

OFFICE OF SENATOR ELIZABETH WARREN

SENATE INTERNSHIP APPLICATION

Full- and part-time internships are available in Massachusetts and Washington, D.C. during the Spring and Fall semesters, and during two summer sessions. If you are interested in an internship with our office, please send this form, along with a cover letter, resume, and letter of recommendation to our office at internships@warren.senate.gov.

Interns will perform a variety of duties, including conducting research for the legislative staff, communicating with constituents, and assisting in the administrative operations of our office. Interns in the Washington, DC office will also assist with tours for visiting constituents, attend briefings and hearings, and supporting the press staff.

Part I: Personal Information

Name:

Date of birth:

Phone number:

Email:

Part II: Permanent Address

Street address:

City: State: Zip:

Part III: Temporary (School) Address

Same as permanent address

Street address:

City: State: Zip:

Part IV: Academic Information

Name of institution:

Major/Minor: GPA:

Expected graduation date:

Part V: Supplemental Information

Are you seeking academic credit for your internship? Yes No

Are you fluent in a foreign language? Yes No

Specify:

Part VI: Availability

I would like to intern in the following office:

Boston Springfield Washington, D.C.

I am applying for:

- Spring session: January -- May
- Summer session I: May -- June
- Summer session II: July -- August
- Fall session: September -- December

Proposed start and end dates:

I am available from: to

I am available:

- Full time
- Part time (please indicate hours below)

Part VII: Signature

Please check the following and sign and date below:

- I certify that the information above is true and complete to the best of my knowledge.
- I understand housing and stipends are not provided.

Name

Date

Please remember that we must receive all required materials (this form, cover letter, resume, and a letter of recommendation) in order to consider your application. After your application materials are reviewed, selected applicants will be contacted by the Intern Coordinator to arrange follow-up interviews. Due to the large volume of applications we receive, it may take several weeks before your application is reviewed.