

Shree Swami Atmanand Saraswati Institute of Technology
Computer Engineering Department

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Project Definition Submission Report Format

GENERAL PROJECT INSTRUCTIONS:

1. The total EXAMINATION timing **PER TEAM** will be approximately **15 Minutes including Presentation & Viva**. Presentation have to be via PPT.
2. Each student has to prepare and submit at least **10-15 pages Report in .doc & .pdf format and .ppt** format of presentation.

PROJECT REPORT PREPARATION STEPS:

Paper must be of A4 size only.

One side Laser Printing: Entire Report either Black or Colour (Title & Certificate must be in Colour)

Line Spacing: 1.5

Printing Margin: 1.25 inch Left Margin, 1.0 inch all Side Margin (Top + Bottom + Right)

Font: Times New Roman **only**.

Font size: (Text should start from next line after Title.)

MAIN TITLE: 18 BOLD UNDERLINE (Alignment: Left) (Title Case)

SUB TITLE: 14 BOLD UNDERLINE (Alignment: Left) (Title Case)

MATTER: 12 Normal (Alignment: Justify) (Title Case)

Figures must be with outside border & in centre of whole margin. All details in the Figures must be **clearly readable**.

Write figure number at the bottom of figure, **E.g.** "Fig. 5(a)", followed by title of figure in title case. Throughout text figure must be cited as "Fig.5 (a)".

Write table number at the top of table, **E.g.** "Table 1" : followed by title of table in title case

All paragraphs must start **without** 'tab'.

Two line spacing between paragraphs.

Start new Chapter from new page.

No blank area at the end of each page except last page of chapter.

All **equations** in the middle of line with equation no. at the end of line within small brackets, **E.g.(2)**.

No dots between equation and equation no. space before and after equation sign.

Chapter heading must be identical for each new chapter as shown below.

INTRODUCTION	Chapter – 1
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All Main Title, Sub Title, Sub-sub Title must be in Title Case.

In content page, in list of figure, etc; all topics must be written in Title Case.

“e.g.” and “i.e.” must have commas before and after as “e.g.,” and “i.e.,”

One space after each commas.

After equation, if ‘where’ is used it should be “where”.

STANDARD PAGE SEQUENCE IN REPORT :

1) Color Title Page

2) Abstract (approximately half to one page)

3) Index / Content with details of Chapter Number, Topic & Page Numbers

4) List of Figures with page numbers (if required)

5) List of Tables with page numbers (if required)

6) Full Content

Chapter 1. Introduction

Chapter 2

Chapter 3

...

Chapter (x) Conclusion

7) Annexure (if required)

8) References–Books, Journals, Papers, Conference Papers & Websites referred

9) Appendix

References to be written in IEEE Communication Society format.

All the references with impact factor more than “*5]” must appear in the report in the context for which they have been referred as [1] or [21].

Website citation has to be very specific **not like ‘google.com’ or ‘wikipedia.org’**.

Figure copied from some paper or website has to be captioned with

“ Courtesy of _____ or Source : _____ ”