the "...availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive."

The Instructional Materials Funding Realignment Program (IMFRP) provides the criteria for determination of sufficient textbooks per Education Code Section 60422. It states that IMFRP funding shall be used "...to ensure that each pupil is provided with a standards-aligned textbook or basic instructional materials, as adopted by the State Board of Education... for kindergarten and grades 1 to 8... or as adopted by the local governing board... for grades 9 to 12."

The district currently meets the sufficiency requirements in all required curricular areas.

This public hearing allows for community input prior to the Board of Education taking action at the next Board meeting.

FISCAL IMPACT:

The fiscal impact of providing sufficient textbooks or instructional materials is substantial. The District's multi-year Instructional Materials Plan takes into account the projected state instructional materials' allocation, determines the district's plan to purchase textbooks, and sets the district's priorities for the purchase of textbooks.

RECOMMENDATION:

No Board action is required. This public hearing will provide public testimony for the determination of sufficient textbooks and instructional materials.

ADDITIONAL INFORMATION:

Attached: Yes No ✓
Available: Yes ✓ No

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 2

TOPIC: October 2010 is International Walk to School Month

PREPARED BY: Kim Holmes, Executive Assistant to the Superintendent

WILL BE PRESENTED BY: Eric Prater, Ed.D., Superintendent

TYPE OF ITEM: Resolution No. 05-10-11

DESCRIPTION OF AGENDA ITEM:

Board Member Chris Ungar brought forward this topic, and the Board will have the opportunity to discuss and support this proposal to encourage students safely walking or biking to their schools.

Walk to School Day is October 6, 2010

Walk to School Week is October 4-8, 2010

International Walk to School Month is October 2010

RECOMMENDATION:

That the Board of Education adopt Resolution No. 05-10-11.

ADDITIONAL INFORMATION:

Attached: Yes ✓ No _____
Available: Yes ✓ No _____

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
Resolution No. 05-10-11**

WALK TO SCHOOL MONTH - OCTOBER 2010

WHEREAS, hundreds of children could be saved each year if communities take steps to make pedestrian safety a priority; and

WHEREAS, a lack of physical activity plays a leading role in rising rates of obesity, diabetes, and other health problems among children; and being able to walk or bicycle to school offers an opportunity to build activity into daily routine; and

WHEREAS, driving students to school by private vehicle contributes to traffic congestion and air pollution; and

WHEREAS, an important role for parents and caregivers is to teach children about pedestrian safety and to become aware of the difficulties and dangers that children face on their trip to school each day and the health and environmental risks related to physical inactivity and air pollution; and

WHEREAS, community leaders and parents can determine the "walkability" of their community by using a walkability checklist which can be found on the Internet at <http://www.walkableamerica.org/checklist-walkability.pdf>; and

WHEREAS, community members and leaders should make a plan to make immediate changes to enable children to safely walk and bicycle in our communities and develop a list of suggestions for improvements that can be done over time; and

WHEREAS, children, parents, and community leaders around the world are joining together to walk to school and evaluate walking and bicycling conditions in their communities;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the San Luis Coastal Unified School District hereby proclaims the month of October as "Walk to School Month" in San Luis Coastal Unified School District and encourages everyone to consider the safety and health of children this month and throughout the year.

PASSED AND ADOPTED this twenty-first day of October, 2010, on the following roll call vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT

By: _____
Board President or Clerk

ATTEST:

By: _____
Board Clerk or Secretary

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 3.

TOPIC: District Test Results and Accountability Progress

PREPARED BY: Rita M. Delkeskamp, Director – Instructional Services & Special Projects

WILL BE PRESENTED BY: Rita M. Delkeskamp

TYPE OF ITEM: Action/Discussion

DESCRIPTION OF AGENDA ITEM:

In mid-September, the State released our 2010 district test scores on the California Standards Tests (CSTs). School, district, county, and state level reports are available on the California Department of Education (CDE) website at <http://www.cde.ca.gov/ta>. At the same time, the state released our district’s Accountability Progress Report (APR) and Title III Accountability Report; both of these reports may be accessed at <http://www.cde.ca.gov/ta/ac/ar/>. Finally, the State also provided our 2009-10 California High School Exit Exam (CAHSEE) Summary Reports, which are available at <http://cahsee.cde.ca.gov>.

An overview of our assessment and accountability reports will be presented at the Board meeting. Following are descriptions of each assessment component.

California Standards Tests (CSTs)

The California Standards Tests are the weightiest factor in determining each school’s Academic Performance Index (API) score and a major factor in determining whether or not schools and district have met Adequate Yearly Progress (AYP) criteria set forth in the federal No Child Left Behind (NCLB) legislation.

The California Standards Tests are derived specifically from the state academic standards. The state has assigned descriptors for various performance levels. The performance continuum is labeled: *Advanced, Proficient, Basic, Below Basic, and Far Below Basic.*

Accountability Progress Report (APR)

The APR system consists of the following three reports:

- Academic Performance Index (API) Report
- Adequate Yearly Progress (AYP) Report
- Program Improvement (PI) Report

ADDITIONAL INFORMATION:

Attached: Yes No
Available: Yes No

Academic Performance Index (API) Report

A school's API is a number that ranges from 200 to 1000. It is calculated from the results for each school's students on statewide tests. Its purpose is to measure academic performance and growth. The state has set 800 as the API target. An API is calculated for schools, districts, and for each numerically significant subgroup of students at each school or district.

Adequate Yearly Progress (AYP) Report

Schools and school districts must meet four sets of requirements to make AYP. The requirements include: 1) student participation rate on statewide tests (95%), 2) percentage of students scoring at the proficient level or above in English-language arts and mathematics (percentage varies according to type of school or LEA), 3) API growth (680 or 1 point growth), and 4) graduation rate (if high school students are enrolled). Numerically significant groups of students at a school or school district also must meet participation rate and percent proficient requirements.

Program Improvement (PI) Report

A school or school district that receives federal Title I, Part A, Basic, funds is subject to identification for Program Improvement (PI) if it does not meet AYP requirements for two years in a row. A school identified for PI must notify its parents and guardians about its PI status and offer certain types of required services during each year that it is a PI school. A school is eligible to exit PI if it meets AYP requirements for two years in a row.

Title III Accountability Report

Title III of the Elementary and Secondary Education Act (ESEA) provides supplemental funding to districts to implement programs designed to help English Learners (ELs) attain English proficiency and meet the state's academic and content standards. The Annual Measurable Achievement Objectives (AMAOs) measure the progress of English Learners as compared to established targets.

Annual Measurable Achievement Objective (AMAO)	Assessment
AMAO 1: Percent of ELs making Annual Progress in learning English	CELDT
AMAO 2: Percent of ELs attaining the English Proficient Level	CELDT
AMAO 3: Meeting AYP requirements for the EL subgroup at the district level	CST, CAPA, CMA, CAHSEE

California High School Exit Exam (CAHSEE)

The California High School Exit Exam was established "to help us ensure that each student is prepared with the critical basic skills needed for future success" (CDE News Release, 9-2-09). All tenth grade students are required to take both the English/Language Arts and Mathematics parts of the test. Along with meeting all graduation course requirements, high school students must pass the CAHSEE in order to earn a diploma, with the following exception:

Education Code Section 60852.3 states that any student with disabilities (any type of disability, for any duration) who has an IEP or 504 plan, and has satisfied or will satisfy all state and local requirements for receipt of a high school diploma, is exempt from meeting the CAHSEE requirement as a condition of graduation. However, students should continue to take the CAHSEE and receive appropriate remedial instruction as necessary because the CAHSEE represents academic standards which all students should be encouraged to meet.

For more information about this exemption, please refer to the CDE website <http://www.cde.ca.gov/ta/tg/hs/cahseefaqexempt.asp>.

RECOMMENDATION:

That the Board of Education participate in the discussion and provide feedback to staff.

Measuring Student Progress

San Luis Coastal Unified School District



**Achieving our Goals
One Step at a Time**

Purpose

- Identify current data trends in our District.
- Discuss what these trends mean.
- Share possible next steps.

API – District Overall Results

Group	# of Students in grades 2-11	2010 Growth API	2009 Base API	Growth	Met API Growth* Criteria?
Overall	5,120	829	830	-1	Yes
Hispanic Latino	1,239	713	702	+ 11	-
White	3,321	869	867	+ 2	-
Socio-Economically Disadvantaged	1,646	721	712	+ 9	-
English Learners	776	658	656	+ 2	-
Students With Disabilities	526	607	612	-5	-

* The Federal Adequate Yearly Progress (AYP) requirement for the API is: a 2010 Growth API of 620 OR a one-point increase from the 2009 Base API to the 2010 Growth API for a school or LEA. 3

How is *API* determined for Unified School Districts?

- ❑ *API* is a single number - from 200 to 1000
- ❑ State sets *API* target of 800
- ❑ Calculated from student results on statewide tests
- ❑ Measures academic performance and growth
- ❑ Calculated for schools, districts, and numerically significant subgroups of students

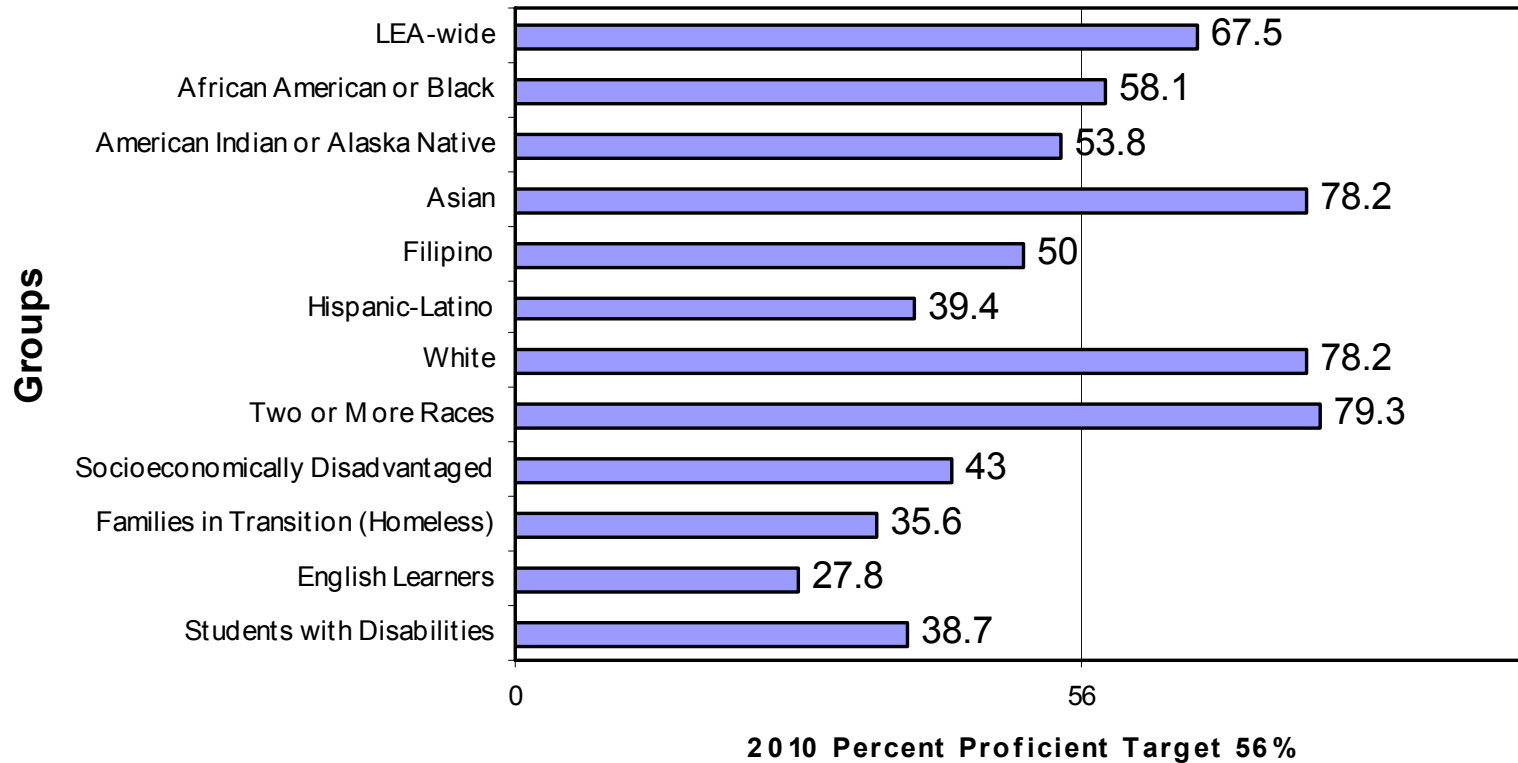
County API Comparison

District Grades 2-11	2010 Growth API Overall	Hispanic/ Latino	White	Socio- econ. Disadv.	English Learners	Students with Disab.
SLCUSD	829 (-1)	713(+ 11)	869 (+ 2)	721 (+ 9)	658 (+ 2)	607 (-5)
# of Students	5,120	1,239	3,321	1,646	776	526
Atascadero	804 (+ 1)	733 (+ 14)	827 (+ 2)	725 (+ 9)	678 (+ 3)	574 (+ 12)
# of Students	3,575	816	2,452	1,258	316	262
Coast	785 (-4)	730 (+ 3)	845 (+ 3)	733 (+ 6)	720 (+ 20)	N/ A
# of Students	539	267	246	291	243	74
Lucia Mar	815 (+ 13)	753 (+ 21)	854 (+ 9)	754 (+ 25)	716 (+ 19)	620 (+ 24)
# of Students	7,878	3,027	4,346	3,787	1,587	910
Paso Robles	786 (+ 19)	718 (+ 25)	842 (+ 17)	721 (+ 38)	676 (+ 29)	598 (+ 50)
# of Students	4,860	2,109	2,411	2,100	1,386	541
Templeton	848 (+ 17)	772 (+ 23)	860 (+ 17)	751 (+ 19)	N/ A	616 (-12)
# of Students	1,711	242	1,331	264	73	145

Annual Measurable Objective

CST-English Language Arts

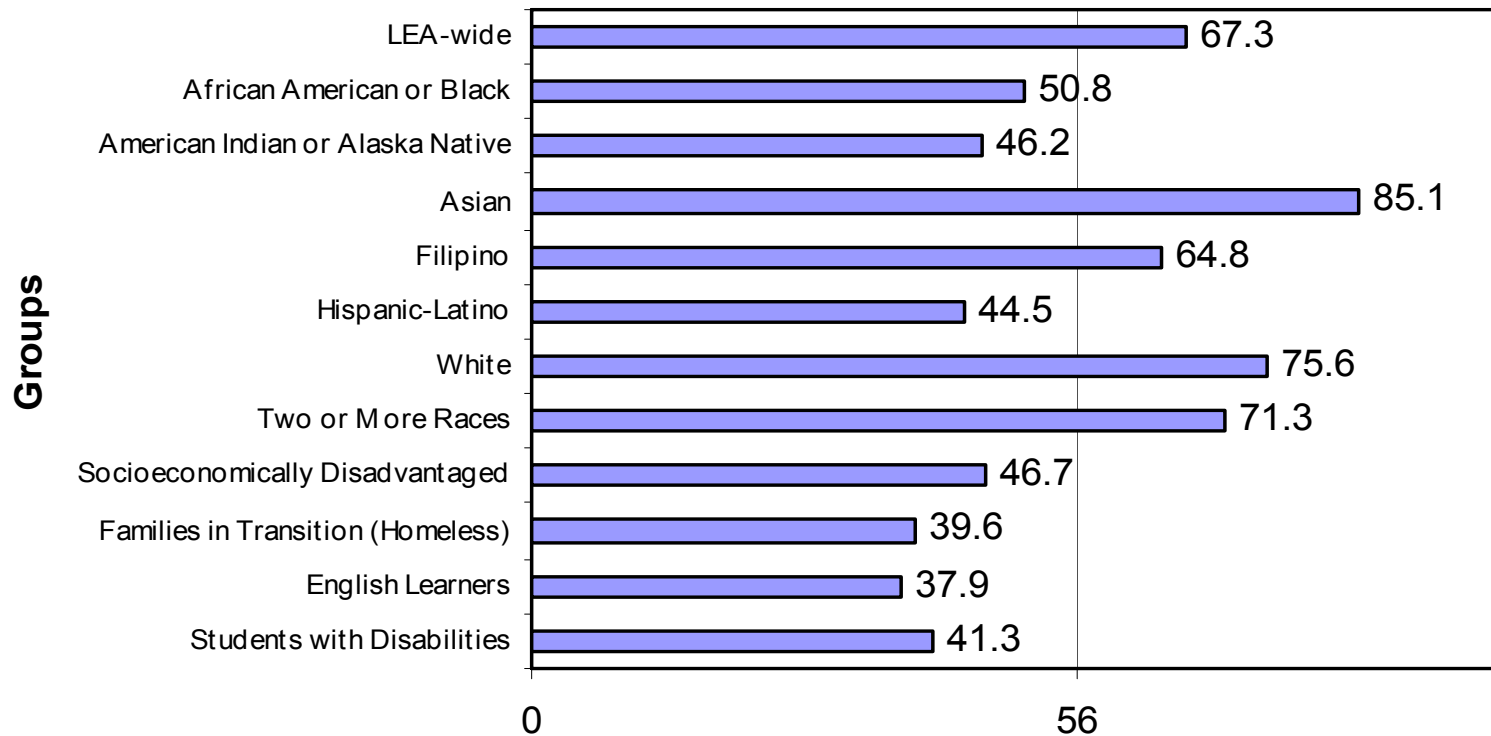
English Language Arts % At or Above Proficient



Annual Measurable Objective

CST – Mathematics

Mathematics %At or Above Proficient



2010 Percent Proficient Target 56.4%

What is the Adequate Yearly Progress (AYP) Report?

- Four sets of requirements
 - Student participation rate
 - Percentage of students scoring at proficient or above
 - API growth
 - Graduation rate

What is Program Improvement (PI)?

Schools and Districts:

- ❑ Subject to identification as PI if receive Title I Basic funds
- ❑ Identified as PI if do not meet AYP requirements for two years in a row
- ❑ Notification of PI status and required services
- ❑ Eligible to exit PI status if meet AYP requirements for two years in a row

2010 Adequate Yearly Progress (AYP) Reporting

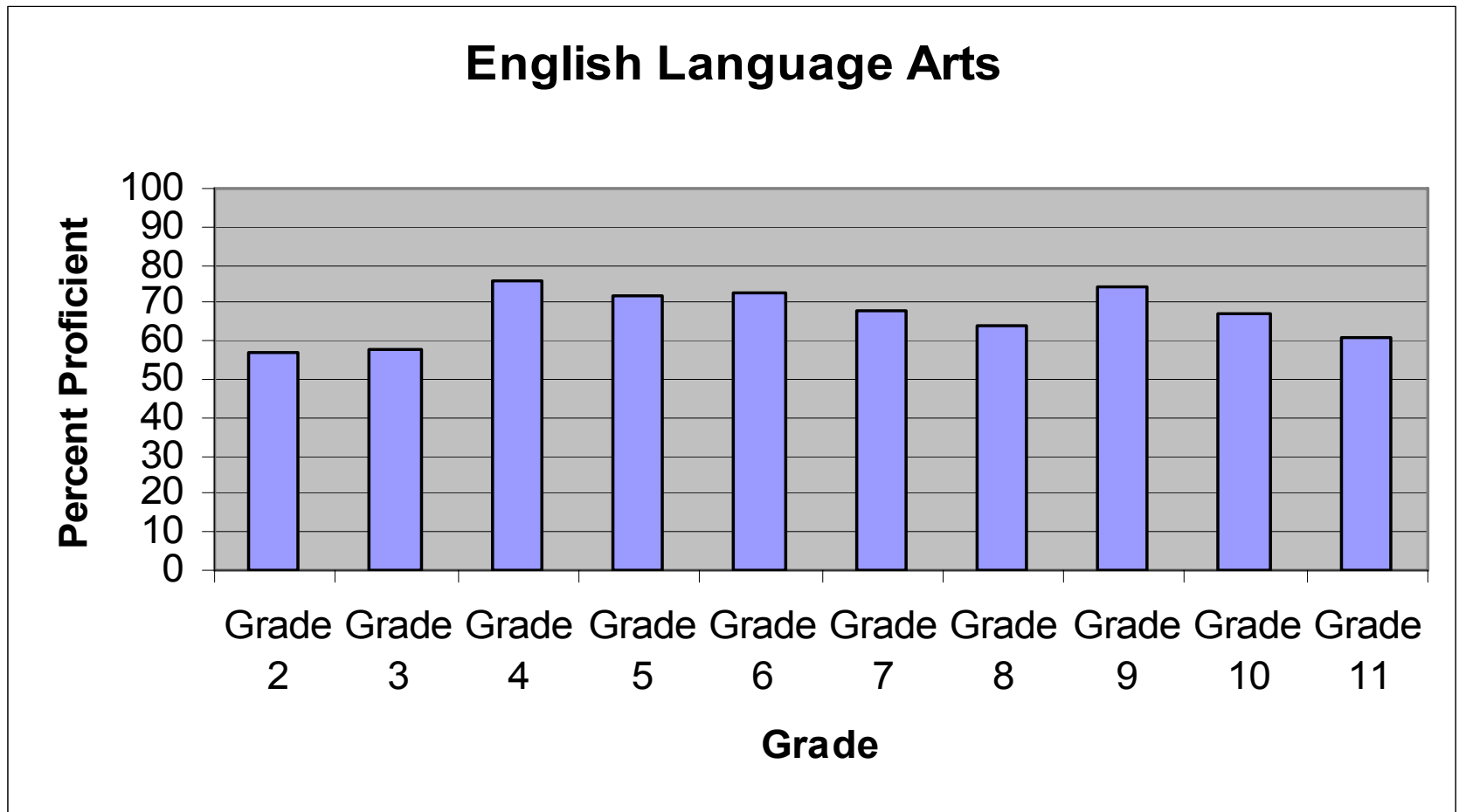
School/ District	Met AYP?	Criteria Met	Areas of Concern
District	No	28 of 34	SWD in ELA participation rate; Hisp. , SED , EL , SWD in ELA; SWD in Math; Hisp. , SED , EL pending in Math
Baywood	No	12 of 17	SED , SWD in ELA and Math
Bishop's Peak	Yes	9 of 9	(SED pop close to significant (47)); White
Del Mar	No	18 of 21	Hisp. , SED , EL in ELA
Hawthorne	Yes	21 of 21	(Student groups = Hisp. , White, SED , EL)
Los Ranchos	Yes	9 of 9	(Student group = White)
Monarch Grove	Yes	13 of 13	(Hisp. pop. close to significant (48)); White, SED
Pacheco	No	20 of 21	SED in ELA
Sinsheimer	No	11 of 13	SED in ELA and Math
Smith	No	20 of 23	EL in ELA, SWD participation rate in ELA and Math
Teach	Yes	5 of 5	
Laguna Middle	No	13 of 17	Hisp. , SED , in Math and ELA; EL close to significant (95)
Los Osos Middle	No	16 of 17	Schoolwide Math
Morro Bay High	Pending	14 of 14	Pending Grad Rate (Student groups = White, SED)
San Luis High	No	15 of 18	SED ELA participation rate; SED in ELA and Math; Hisp. pending in Math
Pacific Beach High	Pending	5 of 5	

STAR – Proficiency Data

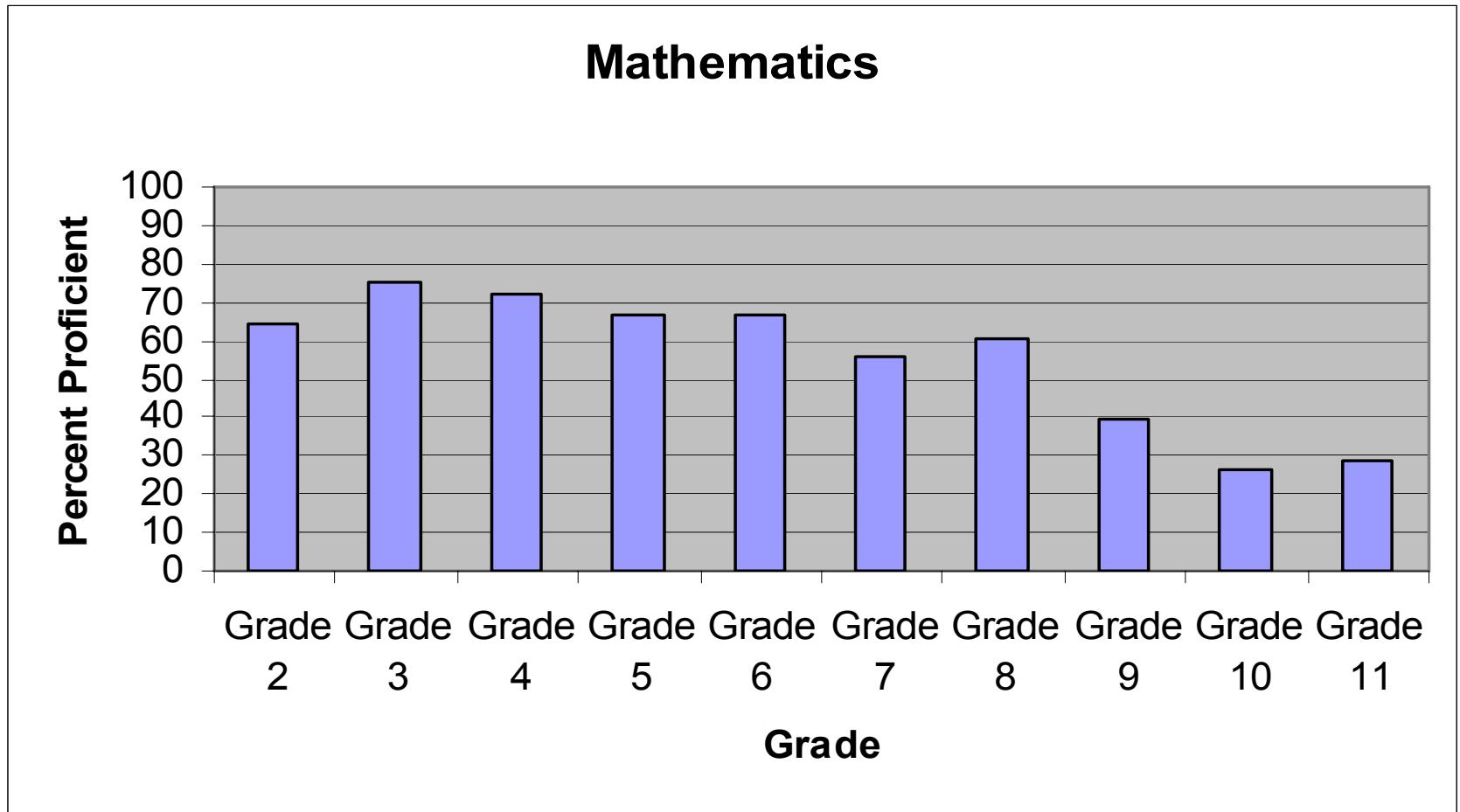
Percentage of Students Proficient or Advanced

	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11
ELA (56%)	57	58	76	72	73	68	64	74	67	61
Math (56.4%)	64	75	72	67	67	56	60.2	39.7	26.3	28.4
Gen Math							42	10		
Algebra I						95	62	25	17	7
Geometry							95	55	13	11
Algebra II							100	62	23	11
Summative HS Math								100	77	48
History - Social Studies							59		61	57
Science				68			73	52	70	55

CST-ELA Achievement Data



CST-Math Achievement Data

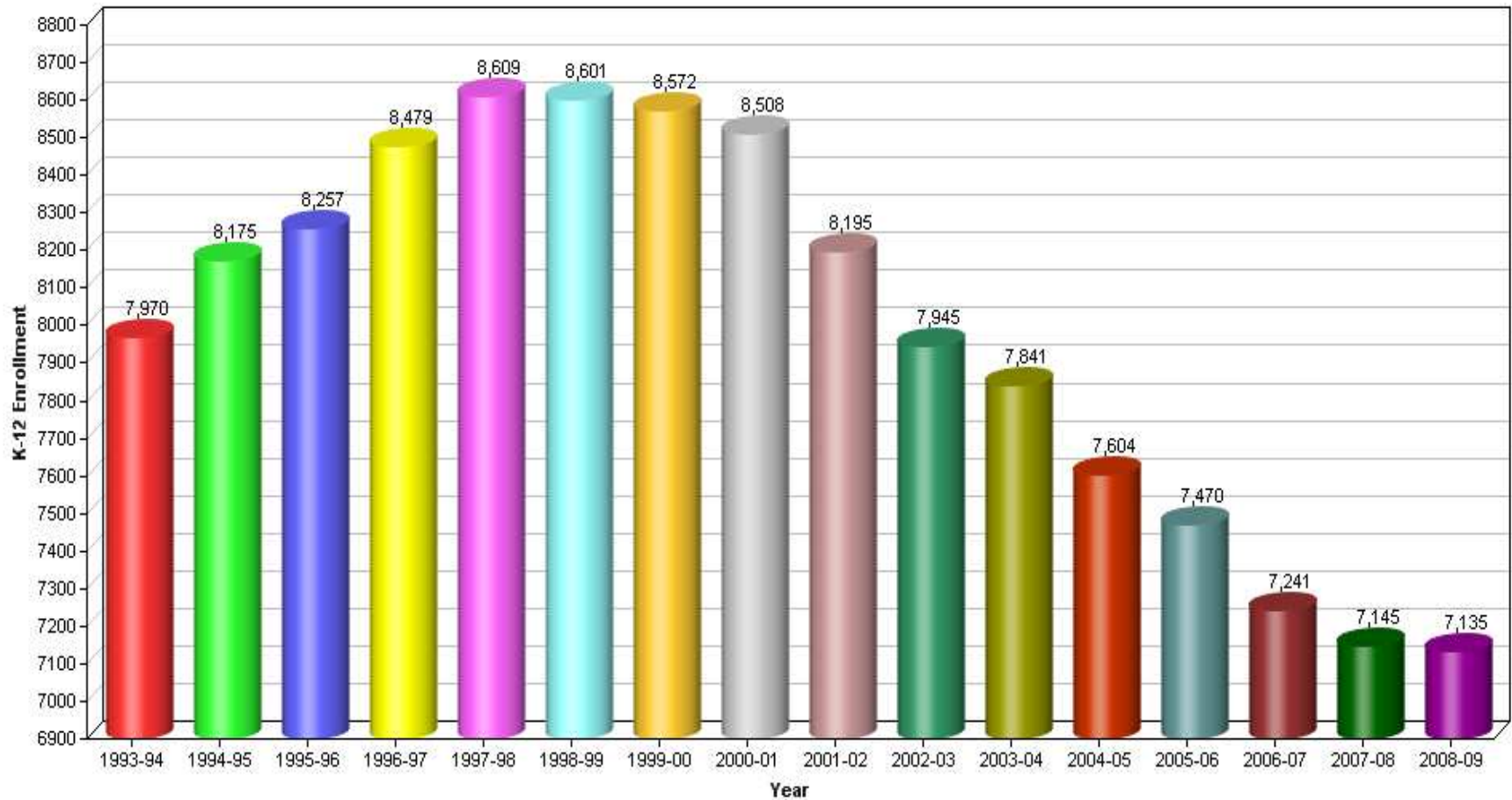


California High School Exit Exam (CAHSEE)

English/ Language Arts (ELA) and Mathematics Combined for Grade 10, Number and (Percentage) Passing

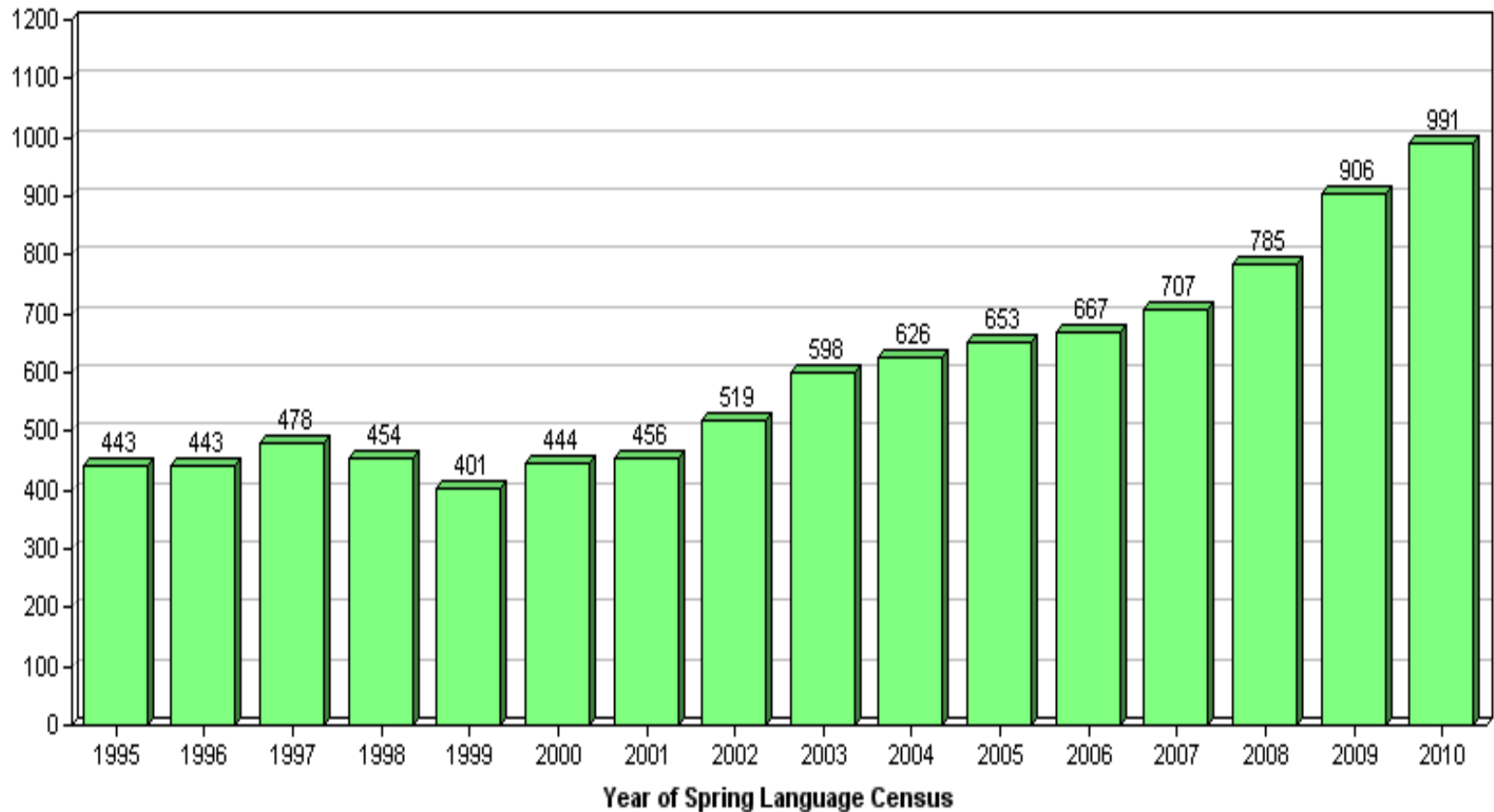
		2006	2007	2008	2009	2010
ENGLISH-LANGUAGE ARTS						
District	All Students	587 (94%)	547 (92%)	558 (94%)	541 (92%)	540 (92%)
County	All Students	2,713 (87%)	2,569 (84%)	2,514 (87%)	2,323 (84%)	2,450 (86%)
State	All Students	372,588 (77%)	368,237 (77%)	375,820 (79%)	377,637 (79%)	385,141 (81%)
MATHEMATICS						
District	All Students	586 (94%)	541 (92%)	559 (94%)	544 (93%)	552 (95%)
County	All Students	2,692 (86%)	2,535 (84%)	2,472 (85%)	2,370 (86%)	2,503 (89%)
State	All Students	363,653 (76%)	363,252 (76%)	371,941 (78%)	378,353 (80%)	383,814 (81%)

District Enrollment



English Learner Enrollment

Number of English Learners for San Luis Coastal Unified



English Learner Data

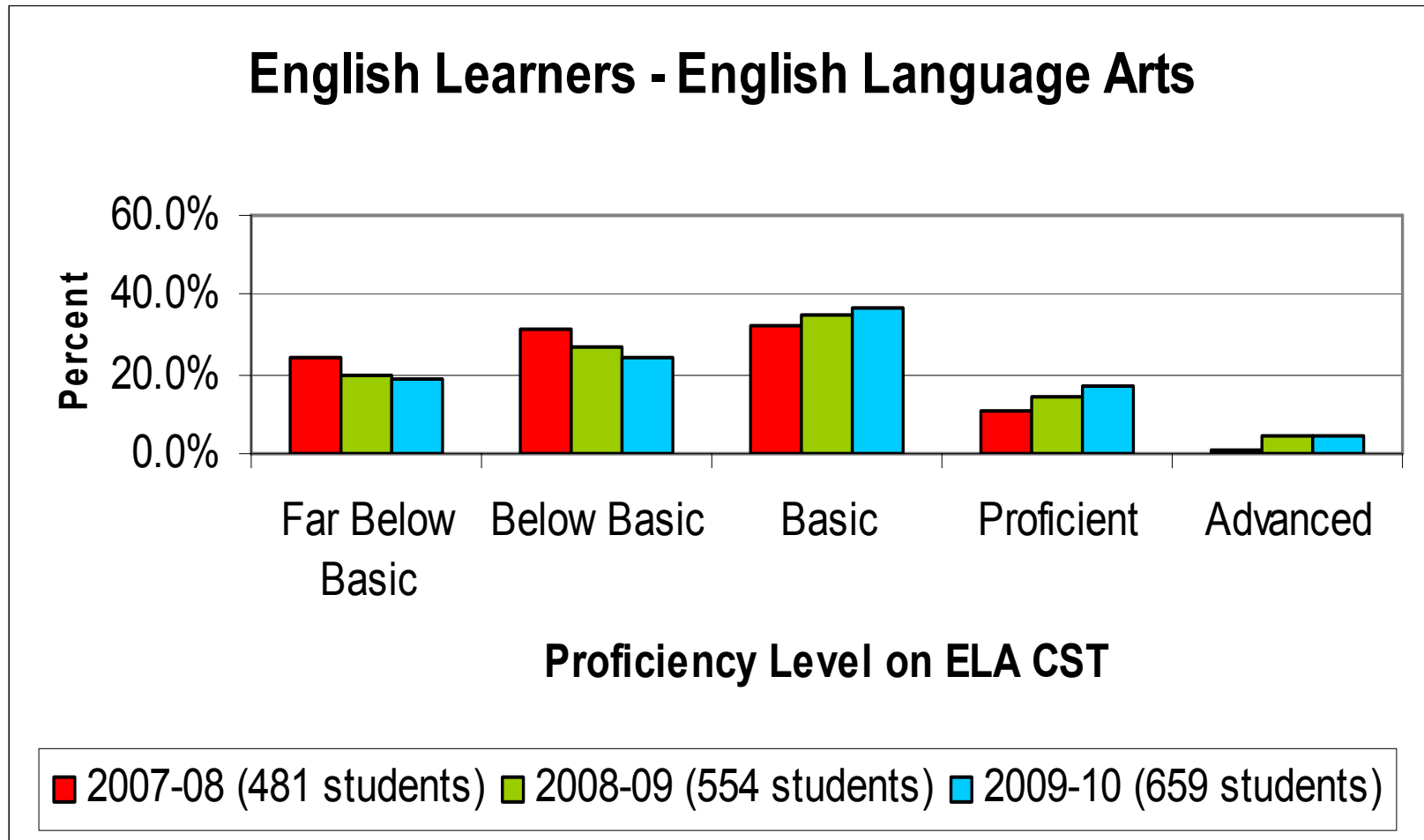
Annual Measurable Achievement Objectives

Title III Accountability Report

Title III Accountability Report		2007-08 Target	2007-08 SLCUSD	2008-09 Target	2008-09 SLCUSD	2009-10 Target	2009-10 SLCUSD	Met 2009-10 Target?
AMAO 1	% of ELs Making Annual Progress	50.1%	56.4%	51.6%	57.7%	53.1%	54%	Yes
AMAO 2	% of ELs in cohort who have attained English Proficiency (combined)	28.9%	35.6%	30.6%	37.1%			
AMAO 2	% of ELs in cohort who have attained English Proficiency (< 5 years)					17.4%	22.1%	Yes
AMAO 2	% of ELs in cohort who have attained English Proficiency (> = 5 years)					41.3%	53.3%	Yes
AMAO 3	% of ELs meeting % Proficient target in English Language Arts	34.0%	20.5%	45.0%	27.4%	56.0%	27.8%	No
AMAO 3	% of ELs meeting % Proficient target in Mathematics	34.6%	28.8%	45.5%	35.4%	56.4%	37.9%	Pending

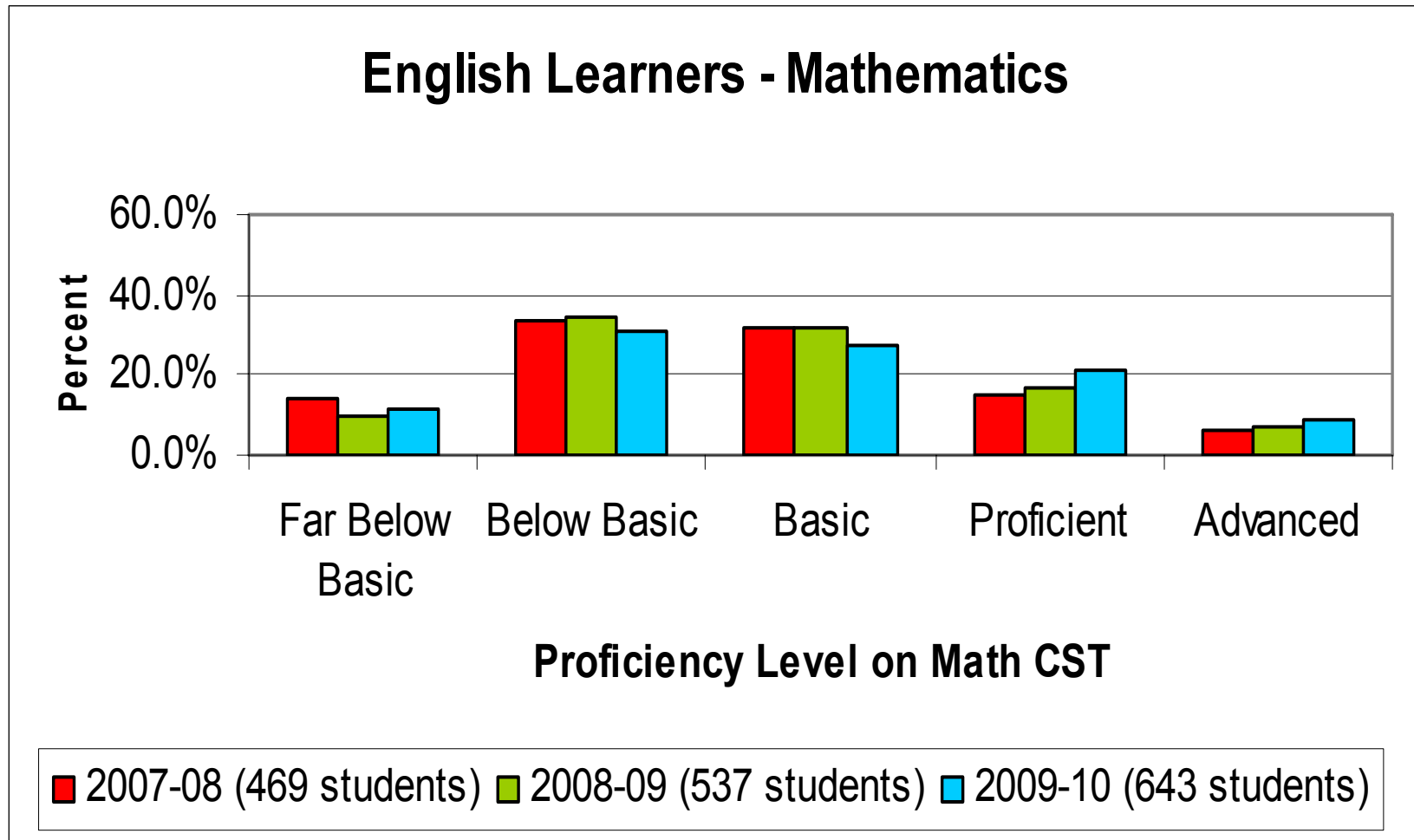
English Learner Data

CST - ELA



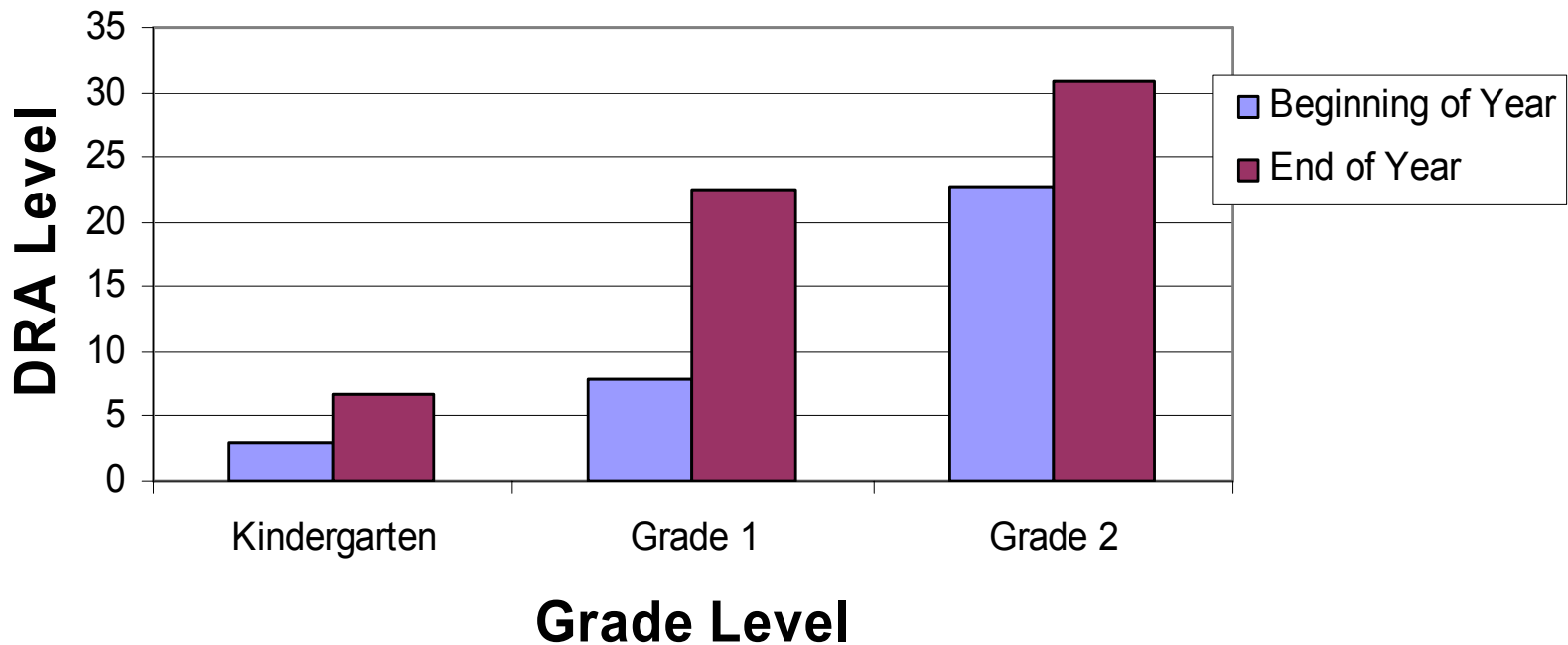
English Learner Data

CST - Math



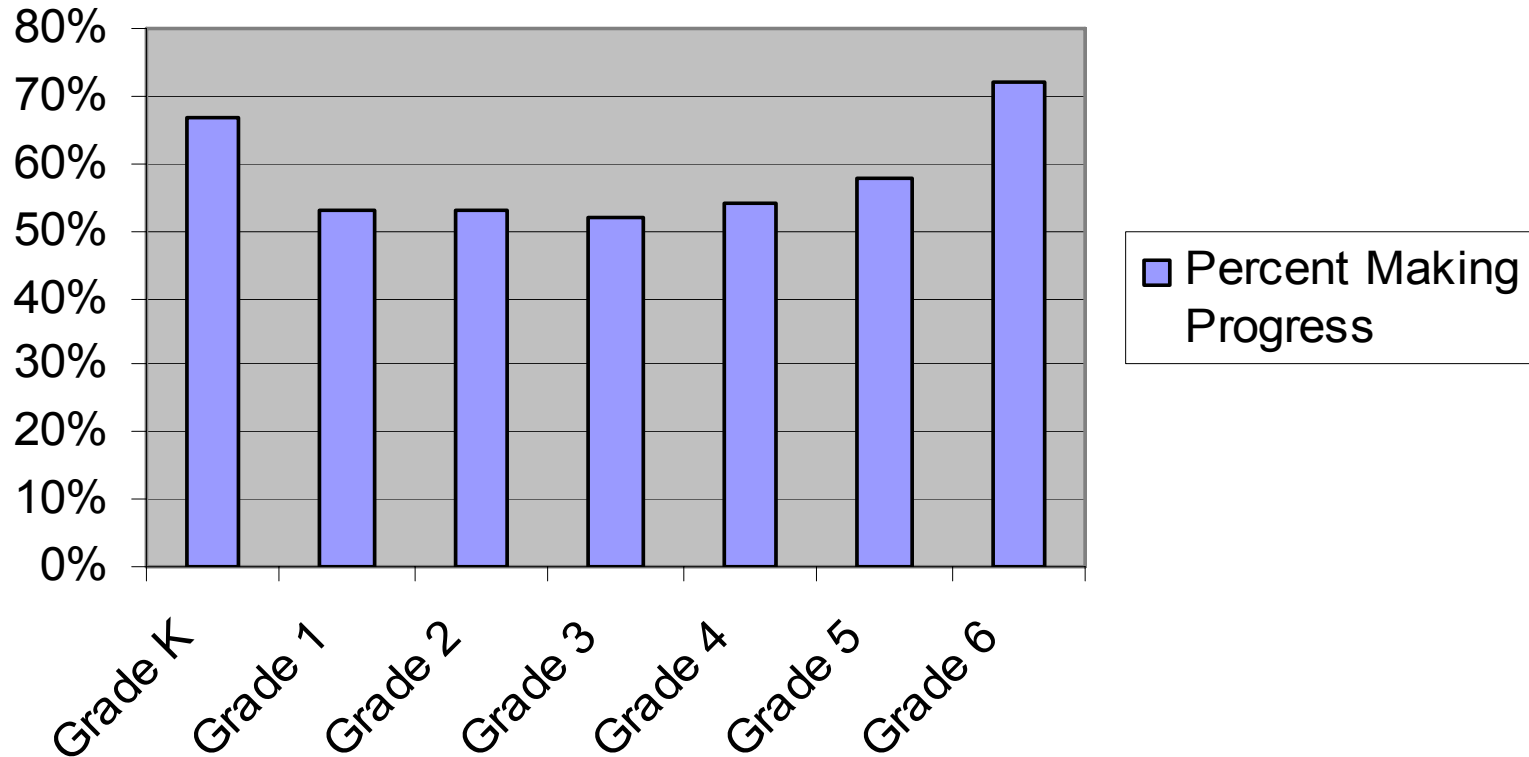
Developmental Reading Assessment (DRA)

**Developmental Reading Assessment
Instructional Level - Average Scores**
(Kindergarten Scores are Winter/Spring)



A Developmental English Proficiency Test (ADEPT)

2009-10 ADEPT



Executive Summary

- ❑ Our district met the State API Growth target of 800 (District API of 829).
- ❑ Achievement gaps persist for English Learners, Hispanic/Latino students, Socioeconomically Disadvantaged students, and Students with Disabilities.
- ❑ Achievement trends suggest that we need to focus on mathematics.

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 4

TOPIC: Facility Use Fees: Special Circumstances

PREPARED BY: Russell Miller, Assistant Superintendent, Business Services

WILL BE PRESENTED BY: Russell Miller

TYPE OF ITEM: Action/Discussion

DESCRIPTION OF AGENDA ITEM:

Recently, the Board examined the district’s schedule of facility use fees charged to non-district users. These fees generally fall into three categories: youth, non-profit, and for-profit groups. While the Board agreed that rates that had not been adjusted for eight years were due for an adjustment, there is a special group of facility users that warranted further examination. That group is the for-profit businesses that offer enrichment and intervention-type programs to our students during non-school times. The Board requested staff to further study this issue and return with a recommendation.

After discussion with principals and various entities, staff determined that there is a need to identify the businesses offering these services to our students, and that these groups should not be charged the amount charged other for-profit facility users. Staff believes that groups meeting established criteria should be charged the same as a non-profit group for the activities they offer our students.

The following criteria have been established to identify businesses warranting placement in this special category of for-profit facility users qualifying for the non-profit fee schedule:

- The principal will determine the validity of the program being offered.
- The program will offer substantial instructional benefits to students of the school.
- The hours of the program will be determined to meet the needs of the most students.
- The business will charge reasonable rates.
- The business will offer scholarships to eligible students.

RECOMMENDATION:

That the Board of Education approve the above criteria and create a special category of facility users meeting the criteria that will be charged in accordance with the non-profit schedule of fees when utilizing district facilities.

ADDITIONAL INFORMATION:

Attached: Yes _____ No ✓
Available: Yes _____ No ✓

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 5

TOPIC: Approval of Certificated and Classified Personnel Items

PREPARED BY: Rick Robinett, Director of Personnel Services

WILL BE PRESENTED BY: Rick Robinett

TYPE OF ITEM: Action/Consent

DESCRIPTION OF AGENDA ITEM:

Certificated New Contract Employment – 2010-11
Certificated Rehires – Temporary Contracts – 2010-11
Certificated Resignations/Terminations/Retirements
Certificated Substitutes – New Hire and Reemployments
Classified New Regular Employment
Classified Change of Status or Assignment
Classified Resignations/Terminations/Retirements
Temporary and Non-Merit Classified Employment

RECOMMENDATION:

That the Board of Education approve the attached personnel items.

ADDITIONAL INFORMATION:

Attached: Yes ✓ No
Available: Yes No ✓

CERTIFICATED NEW CONTRACT EMPLOYMENT – 2010-11

Hall-Halford, Kristine Special Ed Resource, 1.00 FTE Temporary Laguna/Pac Beach/Bellevue

CERTIFICATED REHIRES – TEMPORARY CONTRACTS – 2010-11

Lab, Elizabeth EL Teacher, .25 FTE, and Reading Recovery, .30 FTE Del Mar

CERTIFICATED RESIGNATIONS/TERMINATIONS/RETIREMENTS

Sneed, Peggy Program Specialist, Autism Resignation Student Services

CERTIFICATED SUBSTITUTES – NEW HIRES AND REEMPLOYMENTS

Crase, Brittani	Multiple Subjects	New Hire	District
Cross, William	Math and Social Studies	Rehire	District
Dennis, Lillian	Multiple Subjects	New Hire	District
Stewart-Kelsey, Janice	Multiple Subjects	Added Assignment	District
Smith, Ann	Multiple Subjects	Rehire	District
Will, Suzy	Multiple Subjects	Rehire	District

CLASSIFIED NEW REGULAR EMPLOYMENT

Garcia, Christina	Instructional Aide	Added Assignment	Los Osos Middle
Moore, Gerri	Bus Driver	New Hire	Transportation
Pangelinan, Gina	Crossing Guard	New Hire	Smith
Tennant, John	Special Education Paraeducator	New Hire	Smith
Weinberger, David	Bus Driver	New Hire	Transportation

CLASSIFIED CHANGE OF STATUS OR ASSIGNMENT

	<u>From</u>	<u>To</u>
Cozza, Joanne	Custodian I Baywood	Senior Custodian (out-of-class) Baywood
Gacad, Lynne	Food Service Worker I Los Osos Middle	Senior Food Service Worker Los Osos Middle
Gin, Dierdre	Food Service Worker II Los Ranchos	Food Service Worker I San Luis High (voluntary demotion)
Mettler, Eric	Bus Driver/OSW Transportation	Family Medical Care Leave 10/3/2010 – 11/3/2010

CLASSIFIED RESIGNATIONS/TERMINATIONS/RETIREMENTS

Lopez, Lindsay Special Education Paraeducator Resignation Smith

TEMPORARY AND NON-MERIT CLASSIFIED EMPLOYMENT

Dunn, Kaye	Food Service Substitute	New Hire	Food Services
Haines, Ian	Student Aide	Rehire	San Luis High Cafeteria
Khan, Wazeem	AVID Tutor	New Hire	San Luis High
Meinent, Nathan	Math Tutor	New Hire	San Luis High
Moreland, Quinton	Student Aide	Rehire	San Luis High Cafeteria
Pask, Courtney	Student Aide	Rehire	San Luis High Cafeteria
Repucci, Joseph	Student Aide	Rehire	Morro Bay Cafeteria

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21 , 2010**

ITEM NO.: 6

TOPIC: Approval to Teach a Class Outside of Credential Authorization

PREPARED BY: Rick Robinett, Director of Personnel Services

WILL BE PRESENTED BY: Rick Robinett

TYPE OF ITEM: Action/Consent

DESCRIPTION OF AGENDA ITEM:

The Board of Education is allowed, within various sections of Education Code and the California Code of Regulations, to assign certificated personnel to provide service in areas other than the subject or grade level listed on the credential document. For some assignments, such as classes in leadership and study skills, no credential authorization exists; however, the employing district is expected to select the credentialed teacher whose knowledge and training best fulfills the needs of the students.

The following certificated assignments for 2010-11 require Board approval. The Director of Personnel Services has reviewed each of these assignments, has participated in discussions with the Alternative Assignment Assessment Team, and is confident that each assignment will meet the needs of the students of San Luis Coastal Unified School District.

The following assignments are allowed under Education Code 44263 and are allowed for the duration of employment with the District for a holder of a teaching credential who has completed nine upper division or eighteen overall semester units of college coursework in the subject to be taught:

<u>Teacher</u>	<u>Site</u>	<u>Credential Authorizations</u>	<u>Assignment</u>
Gade, Stephen	Morro Bay	Single Subject: Biological Science	Chemistry
Spahr, Chris	Morro Bay	Single Subject: Spanish; BCLAD	ELD I/II

ADDITIONAL INFORMATION:

Attached: Yes No ✓
Available: Yes No ✓

SLCUSD Board Meeting Agenda
Approval to Teach a Class Outside of Credential Authorization

September 21 , 2010

The following assignments are allowed under Education Code 44258.3 which allows the school district to assign teachers who hold teaching credentials to teach departmentalized classes with their consent in grades K-12 irrespective of the designations on their teaching credentials, as long as the teacher's competence is verified according to Board policy and regulations:

<u>Teacher</u>	<u>Site</u>	<u>Credential Authorizations</u>	<u>Assignment</u>
Bates, Anna	San Luis	Single Subject: Agriculture; Intro Science	Speech
Benitez, Erik	Laguna	Single Subject: Social Science;	History (in Spanish)
Fahs, Kristen	San Luis	Single Subject: English; Multiple Subject	American Sign Language
Goodman, Gayle	Los Osos	Multiple Subject: English;	Home Ec Wheel
Heck, Deborah	Laguna	Multiple Subject	Pre-Algebra
Perryess, Charlie	Los Osos	Multiple Subject: English; Social Science; Reading Specialist	Home Economics
Phillips, Peter	San Luis	Single Subject: Physical Education; Introductory General Science	Integrated Science; Micro/Marine Biology Anatomy/Physiology
Ritchie, Ryan	San Luis	Single Subject: Biological Sciences; Health Science	Astronomy
Salio, Jennifer	Morro Bay	Single Subject: English	Psychology
Schuberg, Laura	Los Osos	Single Subject: Social Science; Intro English	Art/Art Wheel
Strickland, Priscilla	Los Osos	Multiple Subject	Reading
Wilcox, Greg	Los Osos	Single Subject: Social Science; History	Technology Wheel; Media
Wilton, Mark	Morro Bay	Single Subject: Latin; English	Health/Family Living

SLCUSD Board Meeting Agenda**Approval to Teach a Class Outside of Credential Authorization****September 21 , 2010**

The following assignments are allowed under Division VIII of Title 5 of the California Code of Regulations, Section 80005(b), for elective classes and are allowed for the duration of employment with the District:

<u>Teacher</u>	<u>Site</u>	<u>Credential Authorizations</u>	<u>Assignment</u>
Blunt, Kari	San Luis	Single Subject: English	Leadership
Burrus, Aimee	Los Osos	Multiple Subject: English; Math	AVID
Gibson, Amanda	San Luis	Single Subject: Biological Sci	AVID
Salio, Jennifer	Morro Bay	Single Subject: English	Study Skills Peer Communications
Van Zee, Laura	Morro Bay	Single Subject: Social Science	Peer Helping
Washmuth, Lisa	San Luis	Single Subject: Home Ec	Peer Communications

The following assignment is allowed under Education Code 44258.7(b) which allows a full-time teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for one period a day:

<u>Teacher</u>	<u>Site</u>	<u>Credential Authorizations</u>	<u>Assignment</u>
Kelley, David	San Luis	Single Subject: Social Science	Athletic Physical Education

RECOMMENDATION:

That the Board of Education approve the certificated assignments as presented for the 2010-11 school year.

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 7

TOPIC: Approval of Contract with Unrepresented Employee:
Assistant Superintendent/Personnel & Educational Services – Rick Robinett

PREPARED BY: Kim Holmes, Executive Assistant to the Superintendent

WILL BE PRESENTED BY: Eric Prater, Ed.D., Superintendent

TYPE OF ITEM: Action/Consent

DESCRIPTION OF AGENDA ITEM:

With the retirement of the Assistant Superintendent of Educational Services, the Superintendent took the opportunity to consider how to best structure his administrative team. The Board has been previously been apprised of his proposal to combine the positions of Director of Personnel with the Assistant Superintendent of Educational Services, and to appoint Rick Robinett to the hybrid position with the title of Assistant Superintendent/Personnel and Educational Services.

The proposed contract for Mr. Robinett parallels the standard terms included in Mr. Miller's contract except for salary. There will be a net budget savings from the combination of these two administrative positions.

RECOMMENDATION:

That the Board of Education approve the employment contract with the Assistant Superintendent/Personnel and Educational Services.

ADDITIONAL INFORMATION:

Attached: Yes ✓ No _____
Available: Yes ✓ No _____

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
CONTRACT OF EMPLOYMENT
with
RICK ROBINETT
ASSISTANT SUPERINTENDENT**

This Contract of Employment is entered into by and between the SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT (“District”) and RICK ROBINETT (“Assistant Superintendent”).

1. **Term:** The Board employs Assistant Superintendent for a term commencing on September 21, 2010, and terminating on June 30, 2013, subject to possible annual extensions of the contract if the Assistant Superintendent receives positive evaluations in accordance with Section 8 (Evaluation) of this Agreement.

2. **Duties and Responsibilities:**

A. Assistant Superintendent shall perform the duties of the Assistant Superintendent for Personnel and Educational Services under the direction of the Superintendent. In accordance with the policies adopted by the Board and subject to the Board and Superintendent’s approval, the Assistant Superintendent shall direct the personnel, educational, and student affairs of the District and shall organize, assign, and direct the classified, supervisory, and administrative staff of Personnel Services and Educational Services. The Assistant Superintendent shall generally be expected to attend all meetings of the Board of Education. He shall perform these and such other duties as may be prescribed by the Superintendent and the Board of Education in a competent, honest, and good faith manner.

B. Assistant Superintendent shall give his exclusive professional services to the District during the period of time such services are to be rendered to the District except as otherwise provided herein.

C. Notwithstanding the provisions of paragraph 2B above, Assistant Superintendent may undertake consultative professional work, engage in speaking for hire, write, lecture, or engage in other professional undertakings provided such activities do not, in the judgment of the Board or Superintendent, tend to impair the effectiveness of Assistant Superintendent. Assistant Superintendent shall perform such professional activities on his personal time and may retain any income which may be derived therefrom.

D. The Assistant Superintendent shall maintain and improve his professional competence. In this regard, the District shall bear the reasonable expense of subscriptions to appropriate professional journals and publications, memberships in professional organizations, including the Association of California School Administrators (ACSA), and attendance at state and local conferences, with prior notice to the Superintendent. Out-of-state conferences may be attended, at district cost, with the prior approval of the Superintendent.

3. **Salary:**

A. For the period from September 21, 2010, through June 30, 2011, the Board agrees to pay, and Assistant Superintendent agrees to accept, an annual salary of One Hundred Sixty-Two Thousand Dollars (\$162,000). The Assistant Superintendent’s annual salary shall be paid in approximately twelve equal monthly installments.

B. Effective July 1, 2011, for the 2011-2012 fiscal year, and each fiscal year thereafter through 2020-2021, a step increase of 2% shall be applied to the Assistant Superintendent’s base salary, if the Assistant Superintendent receives a positive performance evaluation from the Superintendent as set forth in Section 8 of this Agreement.

D. In addition to the possible annual increase based upon a positive evaluation, the Assistant Superintendent's compensation may be increased at any time by the mutual consent of the parties.

E. The Assistant Superintendent shall not be eligible for nor shall receive any mileage reimbursement for business travel within San Luis Obispo County. However, for business travel outside of San Luis Obispo County, the Assistant Superintendent shall be eligible for the use of a district vehicle or reimbursement of travel expenses under applicable district policy.

4. Benefits:

A. General. The Assistant Superintendent shall only be entitled to the fringe benefits provided for by the District to other district non-contract management employees, as determined by the Board from time to time.

B. Health Benefits. The District shall make an annual base contribution of Five Thousand Dollars (\$5,000) toward the Assistant Superintendent's medical and dental coverage premiums in medical and dental benefits plans approved for district management employees. Should the Assistant Superintendent incur medical and/or dental benefit premiums for plans offered through the District in excess of this base contribution amount (\$5,000), the District and Assistant Superintendent shall share equally the payment of this excess premium increment. The Assistant Superintendent shall be responsible to pay all co-pays, deductibles, and other costs in the same manner as other district management employees. So long as permitted by law and the District's insurance providers, the Assistant Superintendent may, at his option, opt out of the District's plan, and use an amount equal to the District's contribution for a private or other health care plan available to her. If the Assistant Superintendent makes this election, the Assistant Superintendent shall be solely responsible for all tax, retirement, and related consequences.

C. Health Benefits at Retirement. Subject to the cost-sharing arrangements set forth in Section 4(B), the District provides health insurance benefits to retirees to age 65 for retirees who have served the District for at least ten (10) years and retire after age 55. The parties acknowledge that, effective June 30, 2010, the Assistant Superintendent has completed his sixteenth year of employment with the District. The parties agree that, based on this longevity and in accordance with agreements between the Board and other employees, upon retirement the Assistant Superintendent shall be entitled to have the District pay 100% of the amount of the full annual contribution from the District until the Assistant Superintendent attains age 65. Retiree health insurance benefits shall cease at age 65. The Assistant Superintendent shall be responsible to pay all co-pays, deductibles, and other costs in the same manner as other district management employees.

D. Term Life Insurance. The District shall provide the Assistant Superintendent, at district cost, with a term life insurance policy having a death benefit amount equal to two years of salary under this Agreement. The Assistant Superintendent shall name the beneficiary under the terms of this policy and be solely responsible for all other discretionary decisions related to the policy. The District's obligations under this Agreement shall be ministerial in nature. The District's obligation to fund this policy shall cease when this Agreement expires or is terminated for any reason.

E. Section 125 Plan. If permitted by law, the Assistant Superintendent shall also have the option to purchase additional term life insurance through any IRC Section 125 plan established by the District.

F. Holidays. The Assistant Superintendent shall be entitled to all legal and local holidays as set forth in the district-adopted calendar for all 12-month employees of the District.

G. Whole Life Insurance. The Assistant Superintendent shall be entitled to participate in the district-paid whole life insurance conversion plan provided other district management employees as set forth in the notes to the salary schedule for management employees approved by the Board.

I. Personal Necessity. The Assistant Superintendent may use personal necessity and personal business days up to a combined total of fifteen (15) days annually from the Assistant Superintendent's sick leave.

J. Catastrophic Leave Program. The Assistant Superintendent may participate in the catastrophic leave program upon the same terms and conditions as negotiated with other bargaining units in the District.

K. Golden Handshake. The Assistant Superintendent shall be entitled to participate in any "golden handshake" or early retirement incentive program offered to other bargaining units in the District.

L. 403(b) Program. The Assistant Superintendent shall be eligible to participate in the District's 403(b) program on the same terms and conditions offered to other certificated administrators, as those terms and conditions may change from time to time.

5. **Expense Reimbursement**. The District shall reimburse the Assistant Superintendent for actual and necessary expenses incurred by the Assistant Superintendent within the scope of his employment (except for in-county mileage reimbursement) so long as such expenses are permitted by district policy or incurred with prior approval of the Board. For reimbursement, the Assistant Superintendent shall submit and complete expense claims in writing in accordance with the District's policies, rules, and regulations. The Assistant Superintendent's expense claims shall be supported by appropriate written documentation verifying the contents of the report prior to authorization for reimbursement.

6. **Sick Leave**. The Assistant Superintendent shall earn fifteen (15) days of sick leave per year.

7. **Vacation**: The Assistant Superintendent shall be entitled to twenty-four (24) days' annual vacation with pay, exclusive of holidays. The Assistant Superintendent's entitlement to vacation days shall be accrued on a month-to-month basis. During July of each year of the Agreement, Assistant Superintendent shall report to the Superintendent all unused vacation days accrued in the previous year period of this Agreement. If this Agreement expires or is terminated for any reason, the Assistant Superintendent shall be compensated for all unused, accrued vacation at the salary rate effective at the time of termination. Vacation time may be accumulated from year to year, but in no event will more than forty (40) days of unused vacation be paid at the expiration or termination of this Agreement. Annually, the Assistant Superintendent may elect to receive compensation in lieu of up to ten (10) days of accrued, unused vacation. For purposes of determining base service days and the per diem rate for compensation of accrued, unused vacation, the Assistant Superintendent's base salary in the year of vacation accrual shall be divided by 223. Should the Assistant Superintendent cease employment with the District with a negative vacation balance due to having used any vacation time in advance of its accrual (which may be done with the written approval of the Superintendent), it shall be deducted from any salary owed at the then-current per diem rate.

8. **Evaluation.**

A. Yearly Evaluation Initiated by Assistant Superintendent. The Superintendent shall annually evaluate the performance of the Assistant Superintendent. This evaluation shall be based on the position description and any mutually agreed upon district goals and objectives, which shall be jointly developed by the Superintendent and the Assistant Superintendent.

B. Self-Evaluation. To assist the Superintendent in the evaluation process, the Assistant Superintendent shall complete a written self-evaluation. This self-evaluation shall also include a review of any action plans presented to the Assistant Superintendent at previous evaluations.

C. Superintendent Review. Upon receipt of the self-evaluation, the Superintendent shall complete a written evaluation report. Upon completion, the Superintendent shall meet with and provide a copy of the evaluation report to the Assistant Superintendent. Based upon findings specified in the evaluation report, the Assistant Superintendent, in collaboration with the Superintendent, will prepare an action plan, if necessary, which will address areas identified as needing clarification, emphasis or improvement. The action plan will be included as an addendum to the evaluation report. If a jointly prepared action plan cannot be agreed upon, the action plan shall be issued by the Superintendent in his/her sole discretion. The Superintendent and the Assistant Superintendent shall sign the evaluation report and action plan. However, failure of the Assistant Superintendent to sign the evaluation or action plan shall have no legal effect upon the Assistant Superintendent's duty to implement the action plan.

D. Timing. A completed evaluation shall be prepared at least once each school year in accordance with a time line set by the Superintendent, in consultation with the Assistant Superintendent. If performance deficiencies become a concern, nothing shall prevent the Superintendent from conducting more than one formal evaluation each school year. The final evaluation, the Assistant Superintendent's self-evaluation, action plans, and all related documents shall be placed in the Assistant Superintendent's personnel file.

E. Contract Extension/Salary Adjustment. During each annual evaluation, the Superintendent shall affirmatively determine if the Assistant Superintendent's evaluation is positive, as set forth in Section F below. If the evaluation is positive, the Assistant Superintendent's contract shall be extended by one year and the Assistant Superintendent shall be entitled to the 2% step increase as set forth in Section 3.

F. Evaluation Rating. At the conclusion of each evaluation, the Superintendent shall determine in writing on the Assistant Superintendent's written evaluation form whether or not the evaluation is deemed to be a "positive" evaluation so that an affirmative decision is made regarding the Assistant Superintendent's entitlement to a step increase and a contract extension. The parties agree that the Assistant Superintendent's written evaluation form shall contain the following statement:

The Superintendent determines that the Assistant Superintendent's evaluation for the 20__-20__ school year is [positive/not positive] and he [is/is not] entitled to a two percent (2%) step increase and to a one-year contract extension. If the evaluation is positive, the parties agree that the contract is extended from _____ to _____.

If the Superintendent fails to make this determination by June 30 of the year in question, the evaluation shall be deemed positive.

9. **Annual Examination:** The Assistant Superintendent understands and agrees that, as a condition of continuing employment, she will submit to an annual examination, upon the Superintendent's request, at

District expense. The purpose of the examination is to determine the Assistant Superintendent's fitness for service. The physician shall submit a confidential written report to the Superintendent and the Assistant Superintendent addressing only the Assistant Superintendent's fitness to perform the job. The physician's report shall specifically indicate whether or not the Assistant Superintendent has any physical or mental impairment that substantially limits the Assistant Superintendent's ongoing ability to perform the essential functions of the position with or without reasonable accommodation. No confidential medical information shall be submitted to the Superintendent, the Board, the District, any third party, or any of the District's officers, agents, or employees unless it is determined that the Assistant Superintendent is unable to perform the essential functions of the position and such medical information is directly related to such determination and/or development of reasonable accommodations.

10. **Termination of Agreement:** This Agreement shall be terminated by any one of the following:

A. Mutual agreement of both parties. This agreement may be terminated at any time by mutual consent of the Board and the Assistant Superintendent.

B. Death or retirement of the Assistant Superintendent. The death or retirement of the Assistant Superintendent terminates this Agreement.

C. Resignation of the Assistant Superintendent. The Assistant Superintendent may resign and terminate this Agreement by providing the District with ninety (90) days' advance written notice.

D. Non-Renewal of Agreement by District: The Board may elect not to renew this Agreement upon its expiration by providing written notice to the Assistant Superintendent in accordance with Education Code Section 35031 (currently, 45-days' prior notice), or other applicable provisions of law.

E. Disability of the Assistant Superintendent: If the Assistant Superintendent is unable to perform the essential functions of his position, with or without reasonable accommodation, as defined by applicable law, as a result of a physical or mental disability established through an examination of the Assistant Superintendent by a licensed physician; then this Agreement may be terminated by the Board on: 1) six months' written notice; or 2) the Assistant Superintendent obtaining STRS disability benefits, whichever occurs first.

The Assistant Superintendent shall apply for and take all appropriate steps to obtain STRS disability benefits immediately upon receipt of the physician's report. During the pendency of the termination notice or STRS determination, the Assistant Superintendent shall exhaust all accumulated sick leave, vacation entitlements, and other paid leaves and shall remain entitled to district-provided health and welfare benefits consistent with the terms of this Agreement.

F. Termination for Cause: This Agreement may be terminated for good cause including, but not limited to, neglect of duty, breach of this Agreement, unsatisfactory performance, or other conduct prejudicial to the District, which would constitute cause for dismissal. Written notice of the Board's intention to terminate this Agreement shall be given to the Assistant Superintendent thirty (30) days prior to the meeting at which the Board is to vote upon the termination of this Agreement. The Assistant Superintendent shall have the right to attend such a meeting and to be informed of the reasons for the proposed action and to speak on his own behalf. The Assistant Superintendent shall have the right to be represented by counsel at his own expense. Such a meeting shall be held in closed session unless requested otherwise by the Assistant Superintendent. This conference with the Board shall be the Assistant Superintendent's exclusive right to any hearing otherwise required by law.

G. Termination without Cause: The Board may, for any reason, without cause or a hearing, terminate this Agreement at any time. In consideration for exercise of this right, the District shall pay to Assistant Superintendent for the remainder of the unexpired term of this Agreement, or eighteen (18) months, whichever is less, a sum equal to the difference between Assistant Superintendent's monthly base salary (excluding any items other than salary) at the salary rate in effect during the Assistant Superintendent's last month of service and the amount which Assistant Superintendent earns from any other employment-related source (whether as employee, independent contractor, consultant, or self-employed). Payments made pursuant to this early termination provision may be made in a lump sum or on a monthly basis, at District's sole election. All payments made pursuant to this early termination provision shall be subject to all of District's regular payroll deductions and shall be treated as salary payments.

As a condition of payment hereunder, the Assistant Superintendent shall be obligated to seek other employment and she shall notify the District immediately if she earns income from any employment-related activity as defined above. The Assistant Superintendent shall also be entitled to district-paid health benefits, as those benefits may change from time to time, for a period of eighteen (18) months or until the Assistant Superintendent obtains other employment, whichever occurs first.

The parties agree that damages to the Assistant Superintendent which may result from the Board's early termination of this Agreement cannot be readily ascertained. Accordingly, the parties agree that the damage payments made pursuant to this early termination clause, along with the District's agreement to provide paid health benefits, constitutes reasonable liquidated damages for the Assistant Superintendent, fully compensates the Assistant Superintendent for all tort, contract, and other damages of any nature whatsoever, whether in law or equity, and does not result in a penalty. The parties agree that the District's completion of its obligations under this provision constitutes the Assistant Superintendent's sole remedy to the fullest extent provided by law. Finally, the parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code Sections 53260, et seq.

If the Board believes, and subsequently confirms, pursuant to an independent audit, that the Assistant Superintendent has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the Assistant Superintendent shall not be entitled to any cash or non-cash settlement as set forth above. This provision is intended to implement the requirements of Government Code Section 53260(b).

If the Assistant Superintendent is terminated without cause and elects to retire instead of fulfilling his obligation to seek other employment as set forth above, the parties agree that, effective upon the date of the Assistant Superintendent's retirement with the State Teacher's Retirement System (STRS), the District's obligations to make the payments described in this paragraph shall end.

11. Notification by the Assistant Superintendent Prior to Seeking Other Employment. The Assistant Superintendent shall notify the Board if he becomes a finalist for employment outside the District.

12. Governing Law: This Contract is made subject to the laws of the State of California.

13. Tax/Retirement Consequences: All tax and retirement consequences of this Agreement shall be borne exclusively by the Assistant Superintendent. The Assistant Superintendent agrees to defend, indemnify and hold the District harmless from all related state, federal, or employment tax consequences or retirement consequences of this Agreement.

14. **Independent Counsel.** The Assistant Superintendent has had the opportunity to obtain, and has obtained independent legal advice with regard to this agreement, and the consequences thereof, including tax and retirement consequences.

15. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the parties. There are no oral understandings, terms, or conditions; and neither party has relied upon any representation, express or implied, not contained in this Agreement. This instrument supercedes and replaces all prior negotiations and all agreements proposed or otherwise, whether oral or written, concerning the subject matter of this Agreement, including all prior Employment Agreements. This is an integrated document.

16. **No Assignment.** The Assistant Superintendent may not assign or transfer any rights granted or obligations assumed under this Agreement.

17. **Waiver.** Any waiver of any breach of any term or provision of this Agreement shall be in writing and shall not be construed to be a waiver of any other breach of this Agreement.

18. **Modification.** This Agreement cannot be changed or supplemented orally. It may be modified or superceded only by a written instrument executed by both parties.

19. **Exclusivity.** To the extent permitted by law, the parties intend and agree that the employment relationship between the District and the Assistant Superintendent shall be governed exclusively by the provisions of this Agreement.

20. **Management Hours.** The parties recognize that the demands of the position will require the Assistant Superintendent to average more than eight (8) hours a day and/or more than forty (40) hours per week. The parties agree that Assistant Superintendent shall not be entitled to overtime compensation.

21. **Construction.** This Agreement shall not be construed more strongly against either party regardless of which party is responsible for its preparation.

22. **Savings Clause.** If any provision of this Agreement or its application is held invalid, the invalidity shall not affect the other provisions or applications of the Agreement that can be given effect without the invalid provisions or applications; and the provisions of this Agreement are declared to be severable.

23. **Board Approval.** The effectiveness of this Agreement shall be contingent upon approval by District's Board in open session as required by law.

24. **Execution of Other Documents.** The parties shall cooperate fully in the execution of any other documents and in the completion of any other acts that may be necessary or appropriate to give full force and effect to this Agreement.

25. **Binding Effect.** This Agreement shall be for the benefit of and shall be binding upon all parties and their respective successors, heirs, and assigns.

26. **Execution in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.

The parties indicate their intention to be bound by their authorized signatures below.

GOVERNING BOARD

San Luis Coastal Unified School District

Dated: _____

By: _____
WALTER MILLAR, President

ACCEPTANCE OF OFFER

I accept the above offer of employment and the terms and conditions thereof and will report for duty as directed above.

I have not entered into an Agreement of employment with the governing board of another school district or any other employer that will in any way conflict with the terms of this employment agreement.

I hold legal and valid administrative and teaching credentials, each of which are or will be recorded in the Office of the Superintendent of Schools of San Luis Obispo County before receipt of my first payroll warrant. I further certify that I meet the qualifications of Education Code Section 35028.

Dated: _____

RICK ROBINETT
Assistant Superintendent

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 8

TOPIC: Acceptance of Donations

PREPARED BY: Kim Holmes, Executive Assistant to the Superintendent

WILL BE PRESENTED BY: Eric Prater, Ed.D., Superintendent

TYPE OF ITEM: Action/Consent

DESCRIPTION OF AGENDA ITEM:

The following donations have been received:

- Del Mar Elementary School received \$785 from the bureau of Land Management for the fourth grade field trip to Piedras Blancas Light Station Natural Area
- Hawthorne Elementary School received \$300 from SLO Lions' Club for Resource class students
- Monarch Grove Elementary School PTA donated \$100 for library books and materials; \$5,000 for Assemblies; and \$11,225 for field trips
- LOMS received \$100 from Nancy Kay Lankford for the Los Osos Middle School Fitness Training project (LOFT)
- MBHS received miscellaneous office supplies (pens, pencils, markers, cases of paper) from Stacy Alcorn; nine 4'x4' plastic benches and 235 orchid plants from Baron's Orchids; and cremation services for anatomy and physiology cats used for science class dissections
- The Adult School received a used stove for their cooking classes from John & Margaret Geever
- Student Services received donations via the United Way's "Stuff the Bus" campaign which allowed them to distribute large boxes of school supplies to all school sites; and a donation from the Salvation Army including 100 backpacks and \$250 in school supplies for needy students
- Corporate donations were received as follows:
Target's "Take Charge of Education" - \$114.28 to MG; \$383.59 to MBHS; and 515.62 to SLHS
Wal-Mart Foundation - \$250 to DM
Westat Research Corp - \$25 to LR and \$25 to SI

RECOMMENDATION:

That the Board of Education gratefully accept the donations as listed on the agenda and instruct the Superintendent, or his designee, to write letters of appreciation, as appropriate.

ADDITIONAL INFORMATION:

Attached: Yes No ✓
Available: Yes ✓ No

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 9

TOPIC: Disposition of Surplus Property

PREPARED BY: Natalie Santos, Senior Secretary Clerk

WILL BE PRESENTED BY: Russell Miller, Assistant Superintendent, Business Services

TYPE OF ITEM: Action/Consent

DESCRIPTION OF AGENDA ITEM:

QTY	DESCRIPTION	SITE	VALUE
1	Ice Machine. No longer being used. Requesting surplus/disposal	MBHS/Kitchen	\$0
1	Milk Cooler. No longer being used. Requesting surplus/disposal	MBHS/Kitchen	\$0
1	Wolf Double Convection Oven. No longer being used. Obsolete. Requesting surplus/disposal	MBHS/Kitchen	\$0

RECOMMENDATION:

That the Board of Education declares the property described herein to be surplus and authorize the Superintendent or his designee to sell or dispose of the items.

ADDITIONAL INFORMATION:

Attached: Yes No ✓
Available: Yes ✓ No

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 10

TOPIC: Approval of Furniture and Equipment Requests

PREPARED BY: Karen Bright, Buyer

WILL BE PRESENTED BY: Russell Miller, Assistant Superintendent of Business Services

TYPE OF ITEM: Action/Consent

DESCRIPTION OF AGENDA ITEM:

Authorization for furniture and equipment is requested for the items listed on the attached sheet.

FISCAL IMPACT:

Funds will be paid from the General Fund as is provided within the requesting site's budget. Transfers from other operating accounts at the site are made to facilitate the purchase. Items requested from other funds or categorical accounts are noted.

RECOMMENDATION:

That the Board of Education approve the furniture and equipment requests as presented and authorize the Superintendent or his designee to purchase the same.

ADDITIONAL INFORMATION:

Attached: Yes ✓ No _____
Available: Yes ✓ No _____

San Luis Coastal Unified School District

Furniture and Equipment Requests

Presented to the Board of Education on September 21, 2010

#	EQUIPMENT REQUESTED	SITE	DEPT/PROGRAM	REQUESTER	QTY	PRICE*	EXT.
1	EXTRACTOR	BGT	BGT/RENTALS	SILACCI	1	3,334.65	\$3,334.65
2	MOWER/RECYLER	BGT	BGT	SILACCI	1	9,622.15	\$9,622.15
3	POWER WEDGER CLAY PROCESSOR	SLHS	VISUAL ARTS	WIENS	1	5,912.01	\$5,912.01
Total General Fund Requests							\$18,868.81

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 11

TOPIC: Approval of Purchase Orders

PREPARED BY: Karen Bright, Buyer

WILL BE PRESENTED BY: Russell Miller, Assistant Superintendent, Business Services

TYPE OF ITEM: Action/Consent

DESCRIPTION OF AGENDA ITEM:

Attached is a report for the period of September 1 through September 14, 2010, presenting CAL-Card purchases and purchase orders processed during this period.

This report is for encumbrance authorization for the funds listed. Prior Board approval for furniture and equipment items was made through the FERS agenda item. This report includes purchase orders issued to effect the procurement of those items. Separate Board authorization is requested through Warrant Approval when payment of the encumbered funds is issued in the form of a check. Additional clarification of any item listed in these reports can be provided by contacting the Business Office.

P.O. Report Program Definitions	
<u>Abbreviation</u>	<u>Full Name</u>
ALT SCHS	Alternative Schools
CE-JRNLS	Continuation Education-Journalism
COMMGRAD	Commencement/Graduation
CONT SCH	Continuation Schools
K-12	Regular Education K-12
NAG OTH	Nonagency-Other
NONSEV	Sp Ed, 5-22 Nonseverely Disabled
SEVERLY	Sp Ed, 5-22 Severely Disabled
SST	Student Assistance
UNDISTR	Undistributed

RECOMMENDATION:

That the Board of Education approve the purchases as noted above in the amount of \$1452.68 and \$148,385.50, as presented.

ADDITIONAL INFORMATION:

Attached: Yes No
 Available: Yes No

**San Luis Coastal Unified School District
 Cal Card Purchase Log 9/1 through 9/14/10
 Presented to the Board of Education on 9/21/10**

VENDOR NAME	ITEM DESCRIPTION	SITE	INVOICE AMT
AMAZON	SUPPLIES	MBHS	218.81
NEWEGG	SUPPLIES	DM	373.83
SOMATIC VISION	SUPPLIES	MBHS	438.37
HP.COM	SUPPLIES	LOMS	421.67
Total General Fund Requests			\$1,452.68

01 GENERAL FUND

P O.#	VENDOR NAME	DESCRIPTION	AMOUNT	Site	Program	Location
110587	ACADEMIC SUPERSTORE	SUPPLIES	1 491.38	SAN LUIS COASTAL UNI	K-12	LOMS
110551	AIRGAS	SUPPLIES	150.00	SAN LUIS COASTAL UNI	IND ARTS	MBHS
110549	ALERT SERVICES INC	SUPPLIES	782.95	SAN LUIS COASTAL UNI	K-12	MBHS
110553	ALPINE REFRIGERATION	SVCS	332.00	SAN LUIS COASTAL UNI	UNDISTR	MAINTNCE
110552	ATASCADERO SAW SHOP	SUPPLIES	100.00	SAN LUIS COASTAL UNI	IND ARTS	MBHS
110515	AUTISM PARTNERSHIP	SVCS	47 150.00	SAN LUIS COASTAL UNI	AUTISM	STDNT SV
110588	B & H PHOTO	SUPPLIES	1 730.92	SAN LUIS COASTAL UNI	K 12	LOMS
110517	BEVERLY FABRICS	SUPPLIES	300.00	SAN LUIS COASTAL UNI	HOME EC	LAMS
110518	BEVERLY FABRICS	SUPPLIES	150.00	SAN LUIS COASTAL UNI	K-12	ADMIN
110505	BLICK CREATIVE MAT'LS DICK	SUPPLIES	387.73	SAN LUIS COASTAL UNI	ART	SLHS
110516	BLUE ROSE STUDIO	SUPPLIES	276.69	SAN LUIS COASTAL UNI	ALT SCHS	PA
110556	BSN SPORTS	SUPPLIES	360.94	SAN LUIS COASTAL UNI	K-12	BP
110547	BUDGETEXT CORPORATION	BOOKS	144.28	SAN LUIS COASTAL UNI	K-12	MBHS
110558	BUDGETEXT CORPORATION	BOOKS	97.38	SAN LUIS COASTAL UNI	FRGN LNG	INST SVC
110557	BUREAU OF LAND MANAGEMENT	SVCS	400.00	SAN LUIS COASTAL UNI	K-12	DM
110504	CAL POLY STATE UNIVERSITY	SVCS	1 200.00	SAN LUIS COASTAL UNI	ALT SCHS	PA
110519	CAL POLY STATE UNIVERSITY	SVCS	750.00	SAN LUIS COASTAL UNI	K-12	LR
110520	CAL POLY STATE UNIVERSITY	SVCS	3 400.00	SAN LUIS COASTAL UNI	K-12	STDNT SV
110507	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES	414.46	SAN LUIS COASTAL UNI	SCI	MBHS
110559	CENGAGE LEARNING	BOOKS	2 515.73	SAN LUIS COASTAL UNI	Vet Sc	SLHS
110522	CIF SOUTHERN SECTION	FEES	1 100.00	SAN LUIS COASTAL UNI	K 12	MBHS
110523	CIF STATE OFFICE	FEES	542.43	SAN LUIS COASTAL UNI	K-12	MBHS
110521	CLEAN SOURCE	EQUIPMENT	3 334.65	SAN LUIS COASTAL UNI	UNDISTR	CUSTODL
110560	COAST ELECTRONICS/RADIO SHACK	SUPPLIES	618.79	SAN LUIS COASTAL UNI	K-12	SAFETY
110524	DISCOUNT SCHOOL SUPPLY	SUPPLIES	180.37	SAN LUIS COASTAL UNI	PRESCH	PEEPSTAR
110561	DISCOVERY EDUCATION	SUPPLIES	1 272.70	SAN LUIS COASTAL UNI	K-12	SLHS
110525	FIRST AMERICAN TITLE INSURANCE	SVCS	180.00	SAN LUIS COASTAL UNI	UNDISTR	MAINTNCE
110562	FOLLETT LIBRARY RESOURCES	BOOKS	60.00	SAN LUIS COASTAL UNI	EMP REC	ADMIN
110526	GOPHER SPORTS EQUIPMENT	SUPPLIES	1 442.11	SAN LUIS COASTAL UNI	K-12	LAMS
110564	GOPHER SPORTS EQUIPMENT	SUPPLIES	148.45	SAN LUIS COASTAL UNI	K-12	LAMS
110527	HANDWRITING WITHOUT TEARS	SUPPLIES	129.15	SAN LUIS COASTAL UNI	K-12	DM
110528	HARRIS COMMUNICATIONS	SUPPLIES	444.78	SAN LUIS COASTAL UNI	FRGN LNG	SLHS
110565	HIGHSMITH CO. INC	SUPPLIES	131.19	SAN LUIS COASTAL UNI	IM/LIBRY	MEDIA CT
110540	I MADONNARI	FEES	200.00	SAN LUIS COASTAL UNI	CONT SCH	PBHS
110567	JOSTENS	SUPPLIES	3 665.86	SAN LUIS COASTAL UNI	COMMGRAD	SLHS
110529	LOS PADRES ATHLETIC LEAGUE	FEES	2 000.00	SAN LUIS COASTAL UNI	K-12	MBHS
110569	MCCARTHY TANK AND STEEL	SUPPLIES	200.00	SAN LUIS COASTAL UNI	CMPT RPR	MBHS
110550	MINER'S ACE HARDWARE	SUPPLIES	300.00	SAN LUIS COASTAL UNI	IND ARTS	MBHS
110570	MITCHELL 1	SVCS	1 086.41	SAN LUIS COASTAL UNI	AUTOMAIN	SLHS
110532	MORRO BAY CHAMBER OF COMMERCE	FEES	107.00	SAN LUIS COASTAL UNI	UNDISTR	SUPT
110530	NOBLE SAW SERVICE	EQUIPMENT	9 622.15	SAN LUIS COASTAL UNI	UNDISTR	GROUNDS
110531	OFFICE DEPOT	SUPPLIES	400.00	SAN LUIS COASTAL UNI	IM/LIBRY	MEDIA CT
110548	OFFICE DEPOT	SUPPLIES	748.20	SAN LUIS COASTAL UNI	NAG OTH	BILLINGS
110572	OFFICE DEPOT	SUPPLIES	1 000.00	SAN LUIS COASTAL UNI	NAG OTH	BILLINGS
110571	OUTDOOR SCHOOL	SVCS	2 735.50	SAN LUIS COASTAL UNI	K-12	MG
110573	PEARSON EDUCATION	BOOKS	191.31	SAN LUIS COASTAL UNI	CONT SCH	PBHS
110533	QUILL CORPORATION	SUPPLIES	252.21	SAN LUIS COASTAL UNI	UNDISTR	FISCAL
110537	RANCHO EL CHORRO OUTDOOR SCHOO	SVCS	1 399.20	SAN LUIS COASTAL UNI	NAG OTH	BILLINGS
110538	RANCHO EL CHORRO OUTDOOR SCHOO	SVCS	396.00	SAN LUIS COASTAL UNI	NAG OTH	BILLINGS
110574	RANCHO EL CHORRO OUTDOOR SCHOO	SVCS	547.80	SAN LUIS COASTAL UNI	NAG OTH	BILLINGS
110575	RANCHO EL CHORRO OUTDOOR SCHOO	SVCS	508.20	SAN LUIS COASTAL UNI	NAG OTH	BILLINGS

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01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	Site	Program	Location
110536	REALLY GOOD STUFF	SUPPLIES	126.47	SAN LUIS COASTAL UNI	NONSEV	BA
110576	RECORDING FOR BLIND & DYSLEXIC	FEE	350.00	SAN LUIS COASTAL UNI	K 12	STDNT SV
110586	REPLACEMENT POWER	SVCS	1 500.00	SAN LUIS COASTAL UNI	UNDISTR	BOARD
110535	RESOURCES FOR EDUCATORS	SUPPLIES	318.50	SAN LUIS COASTAL UNI	K 12	BA
110581	SAN LUIS AUTO PARTS	SUPPLIES	572.18	SAN LUIS COASTAL UNI	AUTOMAIN	SLHS
110582	SAN LUIS AUTO PARTS	SUPPLIES	300.00	SAN LUIS COASTAL UNI	AUTOMAIN	SLHS
110577	SAN LUIS OBISPO COUNTY OFFICE	SVCS	300.00	SAN LUIS COASTAL UNI	K-12	SLHS
110563	SAN LUIS OBISPO FARP	FEES	363.00	SAN LUIS COASTAL UNI	UNDISTR	ADMIN
110508	SCHOOL MATE	SUPPLIES	238.26	SAN LUIS COASTAL UNI	ALT SCHS	TEACH
110579	SCHOOL MATE	SUPPLIES	946.13	SAN LUIS COASTAL UNI	K-12	HA
110539	SCHOOLS FOR SOUND FINANCE	FEES	5 000.00	SAN LUIS COASTAL UNI	UNDISTR	SUPT
110511	SCOLARI S	SUPPLIES	1 500.00	SAN LUIS COASTAL UNI	K-12	ADMIN
110542	SCOTT ELECTRIC	SUPPLIES	104.40	SAN LUIS COASTAL UNI	AV/SEC	SLHS
110580	SCOTT ELECTRIC	SUPPLIES	151.82	SAN LUIS COASTAL UNI	AV/SEC	LOMS
110583	SELPA	SVCS	120.00	SAN LUIS COASTAL UNI	NONSEV	STDNT SV
110585	SLOCOE	SVCS	270.00	SAN LUIS COASTAL UNI	SPEDUNSP	STDNT SV
110541	SOPRIS WEST	BOOKS	169.93	SAN LUIS COASTAL UNI	NONSEV	BA
110506	SOUTHWEST PLASTIC BINDING CO.	SUPPLIES	237.08	SAN LUIS COASTAL UNI	K-12	HA
110584	SPENCER S FRESH MARKETS	SUPPLIES	500.00	SAN LUIS COASTAL UNI	HOME EC	MBHS
110578	STERLING COMMUNICATIONS	SUPPLIES	1 000.00	SAN LUIS COASTAL UNI	K-12	SLHS
110546	TOMARK SPORTS INC.	SUPPLIES	223.45	SAN LUIS COASTAL UNI	K 12	HA
110544	TOWN & COUNTRY FENCING	SUPPLIES	2 611.00	SAN LUIS COASTAL UNI	UNDISTR	GRAND AV
110543	TRIBUNE, THE	SUPPLIES	51.00	SAN LUIS COASTAL UNI	IM/SEC	LAMS
110513	UNITED HEALTH	SUPPLIES	233.95	SAN LUIS COASTAL UNI	K-12	LAMS
110514	UNITED HEALTH	SUPPLIES	192.59	SAN LUIS COASTAL UNI	K-12	MBHS
TOTAL FUND			114 458.68			

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11 ADULT EDUCATION

P.O. #	VENDOR NAME	DESCRIPTION	AMOUNT	Site	Program	Location
110554	ACHIEVEMENT HOUSE	SUPPLIES	407.81	SAN LUIS COASTAL UNI	PRNT ED	ADLT SCH
110503	AMSCO	BOOKS	141.63	SAN LUIS COASTAL UNI	ADULT ED	ADLT SCH
		TOTAL FUND	549.44			

13 CAFETERIA FUND

P O #	VENDOR NAME	DESCRIPTION	AMOUNT	Site	Program	Location
110566	CENTRAL RESTAURANT PRODUCTS	SUPPLIES	1 609.69	SAN LUIS COASTAL UNI	UNDISTR	FS-ELEM
110568	CENTRAL RESTAURANT PRODUCTS	SUPPLIES	2 228.29	SAN LUIS COASTAL UNI	UNDISTR	SLHS
110510	GOPHER GLENN APPLES	APPLES	1 000.00	SAN LUIS COASTAL UNI	UNDISTR	LAMS
110502	LILIA VELAZQUEZ	FRUIT	5 000.00	SAN LUIS COASTAL UNI	UNDISTR	LAMS
110509	MILL ROAD ORCHARD	FRUIT	1 000.00	SAN LUIS COASTAL UNI	UNDISTR	LAMS
110512	PRODUCE AVAILABLE	PRODUCE	15 000.00	SAN LUIS COASTAL UNI	UNDISTR	LAMS
		TOTAL FUND	25 837.98			

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14 DEFERRED MAINTENANCE

P O.#	VENDOR NAME	DESCRIPTION	AMOUNT	Site	Program	Location
110555	BOB ALMEKINDER CONSTRUCTION CO	SVCS	4,934.40	SAN LUIS COASTAL UNI	UNDISTR	PBHS
110534	QUAGLINO ROOFING	SVCS	2,088.00	SAN LUIS COASTAL UNI	UNDISTR	SLCUSD
		TOTAL FUND	7,022.40			

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21 BUILDING FUND BOND PROCEEDS

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	Site	Program	Location
110545	TOWN & COUNTRY FENCING	SUPPLIES	517.00	SAN LUIS COASTAL UNI	UNDISTR	ADMIN
		TOTAL FUND	517.00			
		TOTAL DISTRICT	148 385.50			

FUND		AMOUNT
01	GENERAL FUND	114 458.68
11	ADULT EDUCATION	549.44
13	CAFETERIA FUND	25 837.98
14	DEFERRED MAINTENANCE	7 022.40
21	BUILDING FUND - BOND PROCEEDS	517.00
	TOTAL DISTRICT	148 385.50

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 12

TOPIC: Approval of School-Connected Organizations

PREPARED BY: Ilse Outcalt, Executive Assistant, Business Services

WILL BE PRESENTED BY: Russell Miller, Assistant Superintendent, Business Services

TYPE OF ITEM: Action/Consent

DESCRIPTION OF AGENDA ITEM:

San Luis Coastal is fortunate to have dedicated parents and community members who volunteer time, money, and services for the purpose of enhancing and enriching the educational experience of our students. School-connected organizations are separate legal entities, independent of the school and district. However, Board Policy and Administrative Regulation 1230 require that all school-connected organizations be approved by the Board of Education and establish requirements for that approval.

As the Board is aware, early in 2009-2010, BP/AR 1230 were revised to be compliant with current law and California School Boards Association (CSBA) recommendations. At that time, the existing school-connected organizations of the district were required to update their bylaws and provide additional documentation required by the revised board policy and administrative regulation. The following organizations have met those requirements and are requesting Board approval to continue as an approved school-connected organization:

- Morro Bay High School Athletic Boosters
- Morro Bay High School Blue & White
- Morro Bay High School Music Boosters

RECOMMENDATION:

That the Board of Education approve the following school-connected organizations: Morro Bay High School Athletics Boosters, Morro Bay High School Music Boosters.

ADDITIONAL INFORMATION:

Attached: Yes No ✓
Available: Yes ✓ No

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 13

TOPIC: Approval of Out-of-State Field/Study Trip: Morro Bay High School Future Farmers of America to Indianapolis, Indiana

PREPARED BY: Russell Miller, Assistant Superintendent, Business Services

WILL BE PRESENTED BY: Russell Miller

TYPE OF ITEM: Action/Consent

DESCRIPTION OF AGENDA ITEM:

Members of the Morro Bay High School Future Farmers of America (FFA) will be traveling to Indianapolis, Indiana, to attend the FFA National Convention. They will travel from October 20 through October 24.

RECOMMENDATION:

That the Board of Education approve the out-of-state field/study trip for members of the Morro Bay High School Future Farmers of America to Indianapolis, Indiana.

ADDITIONAL INFORMATION:

Attached: Yes No ✓
Available: Yes ✓ No

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 14

TOPIC: Action on Consent Items

PREPARED BY: Kim Holmes, Executive Assistant to the Superintendent

WILL BE PRESENTED BY: Eric Prater, Ed.D., Superintendent

TYPE OF ITEM: Action

DESCRIPTION OF AGENDA ITEM:

Consent items are routinely considered as a group. Individual items may be pulled for discussion and should be excluded from the motion. Any items pulled will be acted on by separate motion following completion of the Action/Consent section of the agenda.

RECOMMENDATION:

That the consent agenda items be approved as presented.

ADDITIONAL INFORMATION:

Attached: Yes _____ No ✓
Available: Yes _____ No ✓

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 15

TOPIC: Reports by Board Members

PREPARED BY: Kim Holmes, Executive Assistant to the Superintendent

WILL BE PRESENTED BY: Eric Prater, Ed.D., Superintendent

TYPE OF ITEM: Report

DESCRIPTION OF AGENDA ITEM:

At this time, an opportunity is provided for Board members to report to the Board regarding school/community-related subjects.

Meetings attended, concerns, school happenings, and recognition of outstanding performances are but a few of the topics that might be mentioned.

ADDITIONAL INFORMATION:

Attached: Yes _____ No ✓
Available: Yes _____ No ✓

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 16

TOPIC: Solar Electric Project for Morro Bay High School, CEQA Exemption

PREPARED BY: Russell Miller, Assistant Superintendent, Business Services;
Brad Parker, Consultant

WILL BE PRESENTED BY: Brad Parker

TYPE OF ITEM: Action/Discussion

DESCRIPTION OF AGENDA ITEM:

Morro Bay City staff have requested the district modify its Notice of Environmental Determination to reflect the revisions made to the proposed solar project at Morro Bay High School. This will enable the City to better process our permit application.

The solar photovoltaic project proposed for Morro Bay High School has been evaluated using the Preliminary Environmental Assessment according to the district's Local Guidelines for the Implementation of the California Environmental Quality Act (CEQA) for potential significant effects on the environment. The preliminary environmental assessment considered the proposed project characteristics and the physical characteristics of the site and determined the proposed project incorporates measures to add vegetation and avoid impacts on biotic and cultural resources. A categorical exemption was prepared for the project in accordance with the requirements of CEQA.

The State CEQA guidelines establish certain classes of exemptions called categorical exemptions. These apply to classes of projects which have been legislatively determined not to have a significant effect on the environment and which, therefore, are exempt. Compliance with the requirements of CEQA and the preparation of environmental documents for any project within one of these classes of categorical exemptions is not required.

The district's solar electric project at Morro Bay High School meets the criteria for a categorical exemption in several areas:

- A. Class 2(c): Replacement or Reconstruction
Replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity. (State Guidelines §15302)

ADDITIONAL INFORMATION:

Attached: Yes ✓ No
Available: Yes No ✓

- B. Class 3(e): New Construction or Conversion of Small Structures
Accessory (appurtenant) structures, including garages, carports, patios, swimming pools and fences. (State Guidelines §15303)

- C. Class 14: Minor Additions to Schools
Minor additions to existing school grounds where addition does not increase original student capacity by more than twenty-five percent (25%) or ten (10) classrooms, whichever is less. The addition of portable classrooms is included in this exemption. (State Guidelines §15314)

The agency responsible for CEQA review is generally the agency having principal responsibility for carrying out, approving, or supervising the project. When two or more agencies equally share responsibility for the project, the first agency to act on the project will be the lead agency. Since the school district has the primary authority for approving and supervising the project, and since the school district will be acting first upon making an environmental determination on the project, the school district can and should assume the responsibilities of lead agency.

RECOMMENDATION:

That the Board of Education approve the findings of the Preliminary Environmental Assessment and make the determination that the project qualifies for a self-mitigated Categorical Exemption, Class 2(c), Replacement or Reconstruction; Class 3(a) New Construction or Conversion of Small Structures; and Class 14, Minor Additions to Schools, and authorize the Superintendent or his designee to file the necessary documents.

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 17

TOPIC: Advance Agenda

PREPARED BY: Kim Holmes, Executive Assistant to the Superintendent

WILL BE PRESENTED BY: Eric Prater, Ed.D., Superintendent

TYPE OF ITEM: Action

DESCRIPTION OF AGENDA ITEM:

The following page lists items coming to the Board in the future. The Board President and Clerk, in conjunction with the Superintendent, will schedule topics unless Board action is taken to assign an item to a specific meeting date. Specific protocols appear in the Board's reference section at the end of the meeting binder. There are three categories with summary procedures:

INFORMATIONAL REQUESTS:

- Any single Board member may request information in the Board's Friday packet.

DISCUSSION AND/OR ACTION TOPICS:

- Two board members propose a topic as a potential agenda item.
- During "Advance Agenda" discussion at subsequent meeting, a majority vote is required to move the item forward. (Refer to protocols in reference section of meeting binder.)

STUDY SESSION TOPICS:

- A majority vote is required to add topics to the list of agenda items. Again, refer to specific protocols in reference section of the meeting binder.

RECOMMENDATION:

That the Board of Education provide direction to staff on scheduling agenda items.

ADDITIONAL INFORMATION:

Attached: Yes No ✓
Available: Yes ✓ No

ADVANCE AGENDA

PRESENTATIONS

- Invited School Guest/Performance
- Reports by Student Representatives

SUPERINTENDENT'S UPDATES

-

REPORTS

- ROP Program (following their quarterly meetings)

RESOLUTION

- Determination of Sufficient Textbooks and Instructional Materials

PUBLIC HEARING

-

DISCUSSION

- Orcutt Plan Area School Site
-

ACTION/CONSENT

- Approval of Certificated & Classified Personnel Items
- Acceptance of Donations
- Disposition of Surplus Property
- Approval of Furniture and Equipment Requests
- Approval of Purchase Orders
- Approval of Warrants and Payroll
- Approval of Field/Study Trips (as needed)

INFORMATIONAL

- Reports by Board Members

FUTURE STUDY SESSIONS

Topic	Date
●	

AGENDA ITEMS NOT YET SCHEDULED

- Gang Task Force Presentation
- Survey Parents re Two-Week Spring Break
- Strategic Planning Overview
- K-12 Math Plan Development

TO BE ADDRESSED IN FRIDAY PACKET

- Electronic Board Agendas

**SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
BOARD MEETING AGENDA
September 21, 2010**

ITEM NO.: 18

TOPIC: Update on Transfer of Services from the County Office of Education to San Luis Coastal

PREPARED BY: Russell Miller, Assistant Superintendent, Business Services

WILL BE PRESENTED BY: Russell Miller

TYPE OF ITEM: Action/Discussion

DESCRIPTION OF AGENDA ITEM:

On May 18, 2010, the Board agreed to inform the San Luis Obispo County Office of Education (SLOCOE) that, effective July 1, 2011, San Luis Coastal would be transferring the SLOCOE Medically Fragile class to the district's instructional program. The Board authorized staff to serve the preliminary notice on the County Office of Education, but requested an update on the process prior to the final notice being served. The Board may rescind its notice of withdrawal at any point prior to October 15, 2010.

Program Details

The Medically Fragile class operated by the County Office of Education is currently located on the San Luis Obispo High School campus. The current estimated class costs billed back to the district is \$228,525.00; whereas the cost to operate the class by the district would be approximately \$213,676.00. This program requires a teacher with a moderate to severe credential, special education paraeducators, and nursing support. The district would offer the current teacher and special education paraeducators the opportunity to transfer to the district. The district would need to increase its nurse staffing by .38 FTE in accordance to the COE equivalency. This class would be the last class to transfer to the district from the COE and complete the continuum of special education program offerings in the San Luis Coastal.

District Plan

San Luis Coastal has developed a plan for the transfer of the medically fragile program, in accordance with Education Code Section 56207, which addresses, at a minimum, the following:

1. ***Pupil needs:*** All the students' Individual Education Plans (IEPs) have been reviewed, and it has been determined that the district is able to support the pupils' needs as described in Program Details above.
2. ***The availability of the full continuum of services to affected pupils:*** This program supports the students with the most medically fragile conditions who are able to attend school. This is paired with the students the district serves in a licensed children's home in San Luis Obispo, also known as the De Groot Nursing Home.

ADDITIONAL INFORMATION:

Attached: Yes _____ No ✓
Available: Yes _____ No ✓

District Plan (continued)

3. **Functional continuation of the current individualized education programs of all affected pupils:** The current life skills and curriculum have been reviewed and the district is able to support this program.
4. **Provision of services in the least restrictive environment from which affected pupils can benefit:** Students mainstream in accordance with their IEPs. Students are able to mainstream to a local elementary, middle school, or current high school setting, as appropriate. Transportation is provided by the district.
5. **Maintenance of all appropriate support services:** Support services are provided by the district or other low incidence services, vision or mobility services provided by COE, will be contracted as per IEP. As part of the transfer process, the Personnel Department will review the job descriptions and proper classifications.
6. **The district will be compliant with all federal and state laws and regulations and special education local plan area policies.**
7. **Means through which parents and staff are represented in the planning process:** This item is in the process of being discussed with COE and parents of students in the classroom.

RECOMMENDATION:

That the Board of Education provide final consent to the transfer of the medically fragile class from the San Luis Obispo County Office of Education to San Luis Coastal beginning with the 2011-2012 school year.