

franco's

Rental Application Packet



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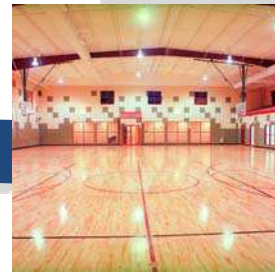
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To submit a rental application, get additional information on services or to check availability, please contact:

Julie Hudson, Franco's Program Director
100 Bon Temps Roulé, Mandeville, La 70471
985.792.0200 jhudson@myfranco.com



Rental Space Descriptions

Gymnasium

Francó's gymnasium features two (2) full basketball courts in a 10,000 sq. ft area. There are portable bleachers and a court-dividing curtain for privacy. The gymnasium also features a "Sportwall", a state of the art training wall & two birthday party rooms (description below).

Studio 1 and Mind/Body Studio

A 800 sq. ft. studio (20' x 60') with mirrors along 3 walls, a 25' x 6' stage, plus exercise equipment along the back wall. This room if rented can be transformed (with drapes and lights) into an intimate studio space for parties with DJ or band on stage with up to 200 people (seated around the edges with dance space in the middle). The Mind/Body Studio is a 700 sq. ft. studio located in the "Quiet Zone" upstairs. The studio, primarily used for yoga, pilates, Barre and Tai Chi is available for rent during non-peak hours. Features mirrors on 2 walls.

MFT Studio (Studio 2)

A 600 sq. ft. (20' x 40') studio boxing studio with a state-of-the-art Queenax training system including TRX, Boxing and functional training equipment.

Racquetball Courts

Francó's offers two (2) racquetball courts off the main floor mezzanine directly across from the grill. Electrical outlets are not available in this area.

Birthday Party Room (s)

With access to the gymnasium and waterslide pool, the "yellow" & "blue" party room can accommodate up to 20 people around a 16' table. To book this room for birthday parties contact Ann Penot at 792.0243.

Pool(s)

Francó's offers two heated Jr. Olympic pools (one 6-lane & one 8-lane, both 25 yards long) with depths of 3' - 6'. The waterslide pool (not heated) also features a lily pad obstacle course. There are two covered shelters on the pool deck or a section of the deck with tables & umbrellas may be reserved for your pool party. Please keep in mind that we do not reserve the waterslide or pool entirely for your party. They remain open to members to use during club hours.

Conference Room

Francó's premiere meeting room located off the library lounge on the second floor features a fabulous view overlooking the swimming pools. This room can seat 20 around the interlocking conference room table. The table also breaks apart into 8 "classroom" tables that seat 2-4 each. Take the tables out and the room has the capacity for up to 50 people (requires extra chair rental). This room features wireless internet access, a bar with sink and room for extra tables for catering.

Rental Application Procedures

All Franco's rental inquiries are arranged through FRANCO'S management. Please check for availability before submitting this application. Once you have confirmed that availability for the date(s) and time(s) requested, please submit this completed application, with appropriate security deposit, directly to the manager.

Your reservation is not guaranteed until you are notified in writing that your application and deposit have been accepted.

Organizations that have an active partnership agreement with Franco's and current members of the club may request dates one year in advance. Applications from other renters will be accepted beginning three months in advance of the event.

Franco's is a Private Club for use by its members and guests. Only the areas specifically stated in this Agreement can be used by the Renter and guests unless they are members of the club.

Renter agrees that they will follow all applicable local, state and federal laws.



_____ Initials

Franc o's Fa cility Rental Ra te s

Se curity de po sit: \$100

Rental Space	Basic Rate	*Disc ounte d Ra te
Gymnasium		
The gym can only be "rented" before/after peak hours and the whole gym cannot be reserved during operating hours due to Franc o's always keeps at least one court open for members to play during operating hours. Renting the gym during the weekends involves an additional \$500 fee every 2 hours to recoup birthday party revenue lost.		
Half court (1/4 of gym)	\$75/hour	\$50/hour
Full court (1/2 gym)	\$150/hour	\$100/hour
Entire gymnasium (2 full basketball courts) Full gym rental only during **non-peak hours or with \$500 additional fee	\$300/hour \$750 up to 4 hours \$150 add'l hour	\$200/hour \$500 up to 4 hours \$100 add'l hour
Yellow or Blue Party Room	\$75/hour	\$50/1 st hour \$25 add'l hour
Studio 1	\$150/1 st hour \$100 add'l hour	\$100/1 st hour \$75 add'l hour
Mind/ Body Studio	\$100/1 st hour \$75 add'l hour	\$75/1 st hour \$50 add'l hour
Multi-Functional Training Studio (Studio 2 - Boxing Studio)	\$75/1 st hour \$50 add'l hour	\$50/1 st hour \$25 add'l hour
Racquetball Court (for purposes other than racquetball, courts free for members to play with reservations)	\$25/hour	\$15/hour
Conference Room *see Set Up request sheet Additional charges for equipment and catering	\$75/1 st hour \$45 add'l hour \$300 for the day	\$50/1 st hour \$25 add'l hour \$150 for the day
Pool *pools and waterslide cannot be reserved exclusively if time reserved is during operating hours	\$200/hour plus guards (non-peak times only)	\$100/hour plus guards (non-peak times only)
Waterslide Pool Guards are additional \$25/hour 2 guards minimum for Waterslide plus additional 3 rd guard for Lily Pad Obstacle Course	\$250/hour plus guards (non-peak times only)	\$150/hour plus guards (non-peak times only)
Large Group Facility Rental: Can only rent if club is closed. Up to 500 people; includes use of gymnasium, yellow party room, family locker rooms and pool area.	Please call for current prices. Life guards, security, house keepers: \$25/hour	Please call for current prices. Life guards, security, house keepers: \$25/hour

*Disc ounte d ra te s, whe re offe re d, a pply to Franc o's curre nt me mbe rs o r no n-pro fit o rg a niza tio ns.

**No n-pe ak ho urs a re 5a m - 8a m, 1p m - 3p m, 8p m - 10p m Mo nda y - Fri da y,



Facility Use Guidelines

Use of Franco's facility is contingent upon the renter's understanding, acceptance, and adherence to the following policies. Please review and initial these policies. If your application is accepted, a copy of these policies will be returned to you with confirmation of your rental. If you have questions, concerns or need further clarification, please contact the Franco's employee listed on the front of this packet.

Before the event

- Any changes after you have submitted your application must be approved by Franco's in writing.
- All rentals must be paid in full in advance. A deposit is due at the time of application, and a reservation will not be confirmed until a deposit has been paid. The balance of the rental fee for one day rentals is due 30 days before the event. The balance on multiple day rentals is 60 days before the first event day.
- Please note that appropriate shoes are required in the studios. No black-soled tennis shoes are permitted in the group exercise studios or basketball courts. Heels should be free of protruding nails.

Day of the event

- The person whose name is on the application as renter is the responsible party. If this person will not be there the day of usage, a person must be assigned and communicated to the club as the person in charge. Only the authorized renter, or assigned person, may operate any equipment/sound systems/projects rented through Franco's.
- If another group is scheduled immediately before yours, please wait outside the area until your rental time begins.
- Franco's is not responsible for accidents, injury, illness or loss of group or individual property. Please remind all participants to take safety precautions.
- If there is an accident or injury, illness, theft or other incident, immediately notify the Manager on Duty.
- Groups with minors (under the age of 18) MUST provide a adult supervision at the ratio of 1 for every 20 minors. Do not leave minors unattended.

____ Initials



- Do not put tape on the gymnasium floor unless approved by mgt.
- Do not affix anything to the mirrors, walls or windows.
- Do not use any equipment that is in the group exercise studios (including sound systems, weights, steps, etc. without permission from the AGM).
- Do not drag tables or chairs across the floors.
- Smoking is not permitted anywhere in the building or within our fenced areas.
- Alcoholic beverages are not allowed in the facility

During the event

- If you wish to videotape or take pictures, you assume all responsibility for the legality of taping, including securing appropriate releases from participants.

After the event

- Please exit promptly. There may be a group scheduled after you.
- Remove all personal and group belongings that you brought in.
- If you noticed any problems with the facility or equipment, please notify the Manager of Duty so we can repair the problem immediately.

I have read, understand and agree to abide by the policies listed above in the Franco's rental application.

Renter's Signature: _____ Date: _____

Renter's Name (printed) _____



Franc o's Fa cility Re nta l App lic a tio n

Please print neatly. Applications must be accompanied with the appropriate deposit and signed. Reservation is not guaranteed until we receive written confirmation and notify you that we have received it.

Re q ue st Re nta l Da te (s): _____

Re q ue ste d Re nta l Ti me : _____

To ta l Ho urs inc lud ing se t up a nd b re a k do wn: _____

Re nte r's Co nta c t In fo rma tio n

Re nte r's Na me _____

Ad d re ss: _____

City: _____ State: _____ Zip: _____

Da y Ph one : _____ Eve ning Ph one : _____

E Ma il: _____

Franc o's Cu rre nt Me mbe r? Yes No Ac ct # _____

Org a ni za tio n Na me (if ap pli ca ble)

Pur po se of the Org a ni za tio n:

Is the org a ni za tio n a no n-pro fit? *Yes No

**Atta ch a 501(c)3 fo r do cu me nta tio n to re ce ive di sc ount*

____ Initia ls



Event Information:

Is the event open to the general public? *Yes No

*If yes, renter must provide Franco's with list of places/publications where the event is advertised, and sample of any published flyers or press releases. This is so we can answer the public's basic questions about your event including where and how to register.

Number of people expected: _____

Description of event:

Will you sell anything or advertise any goods/services? Yes No

*Franco's has the right to refuse a rental if the purpose is to promote or sell products/services in competition with those offered at Franco's already.

If yes, please describe:

Refreshments

Franco's Grille is available to cater your event by calling 985-792-0277 (Jamie Hamler, Food and Beverage Director or email jhamler@myfrancos.com). Starbucks Coffee Lounge is available for beverages including pots of coffee.

Please tell us your arrangements for refreshments:

Technical details and Fees

All technical details must be disclosed on this application and/or approved in writing prior to the event. The media package below is an additional \$35. Check the items you will need. You must bring your own writing utensils (pens, pencils, markers, dry erase markers, etc)

Will you need to rent the following equipment (or bring your own)?



____ Initials

Media Accessories:

	Use Franco's	Bring our own
Television (with DVD/VCR)	_____	_____
Projector (bring own laptop & connector cables)	_____	_____
Projection Screen	_____	_____
Dry Erase Board	_____	_____

(must bring own markers, erasers or Post It pads to hang on the board)

Other: ___extension cords, ___power strips, ___long telephone cord
 Need: _____ (Franco's will rent equipment for you if needed, allow 2-weeks notice for rentals other than the items we already have)

Fees:

Rental Fee	\$ _____
Media Package Items	\$ _____
<i>extra charge if Franco's has to rent items</i>	
Other Fees	
Food	\$ _____
Beverage	\$ _____
Newsletter Inclusion	
___ \$500 / ___ \$1,000	\$ _____
Promotion Table Rental	\$ _____
<i>\$350/day or \$500 2 days</i>	
Other (_____)	\$ _____
Subtotal	\$ _____
Deposit	(\$ _____)
Total Due on ___/___/___	\$ _____

____ Initials



Franc o's Liability Statement

In submitting and signing this application, I certify I have read and understand and will abide by the facility rules and regulations set forth. I certify that the use detailed on the enclosed application is in compliance with Franc o's rules and regulations and certificate of insurance requirements and is subject to approval by Franc o's Management or the assigned representative.

Renter desires to voluntarily utilize the services and, if applicable, facilities and equipment provided by Franc o's Athletic Club. As a consideration for the right and privilege of being permitted access to Franc o's Athletic Club, and if applicable, facilities and equipment, the Renter does hereby release Franc o's Athletic Club, its owners, agents and employees from any and all liabilities of any kind whatsoever arising out of any physical or mental injury or damage incurred or sustained by the Renter or the Renter's property, while voluntarily preparing to use, using or cleaning up after using, any of the services and applicable facilities and equipment provided by Franc o's Athletic Club, and furthermore, agrees to save and hold harmless Franc o's Athletic Club, its owners, agents and employees, for any damages or injuries arising out of the Renter's use of the facilities, equipment and/or services.

I, the undersigned, or the company I represent, will be responsible for any damages sustained to the facility. Any lost equipment or damages sustained to Franc o's property shall be compensated within seven days.

I agree that this reservation is granted with the understanding that Franc o's may cancel if the facility is not usable due to an unforeseen circumstance. In this case, an alternate date will be scheduled or all monies paid by Renter will be refunded to Renter. In no circumstance will Franc o's be responsible for any charges except those that were paid to Franc o's for the event by the Renter.

By signing below, Renter agrees to everything on all initialed and signed pages of this Agreement.

Renter's Signature _____ Date _____

Renter's Name (printed) _____



Patrons with Disabilities and Non-Discrimination Statement

I understand that, pursuant to the Americans with Disabilities Act, Franco's will make reasonable efforts to accommodate persons with disabilities. I understand that Franco's and the restrooms are wheelchair accessible. If I become aware that someone in my group or audience requires some other special accommodations, I will notify the Manager at least one week in advance of the event.

I understand that if my event is open to the general public, I may not prohibit any audience member because of race, religion, creed, color, gender, sexual orientation, age, disability, national origin or any other basis to the extent prohibited by federal, state or local laws.

Renter's Signature _____ Date _____

Renter's Name (printed) _____

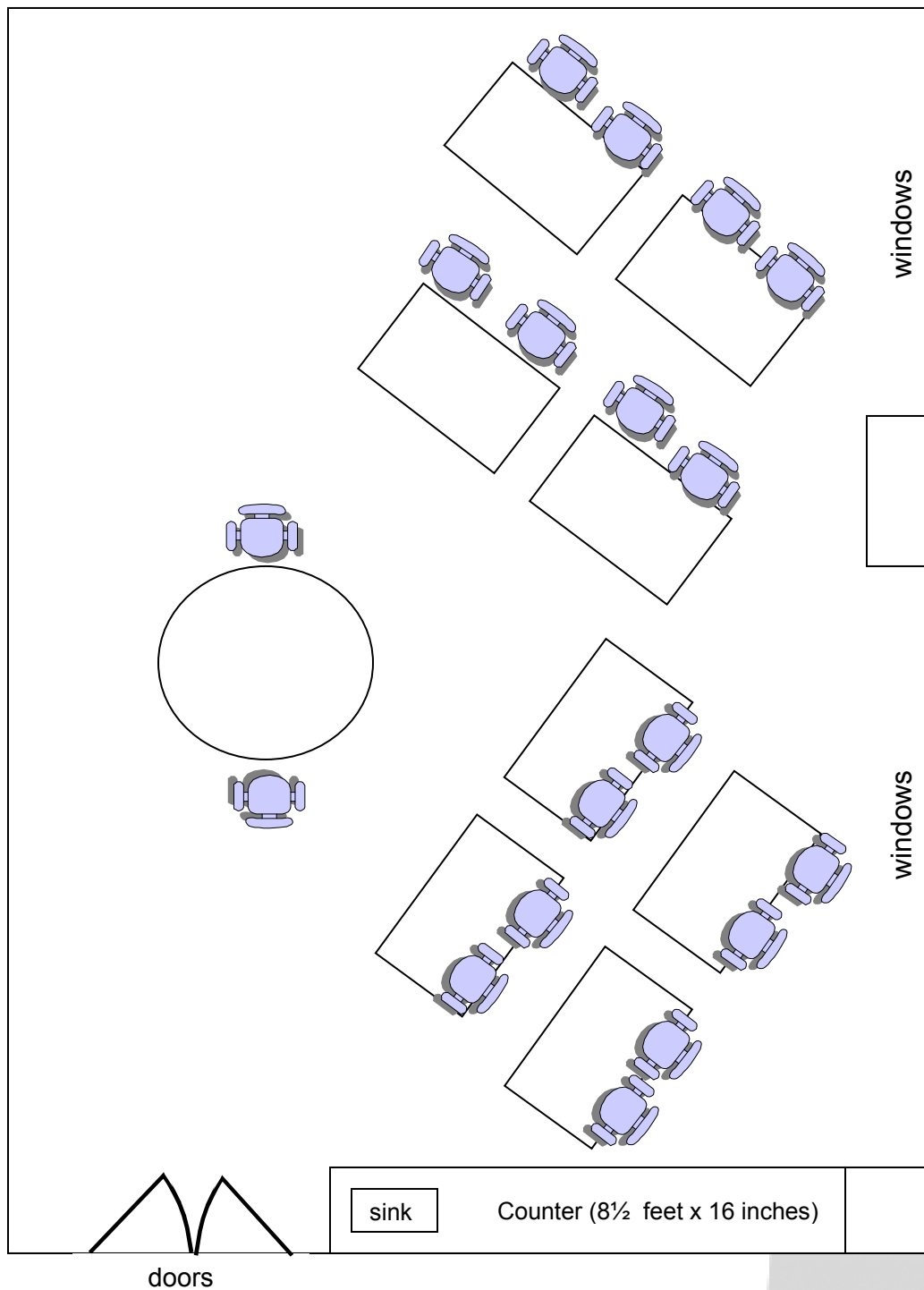


□ Class Room (2 per table)

8 tables

16 people

Additional chairs & tables available upon request.



☐ Stadium

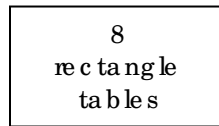
table at front

40-50 people

Additional chairs & tables available upon request, more than 20 chairs needed will incur a \$2.50 rental charge per chair- please allow 2 weeks notice on additional tables or chairs required.



Design your own set up!
Other tables and chairs available upon request



16 chairs

