



Loss Affidavit

Choose One:

PART I. DESCRIPTIVE STATEMENT

Name: First	MI	Last	Home Phone ()
Address: Street	City		Cell Phone ()
Account Number:			Work Phone ()
			State
			Zip Code

1. Describe the circumstances concerning the loss or theft in your own words, including the following:

A. What happened? How did the loss/theft occur? _____

B. Where did this occur? _____

C. When did the loss/theft occur? _____

2. If a theft, do you know who took the checks or had access to your account information?

Name: _____ Street, City, ST, & Zip: _____

Relationship to you: _____

A. If a theft, have you reported the incident to the police? Yes No If Yes: Town incident reported & case #: _____

(If available, please attach to affidavit) _____

B. If a theft, were any other personal checks, account passbook(s) or any other possessions stolen? Yes No

If YES, please specify: _____

3. List each unauthorized transaction by date and amount and check number; if applicable. Attach copies of items to affidavit and/or an account history along with record of ID obtained at time of transaction; if available. (Note: If fraud took place in different locations, a separate affidavit for each occurrence must be completed.):

4. Name and address of anyone able to give us more information about the incident:

Name: _____ Address: _____

PART II. AFFIDAVIT

The undersigned represents that he/she is the person to whom the Bank issued deposit account # _____
Check numbers (if applicable) _____, have been lost or stolen. A diligent search has been made for said document, and it cannot be found.

1. I made this affidavit for the purpose of establishing the forgery of my signature on a check/withdrawal from account # _____
The check/withdrawal is dated _____ and in the withdrawal amount of \$ _____
2. The name on the signature line is _____ and the check (if applicable) is payable to _____. The name(s) that appear(s) on the back of the check as endorser(s) is/are (if applicable) _____.
3. If altered, I make this affidavit for the purpose of establishing the altering of the dollar amount on a check. The dollar amount has been altered from \$ _____ to \$ _____. The check is dated _____. The name on the signature line is _____, and the check was payable to _____. The name appearing on the back of the check as endorser is _____.
- 3a. The statements made herein and in the Descriptive Statement are true, accurate and are made to induce the Bank not to honor checks presumably bearing the signature of the undersigned and from account # _____, and having check numbers _____.
4. I further depose that the signature on the aforesaid withdrawal is not mine, was not made by me, was not made by another person with my authority, knowledge or consent.
5. That I have received none of the proceeds of the foresaid withdrawal. The Descriptive Statement indicates any and all known facts relative to this forged withdrawal including how it came into the possession of an unauthorized person.
6. I further acknowledge that the Bank will rely upon the truth and accuracy of the statements to make a determination as to the disposition of this matter.
7. This Affidavit and attached Descriptive Statement are made voluntarily. The signature below is my own proper signature.
8. The undersigned agrees to indemnify the Bank for any expense, damage, or loss it may incur for acting pursuant to the instructions herein of the undersigned customer.

Customer's Signature

Name (Please Print)

Signature of Witness

Name (Please Print)

Date

Date

State of _____

County of _____

Subscribed and sworn to before me this _____ day of _____, _____.

Notary Public

My commission expires _____

BRANCH INFORMATION

Date initially notified of the loss or theft _____

Method of notification _____

Branch # and Branch Name: _____ New Account # (if applicable): _____

Name of Branch Employee Notified: _____ Branch Phone #: _____

Item negotiated @ Webster Bank
WFD 775
Item negotiated @ another
institution -NB 155
Lost/Stolen Ck, Passbook or CD
(No monetary loss) -Branch

Note: No credit will be given until investigation is completed.

